

Special Board of Directors Meeting Minutes
DELTA DIABLO
February 21, 2024

The meeting was called to order by Chair Monica Wilson at 4:31 pm, on Wednesday, February 21, 2024. Present were Vice Chair Federal Glover and Director Juan Banales. Also present were Rebecca Hooley, District Counsel; Vince De Lange, General Manager; Dean Eckerson, Resource Recovery Services Director; Nitish Sharma, Business Services Director; Murat Bozkurt, Engineering Services Director/District Engineer; Cecelia Nichols-Fritzler, Office Manager/Secretary to the Board; Anika Lyons, Finance Manager; Amanda Roa, Environmental Programs Manager (and Management Association bargaining unit representative); Joaquin Gonzalez, Operations Manager (and Management Association bargaining unit representative); Jason Piper, Information Technology Manager; Mark Guadagni, Associate Engineer; Sean Williams, Associate Engineer; Celia Kitchell, Assistant Engineer (and Professional & Technical bargaining unit representative); Yasmin Aspiras, Chemist II; and Katusca Zuniga, Chemist I.

PUBLIC COMMENTS – None.

RECOGNITION

Adopt Resolution Commending Outgoing Board Chair Juan Banales for His Service to the District as Chair

Chair Wilson commended outgoing Chair Banales and congratulated him on a successful year serving as Board Chair. She acknowledged his calm demeanor and thanked him for his leadership. Chair Glover thanked him for his leadership as Board Chair and Chair of the Finance Committee.

Mr. De Lange highlighted the District's key accomplishments during outgoing Chair Banales' tenure in 2023, including demonstrating strong fiscal responsibility, investing in critical infrastructure, executing a Project Labor Agreement, and advancing strategic planning efforts related to nutrient management.

Chair Banales expressed his appreciation to the Board and acknowledged the dedicated work of District staff.

Vice Chair Glover moved approval, seconded by Chair Wilson, and by roll call vote (Ayes: *Banales, Glover, and Wilson*; Noes: *None*; Absent: *None*), the Resolution Commending Outgoing Board Chair Juan Banales for His Service to the District as Chair was adopted.

Introduction of Yasmin Aspiras, Chemist II, to the District

Mr. Eckerson introduced Ms. Aspiras, who joined the District on January 22, 2024. He noted that she has 21 years of professional laboratory experience with increasing responsibility and earned CWEA Laboratory Analyst Grade III certification and a B.S. Degree in Food Science from UC Davis. Ms. Aspiras shared her enthusiasm for applying her background and experience at the District and thanked the Board for the opportunity. The Board welcomed Ms. Aspiras to the District.

Introduction of Katusca Zuniga, Chemist I, to the District

Mr. Eckerson introduced Ms. Zuniga, who joined the District on January 22, 2024. He noted that she has 7 years of professional laboratory experience and possesses a B.S. Degree in Microbiology from San Jose State University. Ms. Zuniga thanked the Board for the opportunity. The Board welcomed Ms. Zuniga to the District.

Receive Presentation of Distinguished Budget Presentation Award, and Recognize and Commend Finance Division for Receiving Certificate of Recognition for Budget Preparation for FY23/24 from Government Finance Officers Association

Ms. Lyons presented two awards received from GFOA, including the FY23/24 Distinguished Budget Presentation Award, which recognizes agencies that meet the highest principles of governmental budgeting and excellence in state and local government financial reporting, and the Certificate of Recognition for Budget Preparation, which recognizes the Finance Division for its direct role in preparing the budget document. The Board thanked Ms. Lyons for the presentation and congratulated the Finance Division on these achievements.

CONSENT CALENDAR

Vice Chair Glover moved approval of the Consent Calendar, seconded by Director Banales and by roll call vote (*Ayes: Banales, Glover, and Wilson; Noes: None; Absent: Abstain: None*), the following Consent Calendar items were approved: Approve Minutes of Board of Directors Meeting, January 10, 2024; Receive District Monthly Check Register for December 2023 and January 2024; Authorize General Manager to Execute General Services Contract with Modified Indemnification Language and Issue Purchase Order in the Amount of \$34,182, Schneider Electric Buildings Americas, Inc., HVAC Services; Authorize General Manager to Execute General Services Contract with Modified Indemnification Language, in an Amount Not to Exceed \$105,000, Hanson Bridgett, LLP., Alternative Project Delivery Procurement Contract Development Services, Antioch Pump Station and Conveyance System Improvements, Project No. 20121; Receive Second Quarter Fiscal Year 2023/2024 District Investment Report; Accept Project as Complete and Authorize General Manager to File Notice of Completion, Construction Corp DBA: CIC, Onsite Fueling Station Replacement, Project No. 19112; and Authorize Amendment to Purchase Order in the Amount of \$168,000, for a New Total Amount Not to Exceed \$433,000, Polydyne, Inc., Supply and Delivery of Dry Polymer for FY23/24.

DELIBERATION ITEMS – None.

PRESENTATIONS AND REPORTS

Receive Update on San Francisco Bay Nutrient Management Regulations and Other Key Regulatory Issues

Ms. Roa provided an update regarding expected nutrient removal requirements, which are now expected to add >\$140-200+ million to the District's 10-year Capital Improvement Program with associated rate impacts and external funding needs. She noted that the most Bay Area agencies originally anticipated voluntary nutrient reductions with extended long-term compliance timelines; however, algal blooms in 2022 and 2023 placed increasing external pressure on the Regional Water Board to require nutrient removal with a 10-year compliance schedule. Ms. Roa noted the District's intent

to review and comment on the administrative draft Nutrient Watershed Permit 3.0, initiate detailed design for Phase 1 of the Secondary Process Improvements Project, continue evaluating nutrient removal alternatives, and present an associated preliminary approach, capital cost estimate, and funding plan at the March 2024 Board Meeting.

Mr. De Lange highlighted recent positive engagement with U.S. EPA staff regarding funding opportunities through the Water Infrastructure Financing and Innovation Act, which could help mitigate near-term financial and rate impacts on customers.

In addition, Ms. Roa provided updates on reissuance of the District's WWTP NPDES permit, anticipated air permit conditions for the Cogeneration System Improvements Project, fleet vehicle electrification requirements, wipes legislation, and PFAS issues. Ms. Roa provided responses to clarifying questions from Chair Glover. Chair Wilson thanked Ms. Roa for the presentation.

GENERAL MANAGER COMMENTS

Mr. De Lange commented that he and Brian Thomas, Deputy General Manager, will be attending the CASA Conference in Washington, D.C., next week with advocacy meetings scheduled with Congressmen Garamendi and DeSaulnier.

BOARD MEMBER COMMENTS – None.


CORRESPONDENCE – None.

CLOSED SESSION

Chair Wilson convened to Closed Session at 5:04 pm.

ADJOURNMENT

Chair Wilson reconvened to Regular Session at 5:14 pm. Ms. Hooley announced there was nothing to report out of Closed Session. Chair Wilson adjourned the meeting at 5:15 pm and noted the next regular Board of Directors Meeting is scheduled for 4:30 pm on March 13, 2024.



Juan Banales
Board Secretary

(Recording Secretary: Cecelia Nichols-Fritzler)

cc: District File No. BRD.01-MINS