

AGENDA

BOARD OF DIRECTORS MEETING

DELTA DIABLO (a California Special District)

2500 Pittsburg-Antioch Highway | Antioch, CA 94509
(Note: There will be no in-person meeting at the District.)
WEDNESDAY, JULY 13, 2022
4:30 P.M.

In lieu of a public gathering, the Board of Directors meeting will be accessible via ZOOM to all members of the public as permitted by the Government Code Section 54953(e).

The Board of Directors Meeting on July 13, 2022 will not be physically open to the public and all Board Members will be teleconferencing into the meeting. Members of the public can observe the meeting by following the steps listed below to view and listen to the Board Meeting.

Persons who wish to address the Board during the Public Comment period or with respect to an item on the Agenda will be limited to two (2) minutes. The Secretary to the Board will call on members of the public at the beginning of the meeting to establish a speaking order. Please indicate whether you wish to speak during the Public Comment period or on a specific Agenda item at that time.

The Board Chair may reduce the amount of time allotted to provide comments at the beginning of each item or public comment period depending on the number of comments and the business of the day. Your patience is appreciated.

Presentations will be made available online at <https://www.deltadiablo.org/board-meetings> approximately one hour prior to the start of the Board meeting.

How to view, listen to, and provide a Public Comment during the meeting via ZOOM:

Using your computer, access the Zoom meeting at: <https://us02web.zoom.us/j/84965768038>

How to listen and provide a Public Comment during the meeting via ZOOM:

- **Using your telephone, access the Zoom meeting by dialing (669) 900-6833**
- **Meeting ID: 849 6576 8038**

The District will provide reasonable accommodations for persons with disabilities who plan to participate in Board (or committee) meetings by contacting the Secretary to the Board 24 hours prior to the scheduled meeting at (925) 756-1927. Disclosable public records related to an open session item on a regular meeting agenda and distributed by the District to a majority of members of the Board of Directors less than 72 hours prior to that meeting are available for public inspection on the District website at www.deltadiablo.org and also at the District Administration Building located at 2500 Pittsburg-Antioch Highway, Antioch, CA 94509 during normal business hours.

AGENDA

BOARD OF DIRECTORS MEETING

DELTA DIABLO (a California Special District)

2500 Pittsburg-Antioch Highway | Antioch, CA 94509

(Note: There will be no in-person meeting at the District.)

WEDNESDAY, JULY 13, 2022

4:30 P.M.

A. ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. PUBLIC COMMENTS

D. RECOGNITION

- 1) **Introduction** of Samuel Gonzalez, WWTP Operator I, to the District (Dean Eckerson)
- 2) **Introduction** of Jason Piper, Information Technology Manager, to the District (Brian Thomas)

E. CONSENT CALENDAR

- 1) **Approve** Minutes of the Special Meeting of the Board of Directors, June 22, 2022 (Cecelia Nichols-Fritzler)
- 2) **Receive** District Monthly Check Register, May 2022 (Eka Ekanem)
- 3) **Make** Findings and **Approve** Continuing Teleconference Meetings (AB 361), Government Code Section 54953(e) (Cecelia Nichols-Fritzler)
- 4) **Authorize** General Manager to Execute Amendment No. 3 to General Services Contract in the Amount of \$23,625, for a New Total Contract Amount Not to Exceed \$123,300, Boucher Law, Recruitment Services (Brian Thomas)
- 5) **Authorize** General Manager to Execute Amendment No. 2 to Consulting Services Contract in the Amount of \$232,107, for a New Total Contract Amount Not to Exceed \$466,315, Kennedy Jenks Consultants, Engineering Services, Manhole, Gravity Interceptor, and Easement Roadway Improvements, Project No. 21114 (Celia Kitchell)
- 6) **Authorize** General Manager to Execute Amendment No. 2 to Consulting Services Contract in the Amount of \$90,000, For a New Total Contract Amount Not to Exceed \$291,798, Kennedy Jenks Consultants, Engineering Services, Asset Management Program Development, Project No. 19109 (Amanda Roa)
- 7) **Approve** Updated Strategic Communications Plan (Dean Eckerson)

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- 8) **Authorize** Amendment to Purchase Order in the Amount of \$18,000, for a New Total Amount Not to Exceed \$731,560, Synagro West, LLC, Biosolids Handling Services, for Fiscal Year 2021/2022 (Joaquin Gonzalez)

F. DELIBERATION

- 1) **Adopt** Resolution Approving Salary Schedules Incorporating 2022 Annual Cost-of-Living Adjustments and **Adopt** Resolution Approving Tier II Applicable Percentage as Provided for in District Bargaining Unit Memoranda of Understanding, Bargaining Unit Side Letter Agreements and Unrepresented Employees' Employment Agreements (Brian Thomas)
- 2) **Adopt** Resolution Declaring That, as of June 27, 2022, Public Interest and Necessity Demanded Immediate Expenditure of Public Money to Safeguard Life, Health, and Property Without Submitting the Expenditure to Bid, Pursuant to Public Contract Code Section 20783; **Ratify** General Manager's Negotiation and Execution of Materials Procurement, Construction, and Other Related Services Contracts in a Total Combined Amount Not to Exceed \$150,000; **Ratify** General Manager's Establishment of a New Fiscal Year 2022/2023 Project in the Wastewater Capital Asset Replacement Fund, and the Transfer of Monies to this Project from Wastewater Capital Asset Replacement Fund Reserves in the Amount of \$300,000, for a Total Project Budget of \$300,000; and **Take** Related Actions Under the California Environmental Quality Act, Willow Pass Interceptor Repair, Project No. 23118 (Thanh Vo)

G. PRESENTATIONS AND REPORTS

Receive Update on Fiscal Year 2021/2022 Strategic Initiatives to Support District Strategic Plan Implementation and District Annual Performance Report (Dean Eckerson)

H. MANAGER'S COMMENTS

I. DIRECTORS' COMMENTS

J. CORRESPONDENCE

Receive Monthly Lobbyist Report Dated June 2022, Key Advocates, Inc., Western Recycled Water Coalition (Thanh Vo)

K. CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATORS (GOV. CODE, SECTION 54957.6)

Agency Negotiators: Vince De Lange, Michael Jarvis

Employee Organizations: Operations and Maintenance Unit, Public Employees Union, Local One; Professional & Technical Unit, Public Employees Union, Local One; Management Association

Unrepresented Employees: All unrepresented employees

L. ADJOURNMENT

The next Board of Directors meeting will be held on September 14, 2022 at 4:30 p.m.

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July 13, 2022

INTRODUCTION OF SAMUEL GONZALEZ, WWTP OPERATOR I, TO THE DISTRICT

Recommendation

Welcome Mr. Samuel Gonzalez, WWTP Operator I, to the District.

Background Information

Following a comprehensive and competitive recruitment and selection process to fill a vacant Wastewater Treatment Plant (WWTP) Operator I position, Mr. Gonzalez was selected as the most qualified candidate and began employment with the District on July 11, 2022.

Analysis

Mr. Gonzalez has 1.5 years of experience in the wastewater industry. Prior to joining the District, he was employed as an Operations Maintenance Assistant for the Sonoma County Water Agency. He has obtained Wastewater Operator Grade I certification from the State Water Resources Control Board and completed vocational training in Water & Wastewater Technology at Solano Community College. Mr. Gonzalez possesses a variety of operational and technical skills that will directly support organizational improvement, the District's core mission of protecting public health and the environment, and the Environmental Stewardship goal in the District's Strategic Plan.

Financial Impact

Sufficient funding for the WWTP Operator I position is included in the adopted Fiscal Year 2022/2023 Budget.

Attachments

None

Reviewed by:



Dean Eckerson
Resource Recovery Services Director

cc: District File No. BRD.01-ACTS



July 13, 2022

INTRODUCTION OF JASON PIPER, INFORMATION TECHNOLOGY MANAGER, TO THE DISTRICT

Recommendation

Welcome Mr. Jason Piper, Information Technology Manager, to the District.

Background Information

Following a comprehensive and competitive recruitment and selection process to fill the vacant Information Technology Manager position, Mr. Piper was selected as the most qualified candidate for this position and began employment with the District on July 11, 2022.

Analysis

Mr. Piper has 16 years of experience as an information technology professional with progressive career growth in both the public and private sectors. Prior to joining the District, he served as the Information Technology Manager for the Contra Costa County Superior Court. In addition, Mr. Piper has worked as a systems and network administrator for multiple companies. He earned a Bachelor of Science degree in Technical Management from DeVry University in Fresno and two Associate in Applied Science degrees in Computer Information Technology and Networking Technology from Heald College. Mr. Piper has experience in network administration, cybersecurity, and implementation of complex software applications. He will apply this knowledge and experience to effectively manage the Information Technology Division in support of the Organizational Change goal in the District's Strategic Plan.

Financial Impact

Sufficient funding for the Information Technology Manager position is included in the adopted Fiscal Year 2022/2023 Budget.

Attachments

None.

Reviewed by: _____



Brian Thomas
Acting Business Services Director

cc: Mr. Jason Piper, Information Technology Manager
District File No. BRD.01-ACTS



July 13, 2022

APPROVE MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS,
JUNE 22, 2022

Recommendation

Approve Minutes of the Special Meeting of the Board of Directors held on June 22, 2022.

DRAFT

Minutes of the Special Meeting of the Board of Directors

DELTA DIABLO

June 22, 2022

The meeting was called to order by Chair Wilson at 5:30 p.m., on Wednesday, June 22, 2022, via Zoom. Present were Vice Chair Juan Banales, and Director Federal Glover. Also present were Mary Ann Mason, District Counsel; Vince De Lange, General Manager; Cecelia Nichols-Fritzler, Office Manager/Secretary to the Board; Brian Thomas, Acting Business Services Director; Dean Eckerson, Resource Recovery Services Director; Thanh Vo, Acting Engineering Services Director; Anika Lyons, Finance Manager; Ron Crowell, WWTP Operator I; Joe Ciochon, WWTP Operator III; Sandeep Sidhu, Chemist II; and Celia Kitchell, Assistant Engineer.

Chair Wilson read the following statement: “In lieu of a public gathering, the Board of Directors meeting will be accessible via ZOOM to all members of the public as permitted by the Government Code Section 54953(e).”

Ms. Nichols-Fritzler read a statement regarding the process for receiving public comments and the availability of presentations on the District’s website.

DELIBERATION

Consider Adopting Resolution Authorizing the Board of Directors, in All Its Capacities, and Its Subcommittees to Continue Teleconference Meetings under Government Code Section 54953(e)

Ms. Nichols-Fritzler presented an overview of Government Code Section 54953(e) and the key provisions of Assembly Bill 361 (AB 361), which amended the teleconferencing provision of the Brown Act effective October 1, 2021. She stated the requirements that the District must follow regarding agenda posting, instructions on how to access the meeting and provide public comment, options for attending a meeting via a call in or internet-based service option, and Board conduct of meetings in a manner that protects the constitutional and statutory rights of the public. In addition, Ms. Nichols-Fritzler noted if there is a disruption in the meeting, the Board must stop the meeting until public access and the ability to comment is restored.

Director Glover moved approval to adopt a resolution to authorize the Board of Directors, in all its capacities, and its subcommittees, to conduct teleconference meetings under Government Code Section 54953(e) and make related findings; determine that these bodies will hold virtual meetings for the next 30 days; and direct the General Manager to return this matter to the Board for reconsideration as to all bodies covered by the Resolution, seconded by Vice Chair Banales, and by



roll call vote (*Ayes: Banales, Glover, Wilson, Noes: None, Abstain: None*), the Resolution was adopted.

Chair Wilson moved agenda Item G (Recognition) to take place after Item D (Deliberation).

RECOGNITION

Congratulate Ron Crowell (WWTP Operator I), Joe Ciochon (WWTP Operator III), Sandeep Sidhu (Chemist II), and Celia Kitchell (Assistant Engineer) on Promotions

Mr. Eckerson and Mr. Vo highlighted four recent promotions of District employees and commented that the promotions are a direct result of the employees' commitment to professional development. Mr. Eckerson provided an overview of the Workforce Development goal in the District's Strategic Plan and highlighted key employee attributes that supported these promotions, noting the direct contributions to achieving the District's mission.

The Board congratulated these employees on their well-deserved recent promotions. Ms. Sidhu, Mr. Crowell, and Ms. Kitchell thanked the Board for the opportunity.

PUBLIC HEARING

Conduct Public Hearing on Fiscal Year 2022/2023 through 2026/2027 Capital Improvement Program; Close Public Hearing and Consider Any Testimony Received; Adopt Resolution Approving the Program; and Authorize Filing of Notice of Exemption in Compliance with Public Resources Code Section 21152

Chair Wilson opened the public hearing at 5:52 p.m. Ms. Nichols-Fritzler indicated she had not received any requests from the public to provide comments on this item.

Mr. Vo provided an overview of the Capital Improvement Program (CIP) development process, the Infrastructure Investment Goal in the District's Strategic Plan, and the District's financial sustainability guiding principles. He stated that the proposed 5-year CIP totals \$135.9 million with estimated expenditures of \$16.8 million in Fiscal Year 2022/2023 (FY22/23), which is proposed to be funded with an FY22/23 CIP budget appropriation of \$10.8 million and carryover of \$6.0 million in existing budget appropriations. Mr. Vo noted staff efforts to address key focus areas, including: 1) Investing in Existing Wastewater Infrastructure Renewal (78% of CIP), 2) Addressing New Infrastructure Needs (7 new projects added = \$3.0 million), and 3) Planning for the Future (\$1.8 million for five master plans). He reviewed key drivers impacting CIP development in the wastewater collection, conveyance, and treatment systems and presented breakdowns of 5-year CIP expenditures by major focus areas and by fiscal year. In closing, Mr. Vo reviewed the recommended Board actions.

Chair Wilson called for additional public comments before closing the Public Hearing. Mr. Ron Corselli requested to provide a public comment on the proposed Sewer Service Charge adjustment and was advised he would have the opportunity to address the Board when the associated agenda item was presented.

Hearing no public comments, Chair Wilson closed the Public Hearing at 6:07 p.m. and opened the item to the Board for deliberation. The Board thanked Mr. Vo for the presentation.



Director Glover moved approval, seconded by Vice Chair Banales and by roll call vote (Ayes: *Glover, Banales, Wilson*, Noes: *None*, Abstain: *None*), the Board adopted the Resolution approving the Capital Improvement Program and authorized filing of the Notice of Exemption.

Conduct Public Hearing on Sewer Service and Delinquency Charges and Collection System Charges and Surcharges; Determine No Majority Protests Exists; Adopt Ordinance Establishing Charges; and Adopt Resolution Approving Final Written Report and Directing Collection of Certain Sewer Service and Delinquency Charges on County Tax Roll

Chair Wilson opened the public hearing at 6:08 p.m. Ms. Nichols-Fritzler, indicated she received one request for public comment.

Mr. Thomas provided an overview of the Sewer Service Charge (SSC) development schedule for FY22/23, the Infrastructure Investment and Fiscal Responsibility Goals in the District's Strategic Plan, and key focus areas in developing SSCs each year. He highlighted key outcomes in developing SSCs that directly supported the District's financial sustainability guiding principles, including critically reviewing the operating budget, ensuring effective CIP prioritization, mitigating the potential for sharp rate increases, maximizing cash funding of the CIP, and maintaining SSCs below the average of the District's peer agencies in the Bay Area. Mr. Thomas discussed key assumptions used in developing the updated 5-year financial plan, including operating cost escalation, funding of the 5-year CIP, debt management, utilization of existing Wastewater Operations and Maintenance (O&M) Fund equity, use of ad valorem tax revenue, and incorporation of the 2021 Cost-of-Service Study findings.

Mr. Thomas reviewed the proposed FY22/23 SSC increase of 4.5% for residential and non-residential customers (i.e., commercial, industrial) in Antioch, Pittsburg and Bay Point, which is expected to generate an additional \$1.2 million in revenue in FY22/23 to meet the District's capital and operating financial needs. He presented the proposed allocation of SSC revenue in FY22/23 to various District funds and added there will be no increase in the Street Sweeping Service Charge for residential or non-residential customers.

Mr. Thomas presented a comparison of the District's SSCs relative to its peer agencies in the San Francisco Bay Area, which highlighted the District's costs remain below the average when compared to peer agencies for providing wastewater collection, conveyance, and treatment services. He compared the updated 5-year SSC increase projection to last year's projection and noted key drivers for the lower FY22/23 SSC increase (4.5%) relative to the projected FY22/23 SSC increase (5.8%) at this time last year. Mr. Thomas reviewed the Proposition 218 Notice provisions, noted nine protest letters were received as of June 21, 2022, and reviewed the recommended actions for Board consideration.

Chair Wilson called for additional public comments before closing the Public Hearing. Mr. Ron Corselli addressed the Board during the Public Comment period and stated that he protests the proposed SSC rate increase, citing the current economic climate. He also thanked Mr. Thomas for the clear and concise presentation.

Chair Wilson closed the Public Hearing at 6:27 p.m. and opened the item to the Board for deliberation.



Chair Wilson inquired regarding the total number of protests received. Ms. Nichols-Fritzler announced that, as of June 22, 2022, a total of nine protest letters and one public comment were received, which is less than the 27,815 protests required to determine that a majority protest exists.

Director Glover thanked Mr. Thomas for the presentation. Vice Chair Banales thanked staff for controlling costs and a job well done. Chair Wilson thanked Mr. Thomas for the presentation and thanked District staff for their work and efforts.

Director Glover moved approval, seconded by Vice Chair Banales and by roll call vote (Ayes: *Glover, Banales, Wilson*, Noes: *None*, Abstain: *None*), the Board determined that no majority protest exists, adopted an Ordinance establishing charges to be effective in Fiscal Year 2022/2023, and adopted a Resolution approving the Final Written Report and Directing Collection of Certain Sewer Service and Delinquency Charges on the County Tax Roll.

DELIBERATION (continued)

Approve Fiscal Year 2022/2023 Budget and Adopt Resolution Approving Fiscal Year 2022/2023 Budget Appropriations

Ms. Lyons reviewed the FY22/23 Budget development schedule and provided an overview of related Board policy, fiscal responsibility and cost control focus, and the breakdown of the proposed FY22/23 Budget which totals \$43.8 million, which includes \$31.7 million for the operating budget and \$12.1 million for the capital budget (includes \$1.3 million in debt service). She presented key budget drivers for FY22/23, highlighted key District program areas by funding source, and reviewed a breakdown of the operating budget by major cost component. Ms. Lyons noted the required \$10.8 million in CIP budget appropriations for FY22/23 and reviewed the proposed sources and uses of funds for FY22/23. Last, she reviewed projected beginning and ending balances for major Wastewater Funds in FY22/23, highlighting that use of existing Wastewater O&M Fund equity will allow additional SSC revenue to be allocated to meet capital infrastructure investment funding needs in FY22/23.

The Board thanked Ms. Lyons for the presentation. Chair Wilson also thanked District staff for their hard work and efforts in preparing the budget. Chair Wilson asked for public comments on the item and Ms. Nichols-Fritzler noted there were no public comments.

Director Glover moved adoption of the Resolution approving Fiscal Year 2022/2023 Budget Appropriations, seconded by Vice Chair Banales and by a roll call vote (Ayes: *Banales, Glover, and Wilson*, Noes: *None*; Abstain: *None*), the Resolution was approved.

CONSENT CALENDAR

Director Glover moved approval of Consent Calendar, seconded by Vice Chair Banales, and by roll call vote (Ayes: *Banales, Glover, Wilson*, Noes: *None*; Absent: *None*, Abstain: *None*), the following Consent items were approved: Approve Minutes of the Board of Directors Meeting, May 11, 2022; Receive District Monthly Check Register, April 2022; Authorize General Manager to Execute Amendment No. 1 to Agreement for Biosolids Handling Services with Synagro West, LLC, Effective June 30, 2022, to Extend the Term for One Year, from June 30, 2022, to June 30, 2023, and to Authorize Payment for Services in Amounts Specified in the Agreement, as Amended; Adopt Resolution Establishing Fiscal Year 2022/2023 Appropriations (GANN) Limit for Expenditures that can be Funded from Tax Proceeds; Authorize General

Manager to Execute a Subscriber Service Agreement and an Agency Security Agreement with Cooperative Organization for the Development of Employee Selection Procedures, a Joint Exercise of Powers Agency, to Pay Fees Specified in the Agreement for Testing Products and Services in Connection with Pre-employment Testing for Fiscal Year 2022/2023; Authorize General Manager to Execute Amendment No. 1 to General Services Contract in the Amount of \$60,000 for a New Total Contract Amount Not to Exceed \$840,000, SCA OF CA, LLC, Street Sweeping Services for City of Antioch and Bay Point; Authorize General Manager to Execute Amendment No. 3 to Construction Services Contract in the Amount of \$255,000, for a New Contract Amount Not to Exceed \$1,687,100, J.W. Backhoe & Construction, Inc., Construction Services, Bridgehead Pipeline Replacement, Project No. 21123; and Authorize General Manager to Execute Amendment No. 7 to Street Sweeping Services Agreement, Extending the Term for Three Years, July 1, 2022 to June 30, 2025, and Authorizing Payment in an Amount Not to Exceed \$385,000 per Year, City of Pittsburg, Street Sweeping Services.

PRESENTATIONS AND REPORTS

None.

MANAGER'S COMMENTS

Mr. De Lange thanked the Board for its support during the rate-setting, CIP, and budget development process. He also acknowledged and thanked District staff for their efforts in preparation of the significant agenda items presented during the meeting and stated an employee recognition event would be planned in the near future.

DIRECTORS' COMMENTS

Chair Wilson congratulated District staff on a job well done.

CORRESPONDENCE

Receive Monthly Lobbyist Report Dated May 2022, Key Advocates, Inc., Western Recycled Water Coalition

The Board received and filed the report.

CLOSED SESSION

None.

ADJOURNMENT

Chair Wilson adjourned the meeting at 6:47 p.m. and noted the next Board of Directors meeting is scheduled for July 13, 2022 at 4:30 p.m.

Federal Glover
Board Secretary

(Recording Secretary:
Cecelia Nichols-Fritzler)

cc: District File No. BRD.01-MINS



ITEM E/2

July 13, 2022

RECEIVE DISTRICT MONTHLY CHECK REGISTER, MAY 2022

Recommendation

Receive District Monthly Check Register for the month ending May 31, 2022.

Background Information

Attached is the Check Register for the month of May 2022. The report reflects payments to the District's suppliers, consultants, service providers, and contractors. A total of \$1,602,036.68 was disbursed in the month of May 2022, which includes 143 checks.

Financial Impact

All payments made during the month are within funding levels included in the adopted Fiscal Year 2021/2022 Budget.

Attachment

Check Register for month ending May 31, 2022

Reviewed by:



Brian Thomas
Acting Business Services Director

cc: District File No. BRD.01-ACTS



CHECK REGISTER
DELTA DIABLO
CASH DISBURSEMENTS FOR THE MONTH OF MAY 2022

CHECK DATE	VENDOR NAME	INVOICE NO.	CHECK NO.	INVOICE AMOUNT	DESCRIPTION	CHECK AMOUNT
5/5/2022	AFLAC	58152	37379	573.38	INSURANCE	573.38
5/5/2022	AFSCME DISTRICT COUNCIL 57	562707 562717	37380	2,897.47 1,489.21	UNION DUES O&M UNION DUES P&T	4,386.68
5/5/2022	ALFA LAVAL INC.	58188	37381	2,274.34	INVENTORY	2,274.34
5/5/2022	ARGENAL, CLAUDIA	58065	37382	40.00	REIMBURSEMENT	40.00
5/5/2022	ASSOCIATED SERVICES COMPANY	58063	37383	201.90	PROVIDE PREMIUM COFFEE SERVICE TO DISTRICT quote*	201.90
5/5/2022	BATTALION ONE FIRE PROTECTION, INC	58164	37384	1,980.00	TEST, CLEAN AND INSPECT FIRE PROTECTION SYSTEMS	1,980.00
5/5/2022	BOUCHER LAW, PC	58090 58091 58092 58093	37385	1,125.00 3,892.50 382.50 292.50	RECRUITMENT SERVICES RECRUITMENT SERVICES RECRUITMENT SERVICES RECRUITMENT SERVICES	5,692.50
5/5/2022	CONCENTRA/OCCUPATIONAL HEALTH CENTERS	58178	37386	321.00	PRE EMPL COST	321.00
5/5/2022	DEPT OF GENERAL SERVICES	58157	37387	25,609.18	UTILITIES	25,609.18
5/5/2022	JOHNSON LAM	58158	37388	1,800.00	CIWQS eSMR COMPLIANCE SOFTWARE FOR LAB	1,800.00
5/5/2022	FASTENAL COMPANY	58115	37389	1,128.03	MAINTENANCE CONSUMABLE ITEMS	1,128.03
5/5/2022	FLO-LINE TECHNOLOGY INC.	58145	37390	3,212.51	INVENTORY	3,212.51
5/5/2022	GOLDEN STATE WATER CO.	58191 58192	37391	829.43 1,397.62	AC# 32249200000 AC# 07744100004	2,227.05
5/5/2022	GP CRANE & HOIST SERVICES	58097	37392	594.95	DISTRICT CRANE SERVICE/ TESTIN	594.95
5/5/2022	JW BACKHOE & CONSTRUCTION, INC	58162 58176	37393	13,677.00 3,893.75	BRIDGEHEAD FM TEMPORARY BYPASS BRIDGEHEAD FM TEMPORARY BYPASS (INV#3742)	17,570.75
5/5/2022	KEMIRA WATER SOLUTIONS, INC.	58114	37394	7,059.68	FERROUS CHLORIDE	7,059.68
5/5/2022	KOA HILLS CONSULTING LLC.	58098 58099	37395	262.50 918.75	KOA HILLS CONSULTING MUNIS SUPPORT SERVICES MUNIS ERP ENHANCEMENT PROJECT	1,181.25
5/5/2022	McCAULEY AGRICULTURAL & PEST SERVICES	58150	37396	3,500.00	MANHOLE ACCESS, PN 21114	3,500.00
5/5/2022	MDRR PITTSBURG	58181 58182	37397	3,533.25 3,533.25	AC# 10-0031550 AC# 10-0031550	7,066.50
5/5/2022	MEYERS NAVE	58075	37398	2,090.34	LEGAL SERVICES	2,090.34
5/5/2022	MISSION COMMUNICATIONS, LLC	58080	37399	10,060.65	UM84T MANHOLE MONITORING DEVICES	10,060.65
5/5/2022	MOTION INDUSTRIES INC.	58064	37400	596.77	INVENTORY	596.77
5/5/2022	MSC INDUSTRIAL SUPPLY CO. INC.	58144	37401	782.30	INVENTORY	782.30
5/5/2022	NORTHPOINT SECURITY SERVICES, INC	58154	37402	5,479.60	SECURITY PATROL SERVICES	5,479.60
5/5/2022	OFFICE DEPOT	58177	37403	1.89	OFFICE SUPPLIES	1.89
5/5/2022	READY PRINT	58171	37404	3,825.89	OFFICE SUPPLIES	3,825.89
5/5/2022	REGIONAL MONITORING PROGRAM	58180	37405	61,717.00	PERMIT & REGULATORY FEES	61,717.00

CHECK DATE	VENDOR NAME	INVOICE NO.	CHECK NO.	INVOICE AMOUNT	DESCRIPTION	CHECK AMOUNT
5/5/2022	DARIN JAMES REINHOLDT		37406			1,420.00
		58159		230.00	UNDERGROUND STORAGE TANK DESIGNATED OPERATOR	
		58160		1,190.00	UNDERGROUND STORAGE TANK DESIGNATED OPERATOR	
5/5/2022	RH TECHNOLOGY		37407			16,613.28
		58147		4,510.80	O/S TEMP	
		58148		4,510.80	O/S TEMP	
		58149		2,706.48	O/S TEMP	
		58183		4,885.20	O/S TEMP	
5/5/2022	STANDARD INSURANCE COMPANY		37408			3,438.47
		58153		3,438.47	LIFE & LTD INS.	
5/5/2022	TELSTAR INSTRUMENTS INC		37409			4,300.09
		58137		1,630.02	INVENTORY	
		58146		2,670.07	INVENTORY	
5/5/2022	THATCHER COMPANY OF CALIFORNIA, INC		37410			6,714.50
		58112		3,358.70	ALUMINUM SULFATE	
		58174		3,355.80	ALUMINUM SULFATE	
5/5/2022	UNDERGROUND SERVICE ALERT		37411			1,235.93
		58151		1,235.93	STATE FEES FOR REGULATORY COSTS	
5/5/2022	UNIVAR USA INC		37412			7,072.83
		58057		3,536.38	SODIUM HYPOCHLORITE	
		58111		3,536.45	SODIUM HYPOCHLORITE	
5/5/2022	YORKE ENGINEERING, LLC		37413			1,218.35
		58101		1,218.35	AIR QUALITY SUPPORT, COMPLIANCE ASSISTANCE	
5/12/2022	ARCO BUSINESS SOLUTIONS		37414			4,245.61
		58235		4,245.61	GAS	
5/12/2022	BOUCHER LAW, PC		37415			5,952.50
		58166		270.00	RECRUITMENT SERVICES	
		58167		3,847.50	RECRUITMENT SERVICES	
		58168		170.00	COVID-19 Administration Support	
		58169		1,665.00	RECRUITMENT SERVICES	
5/12/2022	CALTEST ANALYTICAL LABORATORY		37416			2,257.20
		58105		960.30	PROVIDE LAB TESTING FOR NPDES PERMIT COMPLAINE	
		58206		336.60	PROVIDE LAB TESTING FOR NPDES PERMIT COMPLAINE	
		58227		960.30	PROVIDE LAB TESTING FOR NPDES PERMIT COMPLAINE	
5/12/2022	CARAHSOFT TECHNOLOGY CORP		37417			7,272.48
		58108		7,272.48	DOCUSIGN RENEWAL	
5/12/2022	CDW GOVERNMENT, INC.		37418			12,488.17
		58123		12,488.17	SOPHOS ANTIVIRUS SOFTWARE RENEWAL 3 YEARS	
5/12/2022	CLEAN EARTH ENVIRONMENTAL SOLUTIONS, INC		37419			43,584.59
		58100		43,584.59	PROVIDE TRANS/DISPOSAL/LABOR FOR HHW & TEMP EVENTS	
5/12/2022	COMCAST BUSINESS COMMUNICATIONS, LLC		37420			860.93
		58230		860.93	PHONE EXP	
5/12/2022	CORELOGIC INFORMATION SOLUTIONS, INC		37421			165.00
		58236		165.00	REALQUEST PROPERTY INFORMATION	
5/12/2022	VINCENT DE LANGE		37422			63.86
		58240		15.00	T&M	
		58241		48.86	T&M	
5/12/2022	DXP ENTERPRISES, INC		37423			14,411.10
		58081		4,764.00	TEMPORARY MAINTENANCE BACKFILL LABOR	
		58245		5,121.30	TEMPORARY MAINTENANCE BACKFILL LABOR	
		58246		4,525.80	TEMPORARY MAINTENANCE BACKFILL LABOR	
5/12/2022	FASTENAL COMPANY		37424			348.91
		58116		328.30	MAINTENANCE CONSUMABLE ITEMS	
		58226		20.61	MAINTENANCE CONSUMABLE ITEMS	
5/12/2022	FLYERS ENERGY LLC		37425			1,015.11
		58225		1,015.11	INVENTORY LURICANTS	
5/12/2022	INFERRERA CONSTRUCTION MANAGEMENT GROUP INC.		37426			3,258.41
		58239		3,258.41	CSC PN 80008 (17128, 17129, 17	
5/12/2022	MCCAMPBELL ANALYTICAL, INC.		37427			350.00
		58203		350.00	CONTRACT LAB SUPPORT FOR PRETREATMENT	
5/12/2022	MCMaster CARR SUPPLY CO		37428			193.99
		58143		193.99	INVENTORY	
5/12/2022	MDRR PITTSBURG		37429			1,310.40
		58210		1,310.40	AC# 10-0018920	
5/12/2022	MECHANICAL COMPONENTS & SERVIC		37430			3,608.83
		58186		3,608.83	INVENTORY	
5/12/2022	NORTHPOINT SECURITY SERVICES, INC		37431			5,184.00
		58243		5,184.00	SECURITY PATROL SERVICES	

CHECK DATE	VENDOR NAME	INVOICE NO.	CHECK NO.	INVOICE AMOUNT	DESCRIPTION	CHECK AMOUNT
5/12/2022	OFFICE DEPOT		37432			29.83
		58234		29.83	OFFICE SUPPLIES	
5/12/2022	PILLSBURY WINTHROP SHAW PITTMAN LLP		37433			2,002.00
		58244		2,002.00	LEGAL SERVICES	
5/12/2022	REPUBLIC SERVICES #210		37434			4,303.07
		58209		4,303.07	WASTE	
5/12/2022	RH TECHNOLOGY		37435			21,651.84
		58194		4,510.80	O/S TEMP	
		58195		4,510.80	O/S TEMP	
		58196		4,510.80	O/S TEMP	
		58197		3,608.64	O/S TEMP	
		58198		4,510.80	O/S TEMP	
5/12/2022	SANDEEP SIDHU		37436			175.00
		58126		175.00	REIMBURSMENT	
5/12/2022	SWAN ASSOCIATES INC.		37437			877.87
		58187		877.87	INVENTORY	
5/12/2022	THATCHER COMPANY OF CALIFORNIA, INC		37438			3,357.26
		58175		3,357.26	ALUMINUM SULFATE	
5/12/2022	UNIVAR USA INC		37439			3,536.68
		58109		3,536.68	SODIUM HYPOCHLORITE	
5/12/2022	WORLD OIL ENVIRONMENTAL SERVICES		37440			839.50
		58199		85.00	DELTA DIABLO HAZARDOUS WASTE PICK-UPS	
		58200		754.50	DELTA DIABLO HAZARDOUS WASTE PICK-UPS	
5/19/2022	ALHAMBRA & SIERRA SPRGS WATER		37441			428.97
		58275		428.97	BOTTLED WATER SERVICE	
5/19/2022	ALLIANT INSURANCE SERVICES		37442			50,850.63
		58278		50,850.63	GEN INSURANCE	
5/19/2022	ALLIED ELECTRONICS		37443			352.52
		58254		352.52	INVENTORY	
5/19/2022	CITY OF ANTIOCH- WATER		37444			7,000.76
		58290		72.76	AC# 013-00023	
		58291		94.60	AC# 013-00021	
		58292		94.60	AC# 013-00022	
		58293		94.60	AC# 013-00024	
		58294		5,705.70	AC# 013-00110	
		58295		843.90	AC# 004-01513	
		58296		94.60	AC# 004-01510	
5/19/2022	MICHAEL AUER		37445			245.36
		58310		245.36	REIMBURSEMENT	
5/19/2022	MICHAEL BAKALDIN		37446			245.36
		58318		245.36	REIMBURSEMENT	
5/19/2022	BASIC BENEFITS, LLC		37447			70.00
		58255		70.00	FSA	
5/19/2022	BATTALION ONE FIRE PROTECTION, INC		37448			860.00
		58163		860.00	TEST, CLEAN AND INSPECT FIRE PROTECTION SYSTEMS	
5/19/2022	WILLIAM WESLEY BRANNON		37449			1,253.62
		58185		1,253.62	INVENTORY	
5/19/2022	CALTEST ANALYTICAL LABORATORY		37450			773.10
		58228		336.60	PROVIDE LAB TESTING FOR NPDES PERMIT COMPLAINE	
		58229		436.50	PROVIDE LAB TESTING FOR NPDES PERMIT COMPLAINE	
5/19/2022	CONTRA COSTA COUNTY		37451			27,785.20
		58284		27,785.20	LEGAL SERVICES	
5/19/2022	CONTRA COSTA WATER DISTRICT		37452			35.78
		58287		35.78	UTILITIES	
5/19/2022	DATCO		37453			104.00
		58321		104.00	PRE EMPL COST	
5/19/2022	DIABLO WATER DISTRICT		37454			1,517.54
		58289		1,517.54	UTILITIES	
5/19/2022	DOWNEY BRAND, LLP		37455			8,363.00
		58333		8,363.00	RIVER WATCH NOTICE OF INTENT	
5/19/2022	DXP ENTERPRISES, INC		37456			1,905.60
		58247		1,905.60	TEMPORARY MAINTENANCE BACKFILL LABOR	
5/19/2022	FLYERS ENERGY LLC		37457			558.99
		58301		150.00	NET15 TEMPORARY TANK RENTAL AND FUELING PN19112	
		58305		408.99	INVENTORY LURICANTS	
5/19/2022	FRESCHI AIR SYSTEMS		37458			456.00
		58205		456.00	CONTRACTED SERVICES FOR DISTRICT HVAC	

CHECK DATE	VENDOR NAME	INVOICE NO.	CHECK NO.	INVOICE AMOUNT	DESCRIPTION	CHECK AMOUNT
5/19/2022	IB CONSULTING, LLC	58281	37459	25,200.00	FY22-23 RATE STUDY	25,200.00
5/19/2022	INFERRERA CONSTRUCTION MANAGEMENT GROUP INC.	58238	37460	5,093.35	CSC PN 80008 (17128, 17129, 17	5,093.35
5/19/2022	KENNEDY/JENKS CONSULTANTS INC.	58184	37461	2,706.35	ASSET MANAGEMENT PROGRAM DEVELOPMENT PN 19109	2,706.35
5/19/2022	LEEANN KNIGHT	58312	37462	224.82	REIMBURSEMENT	224.82
5/19/2022	KOA HILLS CONSULTING LLC.	58282	37463	1,050.00	MUNIS ERP ENHANCEMENT PROJECT	1,050.00
5/19/2022	KOFFLER ELECTRICAL MECHANICAL APPARATUS REPAIR,IN	58165	37464	2,058.76	VFD CABLE REPAIR AT PITTSBURG PUMP STATION	2,058.76
5/19/2022	KONE. INC.	58193	37465	117.76	ELEVATOR SERVICE	117.76
5/19/2022	LYSTEK INTERNATIONAL LIMITED	58325	37466	3,985.24	BIOSOLIDS DISPOSAL	3,985.24
5/19/2022	MANCO	58303	37467	2,283.74	SBS tank Level control Vega Radar	2,283.74
5/19/2022	CAROL MARGETICH	58313	37468	492.56	REIMBURSEMENT	492.56
5/19/2022	MB CONTRACT FURNITURE, INC	58161	37469	47,100.28	ES NEW FURNITURE (ES OP. BUDGET)	47,100.28
5/19/2022	McCAULEY AGRICULTURAL & PEST SERVICES	58156 58259 58260 58261 58262 58263 58264 58265 58266 58267 58268 58269 58270 58271 58272 58273 58274 58300	37470	800.00 60.00 60.00 60.00 75.00 825.00 60.00 60.00 60.00 60.00 75.00 60.00 60.00 825.00 60.00 60.00 60.00 1,500.00	VEGETATION MANAGEMENT FOR THE DISTRICT PEST CONTROL SERVICES PEST CONTROL SERVICES PEST CONTROL SERVICES PEST CONTROL SERVICES PEST CONTROL SERVICES PEST CONTROL SERVICES PEST CONTROL SERVICES PEST CONTROL SERVICES PEST CONTROL SERVICES PEST CONTROL SERVICES PEST CONTROL SERVICES PEST CONTROL SERVICES PEST CONTROL SERVICES PEST CONTROL SERVICES PEST CONTROL SERVICES PEST CONTROL SERVICES PEST CONTROL SERVICES MANHOLE ACCESS, PN 21114	4,820.00
5/19/2022	NEW IMAGE LANDSCAPE COMPANY	58202	37471	2,563.00	LANDSCAPE SERVICES	2,563.00
5/19/2022	PACIFIC GAS & ELECTRIC COMPANY	58286	37472	35,801.57	AC# 4835091675-4	35,801.57
5/19/2022	PACIFIC GAS & ELECTRIC COMPANY	58319	37473	190,585.03	AC# 4887173962-8	190,585.03
5/19/2022	PACIFIC GAS & ELECTRIC COMPANY	58326	37474	53.70	UTILITIES	53.70
5/19/2022	PACIFIC GAS & ELECTRIC COMPANY	58327	37475	334.04	UTILITIES	334.04
5/19/2022	ABEL PALACIO	58314	37476	918.63	REIMBURSEMENT	918.63
5/19/2022	POLYDYNE INC	58172	37477	59,577.79	DRY POLY	59,577.79
5/19/2022	PRODUCT STEWARDSHIP INSTITUTE	58298	37478	1,200.00	M&D	1,200.00
5/19/2022	QUADIENT LEASING USA, INC.	58253	37479	16.61	LEASING OF QUADIENT POSTAGE MACHINE	16.61
5/19/2022	REPUBLIC SERVICES #210	58276	37480	1,107.13	WASTE	1,107.13
5/19/2022	RH TECHNOLOGY	58248 58306 58307	37481	4,885.20 4,510.80 2,706.48	O/S TEMP O/S TEMP O/S TEMP	25,793.36

CHECK DATE	VENDOR NAME	INVOICE NO.	CHECK NO.	INVOICE AMOUNT	DESCRIPTION	CHECK AMOUNT
		58308		2,632.40	O/S TEMP	
		58322		1,804.32	O/S TEMP	
		58323		4,510.80	O/S TEMP	
		58324		4,885.20	O/S TEMP	
		58334		-78.80	O/S TEMP	
		58335		-63.04	O/S TEMP	
5/19/2022	CHERYL RHODES ALEXANDER		37482			96.17
		58315		96.17	REIMBURSEMENT	
5/19/2022	SENTRY WATER MONITORING AND CONTROL INC		37483			79.12
		58320		79.12	SENTRY Service (1 year) – 1st system - 1 control a	
5/19/2022	SERVICE MASTER RESTORATION SERVICES		37484			2,196.80
		58207		2,196.80	BIO CLEANING DUE TO COVID EXSPOSURE	
5/19/2022	TERRY SPURGEON		37485			483.62
		58316		483.62	REIMBURSEMENT	
5/19/2022	STATE WATER RESOURCES		37486			29,652.43
		58285		29,652.43	LOAN PAYMENT	
5/19/2022	JAYNE STROMMER		37487			166.12
		58317		166.12	REIMBURSEMENT	
5/19/2022	THATCHER COMPANY OF CALIFORNIA, INC		37488			6,714.52
		58249		3,357.26	ALUMINUM SULFATE	
		58250		3,357.26	ALUMINUM SULFATE	
5/19/2022	TRANSENE COMPANY, INC.		37489			1,472.89
		58251		1,472.89	INVENTORY	
5/19/2022	U.S. BANK CM-9703		37490			875.00
		58297		875.00	LOAN# 6736300850	
5/19/2022	UNIVAR USA INC		37491			13,423.20
		58173		3,538.89	SODIUM HYPOCHLORITE	
		58212		3,774.51	SODIUM HYPOCHLORITE	
		58257		6,109.80	SODIUM BISULFITE	
5/19/2022	V&A CONSULTING ENGINEERS, INC.		37492			2,371.00
		58299		2,371.00	PN90091 CONDITION ASSESSMENT CONSULTING	
5/19/2022	WORLD OIL ENVIRONMENTAL SERVICES		37493			45.00
		58201		45.00	DELTA DIABLO HAZARDOUS WASTE PICK-UPS	
5/26/2022	AT&T		37494			1,959.47
		58358		1,959.47	PHONE EXP	
5/26/2022	BAY AREA CLEAN WATER AGENCIES		37495			1,515.52
		58372		1,515.52	PARTICIPATION FEES	
5/26/2022	SCOT ALLISON CAMPBELL		37496			3,165.85
		58346		3,165.85	INVENTORY	
5/26/2022	RFP DEPOT LLC		37497			6,955.00
		58359		6,955.00	SOFTWARE PACKAGE AND LICENSE FEE	
5/26/2022	CALIFORNIA PRODUCT STEWARDSHIP COUNCIL		37498			1,235.00
		58356		1,235.00	ASSIST WITH IMPLEMENTATION OF CALRECYCLE GRANT -	
5/26/2022	CDW GOVERNMENT, INC.		37499			1,499.45
		58277		1,499.45	CISCO SUPPORT RENEWAL	
5/26/2022	CITY NATIONAL BANK		37500			73,311.96
		58345		73,311.96	LOAN PAYMENT	
5/26/2022	CUPERTINO ELECTRIC, INC		37501			255,636.80
		58361		255,636.80	CONSTRUCTION SERVICES FOR PROJECT NO. 17120	
5/26/2022	GRAYBAR ELECTRIC COMPANY, INC.		37502			32.97
		58360		32.97	INVENTORY	
5/26/2022	IB CONSULTING, LLC		37503			840.00
		58280		840.00	FY22-23 RATE STUDY	
5/26/2022	KEMIRA WATER SOLUTIONS, INC.		37504			13,823.08
		58211		6,813.71	FERROUS CHLORIDE	
		58302		7,009.37	FERROUS CHLORIDE	
5/26/2022	KOA HILLS CONSULTING LLC.		37505			743.75
		58283		743.75	MUNIS ERP ENHANCEMENT PROJECT	
5/26/2022	KRUGER, INC		37506			11,760.74
		58344		11,760.74	RWF ACTIFO SAND	
5/26/2022	LEE & ASSOCIATES RESCUE EQUIPMENT INC		37507			27,450.00
		58232		9,300.00	RESCUE TEAM SUPPORT SERVICES/ ARV	
		58233		18,150.00	RESCUE TEAM SUPPORT SERVICES/ TRICKLE TOWERS	
5/26/2022	LEE & RO, INC.		37508			85,764.52
		58357		85,764.52	DESIGN SERVICES DURING CONSTRUCTION	

CHECK DATE	VENDOR NAME	INVOICE NO.	CHECK NO.	INVOICE AMOUNT	DESCRIPTION	CHECK AMOUNT
5/26/2022	MICROBIZ SECURITY COMPANY		37509			1,964.25
		58350		1,263.00	VIDEO SERVER PROFESSIONAL SERVICES	
		58351		701.25	VIDEO SERVER PROFESSIONAL SERVICES	
5/26/2022	NORTHPOINT SECURITY SERVICES, INC		37510			5,770.56
		58352		5,770.56	SECURITY PATROL SERVICES	
5/26/2022	PACIFIC GAS & ELECTRIC COMPANY		37511			45,670.97
		58376		45,670.97	AC# 5138050344-4	
5/26/2022	CITY OF PITTSBURG		37512			70,096.43
		58368		21,245.85	STREET SWEEPING SERVICES	
		58369		24,112.58	STREET SWEEPING SERVICES	
		58370		24,738.00	STREET SWEEPING SERVICES	
5/26/2022	POLYDYNE INC		37513			14,539.68
		58252		14,539.68	LIQUID POLYMER	
5/26/2022	READY PRINT		37514			29,270.60
		58279		29,270.60	POSTAGE	
5/26/2022	DARIN JAMES REINHOLDT		37515			230.00
		58353		230.00	DISTRICT UST DESIGNATED OPERATOR	
5/26/2022	RH TECHNOLOGY		37516			4,436.72
		58366		2,632.40	O/S TEMP	
		58374		1,804.32	O/S TEMP	
5/26/2022	STATE WATER RESOURCES		37517			60.00
		58362		60.00	CERTIFICATION RENEWAL	
5/26/2022	SYSTAT		37518			1,589.00
		58377		1,589.00	TOSHIBA 15KV A 4200 ANNUAL SERVICE AGREEMENT	
5/26/2022	THATCHER COMPANY OF CALIFORNIA, INC		37519			3,357.26
		58340		3,357.26	ALUMINUM SULFATE	
5/26/2022	STACY TUCKER		37520			62.00
		58375		62.00	REIMBURSEMENT	
5/26/2022	UNIVAR USA INC		37521			9,497.35
		58213		3,773.10	SODIUM HYPOCHLORITE	
		58256		5,724.25	SODIUM BISULFITE	

GRAND TOTAL

1,602,036.68

July 13, 2022

MAKE FINDINGS AND APPROVE CONTINUING TELECONFERENCE MEETINGS
(AB 361, GOVERNMENT CODE SECTION 54953[e])

Recommendations

1. Find that the following circumstances exist: (a) the Statewide state of emergency and the Countywide local emergency continue to directly impact the ability of the Board of Directors, in all its capacities, and its subcommittees and advisory bodies, to meet safely in person because the highly transmissible Omicron variant of COVID-19 is present in the County and test positivity, case rates, and hospitalizations are increasing in the County; and (b) the Contra Costa County Health Officer recommendations for online meetings (i.e., teleconference meetings) which present the lowest risk of transmission of the virus that causes COVID-19 and for social distancing remain in effect.
2. Authorize the Board of Directors, in all its capacities, and its Subcommittees, to conduct teleconference meetings under Government Code Section 54953(e).
3. Determine that these bodies will hold virtual meetings for the next 30 days.
4. Direct the General Manager to return to the Board acting in all its capacities, within 30 days with an item to reconsider the state of emergency and whether to continue meeting virtually under the provisions of Government Code Section 54953(e) and to make required findings as to all bodies covered by this Board order.

Background Information

On October 13, 2021, November 17, 2021, January 12, 2022, March 30, 2022, and June 22, 2022, the Board adopted Resolution Nos. 15/2021, 19/2021, 05/2022, 08/2022, and 09/2022 respectively, which authorized the Board, in all its capacities, and subcommittees, to conduct teleconferencing meetings under Government Code Section 54953(e). In addition, the Board also authorized the continuance of teleconference meetings at its December 8, 2021, February 9, 2022, April 20, 2022, and May 11, 2022 meetings.

Government Code Section 54953(e), added to the Brown Act by Assembly Bill 361 (AB 361), allows a local agency to use special teleconferencing rules during a declared state of emergency. When a legislative body uses the emergency teleconferencing provisions under Government Code Section 54953(e), the following rules apply:

- The agency must provide notice of the meeting and post an agenda as required by the Brown Act and Better Government Ordinance, but the agenda does not need to list each teleconference location or be physically posted at each teleconference location.
- The agenda must state how members of the public can access the meeting and provide public comment.
- The agenda must include an option for all persons to attend via a call-in or internet-based service option.
- The body must conduct the meeting in a manner that protects the constitutional and statutory rights of the public.



- If there is a disruption in the public broadcast of the meeting, or of the public’s ability to comment virtually for reasons within the body’s control, the legislative body must stop the meeting and take no further action on agenda items until public access and/or ability to comment is restored.
- Local agencies may not require public comments to be submitted in advance of the meeting and must allow virtual comments to be submitted in real time.
- The body must allow a reasonable amount of time per agenda item to permit members of the public to comment, including time to register or otherwise be recognized for the purposes of comment.
- If the body provides a timed period for all public comment on an item, it may not close that period before the time has elapsed.
- AB 361 sunsets on January 1, 2024.

Analysis

Under Government Code Section 54953(e), if the local agency wishes to continue using these special teleconferencing rules after adopting an initial resolution, the legislative body must reconsider the circumstances of the state of emergency every 30 days and make certain findings. The agency must find that the state declared emergency continues to exist and either that it continues to directly impact the ability of officials and members of the public to meet safely in person, or that state or local officials continue to impose or recommend measures to promote social distancing.

The Board last made the required findings and approved continuing special teleconference meetings and rules on June 22, 2022. The Board can again make these findings. The statewide state of emergency continues to exist, and the state and the countywide local emergencies continue to directly impact the ability of the Board of Directors, in all its capacities, and its subcommittees to meet safely in person. The current trends as of July 5, 2022 show the COVID-19 case rate, test positivity, COVID-19 hospitalizations, and COVID-19 wastewater surveillance data are increasing in Contra Costa County. In addition to this, the Omicron variant and its subvariants are the predominant variants in the county. These variants have been shown to dramatically increase COVID-19 transmission.


If the Board wishes to continue teleconferencing under Section 54953(e), at its next meeting, the Board must reconsider the circumstances of the state of emergency and find that one or both of the following circumstances exists: a) the state declared emergency continues to directly impact the ability of members to safely meet in person, or b) state or local officials continue to impose or recommend measures to promote social distancing. If the state declared emergency no longer exists, or if the Board does not make these findings by majority vote, then it and its subcommittees will no longer be exempt from the Brown Act’s non-emergency teleconferencing rules.


Fiscal Impact

None.

Attachments

None.

Prepared by: 
 Cecelia Nichols-Fritzler
 Office Manager/Secretary to the Board

Reviewed by: 
 Vince De Lange
 General Manager

cc: District File No. BRD.01-ACTS



July 13, 2022

AUTHORIZE GENERAL MANAGER TO EXECUTE AMENDMENT NO. 3 TO GENERAL SERVICES CONTRACT IN THE AMOUNT OF \$23,625, FOR A NEW TOTAL CONTRACT AMOUNT NOT TO EXCEED \$123,300, BOUCHER LAW, RECRUITMENT SERVICES

Recommendation

Authorize the General Manager to execute Amendment No. 3 to the General Services Contract with Boucher Law to provide additional recruitment services in the amount of \$23,625, for a new total contract amount not to exceed \$123,300.

Background Information

On August 5, 2021, the District executed a general services contract with Boucher Law for \$57,375 to provide recruitment services on behalf of the District for five open positions. Subsequently, the District executed Amendments No. 1 and No. 2 to the agreement with Boucher Law to add recruitment services for three additional open positions.

Analysis

Boucher Law has completed recruitment activities for seven of the eight positions in its current contract. The remaining position, Business Services Director, is anticipated to begin recruitment in mid-summer. Staff is recommending Amendment No. 3 to add recruiting services for the open Deputy General Manager position and an allowance for one additional staff-level recruitment.

Financial Impact

Sufficient funding for this work is available in the adopted FY22/23 Budget.

Attachment

Amendment No. 3 Scope of Work and Cost Estimate Summary

Prepared by:



Brian Thomas
Acting Business Services Director

cc: Boucher Law
District File No. BRD.01-ACTS



RECRUITMENT SERVICES

**AMENDMENT NO. 3
BOUCHER LAW**

SCOPE OF WORK AND COST ESTIMATE SUMMARY

<u>DESCRIPTION</u>	<u>PROPOSED COST</u>
ORIGINAL AUTHORIZED CONTRACT AMOUNT	\$57,375
Amendment No. 1	\$13,500
Amendment No. 2	\$28,800
<u>AMENDMENT NO. 3 SCOPE OF WORK:</u>	
Deputy General Manager Recruitment	\$13,500
Staff Level Recruitment	\$10,125
	<hr/>
	Amendment No. 3 Subtotal
	\$23,625
	<hr/>
	TOTAL
	\$123,300
	<hr/> <hr/>

July 13, 2022

AUTHORIZE GENERAL MANAGER TO EXECUTE AMENDMENT NO. 2 TO CONSULTING SERVICES CONTRACT IN THE AMOUNT OF \$232,107, FOR A NEW TOTAL CONTRACT AMOUNT NOT TO EXCEED \$466,315, KENNEDY JENKS CONSULTANTS, ENGINEERING SERVICES, MANHOLE, GRAVITY INTERCEPTOR, AND EASEMENT ROADWAY IMPROVEMENTS, PROJECT NO. 21114

Recommendation

Authorize the General Manager to execute Amendment No. 2 to the consulting services contract with Kennedy Jenks Consultants (KJ) to provide additional engineering services in an amount of \$232,107, for a new total contract amount not to exceed \$466,315.

Background Information

In February 2022, the District executed a consulting services contract with KJ for design services to replace and/or rehabilitate prioritized manholes as part of the multiphase Manhole, Gravity Interceptor, and Easement Roadway Improvements Project. Following initial condition assessment activities, the Board authorized the General Manager to execute Amendment No. 1 to KJ's contract to address access issues and include reinforced concrete pipe (RCP) segments along the Shore Acres Interceptor as part of the evaluation. Construction work to address critical manholes is anticipated to commence in late summer 2022, while a permanent rehabilitation and replacement solution for remaining manholes and gravity interceptors, including access to these critical assets, is being identified, designed, and constructed. Staff anticipates returning to the Board in spring 2023 to request award of a construction contract to complete the next phase.

Analysis

As condition assessment for the initial phase is nearing completion, staff discovered additional manholes and RCP segments with severe concrete corrosion. In addition, one of the manholes along the Shore Acres Interceptor has settled significantly, which creates maintenance concerns and potentially impacts hydraulic flow capacity. This contract amendment is required to incorporate the expanded project scope, which includes completion of the remaining Shore Acres Interceptor manhole condition assessment, elevation surveying, environmental investigations and permitting support, and geotechnical assessment. The results of the additional investigation will be used to develop detailed work scopes and schedules for the remaining project phases.

Financial Impact

Sufficient funding is available in the Fiscal Year 2022/2023 (FY22/23) Budget, which includes \$1.5 million in appropriations through FY22/23 for the Manhole, Gravity Interceptor, and Easement Roadway Improvements Project in the Wastewater Capital Asset Replacement Fund. Based on the outcome of the sewer condition assessments, additional appropriations may be allocated as part of future CIP planning efforts for priority-based implementation.

Attachment

KJ Scope and Cost Estimate Summary, Amendment No. 2

Reviewed by: _____



Thanh Vo
Acting Engineering Services Director

cc: District File No. P.21114.01.02



**MANHOLE, GRAVITY INTERCEPTOR, AND EASEMENT
ROADWAY IMPROVEMENTS**

PROJECT NO. 21114

**AMENDMENT NO. 2
KENNEDY JENKS CONSULTANTS (CONSULTANT)**

SCOPE OF WORK AND COST ESTIMATE SUMMARY

<u>DESCRIPTION</u>	<u>PROPOSED COST</u>
ORIGINAL AUTHORIZED CONTRACT AMOUNT	\$99,965
AMENDMENT NO. 1	\$134,243
AMENDMENT NO. 2 SCOPE OF WORK:	
Field Inspections and Condition Assessment	\$197,481
Project Management	\$32,261
Engineering Services During Construction	\$2,365
Amendment No. 2 Subtotal	\$232,107
TOTAL	\$466,315

July 13, 2022

AUTHORIZE GENERAL MANAGER TO EXECUTE AMENDMENT NO. 2 TO CONSULTING SERVICES CONTRACT IN THE AMOUNT OF \$90,000, FOR A NEW TOTAL CONTRACT AMOUNT NOT TO EXCEED \$291,798, KENNEDY JENKS CONSULTANTS, ENGINEERING SERVICES, ASSET MANAGEMENT PROGRAM DEVELOPMENT, PROJECT NO. 19109

Recommendation

Authorize the General Manager to execute Amendment No. 2 to the consulting services contract with Kennedy Jenks Consultants (KJ) in the amount of \$90,000, for a new total contract amount not to exceed \$291,798, to support development of the District's Asset Management Program (AMP).

Background Information

In July and December 2019, the District entered into consulting services contracts with KJ to develop and implement AMP improvements. The initial effort included conducting a business risk and vulnerability analysis of the District's wastewater conveyance and treatment, and recycled water systems. This was followed by assessment of business processes and functionality of the District's existing computerized maintenance management system (CMMS).

Analysis

In support of ensuring prioritized and effective AMP development, staff identified an FY21/22 Strategic Initiative to develop an AMP Development Roadmap (Roadmap) to guide critical activities and key decisions over the next few years. Staff recently completed development of the Roadmap, and the proposed scope of work in the KJ contract amendment is intended to focus consultant support on the following key tasks:

- § Define and Implement Clear Changes Required to CMMS Data Collection and Asset Hierarchy
- § Evaluate CMMS Upgrade or Replacement Options and Support District Decision Process
- § Conduct "Pilot" Reliability Centered Maintenance/Criticality Review of Selected WWTP Process with Recommendations for Improving Future RCM Reviews

KJ will conduct workshops with staff to gather information, including performing Failure Mode Effects and Criticality Analysis (FMECA) of the assets in the pilot. This will provide risk-based information to develop effective asset reliability strategies. In addition, the pilot process will provide a template for building asset management strategies for the rest of the District's unit processes, which can then be carried out by the District in the future as time and resources allow.

Financial Impact

Sufficient funding for this work is available in the adopted FY22/23 Budget. The 5-year Capital Improvement Program includes appropriations of \$750,000 through FY22/23 with a total project budget of \$1,250,000 for the Asset Management Program Development Project in the Wastewater Capital Asset Fund.



Attachment

KJ Scope and Cost Estimate Summary, Amendment No. 2

Reviewed by: 

Thanh Vo
Acting Engineering Services Director

cc: District File No. 19109.01.04



**ASSET MANAGEMENT PROGRAM DEVELOPMENT
PROJECT NO. 19109**

**AMENDMENT NO. 2
KENNEDY JENKS (CONSULTANT)**

SCOPE OF WORK AND COST ESTIMATE SUMMARY

<u>DESCRIPTION</u>	<u>PROPOSED COST</u>
ORIGINAL AUTHORIZED CONTRACT AMOUNT	\$ 183,798
AMENDMENT NO. 1	\$ 18,000
AMENDMENT NO. 2 SCOPE OF WORK:	
CMMS Procurement	\$ 20,000
CMMS Hierarchy and Data Improvements	\$ 20,000
Reliability Centered Maintenance/Criticality Pilot	\$ 30,000
As-Needed AMP Development Support	\$ 20,000
Amendment No. 2 Subtotal	\$ 90,000
TOTAL	\$ 291,798

July 13, 2022

APPROVE UPDATED STRATEGIC COMMUNICATIONS PLAN

Recommendation

Approve the draft Strategic Communications Plan dated July 2022.

Background Information

In October 2019, the Board approved a “Strategic Communications Plan,” which was developed by staff to ensure development of a strategic planning framework to guide proactive public information and outreach activities that align with key District initiatives. Following approval of the new District Strategic Plan in August 2021, staff identified an FY21/22 Strategic Initiative to update the Strategic Communications Plan to ensure alignment with the new Strategic Plan and develop new activities to support effective communications. Following engagement with staff over a three-month period beginning in April 2022, the District has completed an update to its Strategic Communications Plan that incorporates valuable input and ideas from key internal stakeholders.

Analysis

As a nationally recognized industry leader and “Utility of the Future,” the District values strong collaboration and engagement with the local community and key stakeholders, transparency, and serving as responsible stewards of the public’s resources and trust. The Strategic Communications Plan supports these values as follows: 1) guiding external communication activities by identifying key focus areas, stakeholders, and messaging points, while providing goals and strategies that form the basis of the District’s communications framework; 2) providing a high-level reference document for District staff to support consistent communications and raise overall awareness; and 3) identifying objectives to continue enhancing public communications and outreach efforts.

The Plan identifies several challenges facing the District that present opportunities for engagement, and key communications focus areas, stakeholders, communications methods, and high-level messaging points. Key challenges include aging infrastructure, regulatory drivers, use of specific consumer products, pollution prevention, use of social media, and ongoing COVID-19 pandemic impacts. Key focus areas include:

- § Addressing Aging Infrastructure in a Cost-Effective Manner
- § Effectively Communicating Drivers for Sewer Service Charge and Budget Increases
- § Ensuring Sound Science based Approach to Future Nutrient Management Regulations
- § Preventing Sanitary Sewer Overflows, Pollution, and Associated Impacts to Public Health and the Environment
- § Recovering Valuable Resources from Wastewater
- § Monitoring Emerging Contaminants to Ensure Regulatory Compliance



The Plan includes four major goals with a total of 15 associated strategies to assist the District in meeting these goals.

1. Enhance customer awareness regarding District services, initiatives, projects, and emerging issues
2. Support key District sustainability and future regulatory compliance initiatives
3. Reinforce pollution prevention efforts
4. Support workforce development in both the local community and regional Bay Area


Staff has identified both near- and long-term initiatives to guide implementation of the District's communications efforts over the next two years. Staff will monitor progress toward completing the initiatives included in the plan and will provide periodic updates to the Board to review progress and recommended changes to the plan, as needed.

Financial Impacts

Sufficient funding is available in the adopted FY22/23 Budget to complete the proposed initiatives included in the Strategic Communications Plan.

Attachment

Draft Strategic Communications Plan, July 2022

Prepared by: 

Dean Eckerson
Resource Recovery Services Director

cc: District File: BRD.01-ACTS





Strategic Communications Plan

DRAFT
dated July 2022

Introduction As a nationally-recognized industry leader and “Utility of the Future,” Delta Diablo (District) values strong collaboration and engagement with the local community and key stakeholders, transparency, and serving as responsible stewards of the public’s resources and trust. Because the wastewater sector is heavily regulated with new and emerging issues competing with aging infrastructure, regulatory compliance obligations, and financial pressures, there are numerous opportunities for engagement with the public and key stakeholders.



Purpose This Strategic Communications Plan is intended to:



- Guide external communications activities over the next two years by identifying key focus areas, stakeholders, and messaging points, while providing goals and strategies that form the basis of the District’s strategic communications framework
- Provide a high-level reference document for District staff to support consistency in communications and raise overall awareness on key issues
- Identify specific near- and long-term objectives to continue enhancing the District’s public communications and outreach efforts

This document supports implementation of the District’s overall Strategic Plan (dated August 2021), which includes “Customer Services and Engagement” as one of six key goal areas.

Key Stakeholders The District communicates on a broad range of issues with a diverse and dynamic set of stakeholders, including customers (residential, commercial, industrial), elected officials, regulators, municipalities, peer agencies, wastewater industry associations, media representatives, homeowners’ associations, developers, local schools and educational institutions, community leaders, and non-governmental organizations. The District will strategically consider the intended audience and key stakeholders as planned communications on critical and non-critical issues are developed.



Challenges The District faces a number of challenges that present opportunities for effective public and stakeholder engagement:



- Aging infrastructure with limited funding available
- Long-term regulatory drivers (e.g., nutrient removal requirements, biosolids management) with significant capital costs and ongoing future operation and maintenance (O&M) costs
- Specific consumer products with impacts to wastewater collection and treatment system operational reliability and costs (e.g., “flushable” wipes)
- Maintaining an effective pollution prevention program
- Expanding communications methods to include social media platforms with limited staffing resources
- Continuing to adapt to impacts associated with the COVID-19 pandemic

About Delta Diablo

Delta Diablo is a special district that provides wastewater conveyance and treatment services for over 215,000 residents in Antioch, Pittsburg, and Bay Point.

The District treats 13.6 million gallons of wastewater each day with a focus on exemplary regulatory compliance, innovative and sustainable approaches, and sound stewardship of the public’s resources and trust.

The District has transformed its Wastewater Treatment Plant (WWTP) into a “wastewater resource recovery facility” by:

- ❖ Producing 7.6 million gallons of recycled water per day
- ❖ Generating on-site renewable energy to meet over 60% of WWTP power needs
- ❖ Reusing residual biosolids as fertilizer via land application
- ❖ Providing household hazardous waste (HHW) collection services
- ❖ Protecting the Delta by providing street sweeping services to remove pollutants that would enter local stormwater systems

Our Mission

Delta Diablo protects public health and the environment for our communities by safely providing exceptional wastewater conveyance, treatment, and resource recovery services in a sustainable and fiscally-responsible manner



Key Focus Areas The following table highlights key focus areas, primary stakeholders and/or audience, communications methods, and high-level messaging points:



Key Focus Area/Messaging Points	Stakeholders-Audience/ Communication Methods
<p>Addressing Aging Infrastructure in Cost-effective Manner</p> <ul style="list-style-type: none"> Ensuring continued effective and reliable services requires significant capital investment in aging infrastructure in wastewater conveyance and treatment system (40 to 60 years old) Implementing a prioritized 5-year Capital Improvement Program (CIP), informed by inspection, condition assessment, and long-term planning considerations, to ensure cost-effective use of limited funds Developing a formalized Asset Management Program to support proactive (versus reactive) infrastructure investment and maintenance 	<p>Customers, Elected Officials</p> <p>Website, Fact Sheet (available), Public Notices, Meetings or Conferences</p>
<p>Effectively Communicating Drivers for Sewer Service Charge (SSC), Budget Increases</p> <ul style="list-style-type: none"> Experiences progressive increases in annual operating costs over time due to escalations in labor, chemical, energy, materials, supplies, equipment, hauling and services costs, as well as increasingly more stringent regulatory requirements Critically reviews funding needs each year to ensure sufficient revenue collection via SSCs that reflects cost-of-service to meet capital investment and operational needs, while minimizing economic impacts to customers SSCs are below average when compared to peer agencies in SF Bay Area 	<p>Customers, Elected Officials</p> <p>Website, Fact Sheet (available), Public Notices, Meetings or Conferences</p>
<p>Ensuring Sound Science based Approach to Future Nutrient Management Regulations</p> <ul style="list-style-type: none"> Implementation of nutrient (nitrogen, phosphorus) removal requirements in discharge permit would likely require >\$150 million in capital investment to upgrade WWTP Collaborating with SF Bay Area peer agencies (via Bay Area Clean Water Agencies, www.bacwa.org), regulators (Regional Water Quality Control Board), and scientific community (San Francisco Estuary Institute) to ensure sound-science approach via funding data collection/analysis to understand water quality issues and associated management actions 	<p>Customers, Regulators, Elected Officials, Industry Associations</p> <p>Website, Fact Sheet, Public Notices, Meetings, Conferences</p>
<p>Preventing Sanitary Sewer Overflows (SSOs), Pollution, and Associated Impacts to Public Health and the Environment</p> <ul style="list-style-type: none"> Implementing Sanitary Sewer Management Plan (dated October 10, 2018) requirements to ensure effective management, operation, and maintenance of wastewater collection system Implementing Pollution Prevention Program requirements to ensure best management practices for fats, oils, and grease (FOG) control, proper HHW disposal Supporting state/regional campaigns to reduce impacts from consumer product use (i.e., “flushable” wipes, FOG) and improper disposal, which can clog sewer and cause SSOs 	<p>Customers, Regulators, Elected Officials, Meetings, Community Groups, Industry Associations</p> <p>Website, Brochures (available), Press Releases, Advertisements, Media, Phone Calls</p>
<p>Recovering Valuable Resources from Wastewater</p> <ul style="list-style-type: none"> Committed to providing benefits to customers by recycling ~50% of treated wastewater for industrial and irrigation use, generating on-site renewable energy to meet ~60% of WWTP demand, and reusing 100% of biosolids produced for beneficial use as fertilizer or compost Collaborating as Bay Area Biosolids Coalition (www.bayareabiosolids.com) member to ensure long-term viability of current biosolids management options, research emerging contaminant concerns, and support regional partnerships to develop new technologies and facilities 	<p>Customers, Regulators, Elected Officials, Meetings, Community Groups, Industry Associations</p> <p>Website, Public Notices, Fact Sheets, Brochures, Meetings, Conferences</p>
<p>Monitoring Emerging Contaminants to Ensure Regulatory Compliance</p> <ul style="list-style-type: none"> Heavily regulated industry with exemplary regulatory compliance record at WWTP for removal of broad range of conventional contaminants present in wastewater Monitoring and supporting research to assess potential impacts, treatment approaches, and process modifications to address “emerging” contaminants (e.g., PFAS compounds, “microplastics”) 	<p>Customers, Regulators, Elected Officials, Meetings, Community Groups, Industry Associations</p> <p>Website, Fact Sheets</p>

In addition to these key focus areas, the District engages with the public via conducting WWTP tours, reviewing permit and development applications, addressing street sweeping service and Delta Household Hazardous Waste Collection Facility inquiries, and coordinating construction project activities in the local community to minimize noise and traffic impacts.

Strategic Planning Framework The following goals and strategies are intended to serve as the foundation for the District’s communications plan:



Goals	Strategies
<p>1 Enhance customer awareness regarding District services, initiatives, projects, and emerging issues</p>	<ul style="list-style-type: none"> ▪ Maintain an updated external website with timely, relevant information with expanded use to communicate key, consistent District messaging points. ▪ Ensure transparent, informative communications materials are provided in support of rate-setting, budget, and CIP approval processes (i.e., Prop. 218 Notice, fact sheets, website content). ▪ Apply a diverse approach to communication methods, including consideration of website content, direct public notices, fact sheets, targeted meetings, brochures, phone calls, and social media platforms. ▪ Participate in relevant speaking engagements in the local community to convey applicable District messaging points. ▪ Ensure timely public notification with relevant information during construction projects in the local community. ▪ Leverage resources at the regional (BACWA), state (CASA), and national (NACWA, WEF) level to address emerging contaminants. ▪ Evaluate potential options to expand use of social media platforms.
<p>2 Support key District sustainability and future regulatory compliance initiatives</p>	<ul style="list-style-type: none"> ▪ Integrate long-term, nutrient management planning considerations into \$60M Secondary Process Improvements Project scope to ensure compatibility and “no regrets” infrastructure investment. ▪ Engage with regulators via BACWA to maintain focus on a science-based, collaborative approach to nutrient management; and highlight proactive financial planning efforts to address this long-term regulatory driver.
<p>3 Reinforce pollution prevention efforts</p>	<ul style="list-style-type: none"> ▪ Develop and implement targeted communications strategies and methods for priority issues, including FOG and HHW to reduce the potential for operational reliability impacts. ▪ Develop and implement strategies to raise awareness regarding consumer product use to address operational impacts of improperly disposed items. ▪ Communicate needs for compliance with pretreatment requirements, application of best management practices, and proper hazardous waste disposal to commercial and industrial customers. ▪ Educate local school children regarding key pollution prevention activities via direct engagement.
<p>4 Support workforce development in both the local community and regional Bay Area</p>	<ul style="list-style-type: none"> ▪ Develop and maintain relationships with local schools and community colleges, and facilitate plant tours, career pathway engagement, and potential internships. ▪ Communicate District needs and career opportunities via regional Bay Area association workforce development efforts, including BAYWORK/BACWWE and CWEA SF Bay Section.

Key Initiatives The following specific initiatives are intended to guide implementation of the District's Strategic Communications Plan over the next two-year period:



Description	Completion Date
Near-term Initiatives	
1. Form a cross-divisional team to engage on public education and outreach activities on a quarterly basis, including communications and public education training to support effective community engagement.	Aug 2022
2. Implement formalized website content review and update process on a quarterly basis to ensure accuracy and timeliness of communication materials.	Sep 2022
3. Expand available website information regarding Street Sweeping Program to increase awareness and facilitate timely, effective customer service.	Sep 2022
4. Engage with local school contacts to determine how best to reestablish in-classroom training and WWTP/laboratory tours (suspended following onset of COVID-19 pandemic).	Nov 2022
5. Update pollution prevention radio advertisement recordings to reflect current priorities and information.	Nov 2022
6. Provide "Media Training" for Executive Team members.	Dec 2022
7. Develop recommendations for expanding public outreach materials to include alternative language versions (e.g., Proposition 218 Notice, fact sheets) based on a summary of service area demographics.	Dec 2022
8. Develop new general information brochure(s) that reflects key focus areas and initiatives.	Jan 2023
Long-term Initiatives	
1. Evaluate options to increase use of social media (e.g., Facebook, Twitter, Nextdoor) to provide information to and receive feedback/questions from the public, as well as leveraging outside agency platforms.	Jun 2023
2. Enhance the Wastewater Resource Recovery Facility tour program by installing designated stations with interpretive signs highlighting the District's resource recovery and regulatory compliance efforts.	Dec 2023
3. Develop a virtual tour of the Wastewater Resource Recovery Facility for the District's website.	Jun 2024



Delta Diablo Wastewater Resource Recovery Facility in Antioch, CA (includes Wastewater Treatment Plant and Recycled Water Facility)

ITEM E/8

July 13, 2022

AUTHORIZE AMENDMENT TO PURCHASE ORDER IN THE AMOUNT OF \$18,000, FOR A NEW TOTAL AMOUNT NOT TO EXCEED \$731,560, SYNAGRO WEST, LLC, BIOSOLIDS HANDLING SERVICES, FOR FISCAL YEAR 2021/2022

Recommendation

Authorize an amendment to the Purchase Order with Synagro West, LLC (Synagro) in the amount of \$18,000, for a new total amount not to exceed \$731,560, for biosolids handling services for Fiscal Year 2021/22 (FY21/22).

Background Information

In April 2020, staff issued a request for proposals to contractors with experience in providing turnkey biosolids handling services. Synagro provided a proposal with the lowest estimated cost and high beneficial reuse portfolio and a two-year term through June 30, 2022 with a one-year extension option subject to mutual agreement, which was approved by the Board at the June 10, 2020 meeting.

Analysis

The Synagro contract includes a fuel surcharge provision to adjust pricing based on the United States Energy Information Administration's on-highway diesel fuel for California index. The recent high diesel fuel prices exceeded the anticipated fuel surcharges. As a result of the higher fuel costs, the Synagro purchase order for biosolids handling for FY21/22 will likely be exceeded. An additional \$18,000 is required to account for the increased transportation costs and ensure sufficient funding for the Synagro purchase order for the remainder of FY21/22.

Financial Impact

Sufficient funding for this purchase order amendment is available in the approved FY21/22 Budget.

Attachments

None

Reviewed by:  _____

Dean Eckerson
Resource Recovery Services Director

cc: District File BRD.01-ACTS



July 13, 2022

ADOPT RESOLUTION APPROVING SALARY SCHEDULES INCORPORATING 2022 ANNUAL COST-OF-LIVING ADJUSTMENTS AND ADOPT RESOLUTION APPROVING TIER II APPLICABLE PERCENTAGE, AS PROVIDED FOR IN DISTRICT BARGAINING UNIT MEMORANDA OF UNDERSTANDING, BARGAINING UNIT SIDE LETTER AGREEMENTS, AND UNREPRESENTED EMPLOYEES' EMPLOYMENT AGREEMENTS

Recommendations

- 1) Adopt Resolution approving updated District Salary Schedules incorporating the 2022 Cost-of-Living Adjustment (COLA), as provided for in District Bargaining Unit Memoranda of Understanding (MOUs) and unrepresented employees' Employment Agreements.
- 2) Adopt Resolution approving Tier II Applicable Percentage as provided for in District Bargaining Unit MOU Side Letter Agreements and unrepresented employees' Employment Agreements.

Background Information

Most of the District's employees are represented by one of three separate Bargaining Units: the Operations & Maintenance Bargaining Unit, Local One AFSCME Council 57; the Professional & Technical Bargaining Unit, Local One AFSCME Council 57; or the Management Association Bargaining Unit. Each bargaining unit has a separate Memorandum of Understanding (MOU) with a provision for an annual COLA applied to employee salaries. The MOUs stipulate that the COLA will be based on the San Francisco Bay Area's April-to-April Consumer Price Index (CPI) for San Francisco/Bay Area Wage Earners. The COLA provision is the same in all three MOUs. The individual Employment Agreements for the District's unrepresented management employees have a similar provision that provides the same annual COLA provision as the Management Association.

Analysis

Each MOU provides for a minimum COLA of 2.0% and a maximum of 5.0%, based on the April-to-April CPI. In May 2022, the Bureau of Labor Statistics released the April 2021 to April 2022 CPI for the San Francisco/Bay Area Wage Earners. The CPI was 6.5%. Because the MOUs stipulate a maximum COLA increase of 5%, the District's Salary Schedules will be adjusted by 5.0% for Fiscal Year 2022/2023 (FY22/23), effective July 10, 2022. If approved by the Board, the FY22/23 Salary Schedules will be posted on the District's website to comply with Government Code Section 20636(d) of the Public Employees Retirement Law, which requires compensation for all authorized classifications and positions to be listed on a publicly available salary schedule.

Effective FY20/21 employees in the Tier I California Public Employees' Retirement System (CalPERS) plan began paying the full cost of the employee CalPERS contribution rate, which is currently capped at 8.0%. Employees in the Tier II and Tier III retirement plans pay the full cost of the employee CalPERS contribution rate, which is 7.0% and 7.25%, respectively.



Pursuant to Side Letter Agreements to the MOUs dated September 14, 2016, the District will contribute to each Tier II employee's 401(a) Plan account "an amount equal to the Applicable Percentage of the employee's pensionable compensation with the District." The Applicable Percentage is defined as the difference between the Total Employer Normal Cost percentages for any fiscal year for the 2.5% at age 55 and the 2.0% at age 55 formulas under CalPERS (each with the 3.0% COLA Class 1 Optional Benefit), as actuarially determined annually by CalPERS. The Side Letters further state, "Should the Applicable Percentage change for a new fiscal year, the revised Applicable Percentage shall be implemented at the same time as the Cost of Living Adjustments." For the upcoming fiscal year, the CalPERS formula was reviewed, and staff has determined that an adjustment is necessary. The current Applicable Percentage is 1.370% and the new Applicable Percentage is 1.400%, effective July 10, 2022.

Financial Impact

Sufficient funding is included in the adopted FY22/23 Budget, which incorporated the 2022 COLA in budgeted labor costs. The Applicable Percentage represents an approximate \$708 increase in the annual District contribution to Tier II employee 401(a) Plans.

Attachments

- 1) Proposed Resolution Approving FY22/23 Salary Schedules
- 2) Proposed Resolution Approving Tier II Applicable Percentage

Reviewed by: 

Brian Thomas
Acting Business Service Director

cc: Finance Division
Human Resources Division
District File No. BRD.01-ACTS



**BEFORE THE BOARD OF DIRECTORS
OF DELTA DIABLO**

**Re: Approving Salary Schedules Incorporating)
2022 Cost-of-Living Adjustments)
as Provided for in Bargaining Unit)
Memoranda of Understanding)**

RESOLUTION NO. 15/2022

THE BOARD OF DIRECTORS OF DELTA DIABLO HAS HEREBY DETERMINED THAT:

WHEREAS, Delta Diablo has three separate Memoranda of Understanding (MOU) with individual Bargaining Units (Operations & Maintenance Bargaining Unit/Local One AFSCME Council 57; Professional & Technical Bargaining Unit/Local One AFSCME Council 57; and the Management Association); and

WHEREAS, the authorized salary ranges are administered in accordance with these MOUs; and

WHEREAS, these MOUs provide that salaries are to be adjusted on the first full pay period after July 1, 2022 from a minimum of 2.0% up to a maximum of 5.0% across the board, based on the April 2021 to April 2022 change in the Consumer Price Index (CPI) for the San Francisco/Bay Area Wage Earners; and

WHEREAS, the Unrepresented Managers' individual Employment Agreements provide for the same salary adjustments as the Management Association MOU; and

WHEREAS, the 2022 cost-of-living adjustment factor determined by the change in CPI is 5.0%; and

WHEREAS, updated Salary Schedules have been prepared to incorporate the cost-of-living adjustment factor.

NOW THEREFORE, the Board of Directors of Delta Diablo DOES HEREBY RESOLVE AND ORDER:

1. The attached Fiscal Year 2022/2023 (FY22/23) salary schedules identifying the salaries for: Section I - Operations & Maintenance Bargaining Unit; Section II - Professional & Technical Bargaining Unit; Section III - Management Association Bargaining Unit; Section IV - Unrepresented Managers; and Section V - Unrepresented Part-Time and Temporary Classifications, shall be as described in the schedules attached hereto and by reference made a part hereof.
2. The salaries as stated in this Resolution shall become effective July 10, 2022.

PASSED AND ADOPTED on July 13, 2022, by the following vote:

AYES:
NOES:

ABSENT:
ABSTAIN:

I HEREBY CERTIFY that the foregoing is a true and correct copy of a Resolution adopted by the Board of Directors of Delta Diablo on July 13, 2022.

ATTEST: Federal Glover
Board Secretary

By: _____

Exhibit: FY22/23 Salary Schedules

DELTA DIABLO SALARY RANGES (Effective July 10, 2022)
Section I - Operations & Maintenance Bargaining Unit

RANGE	CLASSIFICATIONS	Note	Monthly Salary at Step Level									
			A	B	C	D	E	F	G	H	I	J
OM 120	Utility Laborer	00	\$6,297.97	\$6,455.42	\$6,616.81	\$6,782.23	\$6,951.78	\$7,125.58	\$7,303.72	\$7,486.31	\$7,673.47	\$7,865.31
		01	\$6,455.42	\$6,616.81	\$6,782.23	\$6,951.78	\$7,125.58	\$7,303.72	\$7,486.31	\$7,673.47	\$7,865.31	\$8,061.94
		02	\$6,612.87	\$6,778.19	\$6,947.65	\$7,121.34	\$7,299.37	\$7,481.86	\$7,668.90	\$7,860.63	\$8,057.14	\$8,258.57
OM 124	Maintenance Mechanic Trainee; Maintenance Worker; WWTP Operator-In-Training;	00	\$6,594.60	\$6,759.46	\$6,928.45	\$7,101.66	\$7,279.20	\$7,461.18	\$7,647.71	\$7,838.91	\$8,034.88	\$8,235.75
		01	\$6,759.46	\$6,928.45	\$7,101.66	\$7,279.20	\$7,461.18	\$7,647.71	\$7,838.91	\$8,034.88	\$8,235.75	\$8,441.65
		02	\$6,924.33	\$7,097.44	\$7,274.87	\$7,456.75	\$7,643.16	\$7,834.24	\$8,030.10	\$8,230.85	\$8,436.62	\$8,647.54
OM 126	Electrical/Instrumentation Technician Trainee	00	\$6,773.75	\$6,943.09	\$7,116.67	\$7,294.58	\$7,476.95	\$7,663.87	\$7,855.47	\$8,051.86	\$8,253.15	\$8,459.48
		01	\$6,943.09	\$7,116.67	\$7,294.58	\$7,476.95	\$7,663.87	\$7,855.47	\$8,051.86	\$8,253.15	\$8,459.48	\$8,670.97
		02	\$7,112.43	\$7,290.24	\$7,472.50	\$7,659.31	\$7,850.80	\$8,047.07	\$8,248.24	\$8,454.45	\$8,665.81	\$8,882.45
OM 130	Warehouse Technician I	00	\$6,927.79	\$7,100.99	\$7,278.51	\$7,460.48	\$7,646.99	\$7,838.16	\$8,034.12	\$8,234.97	\$8,440.85	\$8,651.87
		01	\$7,100.99	\$7,278.51	\$7,460.48	\$7,646.99	\$7,838.16	\$8,034.12	\$8,234.97	\$8,440.85	\$8,651.87	\$8,868.16
		02	\$7,274.18	\$7,456.04	\$7,642.44	\$7,833.50	\$8,029.34	\$8,230.07	\$8,435.82	\$8,646.72	\$8,862.89	\$9,084.46
OM 134	Collection Systems Worker I; Maint. Mech. I; WWTP Operator I; Household Hazardous Waste Tech I;	00	\$7,254.07	\$7,435.43	\$7,621.31	\$7,811.84	\$8,007.14	\$8,207.32	\$8,412.50	\$8,622.81	\$8,838.38	\$9,059.34
		01	\$7,435.43	\$7,621.31	\$7,811.84	\$8,007.14	\$8,207.32	\$8,412.50	\$8,622.81	\$8,838.38	\$9,059.34	\$9,285.83
		02	\$7,616.78	\$7,807.20	\$8,002.38	\$8,202.44	\$8,407.50	\$8,617.68	\$8,833.13	\$9,053.95	\$9,280.30	\$9,512.31
OM 140	Electrical/Instrumentation Technician I	00	\$7,451.11	\$7,637.38	\$7,828.32	\$8,024.03	\$8,224.63	\$8,430.24	\$8,641.00	\$8,857.02	\$9,078.45	\$9,305.41
		01	\$7,637.38	\$7,828.32	\$8,024.03	\$8,224.63	\$8,430.24	\$8,641.00	\$8,857.02	\$9,078.45	\$9,305.41	\$9,538.05
		02	\$7,823.66	\$8,019.25	\$8,219.73	\$8,425.23	\$8,635.86	\$8,851.75	\$9,073.05	\$9,299.87	\$9,532.37	\$9,770.68
OM 142	Collection Systems Worker II; Maint. Mech. II; Warehouse Technician II; WWTP Operator II; Household Hazardous Waste Tech. II	00	\$7,979.51	\$8,179.00	\$8,383.47	\$8,593.06	\$8,807.88	\$9,028.08	\$9,253.78	\$9,485.13	\$9,722.26	\$9,965.31
		01	\$8,179.00	\$8,383.47	\$8,593.06	\$8,807.88	\$9,028.08	\$9,253.78	\$9,485.13	\$9,722.26	\$9,965.31	\$10,214.45
		02	\$8,378.48	\$8,587.95	\$8,802.65	\$9,022.71	\$9,248.28	\$9,479.49	\$9,716.47	\$9,959.39	\$10,208.37	\$10,463.58
OM 150	Electrical/Instrumentation Technician II	00	\$8,195.43	\$8,400.31	\$8,610.32	\$8,825.58	\$9,046.22	\$9,272.37	\$9,504.18	\$9,741.79	\$9,985.33	\$10,234.97
		01	\$8,400.31	\$8,610.32	\$8,825.58	\$9,046.22	\$9,272.37	\$9,504.18	\$9,741.79	\$9,985.33	\$10,234.97	\$10,490.84
		02	\$8,605.20	\$8,820.33	\$9,040.84	\$9,266.86	\$9,498.53	\$9,735.99	\$9,979.39	\$10,228.88	\$10,484.60	\$10,746.71
OM 152	Collection Systems Worker III; Maint. Mech. III; WWTP Operator III; Household Hazardous Waste Tech. III;	00	\$8,777.52	\$8,996.96	\$9,221.89	\$9,452.43	\$9,688.74	\$9,930.96	\$10,179.24	\$10,433.72	\$10,694.56	\$10,961.93
		01	\$8,996.96	\$9,221.89	\$9,452.43	\$9,688.74	\$9,930.96	\$10,179.24	\$10,433.72	\$10,694.56	\$10,961.93	\$11,235.97
		02	\$9,216.40	\$9,446.81	\$9,682.98	\$9,925.06	\$10,173.18	\$10,427.51	\$10,688.20	\$10,955.40	\$11,229.29	\$11,510.02
OM 156	Electrical/Instrumentation Technician III Control Systems Specialist	00	\$9,015.86	\$9,241.25	\$9,472.28	\$9,709.09	\$9,951.82	\$10,200.61	\$10,455.63	\$10,717.02	\$10,984.94	\$11,259.57
		01	\$9,241.25	\$9,472.28	\$9,709.09	\$9,951.82	\$10,200.61	\$10,455.63	\$10,717.02	\$10,984.94	\$11,259.57	\$11,541.06
		02	\$9,466.65	\$9,703.31	\$9,945.90	\$10,194.54	\$10,449.41	\$10,710.64	\$10,978.41	\$11,252.87	\$11,534.19	\$11,822.55
OM 158	WWTP Senior Operator	00	\$9,216.38	\$9,446.79	\$9,682.96	\$9,925.03	\$10,173.16	\$10,427.49	\$10,688.17	\$10,955.38	\$11,229.26	\$11,509.99
		01	\$9,446.79	\$9,682.96	\$9,925.03	\$10,173.16	\$10,427.49	\$10,688.17	\$10,955.38	\$11,229.26	\$11,509.99	\$11,797.74
		02	\$9,677.20	\$9,919.13	\$10,167.10	\$10,421.28	\$10,681.81	\$10,948.86	\$11,222.58	\$11,503.15	\$11,790.72	\$12,085.49
OM 160	WWTP Senior Operator - Grade IV/V Maintenance Planner Scheduler	00	\$9,492.92	\$9,730.24	\$9,973.49	\$10,222.83	\$10,478.40	\$10,740.36	\$11,008.87	\$11,284.09	\$11,566.20	\$11,855.35
		01	\$9,730.24	\$9,973.49	\$10,222.83	\$10,478.40	\$10,740.36	\$11,008.87	\$11,284.09	\$11,566.20	\$11,855.35	\$12,151.73
		02	\$9,967.56	\$10,216.75	\$10,472.17	\$10,733.97	\$11,002.32	\$11,277.38	\$11,559.31	\$11,848.30	\$12,144.51	\$12,448.12

*Notes: 00 = base range; 01 = base range plus 2.5% longevity adjustment upon completion of ten (10) years of service; 02 = base range plus 5% longevity adjustment upon completion of fifteen (15) years of service.

Approved: _____ Federal Glover, Board Secretary Date: _____

DELTA DIABLO SALARY RANGES (Effective July 10, 2022)
Section II - Professional & Technical Bargaining Unit

RANGE	CLASSIFICATIONS	Note	Monthly Salary at Step Level									
			A	B	C	D	E	F	G	H	I	J
P 109	Administrative Assistant I	00	\$5,539.66	\$5,678.16	\$5,820.11	\$5,965.61	\$6,114.75	\$6,267.62	\$6,424.31	\$6,584.92	\$6,749.54	\$6,918.28
		01	\$5,678.16	\$5,820.11	\$5,965.61	\$6,114.75	\$6,267.62	\$6,424.31	\$6,584.92	\$6,749.54	\$6,918.28	\$7,091.24
		02	\$5,816.65	\$5,962.06	\$6,111.11	\$6,263.89	\$6,420.49	\$6,581.00	\$6,745.53	\$6,914.17	\$7,087.02	\$7,264.20
P 117	Administrative Assistant II	00	\$6,093.62	\$6,245.96	\$6,402.11	\$6,562.16	\$6,726.21	\$6,894.37	\$7,066.73	\$7,243.40	\$7,424.48	\$7,610.09
		01	\$6,245.96	\$6,402.11	\$6,562.16	\$6,726.21	\$6,894.37	\$7,066.73	\$7,243.40	\$7,424.48	\$7,610.09	\$7,800.35
		02	\$6,398.30	\$6,558.26	\$6,722.21	\$6,890.27	\$7,062.53	\$7,239.09	\$7,420.07	\$7,605.57	\$7,795.71	\$7,990.60
P 118	Account Clerk I	00	\$6,190.25	\$6,345.01	\$6,503.63	\$6,666.22	\$6,832.88	\$7,003.70	\$7,178.79	\$7,358.26	\$7,542.22	\$7,730.77
		01	\$6,345.01	\$6,503.63	\$6,666.22	\$6,832.88	\$7,003.70	\$7,178.79	\$7,358.26	\$7,542.22	\$7,730.77	\$7,924.04
		02	\$6,499.76	\$6,662.26	\$6,828.81	\$6,999.53	\$7,174.52	\$7,353.89	\$7,537.73	\$7,726.18	\$7,919.33	\$8,117.31
P 126	Administrative Assistant III Account Clerk II	00	\$6,809.25	\$6,979.48	\$7,153.97	\$7,332.82	\$7,516.14	\$7,704.04	\$7,896.64	\$8,094.06	\$8,296.41	\$8,503.82
		01	\$6,979.48	\$7,153.97	\$7,332.82	\$7,516.14	\$7,704.04	\$7,896.64	\$8,094.06	\$8,296.41	\$8,503.82	\$8,716.41
		02	\$7,149.71	\$7,328.45	\$7,511.67	\$7,699.46	\$7,891.94	\$8,089.24	\$8,291.47	\$8,498.76	\$8,711.23	\$8,929.01
P 128	Human Resources Assistant	00	\$6,737.59	\$6,906.03	\$7,078.68	\$7,255.64	\$7,437.03	\$7,622.96	\$7,813.53	\$8,008.87	\$8,209.09	\$8,414.32
		01	\$6,906.03	\$7,078.68	\$7,255.64	\$7,437.03	\$7,622.96	\$7,813.53	\$8,008.87	\$8,209.09	\$8,414.32	\$8,624.68
		02	\$7,074.46	\$7,251.33	\$7,432.61	\$7,618.42	\$7,808.89	\$8,004.11	\$8,204.21	\$8,409.32	\$8,619.55	\$8,835.04
P 129	Laboratory Technician	00	\$7,211.02	\$7,391.29	\$7,576.07	\$7,765.48	\$7,959.61	\$8,158.60	\$8,362.57	\$8,571.63	\$8,785.92	\$9,005.57
		01	\$7,391.29	\$7,576.07	\$7,765.48	\$7,959.61	\$8,158.60	\$8,362.57	\$8,571.63	\$8,785.92	\$9,005.57	\$9,230.71
		02	\$7,571.57	\$7,760.86	\$7,954.88	\$8,153.75	\$8,357.59	\$8,566.53	\$8,780.70	\$9,000.21	\$9,225.22	\$9,455.85
P 130	Sr. Admin. Asst./Records Specialist	00	\$7,490.20	\$7,677.46	\$7,869.39	\$8,066.13	\$8,267.78	\$8,474.48	\$8,686.34	\$8,903.50	\$9,126.08	\$9,354.23
		01	\$7,677.46	\$7,869.39	\$8,066.13	\$8,267.78	\$8,474.48	\$8,686.34	\$8,903.50	\$9,126.08	\$9,354.23	\$9,588.09
		02	\$7,864.71	\$8,061.33	\$8,262.86	\$8,469.43	\$8,681.17	\$8,898.20	\$9,120.65	\$9,348.67	\$9,582.39	\$9,821.95
P 135	Accounting Technician	00	\$7,490.40	\$7,677.67	\$7,869.61	\$8,066.35	\$8,268.01	\$8,474.71	\$8,686.57	\$8,903.74	\$9,126.33	\$9,354.49
		01	\$7,677.67	\$7,869.61	\$8,066.35	\$8,268.01	\$8,474.71	\$8,686.57	\$8,903.74	\$9,126.33	\$9,354.49	\$9,588.35
		02	\$7,864.93	\$8,061.55	\$8,263.09	\$8,469.66	\$8,681.41	\$8,898.44	\$9,120.90	\$9,348.92	\$9,582.65	\$9,822.21
P 141	Engineering Technician	00	\$7,838.55	\$8,034.51	\$8,235.38	\$8,441.26	\$8,652.29	\$8,868.60	\$9,090.32	\$9,317.57	\$9,550.51	\$9,789.28
		01	\$8,034.51	\$8,235.38	\$8,441.26	\$8,652.29	\$8,868.60	\$9,090.32	\$9,317.57	\$9,550.51	\$9,789.28	\$10,034.01
		02	\$8,230.48	\$8,436.24	\$8,647.15	\$8,863.33	\$9,084.91	\$9,312.03	\$9,544.83	\$9,783.45	\$10,028.04	\$10,278.74
P 143	Accountant	00	\$8,240.34	\$8,446.34	\$8,657.50	\$8,873.94	\$9,095.79	\$9,323.18	\$9,556.26	\$9,795.17	\$10,040.05	\$10,291.05
		01	\$8,446.34	\$8,657.50	\$8,873.94	\$9,095.79	\$9,323.18	\$9,556.26	\$9,795.17	\$10,040.05	\$10,291.05	\$10,548.33
		02	\$8,652.35	\$8,868.66	\$9,090.38	\$9,317.64	\$9,550.58	\$9,789.34	\$10,034.08	\$10,284.93	\$10,542.05	\$10,805.60
P 145	Chemist I Environ. Compliance Specialist I	00	\$8,292.64	\$8,499.96	\$8,712.46	\$8,930.27	\$9,153.53	\$9,382.36	\$9,616.92	\$9,857.35	\$10,103.78	\$10,356.37
		01	\$8,499.96	\$8,712.46	\$8,930.27	\$9,153.53	\$9,382.36	\$9,616.92	\$9,857.35	\$10,103.78	\$10,356.37	\$10,615.28
		02	\$8,707.27	\$8,924.96	\$9,148.08	\$9,376.78	\$9,611.20	\$9,851.48	\$10,097.77	\$10,350.21	\$10,608.97	\$10,874.19

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*Notes: 00 = base range; 01 = base range plus 2.5% longevity adjustment upon completion of ten (10) years of service; 02 = base range plus 5% longevity adjustment upon completion of fifteen (15) years of service.

Approved: _____

Federal Glover, Board Secretary

Date: _____

RANGE	CLASSIFICATIONS	Note	Monthly Salary at Step Level									
			A	B	C	D	E	F	G	H	I	J
P 146	Junior Engineer	00	\$8,311.71	\$8,519.51	\$8,732.49	\$8,950.81	\$9,174.58	\$9,403.94	\$9,639.04	\$9,880.01	\$10,127.02	\$10,380.19
		01	\$8,519.51	\$8,732.49	\$8,950.81	\$9,174.58	\$9,403.94	\$9,639.04	\$9,880.01	\$10,127.02	\$10,380.19	\$10,639.70
		02	\$8,727.30	\$8,945.48	\$9,169.12	\$9,398.35	\$9,633.30	\$9,874.14	\$10,120.99	\$10,374.02	\$10,633.37	\$10,899.20
P 147	Program Analyst I	00	\$8,693.50	\$8,910.84	\$9,133.61	\$9,361.95	\$9,596.00	\$9,835.90	\$10,081.80	\$10,333.84	\$10,592.19	\$10,856.99
		01	\$8,910.84	\$9,133.61	\$9,361.95	\$9,596.00	\$9,835.90	\$10,081.80	\$10,333.84	\$10,592.19	\$10,856.99	\$11,128.42
		02	\$9,128.18	\$9,356.38	\$9,590.29	\$9,830.05	\$10,075.80	\$10,327.69	\$10,585.89	\$10,850.53	\$11,121.80	\$11,399.84
P 148	Construction Inspector Buyer	00	\$8,732.48	\$8,950.79	\$9,174.56	\$9,403.92	\$9,639.02	\$9,880.00	\$10,127.00	\$10,380.17	\$10,639.67	\$10,905.67
		01	\$8,950.79	\$9,174.56	\$9,403.92	\$9,639.02	\$9,880.00	\$10,127.00	\$10,380.17	\$10,639.67	\$10,905.67	\$11,178.31
		02	\$9,169.10	\$9,398.33	\$9,633.29	\$9,874.12	\$10,120.97	\$10,374.00	\$10,633.35	\$10,899.18	\$11,171.66	\$11,450.95
P 152	Chemist II Environ. Compliance Specialist II	00	\$9,122.00	\$9,350.05	\$9,583.80	\$9,823.39	\$10,068.98	\$10,320.70	\$10,578.72	\$10,843.19	\$11,114.27	\$11,392.12
		01	\$9,350.05	\$9,583.80	\$9,823.39	\$10,068.98	\$10,320.70	\$10,578.72	\$10,843.19	\$11,114.27	\$11,392.12	\$11,676.93
		02	\$9,578.09	\$9,817.55	\$10,062.99	\$10,314.56	\$10,572.42	\$10,836.74	\$11,107.65	\$11,385.35	\$11,669.98	\$11,961.73
P 154	Computer Analyst Program Analyst II	00	\$9,562.85	\$9,801.92	\$10,046.97	\$10,298.14	\$10,555.59	\$10,819.48	\$11,089.97	\$11,367.22	\$11,651.40	\$11,942.69
		01	\$9,801.92	\$10,046.97	\$10,298.14	\$10,555.59	\$10,819.48	\$11,089.97	\$11,367.22	\$11,651.40	\$11,942.69	\$12,241.25
		02	\$10,040.99	\$10,292.02	\$10,549.32	\$10,813.05	\$11,083.37	\$11,360.46	\$11,644.47	\$11,935.58	\$12,233.97	\$12,539.82
P 156	Chemist III	00	\$9,578.10	\$9,817.56	\$10,063.00	\$10,314.57	\$10,572.44	\$10,836.75	\$11,107.66	\$11,385.36	\$11,669.99	\$11,961.74
		01	\$9,817.56	\$10,063.00	\$10,314.57	\$10,572.44	\$10,836.75	\$11,107.66	\$11,385.36	\$11,669.99	\$11,961.74	\$12,260.78
		02	\$10,057.01	\$10,308.44	\$10,566.15	\$10,830.30	\$11,101.06	\$11,378.58	\$11,663.05	\$11,954.62	\$12,253.49	\$12,559.83
P 158	Purchasing Supervisor	00	\$9,605.73	\$9,845.87	\$10,092.02	\$10,344.32	\$10,602.92	\$10,868.00	\$11,139.70	\$11,418.19	\$11,703.64	\$11,996.23
		01	\$9,845.87	\$10,092.02	\$10,344.32	\$10,602.92	\$10,868.00	\$11,139.70	\$11,418.19	\$11,703.64	\$11,996.23	\$12,296.14
		02	\$10,086.01	\$10,338.16	\$10,596.62	\$10,861.53	\$11,133.07	\$11,411.40	\$11,696.68	\$11,989.10	\$12,288.83	\$12,596.05
P 160	Recycled Water Program Coordinator	00	\$9,682.09	\$9,924.14	\$10,172.24	\$10,426.55	\$10,687.21	\$10,954.39	\$11,228.25	\$11,508.96	\$11,796.68	\$12,091.60
		01	\$9,924.14	\$10,172.24	\$10,426.55	\$10,687.21	\$10,954.39	\$11,228.25	\$11,508.96	\$11,796.68	\$12,091.60	\$12,393.89
		02	\$10,166.19	\$10,420.35	\$10,680.86	\$10,947.88	\$11,221.57	\$11,502.11	\$11,789.67	\$12,084.41	\$12,386.52	\$12,696.18
P 164	Assistant Engineer	00	\$10,252.02	\$10,508.32	\$10,771.03	\$11,040.30	\$11,316.31	\$11,599.22	\$11,889.20	\$12,186.43	\$12,491.09	\$12,803.37
		01	\$10,508.32	\$10,771.03	\$11,040.30	\$11,316.31	\$11,599.22	\$11,889.20	\$12,186.43	\$12,491.09	\$12,803.37	\$13,123.45
		02	\$10,764.62	\$11,033.74	\$11,309.58	\$11,592.32	\$11,882.13	\$12,179.18	\$12,483.66	\$12,795.75	\$13,115.65	\$13,443.54
P 165	Program Analyst III	00	\$10,519.14	\$10,782.12	\$11,051.67	\$11,327.97	\$11,611.17	\$11,901.44	\$12,198.98	\$12,503.96	\$12,816.55	\$13,136.97
		01	\$10,782.12	\$11,051.67	\$11,327.97	\$11,611.17	\$11,901.44	\$12,198.98	\$12,503.96	\$12,816.55	\$13,136.97	\$13,465.39
		02	\$11,045.10	\$11,321.23	\$11,604.26	\$11,894.36	\$12,191.72	\$12,496.52	\$12,808.93	\$13,129.15	\$13,457.38	\$13,793.82
P 170	Operations Supervisor Maintenance Supervisor	00	\$11,376.74	\$11,661.16	\$11,952.69	\$12,251.51	\$12,557.79	\$12,871.74	\$13,193.53	\$13,523.37	\$13,861.45	\$14,207.99
		01	\$11,661.16	\$11,952.69	\$12,251.51	\$12,557.79	\$12,871.74	\$13,193.53	\$13,523.37	\$13,861.45	\$14,207.99	\$14,563.19
		02	\$11,945.58	\$12,244.22	\$12,550.32	\$12,864.08	\$13,185.68	\$13,515.33	\$13,853.21	\$14,199.54	\$14,554.53	\$14,918.39
P 176	Associate Engineer	00	\$11,889.22	\$12,186.45	\$12,491.11	\$12,803.39	\$13,123.48	\$13,451.56	\$13,787.85	\$14,132.55	\$14,485.86	\$14,848.01
		01	\$12,186.45	\$12,491.11	\$12,803.39	\$13,123.48	\$13,451.56	\$13,787.85	\$14,132.55	\$14,485.86	\$14,848.01	\$15,219.21
		02	\$12,483.68	\$12,795.77	\$13,115.67	\$13,443.56	\$13,779.65	\$14,124.14	\$14,477.24	\$14,839.18	\$15,210.15	\$15,590.41

*Notes: 00 = base range; 01 = base range plus 2.5% longevity adjustment upon completion of ten (10) years of service; 02 = base range plus 5% longevity adjustment upon completion of fifteen (15) years of service.

Approved: _____

Federal Glover, Board Secretary

Date: _____

DELTA DIABLO SALARY RANGES (Effective July 10, 2022)
Section III - Management Association Bargaining Unit

RANGE	CLASSIFICATIONS	Monthly Salary at Step Level									
		A	B	C	D	E	F	G	H	I	J
M 152	Human Resources Analyst I	\$8,764.20	\$8,983.31	\$9,207.89	\$9,438.09	\$9,674.04	\$9,915.89	\$10,163.79	\$10,417.88	\$10,678.33	\$10,945.29
M 160	Human Resources Analyst II	\$9,640.60	\$9,881.62	\$10,128.66	\$10,381.88	\$10,641.42	\$10,907.46	\$11,180.14	\$11,459.65	\$11,746.14	\$12,039.79
M 165	Senior Accountant	\$10,228.63	\$10,484.34	\$10,746.45	\$11,015.11	\$11,290.49	\$11,572.75	\$11,862.07	\$12,158.62	\$12,462.59	\$12,774.15
M 168	Safety Manager; Purchasing Manager	\$10,626.74	\$10,892.40	\$11,164.71	\$11,443.83	\$11,729.93	\$12,023.18	\$12,323.76	\$12,631.85	\$12,947.65	\$13,271.34
M 176	Public Information Manager	\$11,784.42	\$12,079.03	\$12,381.01	\$12,690.54	\$13,007.80	\$13,332.99	\$13,666.32	\$14,007.98	\$14,358.18	\$14,717.13
M 178	Finance Manager	\$12,536.84	\$12,850.26	\$13,171.51	\$13,500.80	\$13,838.32	\$14,184.28	\$14,538.89	\$14,902.36	\$15,274.92	\$15,656.79
M 179	Environmental Programs Manager	\$12,683.42	\$13,000.51	\$13,325.52	\$13,658.66	\$14,000.13	\$14,350.13	\$14,708.88	\$15,076.60	\$15,453.52	\$15,839.86
M 180	Laboratory Manager	\$12,785.79	\$13,105.43	\$13,433.07	\$13,768.89	\$14,113.11	\$14,465.94	\$14,827.59	\$15,198.28	\$15,578.24	\$15,967.69
M 181	Information Technology Manager	\$12,786.43	\$13,106.09	\$13,433.75	\$13,769.59	\$14,113.83	\$14,466.68	\$14,828.34	\$15,199.05	\$15,579.03	\$15,968.50
M 182	Operations Manager; Maintenance Manager	\$13,737.43	\$14,080.87	\$14,432.89	\$14,793.71	\$15,163.56	\$15,542.64	\$15,931.21	\$16,329.49	\$16,737.73	\$17,156.17
M 188	Senior Engineer	\$14,356.86	\$14,715.78	\$15,083.67	\$15,460.77	\$15,847.28	\$16,243.47	\$16,649.55	\$17,065.79	\$17,492.44	\$17,929.75
M 198	Government Affairs Manager	\$14,500.00	\$14,862.50	\$15,234.06	\$15,614.91	\$16,005.29	\$16,405.42	\$16,815.56	\$17,235.94	\$17,666.84	\$18,108.51
M 200	Principal Engineer	\$15,591.44	\$15,981.23	\$16,380.76	\$16,790.28	\$17,210.03	\$17,640.28	\$18,081.29	\$18,533.32	\$18,996.66	\$19,471.57

Approved: _____ Federal Glover, Board Secretary Date: _____

DELTA DIABLO SALARY RANGES (Effective July 10, 2022)
Section IV - Unrepresented Managers

		Monthly Salary at Step Level									
RANGE	CLASSIFICATIONS	A	B	C	D	E	F	G	H	I	J
GM	General Manager	-	-	-	-	-	-	-	-	-	\$26,335.99
DGM	Deputy General Manager	\$19,436.56	\$19,922.48	\$20,420.54	\$20,931.05	\$21,454.33	\$21,990.68	\$22,540.45	\$23,103.96	\$23,681.56	\$24,273.60
BSD	Business Services Director	\$17,258.72	\$17,690.19	\$18,132.44	\$18,585.75	\$19,050.40	\$19,526.66	\$20,014.82	\$20,515.19	\$21,028.07	\$21,553.77
ESD	Engineering Services Director	\$17,258.72	\$17,690.19	\$18,132.44	\$18,585.75	\$19,050.40	\$19,526.66	\$20,014.82	\$20,515.19	\$21,028.07	\$21,553.77
OSD	Resource Recovery Services Director	\$17,258.72	\$17,690.19	\$18,132.44	\$18,585.75	\$19,050.40	\$19,526.66	\$20,014.82	\$20,515.19	\$21,028.07	\$21,553.77
HRM	Human Resources & Risk Manager	\$12,214.67	\$12,520.03	\$12,833.03	\$13,153.86	\$13,482.71	\$13,819.77	\$14,165.27	\$14,519.40	\$14,882.39	\$15,254.45
OMSB	Office Mgr./Secretary to the Board	\$10,626.88	\$10,892.56	\$11,164.87	\$11,443.99	\$11,730.09	\$12,023.34	\$12,323.93	\$12,632.03	\$12,947.83	\$13,271.52

Note: The General Manager's salary is designated by the Board of Directors; there is no established range

Approved: _____ **Federal Glover, Board Secretary** **Date:** _____

DELTA DIABLO SALARY RANGES (Effective July 10, 2022)
Section V - Unrepresented Part-time and Temporary Classifications

RANGE	CLASSIFICATIONS	Hourly Salary at Step Level										
		A	B	C	D	E	F	G	H	I	J	
N/A	Co-Op Laboratory	\$16.07	-	-	-	-	-	-	-	-	-	\$20.07
N/A	Co-Op Maintenance	\$16.07	-	-	-	-	-	-	-	-	-	\$20.07
N/A	Operations Assistant	\$16.07	-	-	-	-	-	-	-	-	-	\$20.07
N/A	Engineering Intern	\$16.07	-	-	-	-	-	-	-	-	-	\$20.07
FPRA	Finance Professional/Retired Annuitant	\$72.33	\$74.14	\$75.99	\$77.89	\$79.84	\$81.83	\$83.88	\$85.98	\$88.13	\$90.33	
HRRA	Human Resources and Risk Management Professional/Retired Annuitant	\$70.47	\$72.23	\$74.04	\$75.89	\$77.79	\$79.73	\$81.73	\$83.77	\$85.86	\$88.01	
OSRA	Operations Support and Construction Coordinator/Retired Annuitant	\$46.33	\$47.49	\$48.68	\$49.89	\$51.14	\$52.42	\$53.73	\$55.07	\$56.45	\$63.24	

Approved: _____ **Federal Glover, Board Secretary**

Date: _____

**BEFORE THE BOARD OF DIRECTORS
OF DELTA DIABLO**

**Re: Approving 2022 Applicable Percentage)
Contribution as Provided for in)
Side Letter Agreements)**

RESOLUTION NO. 16/2022

THE BOARD OF DIRECTORS OF DELTA DIABLO HAS DETERMINED THAT:

WHEREAS, Delta Diablo has three Memoranda of Understanding (MOU) with individual Bargaining Units (Operations & Maintenance Bargaining Unit, Local One AFSCME Council 57; Professional & Technical Bargaining Unit, Local One AFSCME Council 57; and the Management Association); and

WHEREAS, Side Letter Agreements were signed by each Bargaining Unit on September 14, 2016 modifying the retirement benefits for existing and new Tier II “classic” employees on a prospective basis only. Tier II “classic” employees are those employees hired from July 1, 2012 through December 31, 2012; and employees hired on or after January 1, 2013 who are not new members of a public retirement system as defined by Assembly Bill 340; and

WHEREAS, the Applicable Percentage is defined in the Side Letter Agreements as the difference between the Total Employer Normal Cost percentage for any fiscal year for the 2.5% at age 55 and the 2.0% at age 55 formulas under California Public Employees’ Retirement System (CalPERS) (each with the 3% Cost-of-Living Adjustment [COLA] Class 1 Optional Benefit), as actuarially determined annually by CalPERS; and

WHEREAS, the three Side Letter Agreements provide that the District shall contribute to each Tier II employee’s 401(a) Plan account an amount equal to the Applicable Percentage of the employee’s pensionable compensation with the District; and

WHEREAS the three Side Letter Agreements provide that should the Applicable Percentage change for a new fiscal year, the revised Applicable Percentage shall be implemented at the same time as COLA on the first full pay period after July 1, 2022; and

WHEREAS, the Unrepresented Managers’ individual Employment Agreements provide for the same contribution adjustments as the Management Association MOU; and

WHEREAS, the 2022 Applicable Percentage adjustment factor determined by CalPERS is +0.03%, which equates to 1.400% of pensionable compensation.

NOW THEREFORE, the Board of Directors of Delta Diablo DOES HEREBY RESOLVE AND ORDER:

1. Effective July 10, 2022, the District shall contribute to each Tier II employee’s 401(a) Plan account an amount equal to 1.400% of the employee’s pensionable compensation.

PASSED AND ADOPTED on July 13, 2022, by the following vote:

AYES:
NOES:

ABSENT:
ABSTAIN:

I HEREBY CERTIFY that the foregoing is a true and correct copy of a Resolution adopted by the Board of Directors of Delta Diablo on July 13, 2022.

ATTEST: Federal Glover
Board Secretary

By: _____

July 13, 2022

ADOPT RESOLUTION DECLARING THAT, AS OF JUNE 27, 2022, PUBLIC INTEREST AND NECESSITY DEMANDED IMMEDIATE EXPENDITURE OF PUBLIC MONEY TO SAFEGUARD LIFE, HEALTH, AND PROPERTY WITHOUT SUBMITTING THE EXPENDITURE TO BID, PURSUANT TO PUBLIC CONTRACT CODE SECTION 20783; RATIFY GENERAL MANAGER'S NEGOTIATION AND EXECUTION OF MATERIALS PROCUREMENT, CONSTRUCTION, AND OTHER RELATED SERVICES CONTRACTS IN A TOTAL COMBINED AMOUNT NOT TO EXCEED \$150,000; RATIFY GENERAL MANAGER'S ESTABLISHMENT OF A NEW FISCAL YEAR 2022/2023 PROJECT IN THE WASTEWATER CAPITAL ASSET REPLACEMENT FUND, AND THE TRANSFER OF MONIES TO THIS PROJECT FROM WASTEWATER CAPITAL ASSET REPLACEMENT FUND RESERVES IN THE AMOUNT OF \$300,000, FOR A TOTAL PROJECT BUDGET OF \$300,000; AND TAKE RELATED ACTIONS UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT, WILLOW PASS INTERCEPTOR REPAIR, PROJECT NO. 23118

Recommendation

- 1) Adopt a resolution declaring that, as of June 27, 2022, public interest and necessity demanded the immediate expenditure of public money to repair a major structural defect, with significant potential for loss of wastewater flow conveyance, in a 30-inch reinforced concrete pipe (RCP) gravity sewer segment of the Willow Pass Interceptor, to safeguard life, health, and property, without submitting the expenditure to bid, in accordance with Public Contract Code Section 20783.
- 2) Ratify the General Manager's negotiation and execution of agreements for material procurement, construction, and other related services as required to complete the emergency repair of the Willow Pass Interceptor in a total combined amount not to exceed \$150,000.
- 3) Ratify the General Manager's establishment of a new Fiscal Year 2022/2023 (FY22/23) project within the Wastewater Capital Asset Replacement (WW CAR) Fund, entitled Willow Pass Interceptor Repair Project, and the transfer of monies to this project from the WW CAR Fund Reserves, as shown in Attachment 1, in the amount of \$300,000, for a total project budget of \$300,000. (This project will include an estimated \$150,000 in emergency repair costs, while also providing \$150,000 in non-emergency funding to support associated condition assessment and engineering activities to address corrosion damage in additional pipe segments along the Willow Pass Interceptor.).
- 4) Determine that the emergency repair of the Willow Pass Interceptor is exempt from environmental review under the California Environmental Quality Act (CEQA), pursuant to Section 15302 (Replacement or Reconstruction) of the CEQA Guidelines, and direct the General Manager, or his designee, to file a CEQA Notice of Exemption (NOE) with the County Clerk-Recorder.

Background Information

The Willow Pass Interceptor primarily comprises a gravity pipeline of various materials ranging in size from 12 to 33 inches in diameter. This system was constructed as part of the County Sanitation District 7-A Improvement District No. 1 Project in the late 1950s and was later modified in the 1980s to convey wastewater flows from portions of Bay Point and the southwest hills of Pittsburg to the District's Shore Acres Pump Station. These flows contribute approximately 15-20% of the total average dry weather plant flow (i.e., 2.0-2.6 million gallons per day) at the District's WWTP.

To ensure critical infrastructure vulnerability issues are effectively addressed, staff recently initiated a comprehensive review of available wastewater conveyance system condition assessment information and has conducted targeted assessments, as necessary, at certain locations. During this process, staff became aware of a major defect (e.g., an approximate one-foot diameter hole) in a reinforced concrete pipe (RCP) segment of the 30-inch diameter Willow Pass Interceptor at the intersection of Port Chicago Highway and Wharf Drive in Bay Point in June 2022. This point failure has been determined to pose a major threat to the District's ability to convey wastewater to the District's WWTP and protect public health and safety. While this defect has not yet resulted in a sanitary sewer overflow (SSO) or service disruption, it is in serious danger of expanding, potentially creating a sinkhole in the roadway or causing collapse of the pipeline and must be addressed immediately as an emergency repair to avoid an anticipated threat to public health, safety, and the environment if an SSO or failure were to occur.

Analysis

Following identification of the defect, staff engaged Kennedy Jenks Consultants (KJ) to investigate the failure point and determine the necessary approach to permanent repair of the pipeline. Per KJ's recommendation, staff conducted a closed-circuit television (CCTV) inspection to determine the current internal condition of the 30-inch RCP pipeline. This inspection confirmed the major pipe defect is slowly expanding and the adjacent soil is being eroded, creating a larger void that increases the risk of a sinkhole or collapse. In addition, the CCTV inspection revealed additional RCP segments in the vicinity that are severely corroded, which will be addressed as part of this project but under non-emergency repair conditions.

Upon confirming the extensive damage to the RCP segment in question, KJ and staff determined the existing 30-inch pipeline is significantly compromised and that the major defect must be repaired immediately to avoid an imminent failure and associated SSO. The recommend course of action is to perform an interim point repair at the pipe defect. Following the immediate emergency repair, staff will work to plan and design a permanent repair of this and other adjacent RCP segments, and this larger project will be subject to bidding.

Because there is significant risk for providing sufficient and reliable wastewater conveyance capacity during the upcoming wet weather season based on the uncertainty with the pipe defect, the potential for a great public calamity exists which necessitates an emergency project to perform an interim point repair at this location. The failure of the existing 30-inch line can result in disruption of service to portions Bay Point and Pittsburg, and increase the risk of a SSO with potential adverse public health and environmental impacts due to insufficient and/or unreliable conveyance capacity. It would be infeasible to solicit bids for this work because of the danger to life, health, and property that would exist without this line fully repaired and at full and reliable conveyance capacity. For these reasons, it is necessary to proceed with construction of an emergency point repair to mitigate these immediate risks and protect life, health, and property.

In the presence or anticipation of great public calamity, Public Contract Code Section 20783 allows the Board, by resolution adopted by a four-fifths vote, to declare that the public interest and necessity demand the immediate expenditure of any sum required in the emergency without public bid to safeguard life, health, and property. Accordingly, staff recommends that the Board adopt the attached resolution (Attachment 2) to declare that such an emergency existed as of June 27, 2022, and to provide the authority needed to immediately proceed with the proposed project and restore full service on this line on an emergency basis.

In response to this incident, staff has initiated efforts to begin procurement of necessary materials and contracting services to complete the point repair at an estimated cost of \$150,000. Staff



recommends that the Board ratify the General Manager's negotiation and execution of construction services contracts to procure materials and perform all necessary repairs in a total combined project cost not to exceed \$150,000. This amount includes all costs for materials procurement, construction, and related services and potential changes due to unforeseen site conditions.

Staff recommends that the Board authorize creation of a new capital project for the interim point repair, which will allow initiation of planning and design activities to complete permanent repairs to the Willow Pass Interceptor to restore long-term operational reliability. Anticipated activities in FY22/23 include contracting with a design consultant to provide design services for preparing contract plans and specifications to rehabilitate the existing Willow Pass Interceptor that is at-risk and bid and construct the proposed project. Staff anticipates returning to the Board in the future for approval of the associated detailed design and construction contracts.

It is also recommended that the Board determine the project is exempt from environmental review in accordance with CEQA under California Code of Regulations, Title 14, Section 15302, Class 2(c) – Replacement or Reconstruction of Existing Utility Systems and authorize the General Manager to file a NOE with the County Clerk-Recorder. The attached draft NOE (Attachment 3) further describes the justification for the exemption.

Financial Impact

Sufficient funding is available within the WW CAR Fund Reserves and the adopted FY22/23 Budget. Staff is recommending that funding for this effort be provided through transfer from the WW CAR Fund Reserves in the amount of \$300,000.

Attachments

- 1) Summary of Required Transfers from WW CAR Fund Reserves
- 2) Proposed Resolution Declaring, as of June 27, 2022, Public Interest and Necessity Demanded Immediate Expenditure of Public Money to Safeguard Life, Health, or Property as Required in the Emergency without Submitting the Expenditure to Bid
- 3) Draft CEQA Notice of Exemption

Prepared by: _____



Thanh Vo
Acting Engineering Services Director

cc: District File No. P.23118.01.01



**WILLOW PASS INTERCEPTOR REPAIR
PROJECT NO. 23118**

**SUMMARY OF TRANSFER FROM WASTEWATER CAPITAL
ASSET REPLACEMENT (WW CAR) FUND RESERVES**

Description	Current Project Budget	Transfer Request from WW CAR Fund Reserves	Estimated Expenditures through FY22/23
Project Administration			\$35,000
Construction			\$150,000
Engineering and Construction Inspection Services			\$115,000
TOTAL	-	\$300,000	\$300,000

**BEFORE THE BOARD OF DIRECTORS
OF DELTA DIABLO**

**Re: Declaring that, as of June 27, 2022,)
Public Interest and Necessity Demanded)
Immediate Expenditure of Public Money to)
Safeguard Life, Health, or Property as Required)
in the Emergency without Submitting the)
Expenditure to Bid)** **RESOLUTION NO. 17/2022**

THE BOARD OF DIRECTORS OF DELTA DIABLO HAS DETERMINED THAT:

WHEREAS, the Willow Pass Interceptor, constructed as part of Sanitation District 7-A in the late 1950s and later modified in the 1980s, which includes a gravity pipeline of various materials ranging in size from 12 to 33 inches in diameter, and conveys wastewater from portions of Bay Point and the southwest hills of Pittsburg to the District's Shore Acres Pump Station (SAPS) in the District's wastewater conveyance system; and

WHEREAS, the Willow Pass Interceptor is necessary to provide sufficient and reliable conveyance capacity during all flow conditions; and

WHEREAS, a 30-inch reinforced concrete pipe (RCP) section of the Willow Pass Interceptor has a major defect potentially reducing the pipeline operability; and

WHEREAS, subsequent pipeline inspection and condition assessment information has confirmed significant corrosion and loss of structural integrity in the vicinity of the major defect, which is located in the 30-inch RCP pipe section upstream of SAPS; and

WHEREAS, this severe corrosion condition has resulted in a great public calamity that continues to place life, health, and property at risk for so long as the existing 30-inch Willow Pass Interceptor in question remains in service; and

WHEREAS, the existing major defect of the 30-inch Willow Pass Interceptor required an interim point repair using staff resources and contracted services and supplies, at an estimated cost of \$150,000 to immediately ensure operational capacity and reliability; and

WHEREAS, in consideration of a great public calamity resulting from the sudden and unexpected structural failure of the Willow Pass Interceptor, Public Contract Code Section 20783 allows the Board to declare, by a four-fifths vote, that, as of June 27, 2022, the public interest and necessity demanded immediate expenditure of public money, without submitting the expenditure to public bid, to safeguard life, health, and property.

NOW THEREFORE, the Board of Directors of Delta Diablo DOES HEREBY RESOLVE AND ORDER:

The discovery of the major defect in the Willow Pass Interceptor presented a great public calamity, as of June 27, 2022, and the public interest and necessity demanded immediate expenditure of public money, without submitting the expenditure to bid, to respond to this emergency to safeguard life, health, and property within the District. The Board ratifies the General Manager's negotiation and execution of materials procurement, construction, and

other related services, and expenditure of District funds in a total combined amount not to exceed \$150,000, to repair the major defect.

PASSED AND ADOPTED ON July 13, 2022 by the following vote:

AYES:

ABSENT:

NOES:

ABSTAIN:

I HEREBY CERTIFY that the foregoing is a true and correct copy of a Resolution adopted by the Board of Directors of Delta Diablo on July 13, 2022.

ATTEST: Federal Glover
Board Secretary

By: _____

NOTICE OF EXEMPTION

TO: County Clerk
County of Contra Costa
555 Escobar Street
Martinez, CA 94553

PROJECT APPLICANT: Vince De Lange, General Manager
Delta Diablo, Local Public Agency
2500 Pittsburg-Antioch Highway
Antioch, CA 94509-1373
Telephone: (925) 756-1900

Vincent P. De Lange, General Manager

Date

SUBJECT: FILING OF NOTICE OF EXEMPTION IN COMPLIANCE WITH PUBLIC RESOURCES CODE 21152

PROJECT TITLE: WILLOW PASS INTERCEPTOR REPAIR, PROJECT NO. 23118

DATE ON WHICH AGENCY APPROVED THE PROJECT: July 13, 2022

STATE CLEARINGHOUSE NUMBER: N/A

PROJECT LOCATION: Shore Acres Pump Station in Shore Acres, CA

PROJECT DESCRIPTION: The project consists of installing a temporary flow conveyance device, repairing a major sewer pipe defect, and replacing an adjacent manhole frame and cover.

LEAD AGENCY APPROVING AND CARRYING OUT PROJECT: Delta Diablo

CONTACT PERSON: Thanh Vo, Acting Engineering Services Director, (925) 756-1949

EXEMPT STATUS: The Board of Directors of the District finds this project is categorically exempt from CEQA as a Class 2(c) Categorical Exemption under Public Resources Code Section 21084.

REASONS WHY PROJECT IS EXEMPT: The project consists of replacing or reconstructing existing facilities where the new structure will be located on the same site as the structure replaced and will have substantially the same purpose and capacity as the structure replaced as allowed under CEQA Guidelines 15032, Class 2(c) and Public Resources Code 21084.

AFFIDAVIT OF POSTING

I declare that on _____, I received and posted this Notice as required by Public Resources Code 21152(c). It will remain posted for 30 days.

Signature

Title

July 13, 2022

RECEIVE UPDATE ON FISCAL YEAR 2021/2022 STRATEGIC INITIATIVES TO SUPPORT DISTRICT STRATEGIC PLAN IMPLEMENTATION AND DISTRICT ANNUAL PERFORMANCE REPORT

Recommendation

Receive update on Fiscal Year 2021/2022 (FY21/22) Strategic Initiatives to support implementation of the District’s Strategic Plan and District Annual Performance Report.

Background Information

On August 18, 2021, the Board approved the District’s Strategic Plan, which included new Mission, Vision, and Value Statements, as well as Goals, Strategies, and Objectives to guide key focus areas, resource allocation, and decision making over the subsequent three years. In support of Strategic Plan implementation, staff identified ten Strategic Initiatives for FY21/22 (refer to Attachment 1) in six goal areas—Infrastructure Investment, Environmental Stewardship, Fiscal Responsibility, Organizational Change, Workforce Development, and Customer Services and Engagement.

Analysis


Staff will provide a report on progress and key accomplishments on the FY21/22 Strategic Initiatives. In addition, staff has developed a “District Annual Performance Summary for FY21/22” (refer to Attachment 2), which complements reporting on Strategic Plan implementation progress.

Financial Impact

Sufficient funding was included in the adopted FY21/22 Budget to support implementation of the Strategic Initiatives.

Attachments

- 1) FY21/22 Strategic Initiatives
- 2) District Annual Performance Summary for FY21/22

Prepared by: 

Dean Eckerson
Resource Recovery Services Director

cc: District File BRD.01-ACTS



District Strategic Plan Implementation – FY21/22 Strategic Initiatives

Strategic Plan Goals and Strategies (for reference, partial list)		FY21/22 Strategic Initiatives
<p>1 Infrastructure Investment</p> <p>Ensure the long-term effectiveness and reliability of critical infrastructure through prioritized, cost-effective capital investment and maintenance</p>	<p>2 Meet operational needs, support reliability goals, and extend asset life through continued development and implementation of a formalized, risk-based Asset Management Program</p>	1. Develop a formalized Asset Management Program Implementation Roadmap, including vision, goals, priorities, key actions, and resource needs
	<p>4 Ensure coordinated and cost-effective capital project delivery during the planning, design, construction, and startup project phases</p>	2. Engage an inter-divisional team to identify and implement measures to improve capital project delivery via enhanced coordination, collaboration, communication, risk management, and integration of key “lessons learned”
<p>2 Environmental Stewardship</p> <p>Meet or surpass environmental and public health requirements to maintain public trust</p>	<p>3 Advocate for achievable, sustainable, and cost-effective environmental regulations based on sound science and public health benefits</p>	3. Advocate for development of a regional nutrient “trading” program via active engagement as a member of the Bay Area Clean Water Agencies (BACWA) “Nutrient Strategy Team”
<p>3 Fiscal Responsibility</p> <p>Manage financial resources effectively to meet funding needs and maintain fair and reasonable rates</p>	<p>2 Ensure legal, equitable, and cost-of-service based rates with revenue need allocation to appropriate customer categories</p>	4. Develop recommended updates to the District’s Capital Facilities Capacity Charges to ensure effective cost recovery and appropriate allocation to customers
<p>4 Organizational Change</p> <p>Embrace innovation, engagement, and change to enhance service delivery, work processes, and use of technology to drive sustained improvement in organizational effectiveness and efficiency</p>	<p>1 Promote and value a high-performing organizational culture that is open to new ideas, innovative approaches, and sharing of diverse employee perspectives and experiences</p> <p>2 Expand value-added use of information technology (IT) services and applications</p> <p>3 Effectively manage implementation of organizational changes</p>	5. Effectively implement prioritized, value-added IT enhancements to improve contract administration, budget/cost tracking and reporting, human resources management, e-records management, and customer payment processing (i.e., e-payment for permits)
<p>5 Workforce Development</p> <p>Support development of an engaged, skilled workforce that is dedicated to organizational excellence and exceptional service delivery</p>	<p>2 Promote employee professional development and training to ensure readiness and adaptability to meet future workforce challenges and needs</p>	6. Implement a streamlined, effective approach to the performance planning and appraisal process that supports supervisor-employee engagement and aligns with District needs, behavioral values, and strategic goals and objectives
<p>6 Customer Services and Engagement</p> <p>Deliver an exceptional customer service experience and embrace opportunities to enhance service value through engagement and collaboration</p>	<p>1 Enhance customer services by streamlining communications to share accurate information with the public and effectively resolve potential inquiries or concerns</p>	7. Implement a process to ensure customers are able to provide feedback and an evaluation of customer service experiences with the District
	<p>3 Maintain an updated Strategic Communications Plan</p>	8. Update the Strategic Communications Plan (Oct 2019) to align with the District’s Strategic Plan
	<p>4 Ensure development of effective Business Continuity and Emergency Response plans to maintain operational resiliency during extreme climate events and/or local community emergency conditions</p>	9. Identify critical emergency response scenarios and conduct associated tabletop exercises (minimum of two) with key internal stakeholders
	<p>5 Engage in beneficial local community, industry association, regulatory, and/or peer agency partnerships to further environmental protection awareness and address critical issues impacting the District’s operations</p>	10. Enhance public awareness of key District and regional (i.e., Bay Area Pollution Prevention Group) pollution prevention activities through targeted website, community event, and direct contact communications

Annual District Performance Report: Fiscal Year 2021/2022

Resource Recovery



14.1 MGD of wastewater treated (5,143 MG total)



49% of WWTP power needs met via on-site renewable energy production



7.6 MGD of recycled water produced (2,781 MG total)



38 tpd of biosolids produced (13,724 tons total)

100% beneficial use via land application and composting

The District continues effectively “Transforming Wastewater to Resources” by **reducing local potable water demand** via water recycling, **generating on-site renewable energy** via biogas utilization, and **recovering valuable nutrients** to improve soil health via biosolids reuse.

Regulatory Compliance/Safety

- 3** WWTP NPDES permit violations
- 1** Recycled Water Facility Title 22 permit violation
- 0** Air permit violations
- 0** SSOs in Bay Point collection system
- 0** COVID-19 outbreaks in the workplace

- Experienced three NPDES permit violations for effluent copper and mercury concentrations in July/August 2021. Engaged with Calpine to investigate potential causes associated with recycled water return flow and modified plant operations to successfully prevent a recurrence. Anticipate being awarded the NACWA Silver Peak Performance Award for excellent regulatory compliance record in 2021.
- Despite critical staffing level challenges, the Operations Division maintained NPDES permit-mandated staffing requirements to support both 24/7 facility operation and a significant number of active capital projects in construction. Maintenance Division staff completed critical activities in the District’s wastewater conveyance system, including pump system upgrades at the Shore Acres and Antioch Pump Stations, while effectively reducing the preventative maintenance activity backlog. Laboratory Division staff completed a successful ELAP accreditation renewal (via third-party audit) and progressed toward TNI standard compliance.
- Effectively responded to multiple critical, emergency events in the wastewater conveyance system without an SSO or disruption of service to customers

Infrastructure Investment



District’s Wastewater Resource Recovery Facility, includes:

- Wastewater Treatment Plant
- Recycled Water Facility

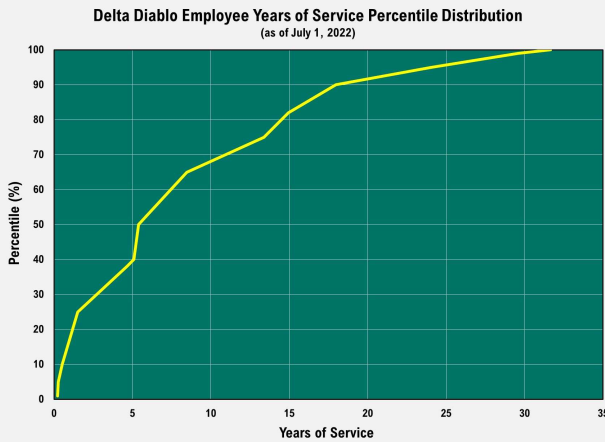


Wastewater Gravity Sewer Rehabilitation via Structural Cured-in-Place Pipe (CIPP) Installation

- Made significant progress toward completing construction of critical capital projects (bold = completed, total project cost in parentheses):
 - **Headworks Improvements** (\$14.9M)
 - **Sodium Bisulfite Tank Replacement** (\$0.9M)
 - **Electrical Switchgear Replacement** (\$12.2M)
 - **Primary Clarifier Area Improvements** (\$4.4M)
 - **Pump Station Facilities Repair** (\$14.3M)
 - **Permanent Brine Transfer Facility** (\$1.4M)
- Intensified focus on addressing significant gravity sewer condition vulnerabilities in the Shore Acres Interceptor System via multiple emergency repair efforts (\$0.9M)
- Adopted new 5-year CIP (FY22/23-FY26/27) totaling \$135.9 million to continue effectively guiding prioritized capital infrastructure investment
- Formed a cross-divisional team to engage in effective management of key challenges with active construction projects, and conduct a comprehensive review of the capital project delivery process that yielded ten prioritized organizational improvements
- Prepared an Asset Management Program Development Roadmap to prioritize key activities and support effective program implementation (FY21/22 Strategic Initiative)
- Prepared an informative “Investing in Critical Wastewater Infrastructure” fact sheet to support effective public communications during the 5-year CIP development process

Annual District Performance Report – Fiscal Year 2021/2022

Workforce Development

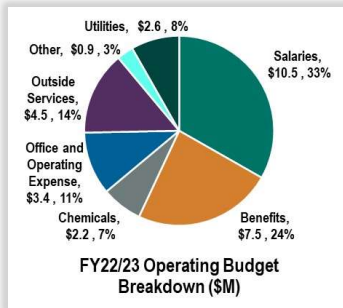
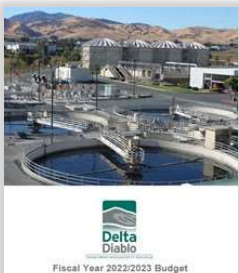


64 Positions Filled, 10 Vacancies
(as of June 30, 2022)

- 11** New Employees
- 9** Promotions
- 10** Retirements

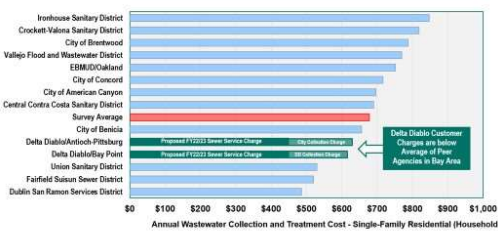
- Incorporated Workforce Development Goal (“Support development of an engaged, skilled workforce that is dedicated to organizational excellence and exceptional service delivery”) in Strategic Plan
- Nine staff members earned well-deserved promotions to continue supporting critical work functions and succession planning needs
- Maintained staff certification levels, complied with mandatory training requirements, and enhanced tracking of specific training needs for new and existing staff members
- Enhanced Maintenance Training Library and reference materials
- Utilized a new Operations Support/Construction Coordinator Retired Annuitant to support staff training/development, knowledge capture, comprehensive SOP updates in Operations Division, and capital project construction coordination
- Utilized a Finance Professional/Retired Annuitant to support staff training/development and special projects in the Finance Division
- Initiated development of revamped employee performance planning and appraisal process (FY21/22 Strategic Initiative)
- Held multiple Employee Recognition Events to celebrate team achievements

Fiscal Responsibility

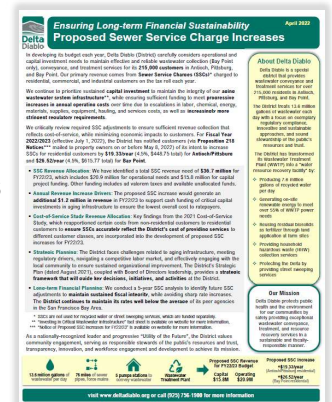


FY22/23 Rate Comparison

- District SSCs are below average when compared to peer agencies in the Bay Area



- Effectively managed operating expenditures and maintained organizational focus on cost control during FY21/22 and the FY22/23 operating budget development process
- Implemented an FY22/23 SSC increase of 4.5% for customers to generate an additional \$1.2 million in annual revenue to meet capital investment and operating financial needs
- Prepared an FY20/21 Annual Comprehensive Financial Report, which yielded a “clean” financial audit opinion with no recommendations for improvement, and an FY22/23 Budget Book to enhance reader context and public transparency
- Continued administration of grant and low-interest loan funded capital projects, and anticipate receipt of future federal and/or state funding for COVID-19 relief and two capital projects (~\$1M)
- Received four awards from GFOA in recognition of excellence in financial reporting and budget preparation
- Prepared excellent “Proposed Sewer Service Charge Increases” fact sheet and FAQs documents to support effective public communications during the FY22/23 SSC/budget approval process



Annual District Performance Report – Fiscal Year 2021/2022

Strategic Planning

Overview Strategic Goals (FY21/22-23/24)

- Infrastructure Investment**
Ensure the long-term effectiveness and reliability of critical District infrastructure through prioritized, cost-effective capital investment and maintenance
- Environmental Stewardship**
Meet or surpass environmental and public health requirements to maintain public trust
- Fiscal Responsibility**
Manage financial resources effectively to meet needs and maintain fair and reasonable rates
- Organizational Change**
Embrace innovation, engagement, and change to enhance delivery, work processes, and use of technology to drive improvement in organizational effectiveness and service
- Workforce Development**
Support development of an engaged, skilled workforce that is dedicated to organizational excellence and exceptional service delivery
- Customer Services and Engagement**
Deliver an exceptional customer service experience and enhance opportunities to enhance service value, engagement and collaboration

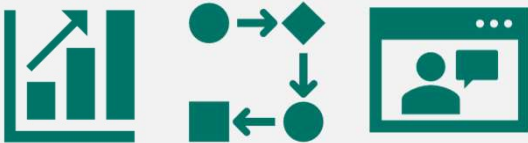
Strategic Plan
Fiscal Year 2021/2022 – 2023/2024
August 2021

Delta Diablo

Mission, Vision, Goals, Objectives, Strategies, Initiatives

- Completed a new District Strategic Plan (dated August 2021) following extensive engagement with employees that directly contributed to new Mission, Vision, and Behavioral Value statements, as well as detailed Goals, Strategies, and Objectives for the next few years
- Identified ten FY21/22 Strategic Initiatives to support Strategic Plan implementation with good completion progress (7 of 10)
- Continued progress toward completing a Resource Recovery Facility Master Plan that addresses long-term, strategic planning considerations regarding future regulatory and infrastructure investment needs and drivers
- Developed an action-based Asset Management Program Development Roadmap to ensure a strategic, prioritized, and integrated approach to support successful program development

Sustaining Long-term Organizational Excellence



- Continued organizational focus on expanding use of IT applications to support workflow improvements, and data access and integration
- Implemented a new web-based Development Permit Module
- Implemented new records management technology and process to provide enhanced document access and storage
- Reorganized procurement function and warehouse workgroup under Business Services Department
- Conducted in-depth review of maintenance workflow processes, assessed CMMS data input needs, and initiated CMMS upgrade or replacement evaluation as part of Asset Management Program
- Customer Services and Engagement
 - Updated Strategic Communications Plan (dated June 2022) (FY21/22 Strategic Initiative)
 - Initiated development of Customer Service feedback survey form for deployment in early FY22/23

Industry Association Awards (Utility Vision/Leadership, Regulatory Compliance, Financial Reporting)



- NACWA 2021 Utility of the Future Today Award
- NACWA 2020 Silver Peak Performance Award
- GFOA Distinguished Budget Presentation Award for FY21/22
- GFOA Certificate of Recognition for Budget Preparation for FY21/22
- GFOA Certificate of Achievement for Excellence in Finance Reporting for FY19/20
- GFOA Award of Financial Reporting Achievement for FY19/20



Government Finance Officers Association

ITEM J

July 13, 2022

**RECEIVE MONTHLY LOBBYIST REPORT DATED JUNE 2022, KEY ADVOCATES, INC.,
WESTERN RECYCLED WATER COALITION**

Recommendation

Receive and file report.

Background Information

Beginning in January 2022, Ironhouse Sanitary District (ISD) assumed the role of lead agency for the Western Recycled Water Coalition (WRWC). As a member of the WRWC, the District receives a monthly summary report related to lobbying activities from Key Advocates, Inc. (KA).

Analysis

Attached is the report for June 2022, which was produced by KA and distributed by ISD to WRWC members.

Financial Impact

None.

Attachment

KA Monthly Report, June 2022

Prepared by:



Thanh Vo
Acting Engineering Services Director

cc: District File No. BRD.01-ACTS





(703) 340-4666

www.keyadvocates.com

June 30, 2022

To: Western Recycled Water Coalition
From: Sante Esposito
Subject: June Monthly Report

FY23 “Water” Appropriations

On June 20, the House Appropriations Committee approved its FY23 Interior Appropriations Bill which provides \$1.752B for the Clean Water SRF, \$1.126B for the Safe Drinking Water SRF and \$72M for WIFIA – all in addition to the Bipartisan Infrastructure Law funding amounts. Per the Coalition’s 2022 priorities, support for FY23 Clean Water SRF appropriations of at least \$1.63B and Safe Drinking Water SRF appropriations of at least \$1.10B is included – the Committee approved FY23 bill exceeds both.

On June 21, the House Appropriations Committee approved its FY23 Energy and Water Appropriations Bill which includes \$451M for water resources projects including WIIN grant projects (breakdown to be included in the Committee report).

No public action by the Senate Appropriations Committee to date.

“Build Back Better” Bills (BBB)

Senators Manchin and Schumer have been meeting. Also, a prominent Democratic pollster has tested how well portions of a hypothetical reconciliation bill fare with voters in key Senate races. Senator Ron Wyden (D-OR), Chair of the Finance Committee, reported that he is spending a significant amount of time every day on both the substantive and political aspects of the bill. Lastly, stakeholders, like the U.S. Chamber and the American Trucking Association, have sent letters and visited key Senate offices in support of the legislation.

Included in the House-passed bill of interest to the Coalition

- \$30B for Safe Drinking Water SRF lead service line replacement projects;
- \$100M for state public water systems;
- \$700M to reduce lead in school drinking water;
- \$100M for large scale water recycling projects;
- \$1.15B for emergency drought relief;
- \$125M for Alternative Water Source Program grants; and,

- \$2B for sewer overflow and storm water reuse grants.

No funding for the Clean Water SRF is included in the House BBB. It does include new taxes.

Unofficially, the Senate Environment and Public Works Committee released its BBB title which includes \$9B for SDWSRF-funded lead remediation projects, \$225M for rural and low-income water assistance grants, \$125M for Alternative Water Source Program grants, and \$500M for sewer overflow and storm water reuse municipal grants.

“Infrastructure Investment and Jobs Act” (BIF)

The \$1.2T law (P.L. 117-58) includes the following (it does not include any new taxes) –

- For FY22-26 \$12.838B for the Clean Water State SRF, starting at \$2.127B in FY22 and going up to \$2.828B in FY26;
- \$35.713B over five years for the Safe Drinking Water SRF, starting at \$6.702B in FY22 and going up to \$7.403B in FY26;
- No appropriations are included for the Alternative Water Source Projects program (an authorization of \$125M over 5 fiscal years is included);
- \$8.3B for the USBR for FY22-26 with an annual cap of \$1.66B per year including a number of programs under USBR’s jurisdiction with specific appropriated amounts but without specifying annual funding amounts for each program;
- For water recycling, the bill appropriates \$1B over 5 FY’s, broken down to \$550M for Title XVI and WIIN Act grants and \$450M for “large scale” projects (those with project costs >\$500M);
- \$400M over 5 FY’s for WaterSMART;
- \$1.2B for water storage and groundwater;
- \$25M for desalination; and,
- S. 914, as passed by the Senate, which authorizes \$14.65B over five fiscal years for the Clean Water SRF and the Safe Drinking Water SRF, and \$125M for the AWSP and which includes the Feinstein-Padilla amendment which limits the prohibition against applying for Alternative Water Source Program (AWSP) grants to USBR projects that received construction funds; and,

Other core infrastructure -

- \$65B for Broadband
- \$17B for Ports
- \$25B for Airports
- \$7.5B for Zero and Low-Emission Buses and Ferries
- \$7.5B for Plug-In Electric Vehicle Chargers
- \$65B to Rebuild the Electric Grid
- \$21B for Superfund and Brownfield sites

Funding Opportunities

USBR Title XVI Recycled Water Grants – applications for \$245M for FY22 are to be submitted by March 15.

State and Tribal Assistance grants – nothing announced so far.

Alternative Water Source Program grants – pending action on the Build Back Better bills.

WRDA 2022 – passed by the House on a bipartisan basis. Corps of Engineers projects bill only. Waiting on Senate action.

FY22 WIIN Grants

Application deadline was March 15 for \$245M for FY22. There were three Coalition member submissions: Mountain View for \$1.24M, Monterey One (waiting for info), and Palo Alto for \$12.868M. On May 25, Key Advocates “met” with USBR headquarters in support of these. Per the USBR, they received 27 applications totaling \$368.6M for the \$245M. The final decision goal is June. USBR is applying some of the FY22 Title XVI appropriations to the FY22 WIIN grant application effort. Amount unknown. So available is \$245M plus. Amanda Erath, USBR district, is no longer working on Title XVI. She has moved to elsewhere in the office (don’t know area of responsibility). Taking over for her are Mary Beth Menendez (303-445-2094) and Dean Maroney (303-445-3577).

President’s FY23 Proposed “Water” Budget

On March 28, the President released his FY23 Budget. It includes \$1.6388B for the Clean Water SRF, \$1.1261B for the Safe Drinking Water SRF and \$4M for WIIN grants. See last line below - amounts are in addition to the SRF funding in the Bipartisan Infrastructure Law. The Budget provides roughly \$4B for water infrastructure, an increase of \$1B over the 2021 enacted level. These resources would advance efforts to upgrade drinking water and wastewater infrastructure nationwide, with a focus on underserved communities that have historically been overlooked. The budget funds all of the authorizations in the original Drinking Water and Wastewater Infrastructure Act of 2021, including the creation of 20 new targeted water grant programs and an increase of over \$160M above 2021 enacted levels for the Reducing Lead in Drinking Water grant program. The budget also maintains funding for EPA’s State Revolving Funds (SRF) at 2021 enacted levels, which would complement the \$23.4B provided for the traditional SRF programs in the Bipartisan Infrastructure Law.

The next step in the budget/appropriations process is passage of the FY23 Congressional Budget Resolution which sets overall spending for FY23 for each Appropriations Subcommittee. The finding levels are set for each major area of the budget, called functions. Function 300, Natural Resources, is where all the water programs are included. The goal is to secure the highest funding levels for the Function to support subsequent appropriations. The budget resolution is not a law but it must be passed by both Houses.

FY22 “Water” Appropriations

On March 15, the President signed into law the FY22 Omnibus Appropriations Act funding all 12 appropriations bills for the remainder of the current fiscal year. Included in the bill are \$1.638B for the Clean Water SRF, \$1.126B for the Safe Drinking Water SRF, \$35.693M for the traditional Title XVI program, and \$17.5M for Title XVI WIIN grants. These funding amounts are over and above those included in the Bipartisan Infrastructure Law - \$2.127B for the Clean Water SRF, \$6.702B for the Safe Drinking Water SRF, and \$500M for Title XVI and the Title XVI WINN programs combined. As a result, for the current fiscal year total funding for the Clean Water SRF is \$3.765B, \$7.828 for the Safe Drinking Water SRF, and \$553.193M for both Title XVI programs.

Bills of Interest

Note: the following bills have some policy issues which were not addressed in the bipartisan infrastructure law and the House-passed BBB. Issues of interest in some of the bills below (H.R. 1015, H.R. 3404, STREAM Act) include raising the Federal share project cap from \$20 to \$30 M (although for FY22 the USBR has done so), removing the congressional approval process requirement, and providing opportunities for unauthorized projects to compete for both traditional Title XVI and Title XVI WIIN grants. The goal is to get these changes enacted into law notwithstanding any administrative effort by the USBR to address the issues.

Note: asked Morgan Leonard, LA to Congresswoman Napolitano, to again contact the Natural Resources Committee regarding plans for H.R. 1015 given that the last time she did she was told that a decision on the bill has not been made although they may be considering an omnibus bill of sorts.

H.R. 1015, “Water Recycling Investment and Improvement Act” and S. 4231, the STREAM Act (“Support to Rehydrate the Environment, Agriculture and Municipalities Act”)

H.R. 1015 not only authorizes \$500M for WIIN Act grants but also eliminates the requirement that Congress must approve funding awards for specific projects by designating them in an enacted appropriations bill and increases the Federal share from \$20M to \$30M.

On May 17, Senator Feinstein (with Senators Kelly and Sinema – both Arizona Democrats – as cosponsors) introduced S. 4231, the STREAM Act. A hearing was held on the bill on May 25 by the Energy and Natural Resources Subcommittee on Water and Power. The bill authorizes – it does not appropriate - \$300M for FY24-28 for the WIIN grant program. These funds, albeit authorizations, are over and above the BIF WIIN grant appropriated amount of \$550M. The Federal share is \$20M. Priority is given to projects that meet certain criteria. According to Feinstein’s staff, the goal is Senate passage which would put the bill in conference with Napolitano’s bill. – H.R. 1015 – and enactment this year of a final bill. H.R. 1015 authorizes \$500M for WIIN grants, eliminates the requirement that Congress must approve funding awards for specific projects by designating them in an enacted appropriations bill, and increases the Federal share from \$20M to \$30M.

H.R. 3404, “FUTURE Western Water Infrastructure and Drought Resiliency Act”

H.R 3404 also authorizes \$500M for the WIIN Act grant program, increases the Federal share to \$30M, and authorizes a new \$300M water trust fund with \$100M earmarked for recycled water projects.

H.R. 4099, the “Large Scale Water Recycling Project Investment Act”

The BIF appropriates \$450M for large water recycling projects with total estimated cost of at least \$500M with the Federal share at 25%.

H.R. 3112, Western Water Recycling and Drought Relief Act of 2021

On March 2, via a virtual meeting, Angela Ebner and Sarah Swig, LA’s, Senator Padilla, requested, in response to our inquiry regarding the Senator introducing the Coalition’s projects bill, that we check with Congressman McNerney’s office on the plans in the House for the bill. Chloe Koseff, LA, Congressman McNerney, contacted the Natural Resources Committee, and was advised that at this time no hearing is planned. We’ve asked if McNerney can make a personal appeal to the Committee leadership. Still waiting to hear back.

Bill Tracking

Tracking bills that are marked up by committees and/or come to our attention.