

Minutes of the Regular Board of Directors Meeting

DELTA DIABLO September 9, 2020

The meeting was called to order by Chair Banales at 4:34 p.m. on Wednesday, September 9, 2020, via Zoom. Present were Chair Juan Banales, and Directors Federal Glover and Sean Wright. Also present on the call were: Mary Ann Mason, District Counsel; Vince De Lange, General Manager; Cecelia Nichols-Fritzler, Office Manager/Secretary to the Board; Dean Eckerson, Resource Recovery Services Director; Brian Thomas, Engineering Services Director/District Engineer; and Carol Margetich, Business Services Director.

Chair Banales read the following statement: "To slow the spread of COVID-19, in lieu of a public gathering, the Board of Directors meeting will be accessible via teleconference to all members of the public as permitted by the Governor's Executive Order N-29-20, which suspends certain requirements of the Ralph M. Brown Act to allow for greater flexibility in conducting public hearings. The presentation for Item F/1 is available on the District's website at www.deltadiablo.org/board-meetings." Chair Banales noted Item F/2 would be removed from the agenda.

PUBLIC COMMENTS

None.

RECOGNITION

Recognize Eric Wise, Acting Maintenance Supervisor, for Response to Sanitary Sewer Overflow and Expeditious Repair of Failed Pipeline to Restore Service

Mr. Eckerson recognized Mr. Wise for quickly assessing a complex situation and developing a solution using available materials to temporarily repair the pipeline. He also acknowledged Mr. Wise for successfully representing the District in negotiating immediate access with the railroad company and leading the team to implement the necessary repairs. Mr. Eckerson stated that as a result of Mr. Wise's quick response and perseverance throughout this incident, the District was able to ensure continued operational reliability of a critical element of the wastewater conveyance system.

CONSENT CALENDAR

Director Glover moved approval, seconded by Director Wright; and by a roll call vote (Ayes: *Banales, Glover, and Wright*, Noes: *None*; Abstain: *None*), the following consent items were approved according to staff recommendation: Approve Meeting Minutes from Special Board of Directors Meeting, July 16, 2020; Receive District Monthly Check Register, June and July 2020; Receive Fiscal Year 2019/2020 Report on Surplus District Property; Receive Fourth Quarter Fiscal Year 2019/2020 District Investment Report; Receive Annual Report on Capital Facilities Capacity Charges Collections Fiscal Year 2019/2020; Accept and Authorize General Manager to File Notice of Completion, Bayview Engineering and Construction Co. Inc., Permanent Brine Transfer Facility, Project No.18109; Authorize General Manager to Execute Amendment No. 5 to Consulting Services Contract in the Amount of \$142,598, Carollo Engineers, Inc., Engineering Services, Headworks Improvements, Project No. 17117; Authorize General Manager to Execute Amendment No. 1 to Consulting Services Contract in the Amount of \$416,945, ICM Group, Inc., Construction Management and Inspection Services, Pump Station Facilities Repair, Project No. 80008; and Authorize General Manager to Execute Amendment

No. 1 to General Services Agreement in an Amount Not to Exceed \$125,000, Val Security, Inc., Authorize General Manager to Issue Purchase Order in an Amount Not to Exceed \$125,000, Val Security, Inc., Security Patrol Services at District Facilities.

DELIBERATION ITEMS

Adopt Resolution Declaring that Public Interest and Necessity Demand Immediate Expenditure of Public Money to Safeguard Life, Health, and Property Without Submitting the Expenditure to Bid; Authorize General Manager to Establish a New Fiscal Year 2020/2021 Project in the Wastewater Capital Asset Replacement Fund and to Transfer Monies to this Project from Other Budgeted Wastewater Capital Asset Replacement Fund Projects in the Amount of \$1,500,000 for a Total Project Budget of \$1,500,000; Authorize General Manager to Negotiate and Execute Materials Procurement, Construction, and Other Related Services Contracts in a Total Combined Amount Not to Exceed \$1,500,000; and Take Related Actions Under the California

Environmental Quality Act, Bridgehead Pipeline Replacement, District Project No. 21123

Mr. Thomas provided a presentation and overview of the Bridgehead sewer pipeline failure that occurred on August 2, 2020. He acknowledged the immediate actions of District and City of Antioch staff in responding and restoring service. He highlighted the significant access issues, required coordination, the pipeline failure location (due to corrosion), and temporary repairs.

Mr. Thomas discussed the subsequent pipeline inspection work and follow-up repair process, noting that staff has determined that the pipeline is in poor condition and needs to be replaced to avoid imminent failure. In response, he shared the staff recommendation to immediately install a parallel temporary pipeline under emergency conditions, while the permanent line is planned, designed, bid, and constructed. Installation of the temporary bypass pipeline and other near-term activities are estimated to cost \$1.5 million, which will require funds to be transferred from eight active capital projects. Mr. Thomas noted that the temporary pipeline would be in service for approximately one year, while the design and construction work occurs. He stated that installation of a temporary pipeline would be required for permanent line replacement even under planned conditions.

Mr. Thomas closed by stating that recent facility condition assessment work did not identify the Bridgehead sewer line as a vulnerability, noting that District drawings did not clearly describe the stainless-steel expansion joint and the desktop assessment was not predictive of failure. As part of the District's efforts to continue driving organizational improvement, he noted that staff would engage to apply lessons learned from this failure event as part of the Asset Management Program to support identifying potentially similar vulnerabilities before they occur.

Director Glover inquired as to impact of this effort on the funding source (Wastewater Capital Asset Replacement [WW CAR] Fund) and the current level of available funding. Mr. De Lange highlighted the Board-authorized FY20/21 funding level in the recently approved Capital Improvement Program (CIP), and that the WW CAR Fund is utilized for the majority of the District's capital infrastructure investment funding. He noted that the transfer of funds from the other eight capital projects referenced was used to offset the financial impacts, largely due to scope reductions and/or schedule deferrals.

Director Wright inquired regarding how the District is budgeting for unanticipated emergency projects to avoid the need to transfer funds from other priority projects. Mr. Thomas noted that \$1M is allocated for the five-year CIP (\$200,000 each fiscal year). Director Wright commented that perhaps the District could evaluate whether the funding level is sufficient. Mr. De Lange

highlighted the staff emphasis on including specific projects in the CIP with estimated costs versus “placeholder” projects, as well as the need to reprioritize CIP projects as unplanned, high priority project are identified.

Director Glover inquired as to how the District would use this event to continue addressing infrastructure issues. Mr. De Lange stated that the District needs to continue evaluating (through condition assessment work) whether its wastewater conveyance system is generally in good condition with three anomalous failures in recent years. He stated that the District’s current Resource Recovery Facility Master Plan (RRFMP) will assist in prioritizing capital investment in both linear and treatment plant assets going forward.

Director Glover moved approval, seconded by Director Wright; and by a roll call vote (Ayes: *Banales, Glover, and Wright*, Noes: *None*; Abstain: *None*), the Board Adopted a Resolution Declaring that Public Interest and Necessity Demand Immediate Expenditure of Public Money to Safeguard Life, Health, and Property Without Submitting the Expenditure to Bid; Authorized the General Manager to Establish a New Fiscal Year 2020/2021 Project in the Wastewater Capital Asset Replacement Fund and to Transfer Monies to this Project from Other Budgeted Wastewater Capital Asset Replacement Fund Projects in the Amount of \$1,500,000 for a Total Project Budget of \$1,500,000; and Authorized the General Manager to Negotiate and Execute Materials Procurement, Construction, and Other Related Services Contracts in a Total Combined Amount Not to Exceed \$1,500,000; and Take Related Actions Under the California Environmental Quality Act, Bridgehead Pipeline Replacement, District Project No. 21123.

Authorize Reduction of Capital Facilities Capacity Charges, AMCAL Antioch Fund, L.P., AMCAL Family/Senior Apartments, Antioch; in accordance with District Code Section 2.16.070; Authorize Budget Adjustment Transferring Funds from Wastewater Capital Asset Replacement Fund to Wastewater Expansion Fund; and Authorize Budget Adjustment Transferring Funds from Wastewater Operations and Maintenance Fund to Wastewater Capital Asset Replacement Fund

Chair Banales stated this item has been removed from the agenda.

PRESENTATIONS AND REPORTS

None.

MANAGER’S COMMENTS

Mr. De Lange thanked the Board for their questions regarding the Bridgehead Replacement Project. He also thanked Mr. Wise and staff for their tremendous response to the sanitary sewer overflow incident.

DIRECTORS’ COMMENTS

Directors Glover and Wright thanked staff for the great job in acting quickly to repair the sewer line and restore service following the SSO.

CORRESPONDENCE

Receive Monthly Lobbyist Report dated July and August 2020, Key Advocates, Inc., Western Recycled Water Coalition, Project No. 90024

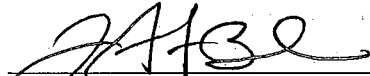
The Board received and filed the reports.

CLOSED SESSION

None.

ADJOURNMENT

Chair Banales adjourned the meeting at 5:27 p.m. The next regular Board meeting will be on October 14, 2020 at 4:30 p.m.

For 
Sean K. Wright
Board Secretary

(Recording Secretary:
Cecelia Nichols-Fritzler)