

AGENDA
REGULAR BOARD OF DIRECTORS MEETING
DELTA DIABLO
(a California Special District)

2500 Pittsburg-Antioch Highway | Antioch, CA 94509
(Note: There will be no in-person meeting at the District.)
WEDNESDAY, JUNE 10, 2020
4:30 P.M.

To slow the spread of COVID-19, the Contra Costa County Health Officer's Shelter-in-Place Order of June 2, 2020 prevents public gatherings. In lieu of a public gathering, the Board of Directors meeting will be accessible via ZOOM to all members of the public as permitted by the Governor's Executive Order 29-20, which suspends certain requirements of the Ralph M. Brown Act to allow for greater flexibility in conducting public meetings.

Persons who wish to address the Board during the Public Comment period or with respect to an item on the Agenda will be limited to two (2) minutes. The Secretary to the Board will call on members of the public alphabetically by last name (A-L) and (M-Z) at the beginning of the meeting to establish a speaking order. Please indicate whether you wish to speak during the Public Comment period or on a specific Agenda item at that time.

The Board Chair may reduce or eliminate the amount of time allotted to provide comments at the beginning of each item or public comment period depending on the number of comments and the business of the day. Your patience is appreciated.

Presentations will be made available online at <https://www.deltadiablo.org/board-meetings> approximately one hour prior to the start of the Board meeting.

How to view the meeting via ZOOM:

<https://us02web.zoom.us/j/89714640796>

How to participate in the meeting via ZOOM (audio only)

Zoom Meeting Dial-In Number: (669) 900 6833

Webinar ID: 897 1464 0796

The District will provide reasonable accommodations for persons with disabilities who plan to participate in Board (or committee) meetings by contacting the Secretary to the Board 24-hours prior to the scheduled meeting at (925) 756-1927. Disclosable public records related to an open session item on a regular meeting agenda and distributed by the District to a majority of members of the Board of Directors less than 72 hours prior to that meeting are available for public inspection on the District website at www.deltadiablo.org

A. ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. PUBLIC COMMENTS

D. RECOGNITION

Congratulate Trevor Simpson on His Promotion to Planner/Scheduler (Dustin Bloomfield)

E. CONSENT CALENDAR

- 1) **Approve** Minutes of Board of Directors Meeting, May 13, 2020 (Cecelia Nichols-Fritzler)
- 2) **Approve** Minutes of Special Board of Directors Meeting, May 22, 2020 (Cecelia Nichols-Fritzler)
- 3) **Receive** District Monthly Check Register, April 2020 (Eka Ekanem)
- 4) **Approve** and **Authorize** General Manager to Execute an Agreement for Biosolids Handling Services with Synagro West, LLC, to Pay Rates Specified in the Agreement for Biosolids Handling and Beneficial Use during a Two-Year Term from July 1, 2020 through June 30, 2022 (Joaquin Gonzalez)
- 5) **Authorize** General Manager or His Designee to Approve Construction Contract Change Orders up to 10% of Contract Amount, for a New Total Contract Authorization of \$10,859,200, Pump Station Facilities Repair, Project No. 80008 (Sean Williams)
- 6) **Authorize** Issuance of a Purchase Order in an Amount Not to Exceed \$196,000, PAC Machine Company, Unanticipated Wastewater Treatment and Conveyance Infrastructure Repairs, Project No. 20109 (Dustin Bloomfield)
- 7) **Receive** Third Quarter Fiscal Year 2019/2020 District Investment Report (Eka Ekanem)
- 8) **Receive** Notes from Personnel Committee Meeting, June 3, 2020 (Cecelia Nichols-Fritzler)
- 9) **Adopt** Resolution to Approve New Finance Professional/Retired Annuitant Classification, Job Description, and Updated District Salary Schedule (Cheryl Rhodes Alexander)
- 10) **Receive** Report on Overview of Fiscal Year 2020/2021 Budget Book (Carol Margetich)

F. DELIBERATION ITEMS

- 1) Approve Actions related to District Response to COVID-19
 - a. **Receive** Report on District Response to COVID-19 (Dean Eckerson)
 - b. **Adopt** Resolution to Approve “Mitigating COVID-19 Impacts in the Workplace” Policy, Board Policy No. 1080 (Dean Eckerson)

G. PRESENTATIONS AND REPORTS

None.

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H. MANAGER'S COMMENTS

I. DIRECTORS' COMMENTS

J. CORRESPONDENCE

Receive Monthly Lobbyist Report dated May 2020, Key Advocates, Inc., Western Recycled Water Coalition, Project No. 90024 (Jayne Strommer)

K. CLOSED SESSION

None.

L. ADJOURNMENT

The next Special Board of Directors meeting will be June 25, 2020 at 4:30 p.m.

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June 10, 2020

CONGRATULATE TREVOR SIMPSON ON HIS PROMOTION TO PLANNER/SCHEDULERRECOMMENDATION

Recognize and congratulate Mr. Trevor Simpson on his selection for the new Maintenance Planner/Scheduler position, which was made effective on Monday, May 18, 2020.

Background Information

Following approval of a new Maintenance Planner/Scheduler position by the Board on November 13, 2019, the District recently completed the recruitment and selection process for this key position that will support organizational effectiveness, efficiency, and improvement. This position is responsible for planning and coordinating the scheduling of all maintenance and repair work, determining the best way to accomplish the work, serving as the liaison between maintenance and operations personnel, organizing required materials required to perform work, and managing the computerized maintenance management system (CMMS) to improve tracking of asset condition and historical maintenance and repair activities. Improving the CMMS function supports the District's current strategic focus on developing a formalized Asset Management Program, resulting in effective investment in District assets.

Analysis

After considering qualified internal applicants, Mr. Simpson was selected as the top candidate, as demonstrated through the initial oral interview, follow-up interview, and written exercise. He began his service with the District in October 2007 as a Maintenance Mechanic II. He holds a Mechanical Technologist certificate issued by the California Water Environment Association. During his time with the District, Mr. Simpson has been a valuable member of the Maintenance Division through significant contributions toward improving service delivery. He is a well-rounded journey-level mechanic with extensive CMMS and lead-level planning knowledge.

Financial Impact

The approved Fiscal Year 2019/2020 Budget includes sufficient funds for the new Maintenance Planner/Scheduler position.

Attachments

None

Reviewed by: _____



Dean Eckerson
Resource Recovery Services Director

cc: Trevor Simpson
District File No. HR.01-PEF



June 10, 2020

APPROVE MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING, MAY 13, 2020

RECOMMENDATION

Approve Minutes of the Regular Board of Directors Meeting of May 13, 2020.

DRAFT

Minutes of the Regular Board of Directors Meeting

DELTA DIABLO

May 13, 2020

The meeting was called to order by Chair Banales at 4:30 p.m. on Thursday, May 13, 2020, via Zoom audio. Present were Chair Juan Banales, and Directors Federal Glover and Sean Wright. Also present on the call were Mary Ann Mason, District Counsel; Vince De Lange, General Manager; Cecelia Nichols-Fritzler, Office Manager/Secretary to the Board; Dean Eckerson, Resource Recovery Services Director; Brian Thomas, Engineering Services Director/District Engineer; Carol Margetich, Business Services Director; and Thanh Vo, Senior Engineer.

Chair Banales read the following statement: "To slow the spread of COVID-19, the Contra Costa County Health Officer's Shelter-in-Place Order of March 31, 2020 prevents public gatherings. In lieu of a public gathering, the Board of Directors meeting will be accessible via ZOOM Audio to all members of the public as permitted by the Governor's Executive Order 29-20, which suspends certain requirements of the Ralph M. Brown Act."

PUBLIC COMMENTS

None.

RECOGNITION

None.

CONSENT CALENDAR

Director Glover moved approval, seconded by Director Wright, and, by a roll call vote (Ayes: *Banales, Glover, and Wright*; Noes: *None*; Absent: *None*), the following consent items were approved according to staff recommendations: Approve Minutes of Special Board of Directors Meeting, April 23, 2020; Receive Notes from Finance Committee Meeting, April 29, 2020; Receive District Monthly Check Register, March 2020; Authorize Amendment to Purchase Order in the Amount of \$35,000 for New Amount Not to Exceed \$245,000, Kemira, Inc., Supply and Delivery of Ferrous Chloride and Amendment to Purchase Order in the Amount of \$15,000 for New Amount Not to Exceed \$243,000, Univar USA, Inc., Supply and Delivery of Sodium Bisulfite for Fiscal Year 2019/2020; Authorize Issuance of the following Purchase Orders for One Year beginning July 1, 2020: in an Amount Not to Exceed \$268,000, Univar USA, Inc., Supply and Delivery of Sodium Bisulfite; in an Amount Not to Exceed \$284,000, Kemira, Inc., Supply and Delivery of Ferrous Chloride; in an Amount Not to Exceed \$320,000, Chemtrade Chemicals-US, LLC, Supply and Delivery of Liquid Aluminum Sulfate; in an Amount Not to

Exceed \$373,000, Univar USA, Inc., Supply and Delivery of Sodium Hypochlorite; in an Amount Not to Exceed \$293,000, Polydyne, Inc., Supply and Delivery of Dry Polymer; and in an Amount Not to Exceed \$116,000, Polydyne, Inc. Supply and Delivery of Liquid Polymer; Receive Second Quarter Fiscal Year 2019/2020 District Investment Report.

DELIBERATION ITEMS

Receive Presentation on Proposed Fiscal Year 2020/2021 through 2024/2025 Capital Improvement Program and Set Public Hearing for June 25, 2020 to Consider Approval of Five-Year Capital Improvement Program

Mr. Vo provided an overview of the Fiscal Year 2020/2021-2024/2025 (FY20/21-FY24/25) Capital Improvement Program (CIP) development process, goals, and associated Board interactions. He highlighted that the total planned 5-year CIP is \$81.3 million, and the FY20/21 CIP budget request is \$16.7 million. Mr. Vo noted that 14 new projects were identified within the five-year CIP totaling \$20.3 million, which includes \$8.3 million for the Antioch Pump Station and Conveyance System Improvements Project. He shared that 70% of the CIP total is allocated to support rehabilitation and/or replacement of existing critical wastewater infrastructure. Mr. Vo stated that the District is adapting to shifting project priorities and changes, most notably, the District is no longer pursuing the East County Bioenergy Project and continues to adapt to changes in assumptions for nutrient management-related capital improvements. In addition, Mr. Vo highlighted two areas in which the CIP will support organizational improvement: 1) Asset Management Program development, and 2) Information Technology expansion. He reviewed five master planning efforts that are included in the proposed CIP to identify near- and long-term strategies, needs, and priorities. He also noted that staff has prepared additional supporting documentation and posted the information to the District's website. Mr. Vo reviewed the next steps and upcoming Board interactions.

Chair Banales inquired as to how the District prioritizes infrastructure investment needs in the wastewater collection system relative to the District's Wastewater Treatment Plant. Mr. Vo noted staff efforts to critically review project priorities each year to ensure the District is budgeting to meet high priority needs. Mr. De Lange stated that one of the key focus areas for the District's Resource Recovery Facility Master Plan is to prepare an updated CIP that integrates condition assessment and prioritization information for the District's wastewater collection and treatment system. Chair Banales thanked staff for the response.

Director Wright moved approval, seconded by Director Glover, and, by a roll call vote (Ayes: *Banales, Glover, and Wright*; Noes: *None*; Absent: *None*), the following item was approved: Receive Presentation on Proposed Fiscal Year 2020/2021 through 2024/2025 Capital Improvement Program and Set Public Hearing for June 25, 2020 to Consider Approval of Five-Year Capital Improvement Program.

PRESENTATIONS AND REPORTS

Receive Key Assumptions for Proposed Fiscal Year 2020/2021 Operating Budget

Ms. Margetich provided an overview of the proposed FY20/21 Operating Budget, which totals \$29.6 million (\$0.9 million or 3.0% higher than FY19/20 Operating Budget). She presented a breakdown of operating costs by major District service category, noting that wastewater conveyance and treatment comprises 82% of the operating budget. Ms. Margetich highlighted major cost categories, including salaries (\$10.5 million), benefits (\$7.0 million), chemicals and utilities (\$3.7 million), office and operating expenses (\$4 million), and outside services (\$4.4

million). She emphasized the critical importance of staff in achieving the District's core mission of protecting public health and the environment. Ms. Margetich emphasized the District's focus on: 1) ensuring appropriate staffing levels, 2) delivering efficiency through a highly-skilled workforce, 3) meeting staff licensing and certification requirements, and 4) navigating a competitive labor market. She reviewed key assumptions made in each of the major operating budget cost categories. Ms. Margetich noted that staff has prepared additional public communications documentation and posted this material to the District's website. In closing, Ms. Margetich reviewed next steps and future Board interactions.

The Board received and filed the report.

MANAGER'S COMMENTS

Mr. De Lange commented that the District is continuing to track developing legislation at the federal level that would provide economic assistance either directly to the District or its customers, including the current \$3 trillion Phase 5 coronavirus relief bill referred to as the Heroes Act in the House of Representatives. He noted that although this bill includes ratepayer assistance, cost reimbursement provisions, and tax credits, it is unlikely to be approved by the Senate in its current form.

Mr. De Lange also noted that the District is tracking potential testing of wastewater samples to assist in assessing the prevalence of COVID-19 in the local community and/or its potential resurgence in the future. He commented that there are a number of agencies in the Bay Area working with university researchers to develop testing protocols and determine how this information could be used to assess COVID-19 infection conditions, along with associated response actions.

DIRECTORS' COMMENTS

Director Glover asked if the District is conferring with County Health Officer regarding testing. Mr. De Lange affirmed that the District continues to monitor and adapt to County orders.

Director Wright thanked staff for continuing to protect the health and safety of the community.

CORRESPONDENCE

Receive Monthly Lobbyist Report dated April 2020, Key Advocates, Inc., Western Recycled Water Coalition, Project No. 90024

The Board received and filed the report.

CLOSED SESSION

None.

ADJOURNMENT

Chair Banales adjourned the meeting at 5:11 p.m. The next Board Meeting will be at 4:30 p.m. on June 10, 2020.

June 10, 2020

APPROVE MINUTES OF SPECIAL BOARD OF DIRECTORS MEETING, MAY 22, 2020

RECOMMENDATION

Approve Minutes of the Special Board of Directors Meeting on May 22, 2020.

DRAFT
Minutes of the Special Board of Directors Meeting

DELTA DIABLO
May 22, 2020

The meeting was called to order by Chair Banales on Friday, May 22, 2020, at 10:05 a.m via conference call. Present were Chair Juan Banales, and Directors Federal Glover and Sean Wright. Also present on the call were Vince De Lange, General Manager and Mary Ann Mason, District Counsel.

Chair Banales read the following statement: "To slow the spread of COVID-19, the Contra Costa County Health Officer's Shelter-in-Place Order of May 18, 2020 prevents public gatherings. In lieu of a public gathering, the Board of Directors meeting will be accessible via ZOOM Audio to all members of the public as permitted by the Governor's Executive Order 29-20, which suspends certain requirements of the Ralph M. Brown Act."

PUBLIC COMMENTS

None.

CLOSED SESSION

Conference with Labor Negotiators (Gov. Code, section 54957.6)

Agency Negotiators: Federal Glover, Vince De Lange

Employee Organizations: Operations and Maintenance Public Employee Union, Local One; Professional & Technical Public Employees Union, Local One; Management Association

Unrepresented Employees: All unrepresented employees.

The Board adjourned to Closed Session at 10:07 a.m. Chair Banales reconvened the meeting at 10:40 a.m. and stated there was nothing to report.

ADJOURNMENT

Chair Banales adjourned the meeting at 10:40 a.m. The next Board Meeting will be at 4:30 p.m. on June 10, 2020.



ITEM E/3

June 10, 2020

RECEIVE DISTRICT MONTHLY CHECK REGISTER, APRIL 2020

RECOMMENDATION

Receive District Monthly Check Register for the month ending April 30, 2020.

Background Information

The Check Register for the month of April 2020 is attached. The report reflects payments to the District's suppliers, consultants, service providers, and contractors. A total of \$2,149,118.07 was disbursed in April 2020, which includes 184 checks.

Financial Impact

All payments made during the month are within funding levels included in the adopted Fiscal Year 2019/2020 Budget.

Attachment

Check Register, month ending April 30, 2020.

Reviewed by:



Carol Margetich
Business Services Director



CHECK REGISTER

DELTA DIABLO

CASH DISBURSEMENTS FOR THE MONTH OF APRIL 2020

CHECK DATE	VENDOR NAME	INVOICE NO.	CHECK NO.	CHECK AMOUNT	DESCRIPTION
4/2/2020	ASSOCIATED SERVICES COMPANY		33507	117.06	
		50843	117.06		PROVIDE PREMIUM COFFEE SERVICE
4/2/2020	AT&T		33508	1,239.73	
		50877	1,239.73		
4/2/2020	SCOT ALLISON CAMPBELL		33509	376.28	
		50903	376.28		INVENTORY
4/2/2020	CALTEST ANALYTICAL LABORATORY		33510	4,740.30	
		50838	2,431.80		ANALYTICAL TESTING FOR RRFMP
		50839	1,527.30		ANALYTICAL TESTING FOR RRFMP
		50840	781.20		ANALYTICAL TESTING FOR RRFMP
4/2/2020	CHEMTRADE CHEMICALS US LLC		33511	3,474.75	
		50819	3,474.75		ALUMINUM SULFATE
4/2/2020	COLANTUONO, HIGHSMITH & WHATLEY, PC		33512	39.50	
		50830	39.50		LEGAL SERVICES
4/2/2020	CONCENTRA/OCCUPATIONAL HEALTH CENT		33513	129.50	
		50909	129.50		POST EMPLOYMENT COST
4/2/2020	DEPT OF GENERAL SERVICES		33514	11,747.15	
		50886	11,747.15		UTILITIES
4/2/2020	FASTENAL COMPANY		33515	765.24	
		50779	765.24		MAINTENANCE CONSUMABLE ITEMS
4/2/2020	FLOTTWEG SEPARATION		33516	842.54	
		50910	-7,223.61		CREDIT MEMO - INVENTORY
		50911	8,066.15		INVENTORY
4/2/2020	FRAXIA ENGINEERING		33517	1,275.00	
		50893	1,275.00		DESIGN SERVICES BP SEWER REHAB
4/2/2020	FREMONT ANALYTICAL INC.		33518	285.00	
		50780	285.00		DIGESTER GAS ANALYSIS need q
4/2/2020	GOLDEN STATE WATER CO.		33519	2,940.33	
		50878	757.53		UTILITIES
		50879	726.88		UTILITIES
		50887	1,455.92		UTILITIES
4/2/2020	GRAINGER		33520	183.54	
		50821	183.54		INVENTORY
4/2/2020	IB CONSULTING, LLC		33521	7,800.00	
		50813	7,800.00		DATA REQUEST, REVIEW AND ANALYSIS
4/2/2020	JW BACKHOE & CONSTRUCTION, INC		33522	120,503.16	

CHECK DATE	VENDOR NAME	INVOICE NO.	CHECK NO.	CHECK AMOUNT	CHECK AMOUNT DESCRIPTION
		50898	120,503.16		APS & CONVEYANCE SYSTEM IMPROV PN
4/2/2020	KEY ADVOCATES INC.		33523	7,375.00	
		50914	7,375.00		FEDERAL ADVOCACY FOR WRWC PN
4/2/2020	MANAGED HEALTH NETWORK		33524	390.55	
		50916	390.55		EAP
4/2/2020	MCCAMPBELL ANALYTICAL, INC.		33525	445.20	
		50917	445.20		LABORATORY SERVICES FOR PRETRE
4/2/2020	MOTION INDUSTRIES INC.		33526	906.86	
		50848	859.06		INVENTORY
		50849	47.80		INVENTORY
4/2/2020	MSC INDUSTRIAL SUPPLY CO. INC.		33527	1,446.11	
		50850	1,446.11		INVENTORY
4/2/2020	OEM AIR COMPRESSOR CORP.		33528	195.07	
		50918	195.07		INVENTORY
4/2/2020	OFFICE DEPOT		33529	87.39	
		50921	87.39		OFFICE SUPPLIES
4/2/2020	PACIFIC ECO-RISK LABORATORIES		33530	3,298.00	
		50777	3,298.00		CHRONIC TOXICITY
4/2/2020	PACIFIC GAS & ELECTRIC COMPANY		33531	28,136.07	
		50889	28,136.07		UTILITIES
4/2/2020	PILLSBURY WINTHROP SHAW PITTMAN LLP		33532	2,112.00	
		50899	2,112.00		LEGAL SERVICES
4/2/2020	SYSTEM 1 STAFFING		33533	7,168.56	
		50881	4,541.96		O/S TEMP
		50919	2,626.60		O/S TEMP
4/2/2020	VERIZON WIRELESS		33534	2,715.76	
		50882	2,715.76		PHONE EXPENSES
4/2/2020	VISION SERVICE PLAN		33535	1,871.16	
		50920	1,788.50		VISION INSURANCE
		50924	82.66		COBRA VISION INSURANCE
4/2/2020	WOLLBORG MICHELSON PERSONNEL		33536	1,968.00	
		50883	1,968.00		O/S TEMP
4/2/2020	YORKE ENGINEERING, LLC		33537	2,075.75	
		50826	2,075.75		AIR PERMITTING ASSISTANCE
4/9/2020	AIRGAS USA, LLC		33538	1,865.39	
		50900	1,222.97		INVENTORY
		50902	642.42		INVENTORY
4/9/2020	APG NEUROS INC.		33539	3,760.00	
		50937	3,760.00		NEUROS BLOWER REPAIR- SOLE SOURC
4/9/2020	BARNETT MEDICAL SERVICES, LLC		33540	39.00	

CHECK DATE	VENDOR NAME	INVOICE NO.	CHECK NO.	CHECK AMOUNT	CHECK AMOUNT DESCRIPTION
		50884	39.00		SHARPS/PHARMACEUTICAL DISPOSAL
4/9/2020	CHEMTRADE CHEMICALS US LLC		33541	6,702.80	
		50907	3,485.22		ALUMINUM SULFATE
		50908	3,217.58		ALUMINUM SULFATE
4/9/2020	CORELOGIC INFORMATION SOLUTIONS, INC		33542	165.00	
		50939	165.00		REALQUEST PROPERTY INFORMATION
4/9/2020	DATCO		33543	136.50	
		50968	136.50		O/S
4/9/2020	HUNT & SONS INC		33544	4,425.86	
		50941	1,828.97		FUEL SERVICES FOR THE DISTRICT
		50942	2,596.89		FUEL SERVICES FOR THE DISTRICT
4/9/2020	KENNEDY/JENKS CONSULTANTS INC.		33545	26,159.23	
		50847	26,159.23		FACILITY CONDITION ASSESSMENT
4/9/2020	KOA HILLS CONSULTING LLC.		33546	80.00	
		50880	80.00		MUNIS CONTRACT SERVICES
4/9/2020	KONE. INC.		33547	672.69	
		50946	672.69		ELEVATOR SERVICE
4/9/2020	LEHR		33548	2,736.52	
		50947	2,736.52		FORD RANGER SAFETY LIGHTING
4/9/2020	MCMASTER CARR SUPPLY CO		33549	598.83	
		50927	598.83		INVENTORY
4/9/2020	MDRR PITTSBURG		33550	4,482.65	
		50926	2,132.65		WASTE
		50928	1,175.00		WASTE
		50945	1,175.00		WASTE
4/9/2020	NEW IMAGE LANDSCAPE COMPANY		33551	2,563.00	
		50971	2,563.00		Landscape Services
4/9/2020	NWN CORPORATION		33552	3,899.45	
		50973	3,899.45		PHONE EXPENSE
4/9/2020	POLYDYNE INC		33553	13,066.30	
		50863	13,066.30		LIQUID POLYMER
4/9/2020	PSOMAS		33554	1,349.50	
		50859	1,349.50		CONSTRUCTION MANAGEMENT SERVICE
4/9/2020	PUBLIC EMPLOYEES UNION		33555	1,484.72	
		3163358	1,484.72		UNION DUES P&T
4/9/2020	PUBLIC EMPLOYEES UNION		33556	3,423.38	
		3163258	3,423.38		UNION DUES O&M
4/9/2020	REGIONAL GOVERNMENT SERVICES		33557	735.00	
		50964	735.00		JOB DESCRIPTION PROJECT
4/9/2020	STANDARD INSURANCE COMPANY		33558	3,705.97	

CHECK DATE	VENDOR NAME	INVOICE NO.	CHECK NO.	CHECK AMOUNT	CHECK AMOUNT DESCRIPTION
		50951	3,705.97		LIFE INSURANCE
4/9/2020	CA STATE DISBURSEMENT UNIT		33559	750.00	
		CS9648302	750.00		GARNISHMENT
4/9/2020	STATE OF CALIFORNIA		33560	150.00	
		4461742	150.00		INCOME TAX WITHOLDING ORDER
4/9/2020	STERICYCLE ENVIRONMENTAL SOLUTIONS		33561	19,546.34	
		50890	19,546.34		PROVIDE TRANS/DISPOSAL/LABOR FOR I
4/9/2020	SYSTEM 1 STAFFING		33562	8,593.70	
		50929	4,155.24		O/S TEMP
		50972	4,438.46		O/S TEMP
4/9/2020	UNIFIRST CORPORATION		33563	372.17	
		50786	132.36		UNIFORM/ LAUNDRY SERVICE
		50787	205.85		UNIFORM/ LAUNDRY SERVICE
		50788	33.96		UNIFORM/ LAUNDRY SERVICE
4/9/2020	UNIVAR USA INC		33564	12,323.69	
		50795	5,693.29		SODIUM BISULFITE
		50796	3,315.17		SODIUM HYPOCHLORITE
		50798	3,315.23		SODIUM HYPOCHLORITE
4/9/2020	WOLLBORG MICHELSON PERSONNEL		33565	3,072.00	
		50931	3,072.00		O/S TEMP
4/16/2020	CITY OF ANTIOCH- WATER		33566	5,582.82	
		50982	66.74		UTILITIES
		50983	94.60		UTILITIES
		50984	94.60		UTILITIES
		50985	94.60		UTILITIES
		50986	768.42		UTILITIES
		50987	94.60		UTILITIES
		50988	4,369.26		UTILITIES
4/16/2020	BAY AREA COATING CONSULTANT		33567	3,739.20	
		50885	3,739.20		SPECIALTY COATING INSPECTION SERVIC
4/16/2020	SCOT ALLISON CAMPBELL		33568	2,475.00	
		50938	2,475.00		COGEN INSPECTION
4/16/2020	COMCAST BUSINESS COMMUNICATIONS, LI		33569	548.19	
		50978	548.19		PHONE EXPENSE
4/16/2020	CONTRA COSTA WATER DISTRICT		33570	27.25	
		50990	27.25		UTILITIES
4/16/2020	CONTRACT SWEEPING SERVICES		33571	29,988.81	
		50865	29,988.81		STREET SWEEPING SERVICES
4/16/2020	CSRMA		33572	682.70	
		50861	682.70		CLAIMS PAID

CHECK DATE	VENDOR NAME	INVOICE NO.	CHECK NO. INVOICE AMOUNT	CHECK AMOUNT DESCRIPTION
4/16/2020	DEWBERRY ENGINEERS INC		33573	5,902.00
		50876	5,902.00	ABOVE GROUND FUEL TANK REHABILITAT
4/16/2020	DIABLO WATER DISTRICT		33574	730.65
		50991	730.65	UTILITIES
4/16/2020	FEDERAL EXPRESS		33575	30.38
		50992	30.38	OE - POSTAGE
4/16/2020	GRAINGER		33576	691.68
		50872	691.68	INVENTORY
4/16/2020	HAZEN & SAWYER		33577	72,800.78
		50912	6,600.00	CONSULTING SERVICES 2019
		50913	66,200.78	RESOURCE RECOVERY FACILITY MASTER
4/16/2020	HOTSYPACIFIC		33578	813.02
		50624	813.02	INVENTORY
4/16/2020	INTERACTIVE RESOURCES INC.		33579	18,365.74
		50888	18,365.74	ROOF REPLACEMENT DESIGN - PN 1
4/16/2020	KEN GRADY COMPANY		33580	3,916.01
		50943	3,916.01	REPLACEMENT LEL GAS DETECTOR FOR
4/16/2020	LEGAL SHIELD		33581	107.20
		50977	107.20	LEGAL MEMBERSHIP
4/16/2020	LEHR		33582	2,736.52
		50948	2,736.52	FORD RANGER SAFETY LIGHTING
4/16/2020	MDRR-PARK (MT. DIABLO RESOURCE RECO		33583	33.25
		50994	33.25	WASTE
4/16/2020	NV5 INC.		33584	1,087.50
		50934	1,087.50	RWF EMERGENCY BACKUP GENERATOR
4/16/2020	PACIFIC GAS & ELECTRIC COMPANY		33585	68,642.84
		50995	58.09	UTILITIES
		50996	345.15	UTILITIES
		50997	38,584.91	UTILITIES
		51005	29,654.69	UTILITIES
4/16/2020	PAN PACIFIC SUPPLY CO.		33586	2,336.93
		50896	2,336.93	INVENTORY
4/16/2020	DANNY LEE WILLIAMS		33587	348.00
		50875	348.00	DAYTIME JANITORIAL SERVICES
4/16/2020	PSOMAS		33588	12,970.00
		50999	12,970.00	CONSTRUCTION MGMT & INSPECTION PN
4/16/2020	RANGER PIPELINES INC		33589	324,090.60
		50981	324,090.60	CONSTRUCTION SERVICES PROJECT
4/16/2020	RGM KRAMER INC		33590	1,292.50
		51000	1,292.50	LABOR COMPLIANCE MONITORING PN

CHECK DATE	VENDOR NAME	INVOICE NO.	CHECK NO. INVOICE AMOUNT	CHECK AMOUNT DESCRIPTION
4/16/2020	SMITH & LOVELESS, INC		33591	4,384.76
		50952	4,384.76	INVENTORY
4/16/2020	STATE WATER RESOURCES		33592	150.00
		51001	150.00	CERT. RENEW - S.REDMOND
4/16/2020	SUBTRONIC CORP.		33593	3,296.00
		51007	3,296.00	UTILITY MARKINGS FOR PN 17117
4/16/2020	SYSTEM 1 STAFFING		33594	2,626.60
		51002	2,626.60	O/S TEMP
4/16/2020	UNIFIRST CORPORATION		33595	331.26
		50869	132.36	UNIFORM/ LAUNDRY SERVICE
		50870	167.24	UNIFORM/ LAUNDRY SERVICE
		50871	31.66	UNIFORM/ LAUNDRY SERVICE
4/16/2020	UNIVAR USA INC		33596	8,425.71
		50864	3,315.39	SODIUM HYPOCHLORITE
		50873	5,110.32	SODIUM BISULFITE
4/16/2020	V.W. HOUSEN & ASSOCIATES, INC.		33597	1,471.00
		50930	1,471.00	DESIGN WORK
4/23/2020	ALHAMBRA & SIERRA SPRGS WATER		33598	313.03
		51009	313.03	BOTTLED WATER SERVICE
4/23/2020	ASSOCIATED SERVICES COMPANY		33599	206.58
		51010	206.58	PROVIDE PREMIUM COFFEE SERVICE
4/23/2020	MICHAEL AUER		33600	130.07
		51066	130.07	REIMBURSEMENT - MAY
4/23/2020	MICHAEL BAKALDIN		33601	130.07
		51067	130.07	REIMBURSEMENT - MAY
4/23/2020	BARNETT MEDICAL SERVICES, LLC		33602	507.00
		50923	468.00	SHARPS/PHARMACEUTICAL DISPOSAL
		50925	39.00	SHARPS/PHARMACEUTICAL DISPOSAL
4/23/2020	BIOENERGY ASSOCIATION OF CALIFORNIA		33603	2,750.00
		51070	2,750.00	M&D - DISTRICTWIDE
4/23/2020	CALTEST ANALYTICAL LABORATORY		33604	2,692.80
		50904	579.60	PROVIDE LAB ANALYTICAL SERVICES
		50905	664.20	PROVIDE LAB ANALYTICAL SERVICES
		50906	531.00	PROVIDE LAB ANALYTICAL SERVICES
		50935	918.00	PROVIDE LAB ANALYTICAL SERVICES
4/23/2020	CONCENTRA/OCCUPATIONAL HEALTH CENT		33605	47.50
		51014	47.50	O/S LAB TEST
4/23/2020	CONTRA COSTA COUNTY		33606	22,580.00
		51072	22,580.00	LEGAL SERVICES
4/23/2020	DISCOVERY BENEFITS, INC.		33607	131.25

CHECK DATE	VENDOR NAME	INVOICE NO.	CHECK NO.	CHECK AMOUNT	CHECK AMOUNT DESCRIPTION
		50953		131.25	FSA- MARCH
4/23/2020	JOSEPH PETRONIO		33608	468.75	
		50940		468.75	CMMS SUPPORT
4/23/2020	EVOQUA WATER TECHNOLOGIES, LLC		33609	305.28	
		50936		305.28	PROVIDE DI WATER FOR LABORATOR
4/23/2020	FRAXIA ENGINEERING		33610	1,950.00	
		50979		1,950.00	DESIGN SERVICES BP SEWER REHAB
4/23/2020	GRAINGER		33611	991.38	
		50967		893.05	INVENTORY
		51073		98.33	INVENTORY
4/23/2020	THE HAWKINS COMPANY		33612	12,645.68	
		51012		12,645.68	EXECUTIVE RECRUITMENT OF VACANT FI
4/23/2020	IB CONSULTING, LLC		33613	19,500.00	
		50895		19,500.00	DATA REQUEST, REVIEW AND ANALYSIS
4/23/2020	JOHN MUIR HEALTH		33614	837.58	
		50969		837.58	2020 Wellness Agreement with John Muir He
4/23/2020	KEMIRA WATER SOLUTIONS, INC.		33615	7,127.68	
		50944		7,127.68	FERROUS CHLORIDE
4/23/2020	KENNEDY/JENKS CONSULTANTS INC.		33616	8,732.13	
		51013		8,732.13	FACILITY CONDITION ASSESSMENT
4/23/2020	LEE & RO, INC.		33617	51,212.00	
		50933		51,212.00	SWGR DESIGN SERVICES
4/23/2020	MALLORY SAFETY AND SUPPLY, INC		33618	1,500.00	
		50970		1,500.00	FALL SAFETY EQUIPMENT INSPECTION
4/23/2020	MESSER LLC		33619	639.11	
		51025		639.11	LIQUID OXYGEN
4/23/2020	MOTION INDUSTRIES INC.		33620	2,076.64	
		51084		2,076.64	INVENTORY
4/23/2020	MSC INDUSTRIAL SUPPLY CO. INC.		33621	128.71	
		50949		117.01	INVENTORY
		50993		11.70	INVENTORY
4/23/2020	MUFG UNION BANK		33622	875.00	
		51075		875.00	INVESTMENT
4/23/2020	MUNIQIP, LLC		33623	2,509.40	
		50974		2,509.40	
4/23/2020	OFFICE DEPOT		33624	287.56	
		51015		106.60	OFFICE SUPPLIES
		51016		180.96	OFFICE SUPPLIES
4/23/2020	ABEL PALACIO		33625	1,064.20	
		51068		1,064.20	REIMBURSEMENT - MAY

CHECK DATE	VENDOR NAME	INVOICE NO.	CHECK NO.	CHECK AMOUNT	DESCRIPTION
4/23/2020	DANNY LEE WILLIAMS		33626	696.00	
		50954	174.00		DAYTIME JANITORIAL SERVICES
		50955	522.00		DAYTIME JANITORIAL SERVICES
4/23/2020	PHIL'S DIESEL CLINIC INC.		33627	801.92	
		51074	801.92		HEAVY DUTY TRUCK REPAIR(S)
4/23/2020	REPUBLIC SERVICES #210		33628	5,191.28	
		51076	4,136.55		WASTE
		51077	1,054.73		WASTE
4/23/2020	RGM KRAMER INC		33629	582.50	
		51024	582.50		LABOR COMPLIANCE MONITORING PN
4/23/2020	RH TECHNOLOGY		33630	23,230.00	
		51017	4,646.00		O/S TEMP
		51018	4,646.00		O/S TEMP
		51019	4,646.00		O/S TEMP
		51020	4,646.00		O/S TEMP
		51078	4,646.00		O/S TEMP
4/23/2020	SHARP ELECTRONICS CORP		33631	2,611.19	
		51021	2,611.19		SHARP MAINTENANCE SERVICES
4/23/2020	CA STATE DISBURSEMENT UNIT		33632	750.00	
		CS9648303	750.00		GARNISHMENT
4/23/2020	STATE OF CALIFORNIA		33633	150.00	
		4461743	150.00		INCOME TAX WITHOLDING ORDER
4/23/2020	SUBTRONIC CORP.		33634	2,060.00	
		51030	2,060.00		UTILITY MARKINGS FOR PN 17117
4/23/2020	SYNAGRO WEST, LLC		33635	40,447.38	
		51026	40,447.38		BIOSOLIDS HAULING
4/23/2020	SYSTEM 1 STAFFING		33636	12,650.00	
		51079	3,773.08		O/S TEMP
		51081	4,438.46		O/S TEMP
		51082	4,438.46		O/S TEMP
4/23/2020	TRANSENE COMPANY, INC.		33637	1,999.36	
		50956	1,999.36		INVENTORY
4/23/2020	UNIFIRST CORPORATION		33638	331.26	
		50957	132.36		UNIFORM/ LAUNDRY SERVICE
		50958	167.24		UNIFORM/ LAUNDRY SERVICE
		50959	31.66		UNIFORM/ LAUNDRY SERVICE
4/23/2020	UNITED PARCEL SERVICE		33639	44.61	
		51083	44.61		OE - POSTAGE
4/23/2020	UNIVAR USA INC		33640	12,464.91	
		50960	3,317.00		SODIUM HYPOCHLORITE

CHECK DATE	VENDOR NAME	INVOICE NO.	CHECK NO.	CHECK AMOUNT	CHECK AMOUNT DESCRIPTION
		50961	5,830.91		SODIUM BISULFITE
		51003	3,317.00		SODIUM HYPOCHLORITE
4/23/2020	USA BLUEBOOK		33641	2,027.99	
		50965	451.51		RWF INVENTORY
		50966	1,576.48		INVENTORY
4/23/2020	WM LYLES COMPANY		33642	548,767.50	
		50962	548,767.50		CONSTRUCTION SERVICES PN 80008
4/23/2020	WOLLBORG MICHELSON PERSONNEL		33643	2,880.00	
		51023	2,880.00		O/S TEMP
4/29/2020	AFLAC		33644	974.34	
		51115	974.34		INSURANCE
4/29/2020	AIRGAS USA, LLC		33645	7,040.82	
		51085	6,258.82		INVENTORY
		51086	500.71		INVENTORY
		51129	281.29		WELD GAS REFILLS/ BOTTLE RENTALS
4/29/2020	AT&T		33646	1,238.61	
		51087	1,238.61		PHONE EXPENSE
4/29/2020	BARNETT MEDICAL SERVICES, LLC		33647	39.00	
		50976	39.00		SHARPS/PHARMACEUTICAL DISPOSAL
4/29/2020	C.W.ROEN CONSTRUCTION COMPANY		33648	116,137.50	
		51113	116,137.50		CONSTRUCTION SVCS, HEADWORKS IMF
4/29/2020	CALIFORNIA BANK OF COMMERCE		33649	6,112.50	
		51114	6,112.50		RETENTION-OUTSIDE ESCROW
4/29/2020	CARASOFT TECHNOLOGY CORP		33650	6,069.30	
		51029	6,069.30		DOCUSIGN ANNUAL LICENSING AND SUPP
4/29/2020	CAROLLO ENGINEERS		33651	97,190.50	
		50989	97,190.50		CONSULTING SERVICES HEADWORK I
4/29/2020	DEWBERRY ENGINEERS INC		33652	594.00	
		51027	594.00		ABOVE GROUND FUEL TANK REHABILITAT
4/29/2020	DRAKE HAGLAN & ASSOCIATES, INC		33653	1,113.60	
		51080	1,113.60		CONSULTING SERVICES SODIUM BIS
4/29/2020	GRAINGER		33654	891.33	
		51092	909.30		INVENTORY
		51093	-17.97		CREDIT MEMO
4/29/2020	HUNT & SONS INC		33655	616.91	
		51130	616.91		FUEL SERVICES FOR THE DISTRICT
4/29/2020	INFERRERA CONSTRUCTION MANAGEMENT		33656	80,859.58	
		51069	80,859.58		CSC PN 80008 (17128, 17129, 17
4/29/2020	KEMIRA WATER SOLUTIONS, INC.		33657	6,910.04	
		50963	6,910.04		FERROUS CHLORIDE

CHECK DATE	VENDOR NAME	INVOICE NO.	CHECK NO.	CHECK AMOUNT	CHECK AMOUNT DESCRIPTION
4/29/2020	KONE. INC.		33658	110.40	
		51131	110.40		ELEVATOR SERVICE
4/29/2020	MT DIABLO UNIFIED SCHOOL DIST.		33659	1,500.00	
		51123	1,500.00		O/S
4/29/2020	NEW IMAGE LANDSCAPE COMPANY		33660	2,563.00	
		51095	2,563.00		Landscape Services
4/29/2020	DANNY LEE WILLIAMS		33661	870.00	
		50998	870.00		DAYTIME JANITORIAL SERVICES
4/29/2020	PITTSBURG WINSUPPLY		33662	3,078.04	
		51132	876.71		PIPE MATERIALS
		51133	1,562.22		PIPE MATERIALS
		51134	639.11		PIPE MATERIALS
4/29/2020	CITY OF PITTSBURG		33663	594.82	
		51098	594.82		UTILITIES
4/29/2020	PRESIDIO SYSTEMS		33664	3,200.00	
		51135	3,200.00		Carbon media replacement
4/29/2020	REDWOOD PAINTING CO		33665	24,936.00	
		51137	24,936.00		PAINTING AND COATINGS FY 19/20
4/29/2020	SHAPE INCORPORATED		33666	9,820.74	
		51136	9,820.74		NETZSCH PUMP PARTS
4/29/2020	STERICYCLE ENVIRONMENTAL SOLUTIONS		33667	37,817.09	
		51022	37,817.09		PROVIDE TRANS/DISPOSAL/LABOR FOR F
4/29/2020	UNIFIRST CORPORATION		33668	331.26	
		51103	132.36		UNIFORM/ LAUNDRY SERVICE
		51104	167.24		UNIFORM/ LAUNDRY SERVICE
		51105	31.66		UNIFORM/ LAUNDRY SERVICE
4/29/2020	VERIZON WIRELESS		33669	3,268.93	
		51144	3,268.93		PHONE EXPENSE
4/29/2020	ZORO TOOLS, INC		33670	101.34	
		51111	101.34		INVENTORY
4/30/2020	MIKE'S AUTO BODY		33671	10,977.97	
		51145	10,977.97		R&M - VEHICLE
GRAND TOTAL				2,149,118.07	

June 10, 2020

APPROVE AND AUTHORIZE GENERAL MANAGER TO EXECUTE AN AGREEMENT FOR BIOSOLIDS HANDLING SERVICES WITH SYNAGRO WEST, LLC, TO PAY RATES SPECIFIED IN THE AGREEMENT FOR BIOSOLIDS HANDLING AND BENEFICIAL USE DURING A TWO-YEAR TERM FROM JULY 1, 2020 THROUGH JUNE 30, 2022

RECOMMENDATION

Approve and authorize the General Manager to Execute an Agreement for Biosolids Handling Services with Synagro West, LLC (Synagro), to pay rates specified in the Agreement for biosolids handling and beneficial use during a two-year term from July 1, 2020 through June 30, 2022.

Background Information

Biosolids, the nutrient-rich organic material resulting from the treatment of wastewater, are one of the primary resources produced by the District's Wastewater Treatment Plant. The District produces approximately 35 wet tons of Class B biosolids per day through anaerobic digestion and dewatering. There are several end-use options for biosolids, including land application as a fertilizer, further treatment to produce compost or other higher quality biosolids options, alternative daily cover at landfills, and landfill disposal. Each end use has unique considerations with regards to environmental benefit, cost, and operational restrictions. Historically, the District has beneficially used over 97% of its biosolids through land application and composting.

At the Board Meeting on March 11, 2020, staff provided an update on the District's Biosolids Management Program and noted that a request for proposals (RFP) would be issued to secure biosolids handling services (i.e., hauling and beneficial use).

Analysis

In April 2020, staff issued a RFP to contractors with experience in providing turnkey biosolids handling services. The District's biosolids handling services contract, which includes a two-year term with an one-year extension option subject to mutual agreement and Board approval, utilizes several biosolids end-use alternatives including land application, composting, landfill alternative daily cover, landfill disposal, and transportation to a third-party processor. The contract also includes a unit cost to haul biosolids to a separate company that offers further processing of biosolids to create a high-quality fertilizer product. Staff may submit a contract with this separate company for Board consideration in FY20/21.

Proposals were received from two companies: Synagro and Denali Water Solutions, LLC. Staff reviewed the written proposals to ensure compliance with minimum qualifications and determined Synagro's proposal resulted in the lowest estimated annual cost, while providing a high degree of biosolids beneficial use. A summary of the unit rates submitted by Synagro for various end-use options is attached, along with the basis for the estimated contract amount.

Financial Impact

As noted during the March 11, 2020 Board Meeting, the District and its peer agencies are experiencing a significant increase in biosolids management costs due to regulatory drivers at the state level, including organics diversion from landfills and reduced available capacity for



biosolids end use. In FY19/20, the District's operating budget included \$450,000 for biosolids management costs. This new contract will result in annual costs of approximately \$623,000, which represents an annual cost increase of \$173,000 (or 38 percent). The proposed FY20/21 Budget, which will be considered by the Board on July 8, 2020, currently includes an estimated budget amount of \$690,000 for biosolids handling. The \$67,000 difference between the FY20/21 budget estimate and the annual estimated cost for this contract with Synagro may be utilized for a contract for alternative biosolids processing as referenced above.

Attachment

Synagro Pricing Summary

Reviewed by: 
Dean Eckerson
Resource Recovery Services Director

cc: District File No.



SYNAGRO PRICING SUMMARY

Contract: Biosolids Handling Services

Contractor: Synagro West, LLC

Biosolids End-Use Alternatives:

Estimated Cost:

END-USE OPTION^[1]	UNIT RATE (\$/wet ton)^[2]	BIOSOLIDS VOLUME (wet tons)^[3]	ANNUAL COST YEAR 1	ANNUAL COST YEAR 2^[4]
1. Class B Beneficial Use	\$ 50.00	11,250	\$ 562,500	\$ 579,375
2. Class A Beneficial Use	\$ 80.00	625	\$ 50,000	\$ 51,500
3. Class B Disposal	\$ 67.85	-	-	-
4. Off-Spec Disposal	\$ 71.85	-	-	-
5. Transportation to Other	\$ 17.00	625	\$ 10,625	\$ 10,944
	TOTALS	12,500	\$ 623,125	\$ 641,819

Notes

1. End-use options are individually specified in the Biosolids Handling Contract
2. Unit rate in each specified end use option
3. Assumed volumes used to calculate the total estimated annual cost of biosolids handling
4. The Biosolids Handling Contract includes provisions for an annual cost adjustment based on the Consumer Price Index for the San Francisco Bay Area (assumed to be 3% for FY 21/22)



June 10, 2020

AUTHORIZE GENERAL MANAGER OR HIS DESIGNEE TO APPROVE CONSTRUCTION CONTRACT CHANGE ORDERS UP TO 10% OF CONTRACT AMOUNT, FOR A NEW TOTAL CONTRACT AUTHORIZATION OF \$10,859,200; PUMP STATION FACILITIES REPAIR, PROJECT NO. 80008

RECOMMENDATION

Authorize the General Manager or his designee to approve construction contract change orders up to 10% of the contract amount, for a new total contract authorization of \$10,859,200 for the Pump Station Facilities Repair (PSFR) Project.

Background Information

In January 2019, the Board authorized the General Manager to execute a Construction Services Contract with W.M. Lyles Co. (WML) in an amount not to exceed \$9,872,000 to perform work on the PSFR Project. To account for potential changes due to unforeseen site conditions, the Board also authorized the General Manager or his designee to execute change orders in an amount not to exceed 5% of the construction contract amount (\$493,600) for a total contract authorization of \$10,365,600. Construction for this project commenced in June 2019 and work is scheduled to be completed by spring 2021.

Analysis

The project is approximately 30% complete, and WML has encountered multiple unforeseen conditions and scope changes that have resulted in additional costs. These costs are estimated at \$685,000, which exceeds the existing contract change order authorization amount.

Two significant changes have contributed to these higher-than-anticipated change order costs. In February 2019, the Board authorized termination of the construction contract with Greentech Industry, Inc. for the Antioch Pump Station Drywell Ventilation Improvements Project due to material breach. The Board also approved reincorporating this work into the PSFR Project to ensure its timely completion. The cost for this work is being negotiated with WML and is currently estimated to be \$325,000. In addition, anticipated change order costs have been incurred due to the delay in receiving approval of the Federal Emergency Management Agency Flood Mitigation Grant. Because work could not commence as originally scheduled, extended overhead costs are due to the contractor, which are currently estimated at \$160,000. These combined costs were not anticipated during authorization of the original construction contract.

Financial Impact

The adopted Fiscal Year 2019/2020 – 2023/2024 (FY19/20 – FY23/24) Capital Improvement Program (CIP) includes an appropriation of \$9,273,766 through FY19/20 for the PSFR Project in the Wastewater Capital Asset Replacement Fund. Approval of the revised change order authority will increase the total contract authorization from \$10,365,600 to \$10,859,200. Sufficient budget is appropriated in FY19/20 for the planned work.



Attachments

None

Reviewed by: 

Brian Thomas
Engineering Services Director/District Engineer

cc: Project File P.80008.01.04



June 10, 2020

AUTHORIZE ISSUANCE OF A PURCHASE ORDER IN AN AMOUNT NOT TO EXCEED \$196,000, PAC MACHINE COMPANY, UNANTICIPATED WASTEWATER TREATMENT AND CONVEYANCE INFRASTRUCTURE REPAIRS, PROJECT NO. 20109

RECOMMENDATION

Authorize issuance of a purchase order in an amount not to exceed \$196,000 to PAC Machine Company for unanticipated repairs to infrastructure in the District's wastewater treatment and conveyance system.

Background Information

The District owns and operates various portable diesel-engine powered pumps of different sizes for emergency response purposes (i.e., bypass pumping) at the District's Wastewater Treatment Plant, Recycled Water Facility, and wastewater collection system. These diesel engines are registered with the California Air Resources Board (CARB) Portable Engine Registration Program (PERP), an optional registration program for certain types of operation in lieu of obtaining local air district permits. PERP engines are subject to emission requirements set forth in the Portable Air Toxic Control Measure (P-ATCM), which was amended in November 2018 to implement new replacement requirements for portable engines.

Analysis

The District owns six portable engines (two Tier 1 engines and four Tier 2 engines), which is classified as a small portable engine fleet (Small Fleet) according to PERP. All of the District's portable engines will need to be either retired, replaced, or switched to low-use to comply with the PERP Tier Phase-Out schedule for Small Fleets. The District's two largest engines (Tier 1) do not meet the new emission standards that became effective on January 1, 2020. Staff is recommending purchase of two new 10-inch portable trash pumps from PAC Machine Company. These pumps are coupled to Tier 4 diesel engines that meet new emissions requirements. The remaining engines will be phased out when the next level of emissions standards become effective in January 1, 2023.

Financial Impact

The adopted Fiscal Year 2019/2020 – 2023/2024 (FY19/20 – FY23/24) Capital Improvement Program (CIP) includes an appropriation of \$200,000 in the Wastewater Capital Asset Replacement Fund through FY19/20 for unanticipated wastewater infrastructure repairs, including equipment purchases. Sufficient funding is available to complete this purchase in FY19/20.

Attachments

None



Reviewed by: _____

Dean Eckerson
Resource Recovery Services Director

cc: District File



June 10, 2020

RECEIVE THIRD QUARTER FISCAL YEAR 2019/2020 DISTRICT INVESTMENT REPORT

RECOMMENDATION

Receive Third Quarter Fiscal Year 2019/2020 (FY19/20) District Investment Report.

Background Information

Attached is the Investment Report (Quarterly Schedule of Cash and Investments) for the third quarter of FY19/20. The purpose of this report is to provide the Board with an update of the District's investment portfolio as of March 31, 2020, in accordance with the District's Investment Policy, which was adopted on February 12, 2020. Included in the report are the District's portfolio composition, portfolio performance, and other key investment and cash flow information.

The primary objectives of the investment portfolio, in priority order, are safety of the principal invested, sufficient liquidity to meet ongoing cash flow requirements, and a return (or yield) on investments that exceeds the State of California's Local Agency Investment Fund (LAIF) and is comparable to the six-month Treasury return.

Analysis

The District's total Cash and Investments as of March 31, 2020, was \$63.8 million, including \$3.3 million (5%) in cash, \$55.1 million (87%) in LAIF, and \$5.3 million (8%) in the California Asset Management Program (CAMP). This was a decrease of \$1.4 million from the quarter ending December 31, 2019, and an increase of \$10.3 million from the same period last year of \$53.5 million. Cash and Investment balances fluctuate from quarter to quarter primarily due to the timing of when service charges and/or loan proceeds are received, and debt service and/or large progress payments are disbursed.

At the recommendation of the District's investment advisor (PFM), the District invested \$5.3 million in CAMP, which is a California Joint Powers Authority (JPA) established in 1989 to provide public agencies with professional investment services. The District's current Investment Policy included the ability to use the CAMP pool to provide further diversification of invested funds, as it is a permitted short-term cash reserve portfolio for all local agencies under Government Code Section 53601(p) and aligns with the District's planned short-term cash flow needs to support several large capital improvement projects.

Cash on deposit with Wells Fargo Bank is used for operating purposes and the interest earned is used to offset the Wells Fargo service fees. For investment yield calculation purposes, the Wells Fargo balance is excluded. For the quarter ending March 31, 2020, LAIF had an effective yield of 2.03%, while CAMP had a yield of 1.68%. The blended yield for the quarter was 2.0%. This yield was on par with the target rate-of-return for the overall portfolio, which was designed to exceed the LAIF rate and be comparable to the six-month Treasury Bill rate, which was 0.16% as of March 31, 2020.



Financial Impact

In FY18/19, annual investment earnings contributed approximately \$1.6 million or 4.0% to the District's total revenue of \$44.9 million. In FY19/20, interest rates have been moving lower in response to five rate cuts by the Federal Reserve. Lower interest rates will likely result in moderately decreased earnings rates on the District's invested funds and therefore lower earnings for the next fiscal year. Staff will continue to monitor yields and implement strategies within the District's Investment Policy to maximize yields for fiscal stewardship.

Attachment

Quarterly Schedule of Cash and Investments as of March 31, 2020

Reviewed by: _____



Carol Margetich
Business Services Director



Delta Diablo
Quarterly Schedule of Cash and Investments Ending March 31, 2020

DESCRIPTION OF SECURITY	CUSIP NUMBER	SECURITY TYPE	COUPON RATE	MATURITY DATE	INVESTED AMOUNT	% OF TOTAL INVESTMENTS	PAR VALUE	MARKET VALUE	Quarterly Yield	PRICING SOURCE
<u>FUNDS SUBJECT TO INVESTMENT POLICY</u>										
<i>Cash Accounts</i>										
Cash - Wells Fargo			N/A	N/A	\$ 2,900,248.14	4.55%	\$ 2,900,248.14	\$ 2,900,248.14	See note (1)	
Cash - Cash Held at the County			N/A	N/A	446,586.42	0.70%	446,586.42	446,586.42		
Cash - Petty Cash			N/A	N/A	600.00	0.00%	600.00	600.00		
Cash and Cash Equivalents-MUFG-Union Bank			N/A	N/A	1,381.06	0.00%	1,381.06	1,381.06		
Total Cash					\$ 3,348,815.62	5.25%	\$ 3,348,815.62	\$ 3,348,815.62		
<i>Investment</i>										
LAIF:										
County Treasurer-Capital Exp Project Funds		Public Agency Pool	N/A	N/A	\$ 77,133.73	0.12%	\$ 77,133.73	\$ 77,270.28	2.030%	LAIF
District/Integrated Finance		Public Agency Pool	N/A	N/A	55,066,211.09	86.36%	55,066,211.09	55,163,694.69	2.030%	LAIF
California Asset Management Program (CAMP)		Short-term Cash Portfolio	N/A	N/A	5,272,719.37	8.27%	5,272,719.37	5,272,719.37	1.677%	CAMP
Total Investments:					\$ 60,416,064.19	94.75%	\$ 60,416,064.19	\$ 60,513,684.34		
Grand Total					\$ 63,764,879.81	100.00%	\$ 63,764,879.81	\$ 63,862,499.96		

NOTE: This is the information required by Government Code Section 53646 (6).
All report information is unaudited but due diligence was utilized in its preparation with the most current information available.
(1) Interest earned (earnings credit) on account balance is used to offset banking fees and charges for Wells Fargo account.

COMPLIANCE STATEMENT:

I certify that this report reflects all District investments and is in conformity with the Investment Policy of Delta Diablo.
A copy of the investment policy is available at the Administrative building.
The Investment Program provides sufficient cash flow liquidity to meet the next six (6) months expenditure requirements.

Eka Ekanem
Senior Accountant

June 10, 2020

RECEIVE NOTES FROM PERSONNEL COMMITTEE MEETING, JUNE 3, 2020

RECOMMENDATION

Note receipt and file.

Background Information

The Personnel Committee met on June 3, 2020. The meeting was attended by Committee Chair, Federal Glover; Vince De Lange, General Manager; Dean Eckerson, Resource Recovery Services Director; Carol Margetich, Business Services Director; Brian Thomas, Engineering Services Director; Cheryl Rhodes Alexander, Human Resources and Risk Manager; and Cecelia Nichols-Fritzler, Office Manager/Secretary to the Board.

The purpose of the meeting was to: 1) Review the proposed Finance Manager/Retired Annuitant classification, job description, and salary schedule; and 2) Review the draft "Mitigating the Impacts of COVID-19 in the Workplace" Policy. Ms. Rhodes Alexander and Mr. Eckerson provided these respective presentations, which are summarized in the attachment.

Analysis


Committee Chair Glover recommended that both agenda items be submitted to the Board for consideration at the June 10, 2020 meeting. Committee meeting notes are provided as an informational report at regular Board Meetings as part of the Consent Calendar.


Financial Impact

None

Attachment

1. Personnel Committee Meeting Agenda, June 3, 2020 (w/o attachments)
2. Personnel Committee Meeting Notes, June 3, 2020

Prepared by: 
Cecelia Nichols-Fritzler
Office Manager/Secretary to the Board

Reviewed by: 
Vince De Lange
General Manager



AGENDA
SPECIAL BOARD OF DIRECTORS PERSONNEL COMMITTEE MEETING
DELTA DIABLO
(a California Special District)

2500 Pittsburg-Antioch Highway | Antioch, CA 94509
(Note: There will be no in-person meeting at the District.)
WEDNESDAY, JUNE 3, 2020
10:00 A.M.

To slow the spread of COVID-19, the Contra Costa County Health Officer's Shelter-in-Place Order of May 18, 2020 prevents public gatherings. In lieu of a public gathering, the Personnel Committee meeting will be accessible via ZOOM to all members of the public as permitted by the Governor's Executive Order 29-20, which suspends certain requirements of the Ralph M. Brown Act to allow for greater flexibility in conducting public meetings.

Persons who wish to address the Personnel Committee during the Public Comment period or with respect to an item on the Agenda will be limited to two (2) minutes. The Secretary to the Board will call on members of the public at the beginning of the meeting to establish a speaking order. Please indicate whether you wish to speak during the Public Comment period or on a specific Agenda item at that time. The Personnel Committee Chair may reduce or eliminate the amount of time allotted to provide comments at the beginning of each item or public comment period depending on the number of comments and the business of the day. Your patience is appreciated.

Presentations will be made available online at <https://www.deltadiablo.org/> approximately 30 minutes prior to the start of the Personnel Committee meeting.

A. PUBLIC COMMENTS

B. REVIEW FINANCE PROFESSIONAL/RETIRED ANNUITANT CLASSIFICATION, JOB DESCRIPTION, AND SALARY SCHEDULE (Cheryl Rhodes Alexander)

C. REVIEW PROPOSED DRAFT "MITIGATING IMPACTS OF COVID-19 IN THE WORKPLACE" POLICY (Dean Eckerson)

ADJOURNMENT

To participate in the meeting via ZOOM (audio only)

Zoom Meeting Dial-In Number: (669) 900 6833

Meeting ID: 849 9769 1060 #



MEETING NOTES

SPECIAL BOARD OF DIRECTORS PERSONNEL COMMITTEE MEETING DELTA DIABLO (a California Special District)

2500 Pittsburg-Antioch Highway | Antioch, CA 94509
(Note: There will be no in-person meeting at the District.)
WEDNESDAY, JUNE 3, 2020
10:00 A.M.

The meeting was called to order by Committee Chair, Federal Glover, on Wednesday, June 3, 2020 at 10:00 a.m. via Zoom audio. Present on the call were Vince De Lange, General Manager; Cecelia Nichols-Fritzler, Office Manager/Secretary to the Board; Dean Eckerson, Resource Recovery Services Director; Brian Thomas, Engineering Services Director/District Engineer; Carol Margetich, Business Services Director; and Cheryl Rhodes Alexander, Human Resources and Risk Manager.

Chair Glover read the following statement: "To slow the spread of COVID-19, the Contra Costa County Health Officer's Shelter-In-Place Order of May 18, 2020 prevents public gatherings. In lieu of a public gathering, the Board of Directors Meeting will be accessible via teleconference to all members of the public as permitted by the Governor's Executive Order 29-20, which suspends certain requirements of the Ralph M. Brown Act to allow for greater flexibility in conducting public meetings."

PUBLIC COMMENTS

None.

REVIEW AND COMMENT ON THE PROPOSED FINANCE PROFESSIONAL/ RETIRED ANNUITANT CLASSIFICATION, JOB DESCRIPTION, AND SALARY SCHEDULE

Ms. Rhodes Alexander provided an overview of the Finance Division function, staffing, and challenges in filling the vacant Finance Manager position. She highlighted recent District staffing actions, including acting assignments for existing staff, and development of a new Finance Professional/Retired Annuitant position to meet workload and staffing needs, support organizational improvement, and enhance professional development for District staff. Ms. Rhodes Alexander noted key qualifications for this new position and the need for a highly-technical, experienced finance professional. She reviewed key conditions required by the California Public Employees' Retirement System (CalPERS), noting that the Board of Directors must adopt a resolution approving a job description and salary range for the Finance Professional/Retired Annuitant classification before the District can hire a retired annuitant.

Ms. Rhodes Alexander stated that this new classification is a temporary, non-classified position that does not receive benefits or representation by the Management Association (MA) bargaining unit. She noted that the District met with MA representatives to review the job description and confirm that the role does not impact its members.



Chair Glover thanked staff for the report and recommended the item be submitted to the Board for consideration at the June 10, 2020 meeting.

REVIEW AND COMMENT ON DRAFT “MITIGATING IMPACTS OF COVID-19 IN THE WORKPLACE” POLICY

Mr. Eckerson provided a brief summary of the District’s efforts to ensure the health and safety of District employees and mitigate COVID-19 impacts. He noted the General Manager’s responsibility in administering the District’s response to COVID-19 by identifying, directing, and implementing necessary mitigation measures. Mr. Eckerson emphasized that a Board-level policy would reinforce the importance of protecting employee health and safety and that the intent of the policy is to provide an “umbrella” that does not require frequent updates as new developments occur, recognizing that the District will provide associated, more detailed staff communications. He reviewed the purpose of the policy, roles and responsibilities, and key policy requirements in the following areas: Social Distancing; Cloth Face Coverings; Personal Hygiene; Enhanced Cleaning and Disinfecting; Personal Protective Equipment; Self-check Symptom Monitoring, Testing; Positive Test Result and Follow-up Exposure Investigations; Public Access and District Services; Communication and Training; Signage and Notices; and Employee Leave and Compensation under FFCRA.

In addition, Mr. Eckerson noted that the District would continue adapting current management actions and mitigation measures to evolving county and state health orders, while ensuring a thoughtful, well-considered, and phased transition of District employees during “return-to-work” planning. He noted that the District is currently implementing changes to O&M staffing plans to support resource and workload needs, and reduce cumulative impacts associated with modified shift schedules. Mr. Eckerson highlighted that the District met with bargaining unit representatives on multiple occasions regarding the policy and will continue this engagement as the District continues to develop its response to COVID-19 going forward.

Chair Glover commented that the County issued a new Order today. Mr. Eckerson responded that staff has initiated review of this document. Chair Glover thanked staff for developing a very comprehensive policy and recommended that the item be submitted to the Board for consideration at its June 10, 2020 meeting.

ADJOURNMENT

Chair Glover adjourned the meeting at 10:39 a.m.

Recording Secretary: Cecelia Nichols-Fritzler



June 10, 2020

ADOPT RESOLUTION TO APPROVE NEW FINANCE PROFESSIONAL/RETIRED ANNUITANT CLASSIFICATION, JOB DESCRIPTION, AND UPDATED DISTRICT SALARY SCHEDULE

RECOMMENDATION

Adopt resolution to approve a new Finance Professional/Retired Annuitant classification, job description, updated District Salary Schedule, as required by the California Public Employees' Retirement System (CalPERS) prior to hiring a retired annuitant.

Background Information

The Finance Division, which administers the District's financial activities under the direction of the Business Services Department Director, is managed by the Finance Manager. Because this position has been vacant for more than a year, the District has utilized temporary and contract services to provide short-term and project assistance to staff. As of May 4, 2020, the Senior Accountant in the Finance Division has been temporarily appointed as acting Finance Manager and an Accounting Technician has been temporarily appointed as acting Senior Accountant. In addition to these acting appointments, staff has a need for specialized assistance for a limited duration and is recommending creation of a Finance Professional/Retired Annuitant position to meet workload and staffing needs, support organizational improvement, and enhance Finance Division staff professional development.

Following multiple Finance Manager recruitment efforts that did not result in a selected candidate, the District is electing to temporarily suspend recruitment efforts, while evaluating recruitment and staffing strategies going forward. The Finance Professional/Retired Annuitant position is highly technical and requires in-depth knowledge of public fund accounting and direct experience with finance and budgeting functions at special districts. In addition to filling the Finance Manager position on an acting basis, the District requires specialized, temporary assistance (up to 960 hours) to perform high-level public fund accounting duties, prepare fiscal year-end closing statements and reports, develop a Government Finance Officers Association compliant budget book, and provide fiscal management development and training support for Finance Division staff. This position will also directly support implementation of organizational improvements and completion of special project assignments, as needed, in the Finance Division.

Subject to certain requirements, CalPERS allows the District to employ CalPERS retirees (known as "retired annuitants") without reinstating the retiree in CalPERS as an active member. CalPERS regulations stipulate the following conditions under which a retired annuitant may be employed without reinstatement:

- The retired annuitant may only be hired into a position designated as a retired annuitant position (not any other full- or part-time position).
- The retired annuitant has skills needed to perform work of a limited duration.



- The retired annuitant must wait 180 days after their retirement date before returning to work for a CalPERS employer.
- The compensation must be according to an established pay rate for a classification on the agency's salary schedule.
- The retired annuitant cannot receive any other compensation or benefits and does not accrue service credit or any additional retirement rights or benefits.
- The retired annuitant is limited without exception, to a maximum of 960 hours within a fiscal year (July 1 to June 30).

To fill the above-described District staffing need, the District anticipates hiring a retired annuitant. Consistent with CalPERS regulations, staff recommends that the Board of Directors designate and approve, by Resolution, a job description and salary range for the Finance Professional/Retired Annuitant classification. The job description defines the classification, outlines essential duties, qualifications, education, experience, and certification requirements, and identifies working conditions to successfully perform the work.

The Finance Professional/Retired Annuitant classification is an exempt, limited duration, and non-classified position and does not include benefits (other than those statutorily required by law). In accordance with CalPERS regulations, this position would have an hourly compensation rate within the range paid to other employees performing comparable functions, which in this case is the Finance Manager salary range (M178). The position is not represented by the Management Association (MA) bargaining unit. The District reviewed the proposed job description with MA to discuss any potential impacts to their members. The Management Association concurred with the role of the classification with the Finance Division and did not see any impacts to their members.

On June 3, 2020, staff reviewed the proposed new classification, job description, and salary schedule with the Personnel Committee, which recommended consideration of this item at the Board Meeting on June 10, 2020.

Financial Impacts

Sufficient funding is available in the proposed Fiscal Year 2020/2021 Budget, which will be submitted to the Board for consideration on July 8, 2020.

Attachment

Resolution to Approve New Finance Professional/Retirement Annuitant Classification, Job Description, and Updated District Salary Schedule (includes Job Description and Salary Schedule as attachments)

Reviewed by: _____



Carol Margetich
Business Services Director



**BEFORE THE BOARD OF DIRECTORS OF
DELTA DIABLO**

**Re: (Adopt Resolution to Approve New Finance) RESOLUTION NO. XX/2020
(Professional/Retired Annuitant Classification,
(Job Description, and Updated District Salary Schedule)**

THE BOARD OF DIRECTORS OF DELTA DIABLO HAS HEREBY DETERMINED THAT:

WHEREAS, the Board of Directors has authority to establish job classifications and salary ranges, and provide for the General Manager to define and establish duties and requirements for each classification; and

WHEREAS, the District has a need to hire temporary employees to perform high-level public fund accounting, finance, and budgeting activities; and

WHEREAS, temporary employees may be California Public Employees' Retirement System (CalPERS) retired annuitants, who, subject to certain requirements under CalPERS, need not be reinstated in CalPERS during their employment with the District; and

WHEREAS, the District has determined that a temporary Finance Professional/Retired Annuitant classification should be established to comply with CalPERS requirements applicable to retired annuitants employed by the District without reinstatement; and

WHEREAS, the new job description and salary range for Finance Professional/Retired Annuitant has been added to the District's Salary Schedule; and

WHEREAS, CalPERS requires the updated Salary Schedule to be posted on the District's website.

NOW THEREFORE, the Board of Directors of Delta Diablo DOES HEREBY RESOLVE AND ORDER as follows:

1. The Finance Professional/Retired Annuitant classification, job description, and updated District Salary Schedule are approved.
2. The updated District Salary Schedule as stated in this Resolution shall become effective on June 11, 2020 and shall be posted on the District's website.

PASSED AND ADOPTED on June 10, 2020, by the following vote:

AYES:

ABSENT:

NOES:

ABSTAIN:

I HEREBY CERTIFY that the foregoing is a true and correct copy of a Resolution adopted by the Board of Directors of Delta Diablo on June 10, 2020.

ATTEST: Sean Wright
Board Secretary

By: _____

Exhibits: A – Job Description
B – Updated District Salary Schedule



Delta Diablo

Classification Specifications

TITLE:

Finance Professional/Retired Annuitant

Pay Level - M178

ESSENTIAL FUNCTION

Under direction of the Business Services Director, perform complex public fund accounting duties, high-level fiscal activities, and special finance projects. Provide professional development, coaching, and training to Finance Division staff.

DISTINGUISHING CHARACTERISTICS

This classification is limited to a maximum of 960 hours per fiscal year (July 1 to June 30) and complies with the California Public Employees' Retirement System (CalPERS) requirements governing the use of retired annuitants.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Assist with budget development and long-range financial planning, fiscal sustainability analyses, and various special projects and studies.
- Develop financial policies, procedures, practices, and internal controls.
- Develop Government Finance Officers Association (GFOA) compliant budget book, fiscal year end financial statements, and Comprehensive Annual Financial Report (CAFR).
- Conduct internal audits and assessment of division organizational effectiveness and develop plan with recommendations for implementation.
- Develop interim management financial reports.
- Provide targeted coaching and fiscal management training to division staff, as necessary.

Knowledge of the following is required to perform the essential function:

- Federal, state and local laws and regulations applicable to accounting and financing transactions of a public agency.
- Fund accounting, revenue forecasting, and budget preparation.
- Principles, professional practices, technical functions and occupational methods of
- Basic design, operating principles, equipment and software systems used in general ledger, accounts payable, accounts receivable, payroll and asset accounting systems.
- Auditing and long-term fiscal planning, and financial reporting.
- Debt administration, enterprise funds and Governmental Accounting Standards Board.
- Coaching and training techniques, theories, and practices.
- Organizational effectiveness theories and practices.

Ability to do the following is required to perform the essential function:

- Interpret and apply the general intent and specific provisions of multiple laws and regulations to particular conditions.
- Apply professional principles and fund accounting practices.

MINIMUM QUALIFICATIONS

A Bachelor's degree (or equivalent combination of education and experience) in accounting, finance, or related field.

Delta Diablo	Classification Specifications	
TITLE:	Finance Professional/Retired Annuitant	Pay Level - M178

Six years of increasingly responsible experience in management of accounting and finance activities such as developing annual operating budgets, CAFRs, and financial policies in a municipal or governmental environment, including two years of supervisor responsibility.

REQUIRED LICENSES, CERTIFICATIONS AND REGISTRATIONS

A valid California State Class C license.

Active license as a California Certified Public Accountant (CPA) is desired.

PHYSICAL DEMANDS AND WORKING CONDITIONS

The work environment characteristics are representative of those an employee encounters while performing the essential functions of this job. The physical demands are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Work in normal office environment with controlled lighting and ventilation and moderate noise levels.
- Frequent sitting at desk for prolonged periods while using computer and/or in meetings.
- Regularly uses standard office equipment (computer, fax machine, scanner, copier, telephone); intermittently twisting and reaching to operate other equipment without incapacitating adverse effects.
- Occasionally transport, lift and otherwise safely handle objects weighing up to twenty-five (25) pounds.
- Occasionally reach above shoulder level to access or place files, paperwork or binders and related items on and off overhead cabinets.
- Periodic kneeling, bending and/or stooping to retrieve or place documents, files and/or boxes on and off lower shelves, drawers or ground level.

EMPLOYMENT CONDITIONS

Fair Labor Standards Act Classification: Exempt from overtime under the administrative exemption

Collective Bargaining Representation Unit: N/A

Job Specifications Approved by: Board of Directors on xx/xx/xxxx

Appointment and Removal Authority: General Manager

Amended & Approved by: General Manager on xx/xx/xxxx

DELTA DIABLO

SECTION IV - UNREPRESENTED MANAGERS
MONTHLY SALARY RANGES (Effective June 11, 2020)

RANGE	CLASSIFICATIONS	A	B	C	D	E	F	G	H	I	J
GM	General Manager	-	-	-	-	-	-	-	-	-	\$23,621.61
DGM	Deputy General Manager	\$17,433.28	\$17,869.12	\$18,315.84	\$18,773.74	\$19,243.08	\$19,724.16	\$20,217.27	\$20,722.70	\$21,240.76	\$21,771.78
BSD	Business Services Director	\$15,479.91	\$15,866.90	\$16,263.58	\$16,670.17	\$17,086.92	\$17,514.09	\$17,951.95	\$18,400.75	\$18,860.76	\$19,332.28
ESD	Engineering Services Director	\$15,479.91	\$15,866.90	\$16,263.58	\$16,670.17	\$17,086.92	\$17,514.09	\$17,951.95	\$18,400.75	\$18,860.76	\$19,332.28
OSD	Resource Recovery Services Director	\$15,479.91	\$15,866.90	\$16,263.58	\$16,670.17	\$17,086.92	\$17,514.09	\$17,951.95	\$18,400.75	\$18,860.76	\$19,332.28
HRM	Human Resources & Risk Manager	\$10,955.73	\$11,229.63	\$11,510.37	\$11,798.13	\$12,093.08	\$12,395.41	\$12,705.29	\$13,022.92	\$13,348.50	\$13,682.21
OMSB	Office Mgr./Secretary to the Board	\$9,531.60	\$9,769.89	\$10,014.14	\$10,264.49	\$10,521.10	\$10,784.13	\$11,053.73	\$11,330.08	\$11,613.33	\$11,903.66

Note: The General Manager's salary is designated by the Board of Directors; there is no established range

Approved: _____ Dr. Sean Wright, Board Secretary

Date: _____

DELTA DIABLO

SECTION I - OPERATIONS & MAINTENANCE BARGAINING UNIT
MONTHLY SALARY RANGES (Effective June 11, 2020)

RANGE	CLASSIFICATIONS	Note	A	B	C	D	E	F	G	H	I	J	
OM 120	Utility Laborer	00	\$5,648.86	\$5,790.08	\$5,934.83	\$6,083.20	\$6,235.28	\$6,391.16	\$6,550.94	\$6,714.72	\$6,882.58	\$7,054.65	
		01	\$5,790.08	\$5,934.83	\$6,083.20	\$6,235.28	\$6,391.16	\$6,550.94	\$6,714.72	\$6,882.58	\$7,054.65	\$7,231.01	
		02	\$5,931.30	\$6,079.58	\$6,231.57	\$6,387.36	\$6,547.05	\$6,710.72	\$6,878.49	\$7,050.45	\$7,226.71	\$7,407.38	
OM 124	Maintenance Mechanic Trainee; Maintenance Worker; WWTP Operator-In-Training;	00	\$5,914.91	\$6,062.78	\$6,214.35	\$6,369.71	\$6,528.96	\$6,692.18	\$6,859.48	\$7,030.97	\$7,206.75	\$7,386.91	\$7,571.59
		01	\$6,062.78	\$6,214.35	\$6,369.71	\$6,528.96	\$6,692.18	\$6,859.48	\$7,030.97	\$7,206.75	\$7,386.91	\$7,571.59	
		02	\$6,210.66	\$6,365.92	\$6,525.07	\$6,688.20	\$6,855.40	\$7,026.79	\$7,202.46	\$7,382.52	\$7,567.08	\$7,756.26	
OM 126	Electrical/Instrumentation Technician Trainee	00	\$6,075.59	\$6,227.48	\$6,383.17	\$6,542.75	\$6,706.32	\$6,873.98	\$7,045.83	\$7,221.97	\$7,402.52	\$7,587.58	\$7,777.27
		01	\$6,227.48	\$6,383.17	\$6,542.75	\$6,706.32	\$6,873.98	\$7,045.83	\$7,221.97	\$7,402.52	\$7,587.58	\$7,777.27	
		02	\$6,379.37	\$6,538.86	\$6,702.33	\$6,869.89	\$7,041.63	\$7,217.68	\$7,398.12	\$7,583.07	\$7,772.65	\$7,966.96	
OM 130	Warehouse Technician I	00	\$6,213.76	\$6,369.11	\$6,528.34	\$6,691.54	\$6,858.83	\$7,030.30	\$7,206.06	\$7,386.21	\$7,570.87	\$7,760.14	\$7,954.14
		01	\$6,369.11	\$6,528.34	\$6,691.54	\$6,858.83	\$7,030.30	\$7,206.06	\$7,386.21	\$7,570.87	\$7,760.14	\$7,954.14	
		02	\$6,524.45	\$6,687.56	\$6,854.75	\$7,026.12	\$7,201.78	\$7,381.82	\$7,566.37	\$7,755.52	\$7,949.41	\$8,148.15	
OM 134	Collection Systems Worker I; Maint. Mech. I; WWTP Operator I; Household Hazardous Waste Tech I;	00	\$6,506.42	\$6,669.08	\$6,835.80	\$7,006.70	\$7,181.86	\$7,361.41	\$7,545.45	\$7,734.08	\$7,927.44	\$8,125.62	\$8,328.76
		01	\$6,669.08	\$6,835.80	\$7,006.70	\$7,181.86	\$7,361.41	\$7,545.45	\$7,734.08	\$7,927.44	\$8,125.62	\$8,328.76	
		02	\$6,831.74	\$7,002.53	\$7,177.59	\$7,357.03	\$7,540.96	\$7,729.48	\$7,922.72	\$8,120.79	\$8,323.81	\$8,531.90	
OM 140	Electrical/Instrumentation Technician I	00	\$6,683.14	\$6,850.22	\$7,021.47	\$7,197.01	\$7,376.94	\$7,561.36	\$7,750.39	\$7,944.15	\$8,142.76	\$8,346.33	\$8,554.98
		01	\$6,850.22	\$7,021.47	\$7,197.01	\$7,376.94	\$7,561.36	\$7,750.39	\$7,944.15	\$8,142.76	\$8,346.33	\$8,554.98	
		02	\$7,017.30	\$7,192.73	\$7,372.55	\$7,556.86	\$7,745.78	\$7,939.43	\$8,137.91	\$8,341.36	\$8,549.89	\$8,763.64	
OM 142	Collection Systems Worker II; Maint. Mech. II; Warehouse Technician II; WWTP Operator II; Household Hazardous Waste Tech. II	00	\$7,157.08	\$7,336.01	\$7,519.41	\$7,707.39	\$7,900.08	\$8,097.58	\$8,300.02	\$8,507.52	\$8,720.21	\$8,938.21	\$9,161.67
		01	\$7,336.01	\$7,519.41	\$7,707.39	\$7,900.08	\$8,097.58	\$8,300.02	\$8,507.52	\$8,720.21	\$8,938.21	\$9,161.67	
		02	\$7,514.94	\$7,702.81	\$7,895.38	\$8,092.76	\$8,295.08	\$8,502.46	\$8,715.02	\$8,932.90	\$9,156.22	\$9,385.12	
OM 150	Electrical/Instrumentation Technician II	00	\$7,350.75	\$7,534.51	\$7,722.88	\$7,915.95	\$8,113.85	\$8,316.69	\$8,524.61	\$8,737.73	\$8,956.17	\$9,180.07	\$9,409.58
		01	\$7,534.51	\$7,722.88	\$7,915.95	\$8,113.85	\$8,316.69	\$8,524.61	\$8,737.73	\$8,956.17	\$9,180.07	\$9,409.58	
		02	\$7,718.28	\$7,911.24	\$8,109.02	\$8,311.75	\$8,519.54	\$8,732.53	\$8,950.84	\$9,174.61	\$9,403.98	\$9,639.08	
OM 152	Collection Systems Worker III; Maint. Mech. III; WWTP Operator III; Household Hazardous Waste Tech. III;	00	\$7,872.85	\$8,069.67	\$8,271.41	\$8,478.20	\$8,690.15	\$8,907.40	\$9,130.09	\$9,358.34	\$9,592.30	\$9,832.11	\$10,077.91
		01	\$8,069.67	\$8,271.41	\$8,478.20	\$8,690.15	\$8,907.40	\$9,130.09	\$9,358.34	\$9,592.30	\$9,832.11	\$10,077.91	
		02	\$8,266.49	\$8,473.15	\$8,684.98	\$8,902.11	\$9,124.66	\$9,352.77	\$9,586.59	\$9,826.26	\$10,071.92	\$10,323.71	
OM 156	Electrical/Instrumentation Technician III Control Systems Specialist	00	\$8,086.61	\$8,288.78	\$8,496.00	\$8,708.40	\$8,926.11	\$9,149.26	\$9,377.99	\$9,612.44	\$9,852.75	\$10,099.07	\$10,351.55
		01	\$8,288.78	\$8,496.00	\$8,708.40	\$8,926.11	\$9,149.26	\$9,377.99	\$9,612.44	\$9,852.75	\$10,099.07	\$10,351.55	
		02	\$8,490.95	\$8,703.22	\$8,920.80	\$9,143.82	\$9,372.41	\$9,606.73	\$9,846.89	\$10,093.07	\$10,345.39	\$10,604.03	
OM 158	WWTP Senior Operator	00	\$8,266.47	\$8,473.13	\$8,684.96	\$8,902.08	\$9,124.64	\$9,352.75	\$9,586.57	\$9,826.23	\$10,071.89	\$10,323.69	\$10,581.78
		01	\$8,473.13	\$8,684.96	\$8,902.08	\$9,124.64	\$9,352.75	\$9,586.57	\$9,826.23	\$10,071.89	\$10,323.69	\$10,581.78	
		02	\$8,679.79	\$8,896.79	\$9,119.21	\$9,347.19	\$9,580.87	\$9,820.39	\$10,065.90	\$10,317.55	\$10,575.48	\$10,839.87	
OM 160	WWTP Senior Operator - Grade IV/V Maintenance Planner/Scheduler	00	\$8,514.50	\$8,727.37	\$8,945.55	\$9,169.19	\$9,398.42	\$9,633.38	\$9,874.22	\$10,121.07	\$10,374.10	\$10,633.45	\$10,899.29
		01	\$8,727.37	\$8,945.55	\$9,169.19	\$9,398.42	\$9,633.38	\$9,874.22	\$10,121.07	\$10,374.10	\$10,633.45	\$10,899.29	
		02	\$8,940.23	\$9,163.74	\$9,392.83	\$9,627.65	\$9,868.34	\$10,115.05	\$10,367.93	\$10,627.12	\$10,892.80	\$11,165.12	

*Note : 00 designates base range. 01 designates base range plus 2.5% longevity adjustment for employees with between 10-15 years of service.
Subrange 02 designates base range plus 5% longevity adjustment for employees with 15 or more years of service.

Approved: _____ Dr. Sean Wright, Board Secretary Date: _____

DELTA DIABLO

SECTION III - MANAGEMENT ASSOCIATION BARGAINING UNIT
MONTHLY SALARY RANGES (Effective June 11, 2020)

RANGE	CLASSIFICATIONS	A	B	C	D	E	F	G	H	I	J
M 152	Human Resources Analyst I	\$7,860.90	\$8,057.42	\$8,258.86	\$8,465.33	\$8,676.96	\$8,893.89	\$9,116.23	\$9,344.14	\$9,577.74	\$9,817.19
M 160	Human Resources Analyst II	\$8,646.97	\$8,863.15	\$9,084.72	\$9,311.84	\$9,544.64	\$9,783.25	\$10,027.84	\$10,278.53	\$10,535.50	\$10,798.88
M 165	Senior Accountant	\$9,174.39	\$9,403.75	\$9,638.84	\$9,879.81	\$10,126.81	\$10,379.98	\$10,639.48	\$10,905.46	\$11,178.10	\$11,457.55
M 168	Safety Manager Purchasing Manager	\$9,531.47	\$9,769.75	\$10,014.00	\$10,264.35	\$10,520.95	\$10,783.98	\$11,053.58	\$11,329.92	\$11,613.17	\$11,903.49
M 176	Public Information Manager	\$10,569.83	\$10,834.08	\$11,104.93	\$11,382.55	\$11,667.12	\$11,958.80	\$12,257.77	\$12,564.21	\$12,878.32	\$13,200.27
M 178	Finance Manager	\$11,244.70	\$11,525.81	\$11,813.96	\$12,109.31	\$12,412.04	\$12,722.34	\$13,040.40	\$13,366.41	\$13,700.57	\$14,043.09
M 179	Environmental Programs Manager	\$11,376.17	\$11,660.58	\$11,952.09	\$12,250.90	\$12,557.17	\$12,871.10	\$13,192.88	\$13,522.70	\$13,860.76	\$14,207.28
M 180	Laboratory Manager	\$11,467.99	\$11,754.69	\$12,048.55	\$12,349.77	\$12,658.51	\$12,974.98	\$13,299.35	\$13,631.83	\$13,972.63	\$14,321.94
M 181	Information Technology Manager	\$11,468.57	\$11,755.28	\$12,049.16	\$12,350.39	\$12,659.15	\$12,975.63	\$13,300.02	\$13,632.52	\$13,973.34	\$14,322.67
M 182	Operations Manager; Maintenance Manager;	\$12,321.55	\$12,629.59	\$12,945.33	\$13,268.96	\$13,600.69	\$13,940.70	\$14,289.22	\$14,646.45	\$15,012.61	\$15,387.93
M 188	Senior Engineer	\$12,877.13	\$13,199.06	\$13,529.04	\$13,867.26	\$14,213.95	\$14,569.29	\$14,933.53	\$15,306.87	\$15,689.54	\$16,081.78
M 198	Government Affairs Manager	\$13,005.52	\$13,330.66	\$13,663.93	\$14,005.53	\$14,355.66	\$14,714.56	\$15,082.42	\$15,459.48	\$15,845.97	\$16,242.12
M 200	Principal Engineer	\$13,984.47	\$14,334.08	\$14,692.43	\$15,059.75	\$15,436.24	\$15,822.14	\$16,217.70	\$16,623.14	\$17,038.72	\$17,464.69

Approved: _____ Dr. Sean Wright, Board Secretary Date: _____

DELTA DIABLO

SECTION II - PROFESSIONAL & TECHNICAL BARGAINING UNIT
MONTHLY SALARY RANGES (Effective June 11, 2020)

RANGE	CLASSIFICATIONS	Note	A	B	C	D	E	F	G	H	I	J
P 109	Administrative Assistant I	00	\$4,968.71	\$5,092.92	\$5,220.25	\$5,350.75	\$5,484.52	\$5,621.63	\$5,762.17	\$5,906.23	\$6,053.88	\$6,205.23
		01	\$5,092.92	\$5,220.25	\$5,350.75	\$5,484.52	\$5,621.63	\$5,762.17	\$5,906.23	\$6,053.88	\$6,205.23	\$6,360.36
		02	\$5,217.14	\$5,347.57	\$5,481.26	\$5,618.29	\$5,758.75	\$5,902.72	\$6,050.28	\$6,201.54	\$6,356.58	\$6,515.49
P 117	Administrative Assistant II	00	\$5,465.56	\$5,602.20	\$5,742.26	\$5,885.82	\$6,032.96	\$6,183.78	\$6,338.38	\$6,496.84	\$6,659.26	\$6,825.74
		01	\$5,602.20	\$5,742.26	\$5,885.82	\$6,032.96	\$6,183.78	\$6,338.38	\$6,496.84	\$6,659.26	\$6,825.74	\$6,996.38
		02	\$5,738.84	\$5,882.31	\$6,029.37	\$6,180.11	\$6,334.61	\$6,492.97	\$6,655.30	\$6,821.68	\$6,992.22	\$7,167.03
P 118	Account Clerk I	00	\$5,552.24	\$5,691.04	\$5,833.32	\$5,979.15	\$6,128.63	\$6,281.85	\$6,438.89	\$6,599.87	\$6,764.86	\$6,933.98
		01	\$5,691.04	\$5,833.32	\$5,979.15	\$6,128.63	\$6,281.85	\$6,438.89	\$6,599.87	\$6,764.86	\$6,933.98	\$7,107.33
		02	\$5,829.85	\$5,975.60	\$6,124.99	\$6,278.11	\$6,435.06	\$6,595.94	\$6,760.84	\$6,929.86	\$7,103.11	\$7,280.68
P 126	Administrative Assistant III Account Clerk II	00	\$6,107.44	\$6,260.12	\$6,416.63	\$6,577.04	\$6,741.47	\$6,910.01	\$7,082.76	\$7,259.82	\$7,441.32	\$7,627.35
		01	\$6,260.12	\$6,416.63	\$6,577.04	\$6,741.47	\$6,910.01	\$7,082.76	\$7,259.82	\$7,441.32	\$7,627.35	\$7,818.04
		02	\$6,412.81	\$6,573.13	\$6,737.46	\$6,905.89	\$7,078.54	\$7,255.51	\$7,436.89	\$7,622.82	\$7,813.39	\$8,008.72
P 128	Human Resources Assistant	00	\$6,043.16	\$6,194.24	\$6,349.09	\$6,507.82	\$6,670.52	\$6,837.28	\$7,008.21	\$7,183.42	\$7,363.00	\$7,547.08
		01	\$6,194.24	\$6,349.09	\$6,507.82	\$6,670.52	\$6,837.28	\$7,008.21	\$7,183.42	\$7,363.00	\$7,547.08	\$7,735.76
		02	\$6,345.32	\$6,503.95	\$6,666.55	\$6,833.21	\$7,004.04	\$7,179.14	\$7,358.62	\$7,542.59	\$7,731.15	\$7,924.43
P 129	Laboratory Technician	00	\$6,467.80	\$6,629.49	\$6,795.23	\$6,965.11	\$7,139.24	\$7,317.72	\$7,500.66	\$7,688.18	\$7,880.38	\$8,077.39
		01	\$6,629.49	\$6,795.23	\$6,965.11	\$7,139.24	\$7,317.72	\$7,500.66	\$7,688.18	\$7,880.38	\$8,077.39	\$8,279.32
		02	\$6,791.19	\$6,960.96	\$7,134.99	\$7,313.36	\$7,496.20	\$7,683.60	\$7,875.69	\$8,072.58	\$8,274.40	\$8,481.26
P 130	Sr. Admin. Asst./Records Specialist	00	\$6,718.21	\$6,886.16	\$7,058.31	\$7,234.77	\$7,415.64	\$7,601.03	\$7,791.06	\$7,985.84	\$8,185.48	\$8,390.12
		01	\$6,886.16	\$7,058.31	\$7,234.77	\$7,415.64	\$7,601.03	\$7,791.06	\$7,985.84	\$8,185.48	\$8,390.12	\$8,599.87
		02	\$7,054.12	\$7,230.47	\$7,411.23	\$7,596.51	\$7,786.42	\$7,981.08	\$8,180.61	\$8,385.13	\$8,594.76	\$8,809.62
P 135	Accounting Technician	00	\$6,718.39	\$6,886.35	\$7,058.51	\$7,234.97	\$7,415.84	\$7,601.24	\$7,791.27	\$7,986.05	\$8,185.70	\$8,390.35
		01	\$6,886.35	\$7,058.51	\$7,234.97	\$7,415.84	\$7,601.24	\$7,791.27	\$7,986.05	\$8,185.70	\$8,390.35	\$8,600.10
		02	\$7,054.31	\$7,230.67	\$7,411.43	\$7,596.72	\$7,786.64	\$7,981.30	\$8,180.83	\$8,385.35	\$8,594.99	\$8,809.86
P 141	Engineering Technician	00	\$7,030.65	\$7,206.42	\$7,386.58	\$7,571.24	\$7,760.52	\$7,954.54	\$8,153.40	\$8,357.24	\$8,566.17	\$8,780.32
		01	\$7,206.42	\$7,386.58	\$7,571.24	\$7,760.52	\$7,954.54	\$8,153.40	\$8,357.24	\$8,566.17	\$8,780.32	\$8,999.83
		02	\$7,382.18	\$7,566.74	\$7,755.91	\$7,949.80	\$8,148.55	\$8,352.26	\$8,561.07	\$8,775.10	\$8,994.47	\$9,219.34
P 143	Accountant	00	\$7,391.03	\$7,575.80	\$7,765.20	\$7,959.33	\$8,158.31	\$8,362.27	\$8,571.32	\$8,785.61	\$9,005.25	\$9,230.38
		01	\$7,575.80	\$7,765.20	\$7,959.33	\$8,158.31	\$8,362.27	\$8,571.32	\$8,785.61	\$9,005.25	\$9,230.38	\$9,461.14
		02	\$7,760.58	\$7,954.59	\$8,153.46	\$8,357.29	\$8,566.23	\$8,780.38	\$8,999.89	\$9,224.89	\$9,455.51	\$9,691.90
P 145	Chemist I Environ. Compliance Specialist I	00	\$7,437.94	\$7,623.89	\$7,814.49	\$8,009.85	\$8,210.10	\$8,415.35	\$8,625.73	\$8,841.37	\$9,062.41	\$9,288.97
		01	\$7,623.89	\$7,814.49	\$8,009.85	\$8,210.10	\$8,415.35	\$8,625.73	\$8,841.37	\$9,062.41	\$9,288.97	\$9,521.19
		02	\$7,809.84	\$8,005.08	\$8,205.21	\$8,410.34	\$8,620.60	\$8,836.11	\$9,057.02	\$9,283.44	\$9,515.53	\$9,753.42

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*Note : 00 designates base range. 01 designates base range plus 2.5% longevity adjustment for employees with between 10-15 years of service.
Subrange 02 designates base range plus 5% longevity adjustment for employees with 15 or more years of service.

Approved: _____ Dr. Sean Wright, Board Secretary

Date: _____

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RANGE	CLASSIFICATIONS	Note	A	B	C	D	E	F	G	H	I	J
P 146	Junior Engineer	00	\$7,455.05	\$7,641.42	\$7,832.46	\$8,028.27	\$8,228.98	\$8,434.70	\$8,645.57	\$8,861.71	\$9,083.25	\$9,310.33
		01	\$7,641.42	\$7,832.46	\$8,028.27	\$8,228.98	\$8,434.70	\$8,645.57	\$8,861.71	\$9,083.25	\$9,310.33	\$9,543.09
		02	\$7,827.80	\$8,023.49	\$8,224.08	\$8,429.68	\$8,640.42	\$8,856.44	\$9,077.85	\$9,304.79	\$9,537.41	\$9,775.85
P 147	Program Analyst I	00	\$7,797.48	\$7,992.42	\$8,192.23	\$8,397.04	\$8,606.96	\$8,822.14	\$9,042.69	\$9,268.76	\$9,500.48	\$9,737.99
		01	\$7,992.42	\$8,192.23	\$8,397.04	\$8,606.96	\$8,822.14	\$9,042.69	\$9,268.76	\$9,500.48	\$9,737.99	\$9,981.44
		02	\$8,187.36	\$8,392.04	\$8,601.84	\$8,816.89	\$9,037.31	\$9,263.25	\$9,494.83	\$9,732.20	\$9,975.50	\$10,224.89
P 148	Construction Inspector Buyer	00	\$7,832.44	\$8,028.25	\$8,228.96	\$8,434.68	\$8,645.55	\$8,861.69	\$9,083.23	\$9,310.31	\$9,543.07	\$9,781.65
		01	\$8,028.25	\$8,228.96	\$8,434.68	\$8,645.55	\$8,861.69	\$9,083.23	\$9,310.31	\$9,543.07	\$9,781.65	\$10,026.19
		02	\$8,224.06	\$8,429.67	\$8,640.41	\$8,856.42	\$9,077.83	\$9,304.77	\$9,537.39	\$9,775.83	\$10,020.22	\$10,270.73
P 152	Chemist II Environ. Compliance Specialist II	00	\$8,181.81	\$8,386.36	\$8,596.02	\$8,810.92	\$9,031.19	\$9,256.97	\$9,488.40	\$9,725.61	\$9,968.75	\$10,217.97
		01	\$8,386.36	\$8,596.02	\$8,810.92	\$9,031.19	\$9,256.97	\$9,488.40	\$9,725.61	\$9,968.75	\$10,217.97	\$10,473.41
		02	\$8,590.91	\$8,805.68	\$9,025.82	\$9,251.47	\$9,482.75	\$9,719.82	\$9,962.82	\$10,211.89	\$10,467.18	\$10,728.86
P 154	Computer Analyst Program Analyst II	00	\$8,577.23	\$8,791.66	\$9,011.45	\$9,236.74	\$9,467.66	\$9,704.35	\$9,946.96	\$10,195.63	\$10,450.52	\$10,711.78
		01	\$8,791.66	\$9,011.45	\$9,236.74	\$9,467.66	\$9,704.35	\$9,946.96	\$10,195.63	\$10,450.52	\$10,711.78	\$10,979.58
		02	\$9,006.09	\$9,231.24	\$9,462.02	\$9,698.58	\$9,941.04	\$10,189.57	\$10,444.30	\$10,705.41	\$10,973.05	\$11,247.37
P 156	Chemist III	00	\$8,590.91	\$8,805.69	\$9,025.83	\$9,251.47	\$9,482.76	\$9,719.83	\$9,962.83	\$10,211.90	\$10,467.19	\$10,728.87
		01	\$8,805.69	\$9,025.83	\$9,251.47	\$9,482.76	\$9,719.83	\$9,962.83	\$10,211.90	\$10,467.19	\$10,728.87	\$10,997.10
		02	\$9,020.46	\$9,245.97	\$9,477.12	\$9,714.05	\$9,956.90	\$10,205.82	\$10,460.97	\$10,722.49	\$10,990.55	\$11,265.32
P 160	Recycled Water Coordinator	00	\$8,684.18	\$8,901.28	\$9,123.82	\$9,351.91	\$9,585.71	\$9,825.35	\$10,070.99	\$10,322.76	\$10,580.83	\$10,845.35
		01	\$8,901.28	\$9,123.82	\$9,351.91	\$9,585.71	\$9,825.35	\$10,070.99	\$10,322.76	\$10,580.83	\$10,845.35	\$11,116.48
		02	\$9,118.39	\$9,346.35	\$9,580.01	\$9,819.51	\$10,064.99	\$10,316.62	\$10,574.54	\$10,838.90	\$11,109.87	\$11,387.62
P 164	Assistant Engineer	00	\$9,195.37	\$9,425.26	\$9,660.89	\$9,902.41	\$10,149.97	\$10,403.72	\$10,663.81	\$10,930.41	\$11,203.67	\$11,483.76
		01	\$9,425.26	\$9,660.89	\$9,902.41	\$10,149.97	\$10,403.72	\$10,663.81	\$10,930.41	\$11,203.67	\$11,483.76	\$11,770.85
		02	\$9,655.14	\$9,896.52	\$10,143.93	\$10,397.53	\$10,657.47	\$10,923.90	\$11,197.00	\$11,476.93	\$11,763.85	\$12,057.95
P 165	Program Analyst III	00	\$9,434.96	\$9,670.84	\$9,912.61	\$10,160.42	\$10,414.43	\$10,674.79	\$10,941.66	\$11,215.20	\$11,495.59	\$11,782.97
		01	\$9,670.84	\$9,912.61	\$10,160.42	\$10,414.43	\$10,674.79	\$10,941.66	\$11,215.20	\$11,495.59	\$11,782.97	\$12,077.55
		02	\$9,906.71	\$10,154.38	\$10,408.24	\$10,668.44	\$10,935.15	\$11,208.53	\$11,488.75	\$11,775.97	\$12,070.36	\$12,372.12
P 170	Operations Supervisor Maintenance Supervisor	00	\$10,204.17	\$10,459.27	\$10,720.76	\$10,988.77	\$11,263.49	\$11,545.08	\$11,833.71	\$12,129.55	\$12,432.79	\$12,743.61
		01	\$10,459.27	\$10,720.76	\$10,988.77	\$11,263.49	\$11,545.08	\$11,833.71	\$12,129.55	\$12,432.79	\$12,743.61	\$13,062.20
		02	\$10,714.38	\$10,982.24	\$11,256.79	\$11,538.21	\$11,826.67	\$12,122.34	\$12,425.39	\$12,736.03	\$13,054.43	\$13,380.79
P 176	Associate Engineer	00	\$10,663.83	\$10,930.43	\$11,203.69	\$11,483.78	\$11,770.87	\$12,065.14	\$12,366.77	\$12,675.94	\$12,992.84	\$13,317.66
		01	\$10,930.43	\$11,203.69	\$11,483.78	\$11,770.87	\$12,065.14	\$12,366.77	\$12,675.94	\$12,992.84	\$13,317.66	\$13,650.60
		02	\$11,197.02	\$11,476.95	\$11,763.87	\$12,057.97	\$12,359.42	\$12,668.40	\$12,985.11	\$13,309.74	\$13,642.48	\$13,983.55

*Note : 00 designates base range. 01 designates base range plus 2.5% longevity adjustment for employees with between 10-15 years of service.
Subrange 02 designates base range plus 5% longevity adjustment for employees with 15 years or more of service.

Approved: _____ Dr. Sean Wright, Board Secretary Date: _____

DELTA DIABLO

SECTION V - PART TIME & TEMPORARY CLASSIFICATIONS
HOURLY SALARY RANGES (Effective June 11, 2020)

RANGE	CLASSIFICATIONS	A	B	C	D	E	F	G	H	I	J
N/A	Co-op Student - Laboratory	\$15.00	-	-	-	-	-	-	-	-	\$18.00
FPPA	Finance Professional/Retired Annuitant	\$64.87	\$66.50	\$68.16	\$69.86	\$71.61	\$73.40	\$75.23	\$77.11	\$79.04	\$81.02

Note: Classifications are unrepresented, temporary, and not eligible for group health benefits.

Approved: _____ **Dr. Sean Wright, Board Secretary**

Date: _____

June 10, 2020

RECEIVE REPORT ON OVERVIEW OF FISCAL YEAR 2020/2021 BUDGET BOOKRECOMMENDATION

Receive report on overview of Fiscal Year 2020/2021 (FY20/21) Budget Book.

Background Information

The District's Strategic Business Plan includes "Financial Sustainability" as one of five key strategic goal areas. The District is committed meeting its core mission of protecting public health and the environment and providing reliable services, while effectively managing long-term operating and capital costs, maintaining sufficient reserves, and ensuring sustained infrastructure investment to maintain the integrity of the District's assets.

A key focus area for the District ensuring excellence and transparency in its financial reporting documents, as evidenced by receipt of the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association (GFOA) for preparation of a Comprehensive Annual Financial Report (CAFR) for FY17/18. In support of continued organizational improvement, staff is currently developing a "Budget Book" that aligns with best practices for distinguished budget presentation based on guidance provided by GFOA.

Analysis

The Budget Book exceeds the typical preparation of a legal document that appropriates funds by line item and consists of activities that encompass the development, implementation, and evaluation of a plan for the provision of District services and capital assets. This new approach is strategic in nature and incorporates a long-term perspective, establishes linkages to broad organizational goals, and promotes effective communication with stakeholders.

The following key Budget Book components are essential for establishing a strong budget development foundation and meeting recommended GFOA best practices:

- *General Manager Budget Message*: This section articulates priorities and issues for the upcoming year along with an economic outlook and key considerations in developing the upcoming year's budget.
- *Budget Overview*: This section provides a summary of significant budgetary items and trends to inform the reader of key budgetary considerations, such as revenues, operations and maintenance (O&M) expenditures, and capital improvement expenditures.
- *Basis of Budgeting*: This section defines the basis of budgeting (e.g., cash basis) for all funds included in the document.
- *Organization Chart/Position Summary Schedule*: This section provides the District's overall Organization Chart and a summary table of position counts for the prior year, the current year, and the budget year.
- *Financial Policies*: This section includes entity-wide, long-term financial policies that play a role in managing the District's finances, such as the Investment Policy, Pension Benefits Trust Funding, Other Post-Employment Benefits Trust Funding, and the Debt Management and Continuing Disclosure Policy.



- Budget Process: The process for preparing, reviewing, and adopting the budget is outlined within this section. For example, Resolution 6/2001, which established the requirement that the Board consider and adopt the budget no later than the first meeting of July for that fiscal year, will be referenced within this section. Other budget development processes and key budget dates will also be discussed.
- Three (Four) Year Consolidated and Fund Financial Schedules: This section provides a summary of major revenues and expenditures, as well as other financing sources and uses.
- Fund Balance: A section for fund balances is presented to include beginning fund balances, increases and decreases in total fund balances (reported separately), and ending fund balances for appropriated funds.
- Revenues: This section describes major revenue sources, underlying assumptions for revenue estimates, and significant revenue trends to provide insight into District operations.
- Capital Expenditures: This section begins with an overview of the District's capital improvement program (CIP), which includes proposed project descriptions and costs for the new fiscal year. In addition, a detailed project description is provided for major projects via Project Summary Sheets, which highlight project drivers, risk assessment considerations, and the anticipated budget and schedule. The CIP section of the budget book concludes with a 5-year overview of each project, by fund.
- Debt: This section comprises financial data for current and pending debt obligations.
- Department Descriptions: This section describes activities and services carried out by the District's individual departments, including key function, respective divisions, and breakdowns of anticipated budget expenditures at the department level.

Staff intends to submit the proposed FY20/21 Budget for consideration at the July 8, 2020, Board Meeting.

Financial Impacts

None.

Attachments

None.

Prepared and Reviewed by:



Carol Margetich
Business Services Director

cc: District File No. CORP.08-DOCS



RECEIVE REPORT ON DISTRICT RESPONSE TO COVID-19RECOMMENDATION

Receive report on District response to COVID-19.

Background Information

In response to the COVID-19 pandemic, the District proactively implemented a number of preventive measures to protect the health and safety of employees, while continuing to provide essential services in meeting its core mission of protecting public health and the environment. Key preventive measures currently in place include reducing in-person interactions by using alternate means of communication, practicing social distancing, utilizing face coverings, and increasing the scope and frequency of work area cleaning and disinfection. In response to the County “shelter-in-place” (SIP) Order issued on March 16, 2020, the District identified personnel required to continue working on-site to support operational needs, and designated the majority of remaining staff for teleworking to remotely support operational needs. A small number of staff were deemed non-essential and placed on paid administrative leave, due to the temporary suspension of certain services.

On March 23, 2020, the District implemented revised staffing plans and shift schedules in the Operations Division and Maintenance Division to safeguard the health of these essential, certified, experienced, and knowledgeable team members. The revised staffing plans established two distinct teams in the Operations Division and three distinct teams in the Maintenance Division working on modified shift schedules to avoid physical contact between the teams.

Staff continues to closely monitor and implement applicable directives and guidance issued at the federal, state, and local level to modify District operations to reduce the potential for spreading of COVID-19 in the workplace. Staff will provide an update on key District preventive measures and response actions.

Analysis

On May 18, 2020, Contra Costa Health Services reported sustained progress on several key indicators regarding containment of COVID-19, as well as the continued expansion of the health system capacity and healthcare resources. In light of this progress, the County issued a new Health Order to allow certain retail stores and suppliers to offer curbside sales or outdoor pickups. This Order extended the SIP requirement indefinitely and continued restrictions on governmental and business functions to essential needs, which means there were no changes to social distancing requirements already implemented at the District. This Order also directed each governmental entity to identify and designate the appropriate personnel to carry out essential governmental functions, in accordance with the applicable guidance provided by state and local authorities for non-essential employees to begin returning to work.

The District is in the early planning stages of developing a “return to work” transition plan that effectively protects the health and safety of its employees. In the near term, the District is focusing on changes to Operations Division and Maintenance Division staffing plans to increase on-site presence to support resource and workload needs and reduce cumulative impacts associated with modified shift schedules (e.g., 12-hour shifts, 7 days in a row), while ensuring appropriate protective measures remain in effect. On June 1, 2020, the Operations Division staff



returned to 12-hour shifts with two distinct work groups without the 7-day rotation. This change restored labor hours to normal levels, allowing completion of work that previously was not being performed, and providing better support for construction and maintenance activities. The Operations Division work schedule continues to minimize the number of operators on day shift to prevent exceeding room capacities and facilitate social distancing. The Maintenance Division also developed a revised plan to restore labor hours to normal levels. This plan facilitates continued social distancing in the workplace by designating staggered shift start times for three teams between 6:00 am and 7:00 am each workday.

The District will continue to evaluate and develop a “return to work” plan for the remainder of staff to identify and mitigate risks prior to methodically transitioning staff consistent with current and future state and local county health order requirements. This plan provides for the continued mitigation of potential COVID-19 impacts through social distancing, personal protection, hygiene measures, and changed work practices. The District is also developing a plan to restore public services and interface points that were suspended in response to COVID-19.

Financial Impacts

Sufficient funding is available in the District’s approved Fiscal Year 2019/20 Budget to support the District’s COVID-19 response actions.

Attachments

None.

Prepared and Reviewed by:



Dean Eckerson
Resource Recovery Services Director



June 10, 2020

ADOPT RESOLUTION TO APPROVE “MITIGATING COVID-19 IMPACTS IN THE WORKPLACE” POLICY, BOARD POLICY NO. 1080

RECOMMENDATION

Receive presentation and adopt resolution to approve new “Mitigating COVID-19 Impacts in the Workplace” policy.

BACKGROUND

As reported to the Board in April and May 2020, the District has proactively implemented a broad range of preventive and protective measures to ensure the continued safety of its employees in the workplace during the current COVID-19 pandemic. The General Manager is responsible for identifying, directing, and implementing necessary measures to mitigate the impacts of COVID-19, while continuing to provide essential wastewater collection and treatment services in meeting the District’s core mission of protecting public health and the environment. On April 8, 2020, the Board reaffirmed the General Manager’s authority to administer all staffing changes, designate employees as “essential” and “non-essential,” and implement other personnel actions necessary to maintain District operations, while also approving additional spending authority to address COVID-19 impacts.

ANALYSIS

In order to reinforce the importance of protecting employee health and safety, staff is recommending adoption of a Board policy that highlights many of the mitigative measures already implemented by the District, while providing a foundation for future staff communications on COVID-19. The policy would serve as an important reference document for all District employees as the District continues to navigate COVID-19 impacts over the next few months. The General Manager would continue to administer and develop all necessary associated procedures, protocols, and communications in support of the policy. The policy includes requirements in the following key areas:

- Social Distancing
- Cloth Face Coverings
- Personal Hygiene
- Enhanced Cleaning and Disinfecting
- Personal Protective Equipment
- Self-check Symptom Monitoring, Testing
- Positive Test Result and Follow-up Exposure Investigations
- Public Access and District Services
- Communication and Training
- Signage and Notices
- Employee Leave and Compensation under FFCRA

As initial “shelter-in-place” restrictions are progressively reduced at the state and local county level, the District is in the early stages of “return-to-work” planning to ensure a thoughtful, well-considered, and phased transition of District employees that is protective of the health and safety



of employees and meets federal, state, and local agency requirements. Although the District is currently implementing changes to staffing plans in operations and maintenance (O&M) that will increase on-site presence to support resource and workload needs and reduce cumulative impacts associated with modified shift schedules (e.g., 12-hour shifts, 7 days in a row), the return of non-O&M/laboratory staff will be methodically transitioned consistent with state and local county health order requirements.

The District met with representatives from all three bargaining units on May 28, 2020, June 1, 2020, and June 3, 2020 to review the draft policy and provide responses to comments. The District will continue to meet with bargaining unit representatives to discuss workforce planning issues and considerations to effectively mitigate COVID-19 impacts.

On June 3, 2020, staff reviewed the draft policy with Personnel Committee, which recommended that the policy be considered for approval by adopting a resolution at the Board Meeting on June 10, 2020.

Attachment

Resolution to Approve Board Policy No. 1080, "Mitigating COVID-19 Impacts in the Work Environment" Policy (includes policy as attachment)

Reviewed by: _____



Dean Eckerson
Resource Recovery Services Director



**BEFORE THE BOARD OF DIRECTORS OF
DELTA DIABLO**

Re: (Adopt Resolution to Approve Board Policy No. 1080, “Mitigating COVID-19 Impacts in the Workplace”) **RESOLUTION NO. XX/2020**

THE BOARD OF DIRECTORS OF DELTA DIABLO HAS HEREBY DETERMINED THAT:

WHEREAS, protecting the health and safety of its employees and members of the public is the District’s highest priority; and

WHEREAS, the District continues to implement necessary preventive and protective measures to reduce the potential spreading of COVID-19 in the workplace; and

WHEREAS, the District will ensure its response to mitigating COVID-19 impacts in the workplace are consistent with federal, state, and local agency requirements; and

WHEREAS, the General Manager is responsible for identifying, directing, and implementing necessary measures to mitigate COVID-19 impacts; and

WHEREAS, on April 8, 2020, the Board of Directors reaffirmed the General Manager’s authority to administer all staffing changes and implement other personnel actions, while also approving additional budget authority to address COVID-19 impacts; and

WHEREAS, the District has prepared Board Policy No. 1080, “Mitigating COVID-19 Impacts in the Workplace,” to reinforce its commitment to protecting employee and public health and safety, provide a foundation for future staff communications, establish an important reference document for employees, and support future return-to-work planning; and

WHEREAS, Policy No. 1080 highlights key District response actions in the following areas: Social Distancing; Cloth Face Coverings; Personal Hygiene; Enhanced Cleaning and Disinfecting; Personal Protective Equipment; Self-check Symptom Monitoring, Testing; Positive Test Result and Follow-up Exposure Investigations; Public Access and District Services; Communication and Training; Signage and Notices; and Employee Leave and Compensation under the Families First Coronavirus Response Act.

NOW THEREFORE, the Board of Directors of Delta Diablo DOES HEREBY RESOLVE AND ORDER as follows:

Policy No. 1080, “Mitigating COVID-19 Impacts in the Workplace” is approved.

PASSED AND ADOPTED on June 10, 2020, by the following vote:

AYES:

ABSENT:

NOES:

ABSTAIN:

I HEREBY CERTIFY that the foregoing is a true and correct copy of a Resolution adopted by the Board of Directors of Delta Diablo on June 10, 2020.

ATTEST: Sean Wright
Board Secretary

By: _____

Exhibit: Board Policy No. 1080, “Mitigating COVID-19 Impacts in the Workplace”





Mitigating COVID-19 Impacts in the Workplace

DRAFT Policy 1080

Effective: June 11, 2020
Supersedes: N/A

It is the policy of Delta Diablo (District) to: Protect the health and safety of its employees and members of the public at District facilities by implementing necessary preventive measures to mitigate potential impacts associated with COVID-19 in the workplace.

Purpose The purpose of this policy is to affirm the District’s commitment to continuing to provide a safe work environment during the COVID-19 global pandemic and local county “shelter-in-place” (SIP) restrictions. This policy shall remain in effect throughout the presence of a continuing SIP Order (or similar order). Additional mitigation measures beyond the policy requirements described herein may be implemented by the General Manager as necessary to mitigate COVID-19 impacts in the workplace.

Roles and Responsibilities

General Manager: 1) Administer policy requirements; 2) ensure compliance with federal, state, and local COVID-19 requirements; 3) determine which applicable policy requirements will continue to be implemented if the county SIP order is rescinded; and 4) implement additional protective measures if elevated COVID-19 risks are present or required by County Order.

Department Directors: 1) Support administration and direct implementation of policy requirements and associated procedures; and 2) identify, recommend, and implement (following approval by General Manager) adjustments to mitigation measures based on guidance changes, and new developments and/or information.

Managers and Supervisors: 1) Ensure staff awareness and adherence to policy and associated supporting documentation and communications, and 2) assist in identifying and recommending adjustments to mitigation measures.

Safety Manager: 1) Ensure timely communications of preventive measures to all employees; 2) provide regular updates and training to staff on safety requirements; 3) support resolution of specific safety concerns; and 4) review applicable federal, state, and local health orders and recommend changes.

Human Relations and Risk Manager: Support policy administration and compliance with legal, regulatory, and statutory requirements.

All Employees: 1) Maintain awareness and conform with policy requirements and associated supporting documentation and communications; and 2) continue to share concerns and ideas to implement enhanced mitigation measures, as necessary.

Policy Requirements These policy requirements are intended to capture many of the preventive measures instituted by the District as part of its initial response to COVID-19, while establishing additional requirements that may be necessary to maintain a safe working environment for an extended timeframe. The District will ensure that associated procedures, protocols, and communications are consistent with

Policy Requirements (cont'd)

federal, state, and local agency requirements, including the Contra Costa Health Services, California Department of Public Health, Centers for Disease Control and Prevention, and California Occupational Safety and Health Administration.

Social Distancing

- Ensure employees and members of the public maintain minimum specified social distancing requirements (e.g., 6 feet) between themselves and any other person at all times, except for employees whose job duties require unavoidable close contact with others.
- Utilize phone, conference, and video calls, or emails, whenever possible, and in lieu of in-person interactions. If in-person interactions are required, limit these discussions (e.g., less than 5 minutes) and maintain minimum social distancing requirements, whenever possible.
- When modifying congested work areas to meet social distancing requirements, utilize teleworking for designated staff, reconfigured work areas, alternating in-office schedules, and/or staggered work times.
- Continue utilizing designated temporary teleworking assignments, where job duties can reasonably and effectively be performed from home without impacts to District operations and services, in accordance with state and county health order requirements.
- Reduce and observe maximum occupancies in common areas, including conference/meeting rooms, lunchrooms, locker rooms, restrooms, shared work areas, lobbies, vehicles, and elevators, to ensure minimum social distancing requirements are met.
- Maintain an updated version of the District's Social Distancing Protocol and provide regular communications to employees when updates are made.
- Suspend non-essential travel on District business unless approved by the General Manager.

Cloth Face Coverings

- Require all employees to use a cloth face covering at work under specified conditions.
- Provide a supply of cloth face coverings to employees, who will be responsible for regular cleaning of the face coverings.
- Maintain updated requirements for use of cloth face coverings and regularly communicate these requirements to District employees.
- Require all members of the public to wear a cloth face covering when entering and inside District facilities or interacting with employees.

Personal Hygiene

- Communicate and reinforce best practices regarding personal hygiene to all employees.
- Ensure the availability of soap and water, hand sanitizer, or an effective disinfectant for employees and members of the public.

Policy Requirements (cont'd)**Enhanced Cleaning and Disinfecting**

- Establish and implement targeted, routine cleaning and disinfecting procedures to reduce the potential for spreading of COVID-19, including common areas, public access areas, and “hot spot” locations.
- Ensure the availability of cleaning and disinfecting materials and supplies for employee use.

Personal Protective Equipment (PPE)

- Ensure an adequate supply of appropriate PPE is procured and maintained to support critical District work activities.

Self-check Symptom Monitoring, Testing

- Define conditions to conduct COVID-19 symptom checks before allowing employees to enter District facilities in accordance with applicable guidance and legal requirements, including medical privacy rights. This may include recommending that employees check their temperature themselves before the beginning of each workday.
- Inform employees regarding the availability of COVID-19 testing services provided by local counties.

Positive Test Result and Follow-up Exposure Investigations

- Establish “close contact” tracking and reporting procedures to support follow-up investigations by the local County Health Officer of potentially-exposed individuals following identification of a positive COVID-19 test result for an employee.
- Work with local County Health Officer to conduct close-contact follow up investigations and associated response actions following positive COVID-19 test(s) in the workplace.
- Conduct intensive cleaning of affected work and common areas in response to known positive COVID-19 employee test results and/or associated potential exposures.

Public Access and District Services

- Implement adaptive measures in public access areas (e.g., Delta Household Hazardous Waste Collection Facility, permit counter, administration building entrances) to protect employees and members of the public while providing associated District services.
- In addition to face coverings and social distancing, these measures may include reduced hours of operation, appointments, occupancy limits, and physical separation barriers and/or markings.
- If deemed necessary by the General Manager due to heightened risk conditions, temporarily suspend public access to District facilities and provision of associated services.

Policy Requirements (cont'd)**Communication and Training**

- Ensure broad organizational communication, awareness, and training regarding policy requirements and specific employee responsibilities in helping to mitigate the potential spread of COVID-19 in the workplace.
- Establish a readily accessible, on-line repository of COVID-19-related information, directives, and communications for employees.

Signage and Notices

- Post applicable signage and notices at high-traffic and designated public entrances to District facilities to inform all employees and members of the public regarding precautionary measures required for all individuals entering District facilities, including (but not limited to) face coverings, social distancing, and symptom-free only access conditions.

Employee Leave and Compensation under FFCRA

- Inform employees of available leave and compensation benefits under the Families First Coronavirus Response Act (FFCRA) related to qualified COVID-19-related conditions.
-

Authority

Adopted by Board Resolution No. XX/2020, June 10, 2020

ITEM J

June 10, 2020

RECEIVE MONTHLY LOBBYIST REPORT DATED MAY 2020, KEY ADVOCATES, INC.,
WESTERN RECYCLED WATER COALITION, PROJECT NO. 90024

RECOMMENDATION

Receive and file Report.

Background Information

As lead Agency for the Western Recycled Water Coalition, the District administers a contract with a lobbyist, Key Advocates, Inc. (KA), and receives a monthly summary report regarding related lobbying activities.

Analysis

Attached is the report for May 2020, which was produced by KA and distributed to members of the Western Recycled Water Coalition.

Financial Impact

None

Attachment

Monthly Report, May 2020

Reviewed by:



Brian Thomas

Engineering Services Director/District Engineer

cc: Project File No. P.90024.06.01





1701 Pennsylvania Avenue
Suite 300
Washington, D.C. 20006
(202) 722-0167

May 29, 2020

To: Western Recycled Water Coalition
From: Sante Esposito
Subject: May Monthly Report

Congress Work Situation

The Senate is back in session under normal rules and procedures. The House is operating with remote committee hearings, remote committee markups, and remote voting by proxy on the House Floor. The House situation is temporary only, during the pandemic. All Hill buildings remain closed except for Members, staff, and credentialed press. Members' offices are being serviced by skeleton staffs. Committee staffs are being told not to come to their offices unless their committee has a hearing, markup or bill on the Floor. For the most part, Members' personal offices and committees are functioning via email and phones.

Infrastructure

Congress has been divided on how to proceed on further stimulus relief after the Democratic-led House passed a \$3T stimulus bill that stands no chance of passing in the GOP-controlled Senate. Democrats see the next relief bill as a way to tide Americans over as the economy begins to reopen, while Republicans would prefer to use further stimulus to incentivize work. Republicans have also expressed hesitation at jumping headfirst on more coronavirus relief. "I don't see the need right now," House Minority Leader Kevin McCarthy said. But this week, several GOP lawmakers — such as Senators Roy Blunt (R-Mo.) and Roger Wicker (R-Miss.) — broke ranks, stressing the need for more infrastructure spending in a bill that they say could get done in the next month or so. "I think June doesn't need to come and go without a phase four," said Wicker, referring to a fourth stimulus bill. "I want to do infrastructure," Sen. Lindsey Graham (R-S.C.) said, adding he told President Trump that "this is the time" to get infrastructure done. In a tweet on April 21, Trump called on Congress to fund projects for "bridges, tunnels, and broadband."

To review, also in the Senate, Senator Barrasso, Chair of the Environment and Public Works Committee (EPW), has said that he wants the Committee's bipartisan FAST Act and WRDA reauthorization bills included in any infrastructure package.

To review, in the House, the House Democratic leadership along with the chairs of the key

congressional committees of jurisdiction (T&I, Energy and Commerce, and Ways and Means) support a mega infrastructure framework that includes surface transportation issues, broadband, 911 updates, brownfields, safe drinking water, with mention of housing, education and natural resources. See the following:

<https://transportation.house.gov/imo/media/doc/Moving%20Forward%20Framework.pdf>. Water highlights of interest (note: these do **not** include water programs from other committees such as the Natural Resource Committee not yet available but to be included in the package) –

- **Clean Water & Wastewater Infrastructure — \$50.5 Billion**
 - Funds building new, modern clean water and wastewater infrastructure by investing \$40 billion in the Clean Water State Revolving Fund (CWSRF), to address local water quality challenges, with dedicated funds for urban and rural communities with affordability concerns.
 - Encourages the use of energy-efficient and water-efficient technologies.
 - Helps communities affordably address local sewer overflow and storm water infrastructure needs, preventing pollution in local rivers and waterways, and disruptions to service.
 - Establishes a new EPA program to detect, prevent, and treat discharge of industrial chemicals, including PFAS.

- **Water Infrastructure (Flood protection, navigation, etc.) — \$10 Billion**
 - Addresses the impact of severe weather events by tackling the backlog of Army Corps' projects designed to protect communities at risk of flooding, to enhance community resiliency, and to enhance national, regional, and local economic growth.

- **Safe Drinking Water —\$25.4 Billion**
 - Protects Americans' drinking water – particularly for vulnerable communities – by investing in the Drinking Water State Revolving Fund and programs to ensure clean drinking water in schools, day care centers and on Native American Reservations.
 - Provides funding to local communities dealing with PFAS contamination in the drinking water and requires EPA identify and assist these and other communities with effective decontamination techniques.

- **Alternative Water Source Project - \$600 Million** Reauthorizes Federal investments in alternative water source projects to address critical water supply needs, especially in arid areas of the Nation.

To review, in the Administration the President's FY21 Budget has two major infrastructure components. The first is a \$810 billion, 10-year reauthorization of surface transportation programs. The second is a \$190 billion in investments across a range of infrastructure, as follows:

- **\$60 Billion for a new Building Infrastructure Great grants program:** This “mega-projects” program will focus on delivery of such projects across a range of sectors:

surface transportation road, bridge, rail, transit, pipeline, landside port, and intermodal connection capital investments; lock, dam, and canal investments; drinking water and waste treatment capital investments; and energy and broadband capital investments.

- **\$50 billion for a new Moving America's Freight Safely and Efficiently program.** This program will support projects with significant economic, mobility, and safety benefits on our strategic highway, rail, port, and waterway freight networks.
- **\$35 billion for a new Bridge Rebuilding program.** This program will make targeted investments in critical bridge infrastructure to restore them to good condition. \$12 billion will be provided for "off- system" bridges allocated via formula, and \$23 billion will be provided for larger bridges via a competitive process.
- **\$25 billion for a new Revitalizing Rural America program.** This program focuses on the needs and contributions to our economy made by rural communities and helps them deliver broadband, transportation, water and other infrastructure projects.
- **\$20 billion for a Transit State of Good Repair Sprint program.** The program will focus exclusively on rehabilitating existing transit assets (no new capacity projects).
- **\$6.5 billion for a Public Lands Infrastructure Fund.** This program would address the deferred maintenance backlog in our national parks, forests, wildlife refuges and other public lands, along with Bureau of Indian Education

Coalition Projects Bill

Status: The Coalition's request that Senator Hirono introduce the projects bill as a companion to the McNerney bill is still on the list of items for staff to discuss with her.

To review, on Feb. 26, the Coalition (Jayne, Ironhouse representatives and Key Advocates met with a number of Hill staffers on various issues (all referenced in this report). Two of the meetings were with the staffs of Senator Hirono (D-HI) – Jen Burks and Tiffany Crawford, LA's - and Senator Schatz (D-HI) – Christine Blackburn and Jake Rascoff, LA's - The purpose of the meeting was to request that the Senators – either one or both – introduce the companion bill to the McNerney Coalition project bill. At the meetings background information on the Coalition, a copy of the McNerney bill and a request letter from the Hawaii Water Service were provided. Our request was taken under advisement with more interest expressed by the Hirono staffers. A third meeting was held with Dave Chun (LD, Congresswoman Tulsi Gabbard (D-HI-2), a cosponsor of the McNerney bill. A very positive meeting. Chun agreed to contact Burks in support of our request. HR 5302 introduced on Dec 4 by Congressman McNerney with Reps Gabbard, Swalwell, and Panetta as cosponsors. McNerney press release with Coalition quote.

Senate WRDA Bill

Status: Floor consideration pending.

To review, on May 6, the Senate Environment and Public Works Committee reported two water bills – S. 3591, the “America’s Water Infrastructure Act of 2020” (AWIA) and S. 3590, the “Drinking Water Infrastructure Act of 2020.” The two bills are intended to form the Senate 2020 WRDA bill. There are two bills because of the split jurisdiction in the House - AWIA is a Corps of Engineers/clean water bill which is under the jurisdiction of the House T&I Committee; the Drinking Water bill falls under the jurisdiction of the House Energy and Commerce Committee.

Highlights and thoughts on both bills -

- \$25M for FY 2022-2024 for the Alternative Water Source Grants Program - the DeFazio bill authorizes \$75M for each of 5 fiscal years;
- \$2B in FY 2022, \$2.5B in FY 2023 and \$3B in FY 2024 for the Clean Water SRF (subject to scorekeeping and offsets if necessary) - the DeFazio bill authorizes \$14B over 5 fiscal years;
- Reauthorization and expansion of the Drinking Water Infrastructure Risk and Resiliency Program (\$10M for FY 2022-2024 of the Drinking Water bill), and the creation of a companion \$15M for FY2022-2024 program for clean water systems;
- \$250M for FY 2021-2022 for reauthorization of the Sewer Overflow and Stormwater Reuse Grant Program - the DeFazio bill authorizes \$225M for each of five fiscal years;
- \$50M for WIFIA for FY 2022-2024;
- No authorizations for the Safe Drinking Water SRF as that was re-authorized and increased last Congress;
- No funds for the Title XVI WIIN grant program as that falls under the jurisdiction of the Senate Energy and Natural Resources Committee;

House 2020 WRDA

Status: A draft of the bill is expected soon. Not clear whether it will be a Corps of Engineers only bill or, like the Senate bill, include clean water issues. Because the Senate bill includes non-Corps of Engineers issues, Bermudez said that clean water matters will be a conference issue.

Current law expires Sept. 30 of this year. Goal is to re-authorize the program this year to keep it on a two-year cycle. The focus is on the Corps of Engineers – projects and process – although in the past WRDA has been the vehicle for inclusion of other “water” issues of interest.

S. 1932, “Drought Resiliency and Water Supply Infrastructure Act”

Status: Support by Senator Manchin, Ranking Democrats on the Energy and Natural Resources Committee, of the bipartisan compromise bill is still pending. His issue has to do with stormwater – funding and policy. Before the lockdown, Watts said agreement was reached in concept on funding with policy matters still undecided. The challenge has been how to resolve these given the shelter in place situation. Also, once agreement is reached, a hearing would follow. Those are also challenging. To review, the essence of the compromise is that the Republicans got “more” on the water storage issue in return for the Dems getting “more” on the recycled water issue (\$160M over 5 years).

To review, on June 20 by Senator Cory Gardner (R-CO) with cosponsors Senators Feinstein, McSally (R-AZ), Sinema (D-AZ) and Rosen (D-NV). The bill was referred to the Energy and Natural Resources Committee. McSally is the Chair of its Water and Power Subcommittee. Gardner is a member of the Subcommittee. Feinstein and Sinema are not on the Committee. The bill would authorize for FY19-24 \$670M for surface and groundwater storage projects, \$100M for water recycling projects, and \$60M for desalination projects. It would also create a new loan program at 30-year Treasury rates for water supply projects known as the Reclamation Infrastructure Finance and Innovation Act (RIFIA). The \$150M authorized for the program would make available \$8 to \$12B in lending authority for the low interest loans. The loans would use existing criteria under the WIFIA program, with projects for funding to be recommended by the Bureau of Reclamation, and with the loans to be administered by EPA. The bill would also authorize \$140M for restoration and environmental compliance projects. The bill provides offsets, one of which is a process to de-authorize inactive water recycling projects – projects for which no Federal or sponsor funds were spent on construction in the past 10 years, with an allowance of two and one-half years to spend funds to prevent de-authorization.

H.R. 1162, the “Water Recycling Investment and Improvement Act”

Status: Still exploring various paths forward for the reported bill – as part of a stimulus package, part of the Huffman omnibus, or as a stand-alone bill. To review, on Feb.13, Congresswoman Napolitano introduced the bill (with 17 cosponsors, now 27– all Dems) which the Coalition supports. The Coalition supported her bill last Congress. Two changes were made from last year’s version: the EPA grant program was dropped so the focus could be on Title XVI; and, the cap on the Federal share for individual projects was increased from \$20M to \$30M. Per the Congresswoman’s office, the following summary was provided:

- Increases the WIIN Act authorization for Title XVI from \$50 million to \$500 million
- Makes the WIIN Act Title XVI program permanent as it currently expires in 2021.
- Strikes the requirement that projects must be in drought or disaster areas
- Strikes the requirement that the projects need to be designated in an appropriations legislation
- Increase the limitation on the federal share of individual Title XVI projects from the current \$20 million in October 1996 prices to \$30 million in January 2019 prices.

Does not change the 25% federal cost share.

On June 13, the Subcommittee on Water, Oceans, and Wildlife (WOW) of the Natural Resources Committee held a hearing on the bill. On March 11, the Full Committee marked up the bill.

H.R. 2473, “Securing Access for the Central Valley and Enhancing (SAVE) Water Resources Act

Status: Bill marked up by House Natural Resources Full Committee on March 11. Floor schedule not yet determined.

To review, introduced on May 2 by Congressman Josh Harder (D-CA-10) with 7 cosponsors. The bill provides \$100M for Title XVI WIIN grants from deposits made to the Reclamation Fund; authorizes \$150M for a reclamation infrastructure finance and innovation pilot program; increases the current Title XVI WIIN grant authorization from \$50M to \$500M (the same increase as in Cong. Napolitano's H.R. 1162) and raises the Federal share cap from \$20M to \$30M; and, establishes a water technology investment program to expand use of technology for improving the availability and resiliency of water supplies and power deliveries, and authorizes \$5M per fiscal year for the program. On June 13, the Subcommittee on Water, Oceans, and Wildlife (WOW) of the Natural Resources Committee held a hearing on the bill.

DeFazio H.R.1497, the "Water Quality Protection and Job Creation Act of 2019."

Status: Still in discussions with CBO on scorekeeping. She would not volunteer the issue. She said that the bill could either go on its own or as part of WRDA. No matter which, she believes that its issues will end up in WRDA conference deliberations.

To review, on March 10 Chair DeFazio, Subcommittee Chair Napolitano, and Representatives Don Young and John Katko introduced the above bill (now with 56 cosponsors) which was amended in markup to authorize \$14B over the next five fiscal years for the CWSRF, \$1.125B for overflow and sewer grants, \$1.295B for state water pollution control programs, \$110M for innovative water grants, and \$150M for alternative water source projects. A Coalition support letter was submitted.

Huffman Omnibus Water Bill

Status: All stakeholder comments have been reviewed and introduction is expected soon.

To review, on January 10, Congressman Jared Huffman (D-CA-2), Chair of the Water, Oceans, and Wildlife Subcommittee of the Natural Resources Committee, unveiled a draft for comment of his omnibus water bill, the "FUTURE Drought Resiliency Act," that includes Cong. Napolitano's HR. 1162 and a section from Cong. Harder's HR. 2473 (both also included in this monthly report). The Coalition worked with both Members on these two efforts and with the Natural Resources Committee and Cong. Huffman's personal staff on the omnibus bill.

The included Napolitano language increases from \$50M to \$500M the authorization for Title XVI WIIN grants and from \$20M to \$30M the Federal share.

The included Harder language authorizes \$300M per year for a new "Water Infrastructure and Drought Solutions Fund," of which \$100M is for ground water storage projects, \$100M for water reclamation and reuse projects, and \$100M for WaterSMART grants. Because it will take years for revenues (they would come from the existing reclamation fund) to reach the \$300M level, the authorizations are for FY2030-2060.

Other provisions in the omnibus -

- \$750M for storage projects
- \$240 for desalination projects

- \$100M for disadvantaged communities without adequate drinking water
- Various technology provisions
- Various ecosystem protection provisions

Senate Highway Bill

FAST Act reauthorization required by Sept. 30 when current program expires. Senate EPW has reported its version of the bill (see below). Other Senate committees that need to act include Banking (mass transit), Commerce (trucking, rail, and safety), and Finance (how to pay for the bill). Senate Banking Committee held an authorization hearing on Feb. 25. House T&I working on a draft. Other House committees that need to act include Energy and Commerce (safety) and Ways and Means (how to pay for the bill).

To review, the EPW bipartisan bill would authorize \$287 billion in highway spending, 90-percent of which would be distributed to the states by formula. The bill also features a title on climate change, which would authorize \$10.8 billion for various programs addressing resiliency and other climate issues over the next five fiscal years. That includes \$1 billion for electric, hydrogen, and natural gas vehicle charging and fueling stations. It would also provide billions for programs aimed at curbing emissions and reducing congestion and truck idling. The legislation would also streamline infrastructure permitting and set a two-year target for environmental reviews. Lastly, the bill would authorize \$12.5 million per year to fund state and regional pilot testing of user-based alternative revenue mechanisms to the gas tax.

Earmarks

Status: No new developments. Continue to monitor in conjunction with the Office of House Majority Leader.

To review, reports indicated discussion, and in some cases real interest, in bringing back earmarks. Many House Democrats have voiced support for overturning the current ban on earmarks. Most noticeably is Majority Leader Hoyer who is shopping an earmark return plan that would require for every earmark the recipient be a public, not a private entity, the Member requesting the earmark be identified, the earmark project be located in the Member's district/state, and the Member acknowledge under penalty that he or she has no vested interest in the earmark project. Transparency and accountability, Hoyer says, are the cornerstones of his proposal. To date, House Republicans are either opposed or silent on the return as are Senate Republicans. Senate Democrats support overturning the ban with accompanying stringent rules.

President's FY21 "Water" Budget

- **Clean Water SRF** - \$1.119B versus \$1.638 for FY20
- **Safe Drinking Water SRF** - \$863.2M versus \$1.126B for FY20
- **Title XVI/WINN** - \$3M versus \$63.6M for FY20
- **WaterSMART grants** - \$7.8M versus \$55M for FY20
- **WIFIA** - \$28M versus \$63M for FY20
- **CALFED** - \$33M versus \$35M for FY20

WIIN Grants

FY19 awardees still at the Office of Management and Budget. The current plan is to apply the FY20 \$20M appropriations to the FY19 awardees – add more to what they would get from FY19 allocations only, transmit to Congress for inclusion in the appropriations bill in the next month or so and then focus on FY21 in late summer or early fall.

Bill Tracking

NOTE: the summary of bills will appear only once but can be made available as requested.

S.40 — **Bureau of Reclamation Transparency Act**

Sponsor: Sen. Barrasso, John [R-WY] (Introduced 01/08/2019) Cosponsors: (1) Committees: Energy and Natural Resources

S.611 — **Water Affordability, Transparency, Equity, Reliability Act of 2019**

Sponsor: Sen. Sanders, Bernard [I-VT] (Introduced 02/28/2019) Cosponsors: (2, now 3) Committees: Environment and Public Works

H.R.1764 — **To amend the Federal Water Pollution Control Act with respect to permitting terms, and for other purposes.**

Sponsor: Rep. Garamendi, John [D-CA-3] (Introduced 03/14/2019) Cosponsors: (8, now 10) Committees: House - Transportation and Infrastructure

H.R.5628 — **Clean Water Allotment Modernization Act**

Sponsor: Rep. Waltz, Michael [R-FL-6] (Introduced 01/16/2020) Cosponsors: (8) Committees: House - Transportation and Infrastructure

S.3211 — **Clean Water Allotment Modernization Act**

Sponsor: Sen. Rubio, Marco [R-FL] (Introduced 01/16/2020) Cosponsors: (1) Committees: Senate - Environment and Public Works

S.3160 — **Affordable Safe Drinking Water Act of 2020**

Sponsor: Sen. Warren, Elizabeth [D-MA] (Introduced 01/08/2020) Cosponsors: (1) Committees: Senate - Environment and Public Works

H.R.5539 — **Clean Water Standards for PFAS Act of 2020**

Sponsor: Rep. Pappas, Chris [D-NH-1] (Introduced 01/03/2020) Cosponsors: (13) Committees: House - Transportation and Infrastructure

H.R.5513 — **Affordable Safe Drinking Water Act of 2019**

Sponsor: Rep. Kennedy, Joseph P., III [D-MA-4] (Introduced 12/19/2019) Cosponsors: (8) Committees: House - Energy and Commerce; Transportation and Infrastructure

H.R.5445 — **Critical Infrastructure Act of 2019**

Sponsor: Rep. Stewart, Chris [R-UT-2] (Introduced 12/17/2019) Cosponsors: (6)

Committees: House - Natural Resources

H.R.5361 — Safe Drinking Water Assistance Act of 2019

Sponsor: Rep. Blunt Rochester, Lisa [D-DE-At Large] (Introduced 12/09/2019) Cosponsors: (1)
Committees: House - Energy and Commerce; Science, Space, and Technology

H.R.4780 — National Infrastructure Investment Corporation Act of 2019

Sponsor: Rep. Carbajal, Salud O. [D-CA-24] (Introduced 10/22/2019) Cosponsors: (0)
Committees: House - Transportation and Infrastructure

H.R.4687 — SMART Infrastructure Act

Sponsor: Rep. Rouda, Harley [D-CA-48] (Introduced 10/16/2019) Cosponsors: (3, now 5)
Committees: Transportation and Infrastructure; Science, Space, and Technology; Agriculture; Energy and Commerce

S.352 — BUILD Act

Sponsor: Sen. Cornyn, John [R-TX] (Introduced 02/06/2019) Cosponsors: (1)
Committees: Finance Increases from \$15 billion to \$20.8 billion the national limitation on the amount of tax-exempt highway or surface freight transfer facility bonds.

H.R.180 — Build America Act of 2019

Sponsor: Rep. Hastings, Alcee L. [D-FL-20] (Introduced 01/03/2019) Cosponsors: (7, now 12)
Committees: Transportation and Infrastructure and Ways and Means Directs the Department of Transportation (DOT) to carry out a national infrastructure investment grant program for capital investments in surface transportation infrastructure. Projects eligible for funding under the program include, at a minimum, highway and bridge projects, public transportation projects, passenger and freight rail transportation projects, and port infrastructure investments. In distributing grants under the program, DOT shall ensure an equitable geographic distribution of funds, an appropriate balance in addressing the needs of urban and rural areas, and investment in a variety of transportation modes. At least 20% of grant funds must be set aside for projects in rural areas. The bill amends the Internal Revenue Code to: (1) establish a National Infrastructure Investment Trust Fund, and (2) increase the tax on gasoline other than aviation gasoline and on diesel fuel or kerosene.

S.146 — Move America Act of 2019

Sponsor: Sen. Hoeven, John [R-ND] (Introduced 01/16/2019) Cosponsors: (1)
Committees: Finance Allows tax exempt Move America bonds and Move America tax credits to be used for certain infrastructure projects. A Move America bond is treated as a tax-exempt private facility bond with certain exceptions. At least 95% of the net proceeds from the issuance of the bond must be used for infrastructure projects. The bill specifies exceptions and modifications to existing rules for bonds regarding land acquisition, government ownership, rehabilitation expenditures, and the alternative minimum tax. The bonds are subject to a volume cap equal to 50% of a state's current private activity bond volume cap. States may exchange all or a portion of the volume cap for Move America tax credits to be allocated to taxpayers. The credits include (1) an equity credit for a portion of the basis of each qualified facility; and (2) an infrastructure fund credit for investments in qualified infrastructure funds, including a state

infrastructure bank, a water pollution control revolving fund, or a drinking water treatment revolving loan fund.

H.R.658 — National Infrastructure Development Bank Act of 2019

Sponsor: Rep. DeLauro, Rosa L. [D-CT-3] (Introduced 01/17/2019) Cosponsors: (60, now 61)
Committees: Energy and Commerce, Transportation and Infrastructure, Financial Services and Ways and Means

S.353 — RAPID Act

Sponsor: Sen. Cornyn, John [R-TX] (Introduced 02/06/2019) Cosponsors: (1)
Committees: Environment and Public Works This bill revises the transportation infrastructure finance and innovation (TIFIA) program to (1) require program applicants to obtain investment grade ratings from at least two credit rating agencies, unless the federal credit instrument is less than \$150 million (currently, less than \$75 million), in which case one rating will suffice; (2) require the Department of Transportation (DOT) to implement an expedited decision timeline for public agency borrowers seeking secured loans; and (3) require DOT to publish status reports on program applications on the TIFIA website.

S.403 — IMAGINE Act

Sponsor: Sen. Whitehouse, Sheldon [D-RI] (Introduced 02/07/2019) Cosponsors: (5, now 7)
Committees: Environment and Public Works. Encourages the use of innovative construction materials and techniques to accelerate the deployment, extend the service life, improve the performance, and reduce the cost of domestic transportation and water infrastructure projects.

H.R.228 — Increase Transportation Alternatives Investment Act of 2019

Sponsor: Rep. Velazquez, Nydia M. [D-NY-7] (Introduced 01/03/2019) Cosponsors: (2) Committees: Transportation and Infrastructure Directs the Department of Transportation (DOT) to ensure that states give preference under the Surface Transportation Block Grant Program to eligible projects that (1) are located in areas that are undergoing extensive repair or reconstruction of transportation infrastructure, including federal-aid highways, federally owned roads open for public travel, passenger rail facilities, and public transportation facilities; and (2) will provide transportation alternatives related to the closure of transportation infrastructure in such areas. DOT shall (1) carry out a competitive grant program to support community efforts to invest in transportation alternatives; and (2) give preference in awarding grants to projects located in such areas. Entities eligible for grants include state and local governments, metropolitan planning organizations, and rural planning organizations.^[1]_[SEP]

H.R.880 — Surface Transportation Investment Act of 2019

Sponsor: Rep. Brownley, Julia [D-CA-26] (Introduced 01/30/2019) Cosponsors: (1)
Committees: Ways and Means and Transportation and Infrastructure. This bill limits or repeals certain tax benefits for major integrated oil companies, including (1) the foreign tax credit for companies that are dual capacity taxpayers, (2) the tax deduction for intangible drilling and development costs, (3) the percentage depletion allowance for oil and gas wells, and (4) the tax deduction for qualified tertiary injectant expenses.
The bill modifies the definition of "major integrated oil company" to include certain successors in interest that control more than 50% of the crude oil production or natural gas production of the

company. The bill establishes a Transportation Block Grant Fund and appropriates to the fund amounts equal to the increase in revenues as a result of this bill. The funds must be used for making grants under the Surface Transportation Block Grant Program.

S.1518 —Rebuild America Now Act

Sponsor: Sen. Sullivan, Dan [R-AK] (Introduced 05/16/2019) Cosponsors: (4)
Committee: Environment and Public Works. To improve the processes by which environmental documents are prepared and permits and applications are processed and regulated by Federal departments and agencies, and for other purposes.

H.R.3134 —To direct the Secretary of Transportation to assist States to rehabilitate or replace certain bridges, and for other purposes. Sponsor: Rep. Langevin, James R. [D-RI-2] (Introduced 06/05/2019) Cosponsors: (2) Committee: Transportation and Infrastructure. To direct the Secretary of Transportation to assist States to rehabilitate or replace certain bridges, and for other purposes.