

Delta Diablo

(a California Special District)

Board of Directors Meeting

4:30 PM, Wednesday, November 8, 2023

2500 Pittsburg-Antioch Highway, Antioch, CA 94509

The Board of Directors meeting will be conducted as an in-person meeting that is open to members of the public. Persons who wish to address the Board during Public Comments or with respect to a specific Agenda item will be limited to two (2) minutes. The Board Chair may reduce the amount of time allotted per speaker for Public Comments or specific Agenda item(s) depending on the number of speakers and the business of the day.

Presentations will be available online at <https://www.deltadiablo.org/board-meetings> approximately one hour prior to the start of the Board meeting. A copy of the presentations will also be available for inspection at the meeting and at the District Administration Building.

AGENDA

A. ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. PUBLIC COMMENTS

D. RECOGNITION

- 1) **Introduction** of Murat Bozkurt, Engineering Services Director, to the District (Brian Thomas)
- 2) **Introduction** of Hasibullah Noori, Systems Administrator, to the District (Jason Piper)
- 3) **Congratulate** Claudia Argenal on Her Promotion to Administrative Assistant II (Cecelia Nichols-Fritzler)
- 4) **Congratulate** Katherine Garcia on Her Promotion to Administrative Assistant II (Cecelia Nichols-Fritzler)

E. CONSENT CALENDAR

- 1) **Approve** Minutes of Special Board of Directors Meeting, October 18, 2023 (Cecelia Nichols-Fritzler)

The District will provide reasonable accommodations for persons with disabilities who plan to participate in Board (or committee) meetings by contacting the Secretary to the Board 24 hours prior to the scheduled meeting at (925) 756-1927. Disclosable public records related to an open session item on a regular meeting agenda and distributed by the District to a majority of members of the Board of Directors less than 72 hours prior to that meeting are available for public inspection on the District website at www.deltadiablo.org and also at the District Administration Building located at 2500 Pittsburg-Antioch Highway, Antioch, CA 94509 during normal business hours.

Delta Diablo | 2500 Pittsburg-Antioch Hwy, Antioch, CA 94509 | Main 925.756.1900 | Fax 925.756.1961

TRANSFORMING WASTEWATER TO RESOURCES



- 2) **Receive** Notes of Board of Directors Finance Committee Meeting, October 25, 2023 (Cecelia Nichols-Fritzler)
- 3) **Receive** District Monthly Check Register for September 2023 (Eka Ekanem)
- 4) **Receive** First Quarter FY23/24 District Investment Report (Nitish Sharma)
- 5) **Authorize** General Manager to Transfer Monies to RWF Sand Pump Piping Replacement Project from Recycled Water Capital Asset Replacement Fund Reserves in the Amount of \$150,000, for a Total Project Budget of \$400,000; and **Authorize** General Manager to Approve Construction Contract Change Orders in an Amount Not to Exceed 40% of Construction Contract, for a New Total Construction Contract Authorization of \$326,651, TCB Industrial Contractor, RWF Sand Pump Piping Replacement, Project No. 22127 (Stephen Cardiel)

F. DELIBERATION ITEMS

- 1) **Consider** Capital Facilities Capacity Charge (CFCC) Refunds for Accessory Dwelling Units (ADUs) and **Ratify** Temporary Suspension of Collection of CFCCs for ADUs (Brian Thomas)
- 2) **Consider** Award and **Authorize** General Manager to Execute Consulting Services Contract in an Amount Not to Exceed \$6,322,253, HDR, Inc., Engineering Design Services, Secondary Process Improvements, Project No. 22126 (Sean Williams)

G. PRESENTATIONS AND REPORTS – None.

H. GENERAL MANAGER COMMENTS

I. BOARD MEMBER COMMENTS

J. CORRESPONDENCE

Receive Monthly Lobbyist Report Dated October 2023, Key Advocates, Inc., Western Recycled Water Coalition (Brian Thomas)

K. CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATORS (GOV. CODE, SECTION 54957.6)

Agency Negotiators: Vince De Lange, Michael Jarvis

Employee Organizations: Operations and Maintenance Unit, Public Employees Union, Local One; Professional & Technical Unit, Public Employees Union, Local One; Management Association

Unrepresented Employees: All unrepresented employees

L. ADJOURNMENT

The next regular Board of Directors Meeting is scheduled for 4:30 pm on December 13, 2023.

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November 8, 2023

INTRODUCTION OF MURAT BOZKURT, ENGINEERING SERVICES DIRECTOR/DISTRICT ENGINEER, TO THE DISTRICT

Recommendation

Welcome Mr. Murat Bozkurt, Engineering Services Director/District Engineer, to the District.

Background Information

Following a comprehensive and competitive recruitment and selection process to fill the vacant Engineering Services Director/District Engineer position, Mr. Bozkurt was selected as the most qualified candidate for this position and began employment with the District on October 30, 2023.

Analysis


During his 17-year career, Mr. Bozkurt has gained a tremendous amount of expertise and experience in capital project delivery, including planning, design, and construction of major capital improvements at wastewater and water treatment facilities. Prior to joining the District, he worked at the San Francisco Public Utilities Commission as a Project Manager II (8 years) responsible for managing a diverse range of capital projects at the Southeast Plant and most recently at MNS Engineers Inc. as a Senior Construction Manager/Principal Construction Manager (1.5 years). Mr. Bozkurt earned a Bachelor of Science Degree in Civil Engineering from Middle East Technical University, a Master of Science Degree in Earthquake and Structural Engineering from San Francisco State University, and certification as a Project Management Professional (PMP). He is a licensed professional (civil) engineer in California.

The District is very excited to have Mr. Bozkurt join our team, as he brings an enthusiastic, engaged demeanor to complement his excellent technical expertise and project management experience. He will actively lead the District's efforts to drive sustained organizational excellence and improvement over time in our infrastructure renewal and capital project delivery activities.

Financial Impact

Sufficient funding for this position is included in the adopted FY23/24 Budget.

Attachments – None.

Prepared by: 
Vince De Lange
General Manager

cc: Mr. Murat Bozkurt
District File No. BRD.01-ACTS



November 8, 2023

INTRODUCTION OF HASIBULLAH NOORI, SYSTEMS ADMINISTRATOR, TO THE DISTRICT

Recommendation

Welcome Mr. Hasibullah Noori, Systems Administrator, to the District.

Background Information

Following a comprehensive and competitive recruitment and selection process to fill the vacant Systems Administrator position, Mr. Noori was selected as the most qualified candidate for this position and began employment with the District on October 30, 2023.

Analysis


During his 8-year career, Mr. Noori has developed significant expertise and experience in network administration, cybersecurity, and implementation of complex software applications while working for Clumio as a Cloud Engineer. In addition, he has worked as a systems and network administrator for multiple companies. Mr. Noori earned a Bachelor of Science Degree in Software Development from Southern New Hampshire University and an Associate Degree in Business Administration from MTI College.

The District is very excited to have Mr. Noori join the team, as he brings a positive, enthusiastic, and energetic demeanor to complement his excellent background experience and expertise. He will apply his knowledge and expertise to effectively support the Organizational Change goal in the District's Strategic Plan (dated August 2021).

Financial Impact

Sufficient funding for this position is included in the adopted FY23/24 Budget.

Attachments – None.

Reviewed by: 

Nitish Sharma
Business Services Director

cc: Mr. Hasibullah Noori
District File No. BRD.01-ACTS

November 8, 2023

CONGRATULATE CLAUDIA ARGENAL ON HER PROMOTION TO ADMINISTRATIVE ASSISTANT II

Recommendation

Congratulate Ms. Claudia Argenal on her recent promotion to Administrative Assistant II at the District.

Background Information

Following an internal, non-competitive promotional review process to assess knowledge, skills, and abilities, Ms. Argenal was selected for promotion to the Administrative Assistant II position, effective October 30, 2023.

Analysis

Ms. Argenal began employment with the District as an Administrative Assistant I on December 6, 2021. She has extensive background and experience as an Administrative Assistant and has demonstrated the requisite knowledge, skills, and abilities to support promotion to this new position. Ms. Argenal is enthusiastic, demonstrates initiative, and is receptive to performing more complex tasks and assignments.

Financial Impact

Sufficient funding for this position is included in the adopted FY23/24 Budget.

Attachments – None.

Prepared by: _____


Cecelia Nichols-Fritzler
Office Manager/Secretary to the Board

cc: Ms. Claudia Argenal
District File No. BRD.01-ACTS



November 8, 2023

CONGRATULATE KATHERINE GARCIA ON HER PROMOTION TO ADMINISTRATIVE ASSISTANT II

Recommendation

Congratulate Ms. Katherine Garcia on her recent promotion to Administrative Assistant II at the District.

Background Information

Following an internal, non-competitive promotional review process to assess knowledge, skills, and abilities, Ms. Garcia was selected for promotion to the Administrative Assistant II position, effective October 30, 2023.

Analysis

Ms. Garcia's began employment with the District as an Administrative Assistant I on March 28, 2022. She has extensive background and experience as an Administrative Assistant and has demonstrated the requisite knowledge, skills, and abilities to support promotion to this new position. Ms. Garcia is recognized for demonstrating strong customer service skills, initiative, and creativity in performing her work. In addition, she recently earned a bachelor degree, while working full-time at the District.

Financial Impact

Sufficient funding for this position is included in the adopted FY23/24 Budget.

Attachments – None.

Prepared by: _____



Cecelia Nichols-Fritzler
Office Manager/Secretary to the Board

cc: Ms. Katherine Garcia
District File No. BRD.01-ACTS



November 8, 2023

**APPROVE MINUTES OF SPECIAL BOARD OF DIRECTORS MEETING,
OCTOBER 18, 2023****Recommendation**

Approve Minutes of the Special Board of Directors Meeting on October 18, 2023.

DRAFT

Special Meeting of the Board of Directors Minutes

DELTA DIABLO

October 18, 2023

The meeting was called to order by Chair Juan Banales at 4:32 pm, on Wednesday, October 18, 2023. Present were Vice Chair Federal Glover and Director Monica Wilson. Also present were Rebecca Hooley, District Counsel; Vince De Lange, General Manager; Brian Thomas, Deputy General Manager/District Engineer; Dean Eckerson, Resource Recovery Services Director; Nitish Sharma, Business Services Director; Cecelia Nichols-Fritzler, Office Manager/Secretary to the Board; Joaquin Gonzalez, Operations Manager (and Management Association bargaining unit representative); Anika Lyons, Finance Manager; Jason Piper, Information Technology Manager; Amanda Roa, Environmental Programs Manager (and Management Association bargaining unit representative); Gabriel Duong, Laboratory Manager; Dustin Bloomfield, Maintenance Manager; Trevor Simpson, Maintenance Supervisor; Nick Steiner, Recycled Water Program Coordinator (and Professional & Technical bargaining unit representative); Mark Guadagni, Associate Engineer; Anthony Dejesus, Collection System Worker III; Jeff Alexander, Electrical/Instrumentation Technician III; Juan Arevalo, Senior Operator; Judy Phan, Purchasing Supervisor; Eka Ekanem, Senior Accountant; and Alex Nepomuceno, Accounting Technician.

PUBLIC COMMENTS - None.

RECOGNITION**Introduction of Gabriel Duong, Laboratory Manager, to the District**

Mr. Eckerson introduced Mr. Duong, who joined the District on October 16, 2023. Mr. Eckerson noted that Mr. Duong has 12 years of professional laboratory experience with increasing responsibility, earned CWEA Laboratory Analyst Grade IV certification, and possesses a B.S. Degree in Chemistry from UCLA and an M.S. Degree in Public Administration from CSU, Northridge. Mr. Duong shared his enthusiasm for applying his background and experience at the District and thanked the Board for the opportunity. The Board welcomed Mr. Duong to the District.

Congratulate Anthony Dejesus on His Promotion to Collection System Worker III

Mr. Eckerson recognized Mr. Dejesus for his promotion at the District, highlighting that he was hired on March 28, 2022 as a Collection System Worker II following nine years

at Union Sanitary District and possesses multiple job-related certifications and extensive knowledge of wastewater collection and conveyance systems. Mr. Dejesus thanked the Board, which congratulated Mr. Dejesus on his promotion.

Recognize District Staff for Outstanding Response to Wastewater Treatment Plant Power Supply Disruptions

Mr. Eckerson highlighted the outstanding staff response actions following multiple failures of a temporary 1.5-megawatt generator in early September. He noted that the collective effort, teamwork, and collaboration among staff was exemplary and demonstrated staff dedication and commitment to ensuring District customers receive a high level of service at all times. The Board expressed its appreciation for these 15 team members, including those in attendance—Mr. Alexander, Mr. Arevalo, Mr. Simpson, and Mr. Steiner—and thanked them for their hard work and responsiveness.

Receive Presentation of Certificate of Achievement for Excellence in Financial Reporting for FY21/22, and Recognize and Commend Finance Division for Receiving Award of Financial Reporting Achievement for FY21/22 from Government Finance Officers Association (Nitish Sharma)

Mr. Sharma presented two GFOA awards—a “Certificate of Achievement for Excellence in Financial Reporting” for the District and an “Award of Financial Reporting Achievement for the Finance Division. He noted that these awards reflect the District’s effort to meet the highest form of recognition for excellence in state and local government financial reporting. The Board thanked Mr. Sharma and congratulated the Finance Division and the District on these achievements.

CONSENT CALENDAR

Vice Chair Glover moved approval of the Consent Calendar, seconded by Director Wilson and by roll call vote (*Ayes: Banales, Glover, and Wilson; Noes: None; Absent: None; Abstain: None*), the following Consent Calendar items were approved: Approve Minutes of the Board of Directors Meeting, September 13, 2023; Receive District Monthly Check Register for August 2023; Adopt Resolution to Approve Information Technology Acceptable Use Policy (District Policy No. 2400) and Associated Employee-Owned Device Agreement; Authorize General Manager to Execute Consulting Services Contract in an Amount Not to Exceed \$150,000, KPMG, LLP, Tax Advisory Services, Cogeneration System Improvements, Project No. 22114; and Adopt Resolution Fixing the Employer Contribution Under the Public Employees’ Medical and Hospital Care Act at an Equal Amount for Employees and Annuitants.

DELIBERATION ITEMS - None

PRESENTATIONS AND REPORTS

Receive Delta Household Hazardous Waste Collection Facility FY22/23 Report

Ms. Roa provided an overview of the HHW Program history, facility operation, and partnerships. She reviewed HHW material collected by weight for various categories in FY22/23, historical participation by jurisdiction, historical waste collection by material type, current facility utilization, cost pressures, and cost control measures. Ms. Roa

highlighted that staff will be engaging with participating local agencies to address future capital investment needs at the HHW facility and significant increases in facility operating costs, which the District is funding without proportionate cost sharing by participating agencies. In closing, she noted current efforts to secure specific grant funding, tracking of HHW-related legislation, and support for extended producer responsibility and product stewardship efforts at the state and national level.

The Board thanked Ms. Roa for the presentation. Director Wilson expressed support for advancing community education and outreach regarding the District's HHW Program.

GENERAL MANAGER COMMENTS

Mr. De Lange commented on the District's efforts to connect with the local community via participation in Vice Chair Glover's Youth Summit at Los Medanos College and the City of Antioch's Big Truck Event at the Lone Tree Community Center. In addition, he shared that staff would be participating in the upcoming Future Build Career Fair in Pittsburg.

BOARD MEMBER COMMENTS

Vice Chair Glover thanked the District for its participation at the Youth Summit.

CORRESPONDENCE

Receive Monthly Lobbyist Report Dated September 2023 Key Advocates, Inc., Western Recycled Water Coalition

The Board received and filed the report.

CLOSED SESSION

Chair Banales convened to Closed Session at 5:05 pm.

ADJOURNMENT

Chair Banales reconvened to Regular Session at 5:23 pm. Ms. Hooley announced there was nothing to report out of Closed Session. Chair Banales adjourned the meeting at 5:23 pm and noted the next regular Board of Directors Meeting is scheduled for 4:30 pm on November 8, 2023.

Monica Wilson
Board Secretary

(Recording Secretary: Cecelia Nichols-Fritzler)

cc: District File No. BRD.01-MINS



November 8, 2023

RECEIVE NOTES OF BOARD OF DIRECTORS FINANCE COMMITTEE MEETING, OCTOBER 25, 2023

Recommendation

Note receipt and file.

Background Information

The Finance Committee met on October 25, 2023. The meeting was attended by Committee Chair Juan Banales; Vince De Lange, General Manager; Brian Thomas, Deputy General Manager/District Engineer; Dean Eckerson, Resource Recovery Services Director; Nitish Sharma, Business Services Director; Sean Williams; Associate Engineer, and Cecelia Nichols-Fritzler, Office Manager/Secretary to the Board.

The purpose of the meeting was to review the Proposed Capital Facilities Capacity Charge Refunds for Accessory Dwelling Units.

Analysis

Committee Chair Banales recommended the item be presented to the Board of Directors on November 8, 2023. Committee meeting notes are provided as an informational report at regular Board Meetings as part of the Consent Calendar.

Attachments

1. Finance Committee Meeting Notes, October 25, 2023
2. Finance Committee Agenda, October 25, 2023 (without attachments)

Reviewed by:



Vince De Lange
General Manager

cc: District File BRD.01-ACTS



Delta Diablo

(a California Special District)

Finance Committee Meeting

Board Member Juan Banales, Committee Chair

4:30 PM, Wednesday, October 25, 2023

2500 Pittsburg-Antioch Highway, Antioch, CA 94509

MEETING NOTES

The Finance Committee meeting was called to order by Committee Chair Juan Banales at 4:30 pm on Wednesday, October 25, 2023. Present were Vince De Lange, General Manager; Brian Thomas, Deputy General Manager/District Engineer; Dean Eckerson, Resource Recovery Services Director; Nitish Sharma, Business Services Director; Sean Williams, Associate Engineer; and Cecelia Nichols-Fritzler, Office Manager/Secretary to the Board.

Public Comments - None.

Review Proposed Capital Facilities Capacity Charge Refunds For Accessory Dwelling Units

Mr. Thomas summarized a recent claim from a property owner seeking a refund of Capital Facilities Capacity Charges (CFCCs) paid for a new accessory dwelling unit (ADU). He noted the discrepancy that currently exists between District Code and California Government Code for assessing CFCCs for ADUs under Assembly Bill 68 (AB 68), which requires “proportionality” rather than the full equivalent residential unit (ERU) CFCC assessment under District Code. Mr. Thomas highlighted the key activities undertaken by the District, including the 2021 Wastewater Rate Study and the Resource Recovery Facility Master Plan (November 2022), to support development of a nexus study for new CFCCs and an update to District Code. He reviewed recommended near-term actions, which includes refunding CFCCs paid by the individual claimant and notifying 34 other property owners of their ability to submit a claim form for similar refunds dating back to January 1, 2020 (AB 68 effective date), which would result in lost CFCC revenue totaling \$147,867. Mr. Thomas noted that staff has suspended CFCC collection for ADUs.

Following the presentation, staff provided responses to clarification questions from Chair Banales regarding the suspension of CFCC collection for ADUs in the near term (i.e., full refunds would be provided following receipt of claim forms and no CFCCs will be collected for ADUs until the current CFCC Study is completed and the District Code is revised). In response to an inquiry from Chair Banales as to whether developers were including ADUs in new development applications, Mr. Williams noted limited occasions where this occurred with most ADU applications being submitted by existing homeowners.

Chair Banales thanked Mr. Thomas for the presentation and recommended this item be submitted for Board consideration at the November 8, 2023 meeting.

Adjournment

The meeting was adjourned by Chair Banales at 4:48 p.m.

(Recording Secretary: Cecelia Nichols-Fritzler)



Delta Diablo

(a California Special District)

Board of Directors Finance Committee Meeting

4:30 PM, Wednesday, October 25, 2023

Plant Operations Center Conference Room
2500 Pittsburg-Antioch Highway, Antioch, CA 94509

AGENDA

A. PUBLIC COMMENTS

B. REVIEW PROPOSED CAPITAL FACILITIES CAPACITY CHARGE REFUNDS FOR ACCESSORY DWELLING UNITS (Brian Thomas)

C. ADJOURNMENT

The District will provide reasonable accommodations for persons with disabilities who plan to participate in Board (or committee) meetings by contacting the Secretary to the Board 24 hours prior to the scheduled meeting at (925) 756-1927. Disclosable public records related to an open session item on a regular meeting agenda and distributed by the District to a majority of members of the Board of Directors less than 72 hours prior to that meeting are available for public inspection on the District website at www.deltadiablo.org and also at the District Administration Building located at 2500 Pittsburg-Antioch Highway, Antioch, CA 94509 during normal business hours.

November 8, 2023

RECEIVE DISTRICT MONTHLY CHECK REGISTER FOR SEPTEMBER 2023

Recommendation

Receive the District Monthly Check Register for the month ending September 30, 2023.

Background Information

Attached is the Check Register for September 2023. The report reflects payments to the District's suppliers, consultants, service providers, and contractors. A total of \$1,817,469.68 was disbursed in September 2023, which includes 157 checks.

Financial Impact

All payments made during September 2023 are within funding levels included in the adopted FY23/24 Budget.

Attachment

Check Register for the month ending September 30, 2023

Reviewed by:



Nitish Sharma
Business Services Director

cc: District File No. BRD.01-ACTS



CHECK REGISTER
DELTA DIABLO
 CASH DISBURSEMENTS FOR THE MONTH OF SEPTEMBER 2023

ITEM E/3
Attachment

CHECK DATE	VENDOR NAME	INVOICE NO.	CHECK NO.	INVOICE AMOUNT	DESCRIPTION	CHECK AMOUNT
9/7/2023	AFSCME DISTRICT COUNCIL 57		39826			4,939.10
		5627023		3,493.24	UNION DUES O&M	
		5627123		1,445.86	UNION DUES P&T	
9/7/2023	ALHAMBRA & SIERRA SPRGS WATER		39827			500.55
		62993		500.55	BLANKET PO FOR WATER 7-2023 TO 6-2024	
9/7/2023	CALTEST ANALYTICAL LABORATORY		39828			3,389.40
		62865		207.00	CONTRACT LABORATORY TESTING	
		62866		997.20	CONTRACT LABORATORY TESTING	
		62867		252.00	CONTRACT LABORATORY TESTING	
		62868		252.00	CONTRACT LABORATORY TESTING	
		62894		1,107.90	CONTRACT LABORATORY TESTING	
		62895		321.30	CONTRACT LABORATORY TESTING	
		62917		252.00	CONTRACT LABORATORY TESTING	
9/7/2023	CONTRA COSTA MOSQUITO		39829			436.96
		62944		436.96	O/S SERV - PROFESSIONAL	
9/7/2023	CONTRA COSTA SPECIAL DISTRICTS ASSOCIATION		39830			150.00
		62614		150.00	M&D	
9/7/2023	DELL COMPUTER CORP. MARKETING		39831			1,632.92
		62887		1,632.92	HARDWARE - DELL LAPTOP ADAPTORS 7-1	
9/7/2023	DEPT OF GENERAL SERVICES		39832			25,691.51
		62967		25,691.51	UTILITIES	
9/7/2023	EVOQUA WATER TECHNOLOGIES, LLC		39833			933.92
		62864		933.92	LABORATORY REAGENT GRADE WATER EQUIPMENT AND SERVI	
9/7/2023	FASTENAL COMPANY		39834			887.92
		62943		887.92	FASTENAL BLANKET PO FY-24	
9/7/2023	FISHER SCIENTIFIC COMPANY, LLC		39835			2,614.90
		62964		523.35	LABORATORY SUPPLIES	
		62965		70.30	LABORATORY SUPPLIES	
		62966		1,836.08	LABORATORY SUPPLIES	
		63026		185.17	LABORATORY SUPPLIES	
9/7/2023	GOLDEN STATE WATER CO.		39836			593.80
		62963		593.80	AC# 32249200000	
9/7/2023	GRAINGER		39837			3,806.61
		62869		159.24	MAINTENANCE DIVISION REPAIRS & MAINTENANCE PO	
		62875		3,321.94	INVENTORY	
		62904		217.05	MAINTENANCE DIVISION REPAIRS & MAINTENANCE PO	
		62915		108.38	MAINTENANCE DIVISION REPAIRS & MAINTENANCE PO	
9/7/2023	HARVEST TECHNICAL SERVICES INC		39838			3,552.00
		62940		3,552.00	O/S TEMP	
9/7/2023	IN SHAPE HEALTH CLUBS		39839			533.96
		62716		533.96	GYM	
9/7/2023	KEMIRA WATER SOLUTIONS, INC.		39840			9,869.89
		62902		9,869.89	FERROUS CHLORIDE	
9/7/2023	KENNEDY/JENKS CONSULTANTS INC.		39841			16,232.90
		63000		16,232.90	ENGINEERING SERVICES DURING CONSTRUCTION PN 21114	
9/7/2023	LYSTEK INTERNATIONAL LIMITED		39843			9,650.24
		62922		9,650.24	BIOSOLIDS DISPOSAL	
9/7/2023	MDRR PITTSBURG		39844			1,428.40
		63023		1,428.40	AC# 10-0018920	
9/7/2023	MOSS ADAMS LLP		39845			8,475.00
		62914		8,475.00	PURCHASING POLICY UPDATE	

CHECK DATE	VENDOR NAME	INVOICE NO.	CHECK NO.	INVOICE AMOUNT	DESCRIPTION	CHECK AMOUNT
9/7/2023	MOTION INDUSTRIES INC.		39846			2,341.76
		62883		2,341.76	FORMSPRAG CLUTCH	
9/7/2023	NORTHPOINT SECURITY SERVICES, INC		39847			10,663.60
		62958		5,184.00	SECURITY PATROL SERVICES	
		62959		5,479.60	SECURITY PATROL SERVICES	
9/7/2023	ODP BUSINESS SOLUTIONS LLC		39848			83.73
		62836		59.60	BLANKET PO FOR OFFICE SUPPLIES 7-2023 TO 6-2024	
		62954		24.13	BLANKET PO FOR OFFICE SUPPLIES 7-2023 TO 6-2024	
9/7/2023	PACIFIC GAS & ELECTRIC COMPANY		39850			82,724.39
		62929		82,724.39	AC# 5138050344-4	
9/7/2023	PITTSBURG AUTOMOTIVE		39851			102.76
		62897		102.76	DISTRICT FLEET SERVICES	
9/7/2023	CITY OF PITTSBURG		39852			968.68
		62968		968.68	UTILITIES	
9/7/2023	POST LAKE LENDING		39853			365.06
		628912		365.06	Wage Garnishment	
9/7/2023	PSOMAS		39854			33,494.63
		62909		25,645.00	CONSTRUCTION MANAGEMENT SERVICES	
		62911		7,849.63	CM&I SERVICES FOR PN21123	
9/7/2023	READY PRINT		39855			316.08
		62952		316.08	STATIONARY SUPPLIES	
9/7/2023	REPUBLIC SERVICES #210		39856			11,759.44
		63021		10,507.44	WASTE	
		63022		1,252.00	WASTE	
9/7/2023	RH TECHNOLOGY		39857			2,548.80
		62995		2,548.80	O/S TEMP	
9/7/2023	STATE OF CALIFORNIA		39858			125.00
		5988223		125.00	EARNINGS GARNISHMENT	
9/7/2023	STREAMLINE		39859			8,196.00
		63013		8,196.00	SOFTWARE RENEWAL - STREAMLINE WEB SERVICE	
9/7/2023	SYSTEM 1 STAFFING		39860			1,589.20
		63003		1,589.20	O/S TEMP	
9/7/2023	TOSHIBA INTERNATIONAL CORP		39861			294.57
		62524		294.57	TOSHIBA COPIER AND PRINTER SUPPLIES	
9/7/2023	UNIVAR USA INC		39862			8,969.18
		62907		8,969.18	SODIUM BISULFITE	
9/14/2023	ALPHA CM INC		39863			42,379.50
		63088		42,379.50	CONSTRUCTION MNGMNT & INSPECTION SRVS PN 21114	
9/14/2023	CITY OF ANTIOCH- WATER		39864			9,355.10
		63049		94.60	AC# 004-01510	
		63050		2,326.86	AC# 004-01513	
		63051		94.60	AC# 013-00021	
		63052		94.60	AC# 013-00022	
		63053		66.90	AC# 013-00023	
		63054		94.60	AC# 013-00024	
		63055		6,582.94	AC# 013-00110	
9/14/2023	AQUA METRIC SALES COMPANY		39865			2,678.00
		62992		2,678.00	RW AUTO METER READ SOFTWARE ANNUAL SUPPORT FEE	
9/14/2023	ARCO BUSINESS SOLUTIONS		39866			4,482.16
		63089		4,482.16	GAS	
9/14/2023	ASSOCIATED SERVICES COMPANY		39867			976.90
		62994		976.90	COFFEE AND COFFEE SUPPLIES	
9/14/2023	CALIFORNIA PRODUCT STEWARDSHIP COUNCIL		39868			5,000.00
		63004		5,000.00	M&D	

CHECK DATE	VENDOR NAME	INVOICE NO.	CHECK NO.	INVOICE AMOUNT	DESCRIPTION	CHECK AMOUNT
9/14/2023	CALTEST ANALYTICAL LABORATORY		39869			12,240.60
		62984		252.00	CONTRACT LABORATORY TESTING	
		62985		455.40	CONTRACT LABORATORY TESTING	
		62986		455.40	CONTRACT LABORATORY TESTING	
		62987		455.40	CONTRACT LABORATORY TESTING	
		62988		455.40	CONTRACT LABORATORY TESTING	
		62989		455.40	CONTRACT LABORATORY TESTING	
		62990		819.00	CONTRACT LABORATORY TESTING	
		62991		126.00	CONTRACT LABORATORY TESTING	
		63030		321.30	CONTRACT LABORATORY TESTING	
		63039		1,376.00	CONTRACT LABORATORY TESTING	
		63040		1,316.60	CONTRACT LABORATORY TESTING	
		63041		1,376.00	CONTRACT LABORATORY TESTING	
		63042		1,376.00	CONTRACT LABORATORY TESTING	
		63043		1,376.00	CONTRACT LABORATORY TESTING	
		63044		1,372.70	CONTRACT LABORATORY TESTING	
		63045		126.00	CONTRACT LABORATORY TESTING	
		63046		126.00	CONTRACT LABORATORY TESTING	
9/14/2023	CDW GOVERNMENT, INC.		39870			2,911.05
		63025		2,911.05	SOFTWARE RENEWAL - ADOBE SERVICES	
9/14/2023	CLEAN METHANE SYSTEMS LLC		39871			26,589.04
		62945		26,589.04	CARBON MEDIA/ SAG SERIES	
9/14/2023	CCCERA		39872			300.00
		63111		300.00	O/S SVC - OTHER	
9/14/2023	CROPPER ACCOUNTANCY CORP		39873			3,500.00
		63056		3,500.00	AUDIT SERVICES FOR FYE 06/30/2023	
9/14/2023	CSMFO		39874			125.00
		63092		125.00	M&D - NITISH SHARMA	
9/14/2023	CUPERTINO ELECTRIC, INC		39875			268,467.96
		63034		268,467.96	CONSTRUCTION SERVICES FOR PROJECT NO. 17120	
9/14/2023	VINCENT DE LANGE		39876			270.17
		63094		270.17	T&M	
9/14/2023	FISHER SCIENTIFIC COMPANY, LLC		39877			232.71
		63027		232.71	LABORATORY SUPPLIES	
9/14/2023	GOVERNMT FINANCE OFFICERS ASSC		39878			345.00
		63091		345.00	BUDGET AWARD REVIEW	
9/14/2023	HARVEST TECHNICAL SERVICES INC		39879			3,552.00
		62999		3,552.00	O/S TEMP	
9/14/2023	HAZEN & SAWYER		39880			14,805.00
		63093		14,805.00	CONSULTING SERVICES PN 90101	
9/14/2023	IB CONSULTING, LLC		39881			470.00
		63107		470.00	FY23-24 RATE STUDY	
9/14/2023	IN SHAPE HEALTH CLUBS		39882			1,067.92
		63031		533.96	GYM	
		63078		533.96	GYM	
9/14/2023	INFERRERA CONSTRUCTION MANAGEMENT GROUP INC.		39883			677.23
		63005		677.23	CSC PN 80008 (17128, 17129, 17	
9/14/2023	JOHN MUIR HEALTH		39884			1,793.20
		63079		896.60	CORPORATE HEALTH SERVICES	
		63080		896.60	CORPORATE HEALTH SERVICES	
9/14/2023	KENNEDY/JENKS CONSULTANTS INC.		39885			7,285.45
		63001		7,285.45	ASSET MANAGEMENT PROGRAM DEVELOPMENT PN 19109	
9/14/2023	KOA HILLS CONSULTING LLC.		39886			3,135.00
		62939		2,280.00	AOD SERVICES FY23/24	
		63057		855.00	AOD SERVICES FY23/24	
9/14/2023	LINDE GAS & EQUIPMENT INC		39887			1,258.95
		62893		1,258.95	OXYGEN RENTAL	
9/14/2023	LYSTEK INTERNATIONAL LIMITED		39888			12,121.10
		63029		12,121.10	BIOSOLIDS DISPOSAL	

CHECK DATE	VENDOR NAME	INVOICE NO.	CHECK NO.	INVOICE AMOUNT	DESCRIPTION	CHECK AMOUNT
9/14/2023	MDRR PITTSBURG		39889			3,938.70
		63024		3,938.70	AC# 10-0031550	
9/14/2023	MEYERS NAVE		39890			8,112.42
		63081		3,227.04	LEGAL SERVICES	
		63082		4,885.38	LEGAL SERVICES	
9/14/2023	SUE THOMASON		39891			385.00
		62960		385.00	INDOOR PLANTS LEASING AND WEEKLY MAINTENANCE	
9/14/2023	MSA SAFETY INCORPORATED		39892			4,347.01
		63028		4,347.01	WET WELL GAS DETECTOR REPLACEMENT FOR APS AT101	
9/14/2023	NETRONIX INTEGRATION		39893			2,400.00
		62932		2,400.00	REPAIR OF TP ACCESS GATES CARD READER SYSTEM FY23	
9/14/2023	NEW IMAGE LANDSCAPE COMPANY		39894			5,126.00
		63020		2,563.00	LANDSCAPE SERVICES	
		63035		2,563.00	LANDSCAPE SERVICES	
9/14/2023	NORTHPOINT SECURITY SERVICES, INC		39895			5,553.50
		63083		5,553.50	SECURITY PATROL SERVICES	
9/14/2023	ODP BUSINESS SOLUTIONS LLC		39896			344.57
		62955		43.12	BLANKET PO FOR OFFICE SUPPLIES 7-2023 TO 6-2024	
		62956		34.34	BLANKET PO FOR OFFICE SUPPLIES 7-2023 TO 6-2024	
		62957		(10.51)	BLANKET PO FOR OFFICE SUPPLIES 7-2023 TO 6-2024	
		63015		60.00	BLANKET PO FOR OFFICE SUPPLIES 7-2023 TO 6-2024	
		63016		45.24	BLANKET PO FOR OFFICE SUPPLIES 7-2023 TO 6-2024	
		63017		59.63	BLANKET PO FOR OFFICE SUPPLIES 7-2023 TO 6-2024	
		63104		112.75	BLANKET PO FOR OFFICE SUPPLIES 7-2023 TO 6-2024	
9/14/2023	ODP BUSINESS SOLUTIONS LLC		39897			108.26
		62879		108.26	BLANKET PO FOR OFFICE SUPPLIES 7-2023 TO 6-2024	
9/14/2023	OFFICE RELIEF		39898			823.34
		63108		823.34	OFFICE RELIEF CHAIR	
9/14/2023	DANIEL Z MORENO		39899			4,340.00
		63048		4,340.00	MANHOLE, GRAVITY INTERCEPTOR, EASEMENT RD PN 21114	
9/14/2023	ONSITE ERGONOMICS, INC.		39900			1,948.40
		63090		1,948.40	ERGONOMIC EVALUATIONS	
9/14/2023	PACIFIC COAST GENERAL ENGINEERING INC		39901			22,579.27
		63098		22,579.27	DIGESTER METHANE LEAK REPAIR PN 23109	
9/14/2023	PACIFIC GAS & ELECTRIC COMPANY		39902			77,942.78
		62930		77,942.78	AC# 4887173962-8	
9/14/2023	PACIFIC GAS & ELECTRIC COMPANY		39903			26.28
		62931		26.28	AC# 4887173962-8	
9/14/2023	PACIFIC GAS & ELECTRIC COMPANY		39904			95,690.94
		63047		95,690.94	AC# 4887173962-8	
9/14/2023	PILLSBURY WINTHROP SHAW PITTMAN LLP		39905			11,297.00
		63086		11,297.00	LEGAL SERVICES	
9/14/2023	PITTSBURG WINSUPPLY		39906			12,863.27
		63011		1,940.40	PIPING MATERIALS 12"	
		63012		10,922.87	PROCO EXPANSION JOINT	
9/14/2023	PSOMAS		39907			1,793.75
		62640		1,793.75	CONSTRUCTION INPECT SVCS STONEMAN FM 23117 FY23	

CHECK DATE	VENDOR NAME	INVOICE NO.	CHECK NO.	INVOICE AMOUNT	DESCRIPTION	CHECK AMOUNT
9/14/2023	READY PRINT		39908			316.08
		62951		316.08	STATIONARY SUPPLIES	
9/14/2023	RH TECHNOLOGY		39909			4,094.78
		63087		2,039.04	O/S TEMP	
		63106		2,055.74	O/S TEMP	
9/14/2023	SWEEPING CORP OF AMERICA		39910			41,278.85
		63036		41,278.85	FY23/24 STREET SWEEPING/ ANTIOCH & BAY POINT	
9/14/2023	SWEEPING CORP OF AMERICA		39911			40,374.85
		63037		40,374.85	FY23/24 STREET SWEEPING/ ANTIOCH & BAY POINT	
9/14/2023	SYSTEM 1 STAFFING		39912			2,860.56
		62632		2,860.56	O/S TEMP	
9/14/2023	BRIAN THOMAS		39913			476.10
		63014		205.93	T&M	
		63095		270.17	T&M	
9/14/2023	TOSHIBA INTERNATIONAL CORP		39914			669.42
		63105		669.42	TOSHIBA COPIER AND PRINTER SUPPLIES	
9/14/2023	TRI-VALLEY JANITORIAL SERVICE & SUPPLY INC,		39915			28,772.67
		63006		9,336.00	NIGHTLY JANITORIAL SERVICES	
		63007		475.00	NIGHTLY JANITORIAL SERVICES	
		63009		9,336.00	NIGHTLY JANITORIAL SERVICES	
		63010		289.67	NIGHTLY JANITORIAL SERVICES	
		63084		9,336.00	NIGHTLY JANITORIAL SERVICES	
9/14/2023	WOODARD & CURRAN INC.		39916			2,631.50
		63032		2,631.50	ON-SITE FUELING STATION REPLACEMENT PN 19112	
9/14/2023	WRA INC		39917			4,599.20
		62763		4,599.20	CEQA PERMITTING, PRECON SURVEY, BIOLOGICAL PN21114	
9/14/2023	YORKE ENGINEERING, LLC		39918			4,213.00
		63102		4,213.00	AIR QUALITY SUPPORT AND COMPLIANCE ASSISTANCE	
9/21/2023	APPLIED INDUSTRIAL TECHNOLOGIES, CA		39919			455.91
		63059		455.91	INVTY U104022	
9/21/2023	BATTALION ONE FIRE PROTECTION, INC		39920			6,315.00
		63121		2,430.00	FIRE ALARM AND SUPPRESSION VENDOR	
		63122		3,885.00	FIRE ALARM AND SUPPRESSION VENDOR	
9/21/2023	COMCAST BUSINESS COMMUNICATIONS, LLC		39921			860.93
		63129		860.93	PHONE EXP	
9/21/2023	CON-QUEST CONTRACTORS, INC		39922			264,057.17
		63139		264,057.17	CONSTRUCTION SERVICES FOR PN 21123	
9/21/2023	CONTRA COSTA WATER DISTRICT		39923			27.33
		63130		27.33	UTILITIES	
9/21/2023	CORELOGIC INFORMATION SOLUTIONS, INC		39924			165.00
		63117		165.00	REALQUEST PROPERTY INFORMATION	
9/21/2023	DIABLO WATER DISTRICT		39925			537.02
		63101		537.02	UTILITIES	
9/21/2023	FISHER SCIENTIFIC COMPANY, LLC		39926			462.08
		63116		462.08	LABORATORY SUPPLIES	
9/21/2023	GRAINGER		39927			552.17
		62683		449.43	INVTY U104010	
		62996		13.38	MAINTENANCE DIVISION REPAIRS & MAINTENANCE PO	
		62997		62.29	MAINTENANCE DIVISION REPAIRS & MAINTENANCE PO	
		62998		27.07	MAINTENANCE DIVISION REPAIRS & MAINTENANCE PO	
9/21/2023	HACH COMPANY		39928			11,876.05
		63061		11,282.30	INVTY U103991	
		63062		593.75	INVTY U104023	

CHECK DATE	VENDOR NAME	INVOICE NO.	CHECK NO.	INVOICE AMOUNT	DESCRIPTION	CHECK AMOUNT
9/21/2023	HAZARDOUS MATERIALS INSTITUTE		39929			11,017.24
		63099		11,017.24	CONFINED SPACE RESCUE SUPPORT FY 23/24	
9/21/2023	KONE. INC.	63018	39930	121.82	ELEVATOR SERVICE	121.82
9/21/2023	LINDE GAS & EQUIPMENT INC	62781	39931	2,859.90	OXYGEN RENTAL	2,859.90
9/21/2023	MDRR-PARK (MT. DIABLO RESOURCE RECOVERY PARK)	63058	39932	341.25	WASTE	341.25
9/21/2023	MOTION INDUSTRIES INC.		39933			20,558.89
		62455		603.34	INVTY U103993	
		62529		3,457.83	INVTY U104003	
		63063		13,507.77	INVTY U104025	
		63064		47.06	INVTY U104026	
		63065		2,942.89	INVTY U103993	
9/21/2023	MSC INDUSTRIAL SUPPLY CO. INC.	63068	39934	1,049.58	INVTY U104018	1,049.58
9/21/2023	NWN CORPORATION	63124	39935	3,032.69	PHONE EXP	3,032.69
9/21/2023	PACIFIC GAS & ELECTRIC COMPANY	63118	39936	55,937.36	AC# 4835091675-4	55,937.36
9/21/2023	PACIFIC GAS & ELECTRIC COMPANY	63131	39937	53.70	UTILITIES	53.70
9/21/2023	PACIFIC WATER RESOURCES	63067	39938	6,389.61	INVTY U103935	6,389.61
9/21/2023	POST LAKE LENDING	628913	39939	332.86	Wage Garnishment	332.86
9/21/2023	STATE OF CALIFORNIA		39940			1,052.48
		5988224		125.00	EARNINGS GARNISHMENT	
		631591		927.48	EARNINGS GARNISHMENT	
9/21/2023	SYNAGRO WEST, LLC	63103	39941	76,183.08	BIOSOLIDS HAULING	76,183.08
9/21/2023	SYSTEM 1 STAFFING	63125	39942	2,850.63	O/S TEMP	2,850.63
9/21/2023	TELSTAR INSTRUMENTS INC	62686	39943	4,672.41	INVTY U103997	4,672.41
9/21/2023	UNITED TEXTILE INC.	63066	39944	903.16	INVTY U104020	903.16
9/21/2023	WECO INDUSTRIES		39945			2,288.60
		63096		1,100.71	MAINTENANCE & REPAIR OF CUES CCTV HARDWARE	
		63097		1,187.89	MAINTENANCE & REPAIR OF CUES CCTV HARDWARE	
9/21/2023	WRA INC	63112	39946	5,398.65	CEQA PERMITTING, PRECON SURVEY, BIOLOGICAL MONITOR	5,398.65
9/28/2023	AMARO, TAYLOR	63233	39947	22.00	TRAVEL & MEETINGS - OT MEAL REIMB	22.00
9/28/2023	AT&T	63260	39948	2,418.25	PHONE EXP	2,418.25
9/28/2023	MICHAEL AUER	63234	39949	251.72	REIMBURSEMENT	251.72
9/28/2023	MICHAEL BAKALDIN	63235	39950	486.14	REIMBURSEMENT	486.14
9/28/2023	BASIC BENEFITS, LLC	63167	39951	90.00	FSA	90.00
9/28/2023	BOOT BARN INC	63085	39952	230.98	SAFETY SHOES JUAN AREVALO	230.98

CHECK DATE	VENDOR NAME	INVOICE NO.	CHECK NO.	INVOICE AMOUNT	DESCRIPTION	CHECK AMOUNT
9/28/2023	BRENTWOOD PRESS		39953			539.00
		63249		539.00	AD	
9/28/2023	BROWN AND CALDWELL		39954			55,471.11
		63033		55,471.11	PROVIDE CONSULTING SERVICES FOR PN 22114	
9/28/2023	CHEMTRADE CHEMICALS US LLC		39955			16,917.50
		63074		4,266.36	ALUMINUM SULFATE	
		63075		4,257.56	ALUMINUM SULFATE	
		63076		4,255.80	ALUMINUM SULFATE	
		63077		4,137.78	ALUMINUM SULFATE	
9/28/2023	MONTROSE ENVIRONMENTAL GROUP, INC		39956			815.00
		63141		815.00	CONTRACT LAB ANAYSIS ENTHALPY ANALYTICAL	
9/28/2023	FASTENAL COMPANY		39957			201.33
		63019		201.33	FASTENAL BLANKET PO FY-24	
9/28/2023	FISHER SCIENTIFIC COMPANY, LLC		39958			287.52
		63196		287.52	LABORATORY SUPPLIES	
9/28/2023	GOVERNMT FINANCE OFFICERS ASSC		39959			150.00
		63169		150.00	MEMBRS, DUES & PROF LICENS	
9/28/2023	TIMOTHY J. HAMMETT		39960			243.41
		63236		243.41	REIMBURSEMENT	
9/28/2023	HARVEST TECHNICAL SERVICES INC		39961			3,507.60
		63119		3,507.60	O/S TEMP	
9/28/2023	KEMIRA WATER SOLUTIONS, INC.		39962			10,064.51
		63070		10,064.51	FERROUS CHLORIDE	
9/28/2023	LEEANN KNIGHT		39963			393.75
		63237		393.75	REIMBURSEMENT	
9/28/2023	LEE & ASSOCIATES RESCUE EQUIPMENT INC		39964			2,442.69
		63109		2,442.69	CONFINED SPACE HELMETS WITH HEADLAMPS	
9/28/2023	LIEBERT, CASSIDY, WHITMORE		39965			864.00
		63229		270.00	DEVELOP AND UPDATE DISTRICT POLICIES AND MANUAL	
		63251		54.00	Labor Negotiations Services	
		63252		540.00	Labor Negotiations Services	
9/28/2023	MCCAMPBELL ANALYTICAL, INC.		39966			1,218.00
		63195		353.00	CONTRACT LAB ANALYSIS FOR PRETREATMENT	
		63247		865.00	CONTRACT LAB ANALYSIS FOR PRETREATMENT	
9/28/2023	NATIONAL ASSOC OF CLEAN WATER AGENCIES		39967			14,765.00
		63135		14,765.00	M&D DISTRICT WIDE	
9/28/2023	PACIFIC GAS & ELECTRIC COMPANY		39968			72,529.63
		63259		72,529.63	AC# 5138050344-4	
9/28/2023	ABEL PALACIO		39969			567.55
		63238		567.55	REIMBURSEMENT	
9/28/2023	CITY OF PITTSBURG		39970			23,938.20
		63113		23,938.20	STREET SWEEPING FOR CITY OF PITTSBURG	
9/28/2023	POLYDYNE INC		39971			19,184.30
		63073		19,184.30	LIQUID POLYMER	
9/28/2023	QUALITY SCALE, INC		39972			1,877.00
		63201		1,877.00	BI-ANNUAL PM SERVICE & W&M SEALING	
9/28/2023	RH TECHNOLOGY		39973			2,548.80
		63191		2,548.80	O/S TEMP	
9/28/2023	ALONSO RODRIGUEZ		39974			44.00
		63231		22.00	TRAVEL & MEETINGS - OT MEAL REIMB	
		63232		22.00	TRAVEL & MEETINGS - OT MEAL REIMB	

CHECK DATE	VENDOR NAME	INVOICE NO.	CHECK NO.	INVOICE AMOUNT	DESCRIPTION	CHECK AMOUNT
9/28/2023	TERRY SPURGEON		39975			558.66
		63239		558.66	REIMBURSEMENT	
9/28/2023	JAYNE STROMMER		39976			128.48
		63240		128.48	REIMBURSEMENT	
9/28/2023	WILLIAM SVOBODA		39977			1,523.35
		63241		1,523.35	REIMBURSEMENT	
9/28/2023	SYSTAT		39978			2,254.00
		63114		2,254.00	TOSHIBA 15kV A 4200 ANNUAL SERVICE AGREEMENT	
9/28/2023	SYSTEM 1 STAFFING		39979			1,589.20
		63193		1,589.20	O/S TEMP	
9/28/2023	UNIFIRST CORPORATION		39980			3,260.83
		63140		196.13	UNIFORM/ LAUNDRY SERVICE	
		63143		210.24	UNIFORM/ LAUNDRY SERVICE	
		63144		207.88	UNIFORM/ LAUNDRY SERVICE	
		63145		223.19	UNIFORM/ LAUNDRY SERVICE	
		63147		200.78	UNIFORM/ LAUNDRY SERVICE	
		63148		235.18	UNIFORM/ LAUNDRY SERVICE	
		63149		337.51	UNIFORM/ LAUNDRY SERVICE	
		63150		30.48	UNIFORM/ LAUNDRY SERVICE	
		63151		131.36	UNIFORM/ LAUNDRY SERVICE	
		63152		238.97	UNIFORM/ LAUNDRY SERVICE	
		63153		30.48	UNIFORM/ LAUNDRY SERVICE	
		63154		137.73	UNIFORM/ LAUNDRY SERVICE	
		63155		239.50	UNIFORM/ LAUNDRY SERVICE	
		63156		30.48	UNIFORM/ LAUNDRY SERVICE	
		63160		129.58	UNIFORM/ LAUNDRY SERVICE	
		63161		249.81	UNIFORM/ LAUNDRY SERVICE	
		63162		30.48	UNIFORM/ LAUNDRY SERVICE	
		63163		141.44	UNIFORM/ LAUNDRY SERVICE	
		63164		229.13	UNIFORM/ LAUNDRY SERVICE	
		63165		30.48	UNIFORM/ LAUNDRY SERVICE	
9/28/2023	UNIVAR USA INC		39981			16,542.15
		63071		8,238.42	SODIUM BISULFITE	
		63072		8,303.73	SODIUM BISULFITE	
9/28/2023	VISION SERVICE PLAN		39982			3,402.05
		63242		1,676.10	VISION	
		63243		1,725.95	VISION	
	GRAND TOTAL					<u>1,817,469.68</u>

November 8, 2023

RECEIVE FIRST QUARTER FY23/24 DISTRICT INVESTMENT REPORT

Recommendation

Receive First Quarter Fiscal Year 2023/2024 (FY23/24) District Investment Report.

Background Information

The purpose of this Investment Report (Quarterly Schedule of Cash and Investments) is to update the Board regarding the District's investment portfolio as of September 30, 2023, in accordance with the District's Investment Policy, which was adopted on February 12, 2020. The Investment Report includes a summary of portfolio composition and performance, and other critical investment and cash flow information.

The Policy includes the following primary investment portfolio objectives (in priority order):

1) safety of the principal invested, 2) sufficient liquidity to meet ongoing cash flow requirements, and 3) a return (or yield) on investments that exceeds the state of California's Local Agency Investment Fund (LAIF) yield and is comparable to the six-month U.S. Treasury yield.

Analysis

The District's total Cash and Investments as of September 30, 2023, was \$104.5 million, including \$12.8 million (12%) in cash, \$53.6 million (51%) in LAIF, and \$38.1 million (37%) in the California Asset Management Program (CAMP), which is a California Joint Powers Authority (JPA) established in 1989 to provide public agencies with professional investment services. This represents a decrease of \$7.5 million from the quarter ending June 30, 2023, and an increase of \$16.3 million from last year's balance during the same period of \$88.2 million. The Cash and Investments balance fluctuates from quarter to quarter primarily due to the timing of service charges, receipt of loan proceeds, and disbursement of debt service and large construction project progress payments.

The District's Investment Policy includes the ability to use the CAMP pool to further diversify invested funds, as it is a permitted short-term cash reserve portfolio for all local agencies under Government Code Section 53601(p) and supports planned short-term cash flow needs for capital projects.

Cash on deposit with Wells Fargo Bank is used for operating purposes. Because the interest earned is used to offset the Wells Fargo service fees, the Wells Fargo balance is excluded from the investment yield calculation. For the quarter ending September 30, 2023, LAIF had an effective yield of 3.59%, while CAMP had a yield of 5.46%. The blended yield for the quarter was 4.37%, an increase from the integrated combined yield of 3.97% for the quarter ending June 30, 2023. This blended yield was on par with the target rate-of-return for the overall portfolio, which was designed to exceed LAIF and be comparable to the six-month Treasury Bill rate, which was 5.53% as of September 30, 2023. It should be noted that current economic conditions have resulted in Treasury Bill rates that are higher than historical averages, which accounts for the significant deviation from the blended yield of the District's investment funds.




Financial Impact

In FY22/23, annual investment earnings contributed \$2.1 million (or 3.7%) to the District's total revenue of approximately \$55.7 million. The FY23/24 quarter-to-date investment earnings is \$1.0 million. LAIF and CAMP investments and deposits are made in such a way as to realize the maximum return consistent with safe and prudent fund management. The rate-of-return is maintained at a stable level that is representative of the current market yield direction, which fluctuates based on several factors, including those taken by the Federal Reserve. Staff will continue to monitor yields and implement strategies within policy requirements to maximize yields in support of fiscal stewardship.

Attachment

Quarterly Schedule of Cash and Investments as of September 30, 2023

Reviewed by: 
Nitish Sharma
Business Services Director

cc: District File No. BRD.01-ACTS



Delta Diablo
Quarterly Schedule of Cash and Investments Ending September 30, 2023

DESCRIPTION	SECURITY TYPE	COUPON RATE	MATURITY DATE	INVESTED AMOUNT	% OF TOTAL INVESTMENTS	PAR VALUE	MARKET VALUE	QUARTERLY YIELD	QTD INVESTMENT INCOME	YTD INVESTMENT INCOME
<u>FUNDS SUBJECT TO INVESTMENT POLICY</u>										
<i>Cash Accounts</i>										
Cash - Wells Fargo		N/A	N/A	\$ 10,157,160.49	9.72%	\$ 10,157,160.49	\$ 10,157,160.49	See Note 1	\$ -	\$ -
Cash - Cash Held at the County		N/A	N/A	2,611,351.15	2.50%	2,611,351.15	2,611,351.15		-	-
Cash - Petty Cash		N/A	N/A	600.00	0.00%	600.00	600.00		-	-
Cash and Cash Equivalents-MUFG-US Bank		N/A	N/A	1,611.93	0.00%	1,611.93	1,611.93	4.993%	19.43	19.43
Total Cash				\$ 12,770,723.57	12.22%	\$ 12,770,723.57	\$ 12,770,723.57		\$ 19.43	\$ 19.43
<i>Investments</i>										
Local Agency Investment Fund (LAIF)										
County Treasurer-Capital Exp Project Funds	Public Agency Pool	N/A	N/A	\$ 80,382.79	0.08%	\$ 80,382.79	\$ 79,282.17	3.590%	\$ 724.86	\$ 724.86
District/Integrated Finance	Public Agency Pool	N/A	N/A	53,596,118.25	51.27%	53,596,118.25	52,862,266.21	3.590%	483,131.37	483,131.37
California Asset Management Program (CAMP)	Short-term Cash Portfolio	N/A	N/A	38,085,050.67	36.43%	38,085,050.67	38,085,050.67	5.460%	519,335.42	519,335.42
Total Investments:				\$ 91,761,551.71	87.78%	\$ 91,761,551.71	\$ 91,026,599.05		\$ 1,003,191.65	\$ 1,003,191.65
Grand Total				\$ 104,532,275.28	100.00%	\$ 104,532,275.28	\$ 103,797,322.62		\$ 1,003,211.08	\$ 1,003,211.08

NOTES:

This is the information required by Government Code Section 53646(6).
All report information is unaudited but due diligence was utilized in its preparation with the most current information available.
(1) Interest earned (earnings credit) on account balance is used to offset banking fees and charges for Wells Fargo account.

COMPLIANCE STATEMENT:

I, Anika Lyons, certify that this report reflects all District investments and is in conformity with the Delta Diablo Investment Policy, which is available at the District's Administration Building. The District's Investment Program provides sufficient cash flow liquidity to meet the next six (6) months of expenditure requirements.



Anika Lyons
Finance Manager

November 8, 2023

AUTHORIZE GENERAL MANAGER TO TRANSFER MONIES TO RWF SAND PUMP PIPING REPLACEMENT PROJECT FROM RECYCLED WATER CAPITAL ASSET REPLACEMENT FUND RESERVES IN THE AMOUNT OF \$150,000, FOR A TOTAL PROJECT BUDGET OF \$400,000; AND AUTHORIZE GENERAL MANAGER TO APPROVE CONSTRUCTION CONTRACT CHANGE ORDERS IN AN AMOUNT NOT TO EXCEED 40% OF CONSTRUCTION CONTRACT, FOR A NEW TOTAL CONSTRUCTION CONTRACT AUTHORIZATION OF \$326,651, TCB INDUSTRIAL CONTRACTOR, RWF SAND PUMP PIPING REPLACEMENT, PROJECT NO. 22127

Recommendations

1. Authorize the General Manager to transfer monies to the RWF Sand Pump Piping Replacement (Sand Pump) Project from the Recycled Water Capital Asset Replacement (RW CAR) Fund Reserves in the amount of \$150,000, for a total project budget of \$400,000; and
2. Authorize the General Manager to approve construction contract change orders up to 40% of the contract amount (i.e., up to an additional \$93,328) for a new total construction contract authorization of \$326,651 with TCB Industrial Contractor (TCB) for the Sand Pump Project.

Background Information

In May 2023, the Board awarded the construction contract for the Sand Pump Project to TCB to replace corroded stainless steel microsand pump piping and associated valves and supports at the District's Recycled Water Facility (RWF). In addition, the Board authorized the General Manager to execute change orders in an amount not to exceed 10% of the contract amount, for a total contract authorization of \$256,655. Project construction commenced in June 2023 with final completion originally scheduled for September 8, 2023.

Analysis

The District identified the Sand Pump Project and RWF Sand Filter Coupling and Safety Improvements (Sand Filter) Project in FY22/23 and FY23/24, respectively, to address aging infrastructure and safety concerns at the RWF. The Sand Filter Project was originally scheduled to start after completion of the Sand Pump Project. However, the Sand Pump Project completion date was extended to December 2023 to accommodate a change in the specified pipe material, which has a long fabrication time. This delay caused staff to reevaluate the Sand Filter Project scope and schedule. Given the similar scope of work and proximity of these two projects, combining the active Sand Pump Project with the planned Sand Filter Project will expedite project delivery, reduce project management demands, achieve economies of scale, and reduce overall project costs.

Staff solicited a request for quote from TCB to perform work on the Sand Filter Project. TCB's estimated pricing has comparable unit costs to the competitively-bid Sand Filter Intermittent Backwash System Project, which was completed in fall 2022. Based on this review, staff recommends adjusting the total budget for the Sand Pump Project from \$250,000 to \$400,000 and




increasing the change order contingency from 10% to 40% of the construction contract amount to incorporate the Sand Filter Project into TCB's construction contract.

Financial Impact

Sufficient funding is available in the RW CAR Fund Reserves to support the recommended transfer of \$150,000 to the Sand Pump Project.

Attachments – None.

Reviewed by: 

Brian Thomas
Deputy General Manager

cc: District File No. BRD.01-ACTS



November 8, 2023

CONSIDER CAPITAL FACILITIES CAPACITY CHARGE (CFCC) REFUNDS FOR ACCESSORY DWELLING UNITS (ADUs) AND RATIFY TEMPORARY SUSPENSION OF COLLECTION OF CFCCs FOR ADUs

Recommendations

1. Accept and allow claim from Mr. Kishore Lal (Claimant) and authorize and direct the Business Services Director to refund to Claimant a Capital Facilities Capacity Charge (CFCC) for a new accessory dwelling unit (ADU) in the amount of \$4,358.
2. Authorize and direct the Business Services Director to: 1) notify 34 other applicants who paid CFCCs levied on ADUs after January 1, 2020, of opportunity to file a claim and, 2) issue associated refunds of CFCCs, in accordance with California Health and Safety Code (HSC) Section 5474, to verified claimants who paid CFCCs that were levied on or after January 1, 2020, for ADUs.
3. Ratify suspending collection of CFCCs for ADUs until an ordinance is adopted to establish a proportionate rate structure in compliance with California Government Code (GC) Regulations for assessing and collecting capacity fees for ADUs.

Background Information

On July 25, 2023, the District received a Government Claim Form from Claimant seeking a refund of CFCCs levied on June 19, 2023, for construction of a new ADU in the District's service area. The claim stems from a discrepancy between District Code and California GC. The imposition of capacity charges by a local agency is governed by state law, which requires "proportionality" for the assessment of capacity fees on ADUs. Assembly Bill 68 (AB 68), effective January 1, 2020, changed proportionality requirements to use either a square footage or drainage fixture unit comparison in determining capacity fees for ADUs. However, under the District Code, CFCCs are imposed based on equivalent residential units (ERUs), with each ADU assessed CFCCs as one ERU.

Although the claim mistakenly seeks a refund pursuant to an exemption from "impact fees" for units less than 750 square feet, the GC proportionality requirement for "capacity fees" results in a similar outcome—fees were imposed out of compliance with the GC. The claim also mistakenly deducts certain fees, but staff has verified that Claimant paid CFCCs in the amount of \$4,358. Because Claimant paid a CFCC after the effective date of AB 68, staff recommends the Board approve the claim and authorize staff to issue a CFCC refund to Claimant. Due to the discrepancy between the GC and District Code, staff also recommends that the Board authorize the Business Services Director to notify the 34 other property owners who paid CFCCs levied for ADUs since January 1, 2020, of the opportunity to file a claim for refund, and issue associated refunds of CFCC monies to verified claimants.

Development of new fees, including proportionate CFCCs for ADUs, requires a nexus study to "support that the fee or capacity charge does not exceed the estimated reasonable cost of providing service" (GC Section 66016.6[a]). The District has completed two key documents—the 2021 Wastewater Rate Study and the 2022 Resource Recovery Facility Master Plan (RRFMP), which provide critical information (e.g., future flow and loading conditions,



associated capital improvements) and key assumptions for the upcoming CFCC Study. Staff expects to initiate the CFCC Study this month with recommended findings for Board consideration in April 2024. Completing the CFCC Study will align the District Code with the proportionality requirement under AB 68.

Options available to the District to ensure compliance with GC regulations until the time the District Code update is complete were presented to the Finance Committee on October 25, 2023, which recommended that proposed CFCC refunds for ADUs and suspending collection of CFCCs for ADUs be presented to the Board for consideration.

Analysis

Because District Code does not align with the statutory proportionality requirement for assessment of CFCCs on ADUs under AB 68, staff is recommending that the Board consider refunding CFCCs paid by the Claimant, as well as CFCCs paid by a total of 34 others (combined total of \$143,509) in CFCCs for ADUs dating back to January 1, 2020 (i.e., AB 68 effective date). Pending completion of the CFCC Study, staff recommends suspending collection of CFCCs for ADUs until the District Code has been revised to comply with AB 68 requirements. In developing this recommendation, staff identified the following available alternatives for resolving this issue:

- **Option 1:** Issue CFCC refund to Claimant only; defer refunds to others until the District completes the CFCC Study and updates District Code to include a proportionate rate structure for assessing CFCCs for ADUs; and continue to collect CFCCs for ADUs. This may allow the assessment and collection of proportionate CFCCs from the 34 others and other future applicants, which may result in partial refunds of CFCCs paid to date. However, this option would require continued collection of capacity fees out of compliance with current state law.
- **Option 2 (Recommended):** Issue CFCC refund to Claimant and notify the other 34 applicants who paid CFCCs levied on ADUs after January 1, 2020, of the opportunity to file a claim for refund; issue refunds to verified claimants in accordance with HSC Section 5474; and suspend collection of CFCCs for ADUs until the District Code complies with GC.

The GC acknowledges that ADU owners must pay their fair share of capacity. However, refunding CFCCs levied on ADUs on or after January 1, 2020, and suspending collections of CFCCs for ADUs until the District Code is updated best positions the District to ensure capacity fees are not collected out of compliance with GC.

Regarding Option 2, staff noted that neither District Code nor GC provides a process for District-initiated refunds; however, HSC Section 5474 provides a method for refunding owner-initiated claims. Under this section, only the person who paid the fees is entitled to a refund, which presents a challenge as, in some cases, a contractor, architect, or developer may pay CFCCs on behalf of a property owner as a pass-through entity. If Option 2 is implemented, staff recommends that the refund process be administered under HSC Section 5474, including 1) notifying those who paid CFCCs for ADUs since January 1, 2020; and 2) requiring claim forms to be submitted. In addition, the District could require the property owner to affirm that receipt of the CFCC refund settles any claim the owner may have related to the CFCC assessment.


Financial Impact

If Claimant's CFCC refund claim is approved, the lost CFCC revenue will be \$4,358. If CFCC refund claim forms are received from all other applicable property owners dating back to

January 1, 2020, the additional lost CFCC revenue is estimated at \$143,509 over the nearly four-year period. Suspension of ADU fee collection will result in additional lost revenue. Sufficient funding is available in the Wastewater Capital Asset Expansion Fund, which has a balance of \$13.0 million as of June 30, 2023, to support the recommended CFCC process.

Attachments

- 1) Government Claim Form dated July 25, 2023
- 2) Correspondence from Mr. Kishore Lal dated July 8, 2023

Reviewed by: 
Brian Thomas
Deputy General Manager

cc: District File No. BRD.01-ACTS





GOVERNMENT CLAIM FORM

Date/Time Received by District

DELTA DIABLO

(a special District)
2500 Pittsburg-Antioch Highway
Antioch, CA 94509
(925) 756-1969

This form is provided pursuant to Government Code Sections 910 et seq. and shall be used by any person presenting a claim to DELTA DIABLO under Government Code Section 810 et seq. If additional space is need please attach additional sheets.

Please return this claim form and all attachments to the District at the address stated above

A. THE NAME AND POST OFFICE ADDRESS OF THE CLAIMANT:

NAME: Kishore Lal
ADDRESS: [REDACTED]
CITY, STATE, ZIP: Pittsburg, CA
DAYTIME PHONE: [REDACTED]

B. THE POST OFFICE ADDRESS TO WHICH THE PERSON PRESENTING THE CLAIM DESIRES NOTICES TO BE SENT

EVENING PHONE: [REDACTED]

C. THE DATE, PLACE, AND OTHER CIRCUMSTANCES OF THE OCCURANCE OR TRANSACTION WHICH GAVE RISE TO THE CLAIM ASSERTED:

DATE OF OCCURRENCE: 6/20/2023 TIME OF OCCURRENCE:
PLACE OF OCCURRENCE: DELTA DIABLO PERMIT OFFICE

CIRCUMSTANCES: I was overcharged at Delta Diablo for my permit. I am seeking a refund for the amount that was overcharged.

D. A GENERAL DESCRIPTION OF THE INDEBTEDNESS, OBLIGATION, INJURY, DAMAGE OR LOSS INCURRED SO FAR AS IT MAY BE KNOWN AT THE TIME OF PRESENTATION OF THE CLAIM:

The fee is not consistist new ADU law (CA Govt Code § 65852.2 (2016) state ADU Law 65852.2 Sub J Part D,) in multiple ways. (3) (A) A local agency, special district, or water corporation shall not impose any impact fee upon the development of an accessory dwelling unit less than 750 square feet (ours is less than 600). Any impact fees charged for an accessory dwelling unit of 750 square feet or more shall be charged proportionately. Furthermore connection/cap. fee is not proportionate and I am being charged full price.

E. THE NAME OR NAMES OF PUBLIC EMPLOYEE OR EMPLOYEES CAUSING THE INJURY, DAMAGE OR LOSS, IF KNOWN:

Mark Guadagni

F. AMOUNT OF CLAIM (if less than \$10,000): \$ 4,108

JURISDICTION OF CLAIM: MUNICIPAL COURT (CLAIMS TO \$25,000)
 SUPERIOR COURT (CLAIMS OVER \$25,000)

BASIS OF COMPUTATION:

See Letter below. Again, I am wrongly being charged the full fee of creating a single family home, when I am just making an less than 750 square foot ADU.

For your protection California law requires the following to appear on this form: Any person who knowingly presents a false or fraudulent claim for the payment of a loss is guilty of a crime an may be subject to fines and confinement in State prison.

SIGNATURE OF CLAIMANT OR REPRESENTATIVE:

DATE:

7-25-23

Kishore Lal

Dated: 07/08/2023

9 [REDACTED] d [REDACTED],

Pittsburg, CA

Email: [REDACTED]

Ph: [REDACTED]

Delta Diablo District

2500 Pittsburg-Antioch Hwy

Antioch, CA 94509

Subject: Request for Waiver of Sewer Permit Fees-SWR PITTSBURG RESIDENTAL EXIS-Permit #1701

Dear Delta Diablo,

I hope this letter finds you in good health and high spirits. I am writing to bring to your attention a matter of concern regarding the permit fees imposed by your office for sewer permit fee residential of existing single family adding ADU unit. It has come to my attention that the district might not be aware of a recent state law that allows for the waiver of these fees for additions of ADU.

I understand that permit fees are an essential source of revenue for the district and are necessary to fund various municipal projects and services. However, I would like to draw your attention to CA Govt Code § 65852.2 (2016) state ADU Law 65852.2 Sub J Part D, This law provides provisions for waiving permit fees in this situations where individuals or organizations meet criteria." No. Impact fee, An ADU is exempt from incurring impact fees from local agencies, special districts, and water corporations if less than 750 square feet". Our project is less than 600 SF.

Upon reviewing the state law, it is evident that the circumstances under which I am applying for the waiver align with the eligibility criteria outlined in the legislation CA Govt Code § 65852.2 (2016) .

I believe that by availing of this waiver, not only will it alleviate the financial burden on myself but also contribute to the overall growth and development of the city. It is my

DELTA DIABLO
2500 PITTSBURG-ANTIOCH HWY
ANTIOCH, CA 94509

RB
11/23



Ranjit >



Tue, Jun 20 at 2:27 PM

Based on the government code below in California

State ADU law 65852.2

Sub j part D talks about sewer connection fees

Please read.

It is saying no fees for ADU unit

They can charge application and permit fees only . Which \$250 plus \$50

Pls print it and e mail it to Sean Williams

I had a feeling that these



iMessage



G) Impact Fees

- **Can impact fees be charged for an ADU less than 750 square feet?**

No. An ADU is exempt from incurring impact fees from local agencies, special districts, and water corporations if less than 750 square feet. If an ADU is 750 square feet or larger, impact fees shall be charged proportionately in relation to the square footage of the ADU to the square footage of the primary dwelling unit.

What Is "Proportionately"?

"Proportionately" is some amount in relation to a total amount, in this case, an impact fee for a single-family dwelling. For example, a 2,000 square-foot primary dwelling with a proposed 1,000 square-foot ADU could result in 50 percent of the impact fee that would be charged for a new primary dwelling on the same site. In all cases, the impact fee for the ADU must be less than the primary dwelling. Otherwise, the fee is not calculated proportionately. When utilizing proportions, careful consideration should be given to the impacts on costs, feasibility, and, ultimately, the creation of ADUs. In the case of the example above, anything greater than 50 percent of the primary dwelling could be considered a constraint on the development of ADUs. A proportional fee shall not be greater than 100 percent, as when a proposed ADU exceeds the size of the existing primary dwelling.

For purposes of calculating the fees for an ADU on a lot with a multifamily dwelling, the proportionality shall be based on the average square footage of the units within that multifamily dwelling structure. For ADUs converting existing space with a 150 square-foot expansion, a total ADU square footage over 750 square feet could trigger the proportionate fee requirement. (Gov. Code, § 65852.2, subd. (f)(3)(A).)

- **Can local agencies, special districts, or water corporations waive impact fees?**
Yes. Agencies can waive impact and any other fees for ADUs. Also, local agencies may use fee deferrals for applicants.
- **Can school districts charge impact fees?**
Yes. School districts are authorized to, but do not have to, levy impact fees for ADUs greater than 500 square feet pursuant to Section 17620 of the Education Code. ADUs less than 500 square feet are not subject to school impact fees. Local agencies are

November 8, 2023

CONSIDER AWARD AND AUTHORIZE GENERAL MANAGER TO EXECUTE CONSULTING SERVICES CONTRACT IN AN AMOUNT NOT TO EXCEED \$6,322,253, HDR, INC., ENGINEERING DESIGN SERVICES, SECONDARY PROCESS IMPROVEMENTS, PROJECT NO. 22126

Recommendation

Authorize the General Manager to execute a consulting services contract with HDR, Inc. (HDR) to provide engineering design services in an amount not to exceed \$6,322,253 for the Secondary Process Improvements Project.

Background Information

In March 2022, following evaluation of influent flow and loading conditions at the District's Wastewater Treatment Plant (WWTP) as part of the Resource Recovery Facility Master Plan (RRFMP), the Secondary Process Improvement Project was presented to the Board and subsequently incorporated into the District's 5-Year Capital Improvement Program (CIP) with an estimated cost of \$60 million. The project was identified to address infrastructure vulnerability issues associated with the existing tower trickling filters (TTFs) and additional secondary treatment capacity to address service area growth needs through 2040. Preliminary RRFMP findings indicated that the WWTP was nearing 80 percent of loading capacity and was expected to exceed capacity in 10 to 15 years due to growth in the District's service area.

In July 2023, staff provided an update to the Board on nutrient management issues, which highlighted the intensified regulatory and public focus on implementing nutrient removal requirements at Bay Area WWTPs following algal blooms during summer 2022 (with recurrence in summer 2023). Staff noted that the original project scope would be expanded to include evaluation and implementation of cost-effective partial nutrient removal WWTP upgrades to address near-term nutrient removal requirements. Staff has notified the Bay Area Clean Water Agencies (BACWA), which is currently negotiating the third Nutrient Watershed Permit with the San Francisco Regional Water Board, of the District's intent to achieve 30-35% nutrient removal as part of the upcoming Secondary Process Improvements Project, which is expected to be funded by the \$24 million in the District's Advanced Treatment Fund.

Analysis

In July 2023, the District solicited proposals from experienced firms for the purpose of providing alternatives analyses, economic analyses, financing support services, environmental permitting services, and detailed design services for the Secondary Process Improvements Project. Proposals were received from two firms—HDR and Carollo Engineers. Following review and evaluation of the project proposals and interviews with both project teams, staff selected HDR as the most highly-qualified firm to provide engineering design services. A summary of the project scope and cost estimate for the HDR consulting services contract is attached.

The overall project goal is to address aging infrastructure, mitigate regulatory compliance vulnerabilities, provide additional secondary treatment capacity to meet service area growth needs through 2040 (or longer), and incorporate cost-effective partial nutrient removal processes at the District's WWTP. Additional specific project goals include:



- § Conduct a robust evaluation of planning-level project alternatives with associated process configurations, site layouts, and cost estimates to support selection of a project alternative that meets the District's regulatory compliance, infrastructure investment, and financial sustainability needs
- § Maximize receipt of applicable external funding opportunities (i.e., grants, and/or low-interest loans) at the federal and state level to ensure the lowest cost of capital and value for the District's customers
- § Ensure timely completion of project permitting and environmental review documentation, in particular, to comply with external funding program requirements
- § Identify, evaluate, recommend, and implement secondary process control and automation improvements to support regulatory compliance, system reliability, and labor requirements
- § Integrate asset management principles (e.g., risk-based, likelihood of failure, consequence of failure, life-cycle cost accounting) in project delivery approach and ensure an effective and efficient transition in commissioning operations and maintenance of constructed facilities
- § Achieve a high level of District staff engagement and collaboration through all project phases to support ongoing operations and maintenance during and after project commissioning

Financial Impact

The adopted FY23/24-FY27/28 CIP includes appropriations of \$1,000,000 through FY23/24 with a total project budget of \$60 million for the Secondary Process Improvements Project in the Wastewater Capital Asset Replacement, Wastewater Expansion, and Advanced Treatment funds. Sufficient funding for this work is included in the adopted FY23/24 Budget.

Attachments

HDR Scope and Cost Estimate Summary

Reviewed by:



Brian Thomas
Deputy General Manager

cc: District File No. BRD.01-ACTS



**SECONDARY PROCESS IMPROVEMENTS
PROJECT NO. 22126**

HDR, INC. (CONSULTANT)

SCOPE OF WORK AND COST ESTIMATE SUMMARY

<u>DESCRIPTION</u>	<u>PROPOSED COST</u>
Task 1 – Project Management	\$ 798,713
Task 2 – Design Basis Data Collection and Gap Analysis	\$ 219,994
Task 3 – Alternatives Analysis	\$ 442,137
Task 4 – Predesign Activities	\$ 456,648
Task 5 – Funding Assistance	\$ 110,325
Task 6 – Environmental Review	\$ 223,035
Task 7 – Design Activities	\$ 3,903,256
Task 8 – Construction Contractor Procurement Support Services	\$ 72,930
Task 9 – Air Permitting	\$ 95,214
	<hr/>
TOTAL COST	\$ 6,322,253

November 8, 2023

**RECEIVE MONTHLY LOBBYIST REPORT DATED OCTOBER 2023,
KEY ADVOCATES, INC., WESTERN RECYCLED WATER COALITION**

Recommendation

Receive and file report.

Background Information

As a member of the Western Recycled Water Coalition (WRWC), the District receives a monthly summary report related to lobbying activities from Key Advocates, Inc. (KA).

Analysis

Attached is the report for October 2023, which was produced by KA and distributed to WRWC members.

Financial Impact - None.

Attachment

KA Monthly Report, October 2023

Reviewed by: 

Brian Thomas
Deputy General Manager

cc: District File No. BRD.01-ACTS





(703) 340-4666

www.keyadvocates.com

October 31, 2023

To: WRWC
From: Sante Esposito
Subject: October Monthly Report

FY24 Continuing Resolution

On September 30, the House passed by a vote of 335-91, the Senate passed by a vote of 88-9, and the President signed into law (P.L.118-15), the FY24 Continuing Appropriations and Other Extensions Act (H.R.5860), continuing Federal spending at current levels through Nov. 17, extending the Federal Aviation Administration and the National Flood Insurance programs, and funding for disaster aid. It did not include aid to Ukraine. Members are already starting to focus on options assuming another CR after Nov. 17. The Debt Limit Extension law includes a provision that any FY24 appropriations bill not enacted into law by Dec. 31 of this year would be subject to an automatic 1 percent cut. While that does not seem like a lot – for example regarding the CWSRF – apparently it does regarding defense programs. Various options put forth by House Republicans are to increase the 1% to a higher percentage, an 8% across-the-board-cut, and a 30% across-the-board cut (this proposed by the “gang of eight” that brought down the McCarthy speakership) to keep pressure on enacting individual FY24 appropriation bills post a Nov. 17 CR extension.

FY24 Appropriations Bills: Status

With the election of a Speaker, House appropriators will need guidance from its leadership and conference on FY24 funding strategy. The Debt Limit Extension law specifies that FY24 spending would be at the FY23 levels. Former Speaker McCarthy, owing to pressure from his conservative Members, signaled FY24 funding would be at the FY22 levels. Unclear what a new Speaker’s position would be.

In the House, 5 bills have passed, and 5 have been reported, including the Energy and Water and Interior bills, both of interest to the Coalition, all at the FY22 funding level. No action on 2 bills.

In the Senate, all 12 appropriations bills have been approved at the FY23 level by the Appropriations Committee on a bipartisan basis. None have passed the Senate.

CWSRF Base Allotments and WIIN Grants: FY24 Appropriations

Regardless of the uncertainty surrounding FY24 spending appropriation bills, we continue to try to influence those by staying in touch with key staff.

Clean Water SRF – the House Interior Appropriations bill provides \$1.005B (a general fund base allotment of \$535M). The Senate Interior Appropriations bill provides \$1.639B (a general fund base allotment of \$1.294B). The Bipartisan Infrastructure Law (BIL), which was not changed by either bill, provides an additional \$2.628B for the CWSRF.

For the CWSRF, the President’s FY 24 Budget proposed \$1.639B. For Title XVI, \$4M, the same as the FY23 Biden Budget.

WIIN Grants – both the House and Senate Energy and Water Appropriations bills provide \$20M. The BIL provides an additional \$500M over five years, to be allocated annually by the USBR, with an estimated balance at the end of FY23 of \$200M. For Title XVI, the President’s Budget proposed \$4M, the same as the FY23 Biden Budget.

CWSRF Earmarks: FY24 Appropriations

Clean Water SRF – the House Interior Appropriations bill provides \$470M for earmarks. The Senate Interior Appropriations bill provides \$345M for earmarks.

For the CWSRF, the President’s FY 24 rejected earmarks as a takedown from the basic SRF funding.

NOTE: Coalition members were encouraged to contact their House and Senate Members to oppose the low general fund base allotment level for the CWSRF to accommodate related earmark funding and to help reduce overall FY24 spending to FY22 levels, a goal of the House Republicans, and to support CWSRF funding at the expected FY24 level. Explanatory memos were provided to Coalition members on this issue along with sample House and Senate Member opposition letters and a Coalition letter was sent to the leadership of both Appropriations Committees.

House Republican 10-Year Balanced Budget

Given everything that’s been going on with election of a new Speaker, there is a growing sense in the House Republican conference that one of its “must do” – with its new leader - is passage of a budget regardless of what the Senate may or may not do on the issue.

On September 20, House Budget Committee approved, on a party line vote of 20-14, a long-delayed Republican budget that proposes to balance the Federal budget in 10 years through cuts to discretionary spending, restrictions on the social safety net, and assumptions on consistent strong economic growth.

The partisan budget resolution stands no chance of winning support in the Democratic-controlled Senate, but the document makes good on a political promise by the House Republicans to offer a road map to balanced budget by curbing spending growth, etc.

The budget blueprint calls for the following:

- FY24 discretionary spending at the FY22 level of \$1.47T;
- Spending to grow by only 1 percent a year;
- Overall, discretionary spending to come down by \$4.6T over a decade;
- Deficits to be reduced by \$16.3T over a decade;
- A surplus of \$130B at the end of ten years;
- Mandatory spending - including entitlements – to be cut by \$1.9T by imposing work requirements and lowering the Federal share of health care services paid to states;
- A savings of \$800B from changes to basic cash assistance and food stamp programs, including new work requirements for benefits and restrictions on immigrants;
- Medicare savings of \$400B through cost-cutting measures aimed at reimbursements to hospitals and other Medicare providers;
- A savings of \$1T by cutting “improper payments” by government agencies in half;
- Additional savings from unspent money from previous laws such as the 2021 pandemic aid package; and,
- Creation of a bipartisan commission to recommend changes to Social Security and Medicare to ensure their long-term solvency.

Earmark Funding CWSRF Base Allotment Takedown

The Coalition continues to express concern about the FY24 appropriations process regarding final funding of the SRF’s and related earmarks. For FY 22 and 23, earmark funding was a takedown from the SRF base allotments and not from a separate earmark funding account. As a result, the base allotments were adversely impacted. The Coalition’s position is that continuance of that approach for FY24 and beyond is a real problem and counter to the goal of the Bipartisan Infrastructure Law which was to increase CWSRF spending over and above increases in the traditional appropriations process and not in lieu of reductions by that process.

Senator Butler

Still getting organized with the office – currently in temporary offices in the basement of the Dirksen Senate office building (likely not to get the Feinstein office because of the seniority system on room assignments) – and staff. She does have the Feinstein phone number and has gotten her committee assignments – Banking, Homeland Security, Judiciary and Rules. She is not on the Appropriations Committee or the Energy and Natural Resources Committee on which Feinstein served. Suggest an introductory Coalition letter to her when her situation is more settled. Note – want to mention Senator Padilla as we look for another CWSRF/WIIN grant champion. Padilla is chair of the Water Subcommittee (CWRF general and Bipartisan Infrastructure authorizations) of the Environment and Public Works Committee and he is a member of the Energy and Natural Resources Committee which has jurisdiction over the WIIN grant program. The STREAM Act was referred to the Natural Resources Committee and, as

noted below, a hearing was held on it. In the past, we did not push him to be our leader on the two issues but now might be the time.

STREAM Act: Next Steps

Not sure of the next steps at this time. Have reached out to Senators Padilla, Sinema and Kelly (both original cosponsors) to express our support for continued action on the bill. Contact with Senator Butler's office is pending. Prior to her passing, Senator Feinstein was seeking additional bill (S.2162) cosponsors – especially Republicans – to demonstrate support for Floor consideration. We were working on this in coordination with other interested stakeholders. To review, the bill was introduced on June 22 by Senator Feinstein with Senators Sinema (I-AZ) and Kelly (D-AZ)) as cosponsors. On July 19, a hearing was held on the bill by the Subcommittee on Water and Power of the Energy and Natural Resources Committee. On May 24, at the request of staff of Senator Feinstein, the Coalition sent a letter of support for the the bill regarding its plan introduction. The bill is basically the same bill the Senator introduced last Congress and includes the following: \$300M over five years for water recycling, \$750M for surface and groundwater storage and conveyance projects, \$150M for desalination projects, \$100M for projects to provide drinking water for disadvantaged communities, and \$250M for environmental restoration projects. The Napolitano office said that they are monitoring action on the Feinstein bill to decide next steps.

2023-2024 WIIN Grants

On September 28, the USBR announced a \$239M FY23 and FY24 funding opportunity for Title XVI water reclamation and reuse projects, including both congressionally authorized projects and WIIN Act projects, with two application closing dates – Dec. 7, 2023 and Sept. 30, 2024 – and a \$30M award ceiling. A webinar was held by the USBR on Oct. 25 to discuss eligibility, program requirements and selection process. West Bay Sanitary is planning to submit an application.

Regarding the announcement, we have an email into USBR headquarters for clarification and information in the form of questions, we've asked: how was the \$239M arrived at; what would be the remaining balance in the BIL law after the \$239M; what is the realistic funding need for the remaining authorized projects; why two application dates; is there any advantage/disadvantage to applying at one of the times versus the other?

Issues/Bills of Interest

Alternative Water Source Program Funding – authorized at \$125M in the Bipartisan Infrastructure Law but not funded. Included the language the Coalition requested that makes USBR recycled water projects that have not received construction funds eligible to apply for AWSP grants.

Mega Recycled Water Project Funding – continue to pursue funding for mega recycled water projects over and above the \$450M provided in the Bipartisan Infrastructure Law.

Infrastructure Items - if there is an effort to pursue non-controversial infrastructure items, advocate for programs of interest such as those included in the House-passed “Build Back Better” bill:

- \$30B for Safe Drinking Water SRF lead service line replacement projects;
- \$100M for state public water systems;
- \$700M to reduce lead in school drinking water;
- \$100M for large scale water recycling projects;
- \$1.15B for emergency drought relief;
- \$125M for Alternative Water Source Program grants;
- \$2B for sewer overflow and storm water reuse grants;
- \$4B for reduction of carbon in the surface transportation sector;
- \$4B for affordable and safe transportation access; and,
- \$6B for local surface transportation projects.

No funding for the Clean Water SRF is included in the House BBB. It does include new taxes.