

AGENDA

REGULAR BOARD OF DIRECTORS MEETING

DELTA DIABLO

(a California Special District)

2500 Pittsburg-Antioch Highway | Antioch, CA 94509

WEDNESDAY, JANUARY 10, 2018

4:30 P.M.

This meeting will begin immediately following the Integrated Financing Corporation Meeting

Persons who wish to address the board during Public Comment or with respect to an item that is on the Agenda, will be limited to three (3) minutes. The Board Chair may reduce the amount of time allotted per speaker at the beginning of each Item or Public Comment period depending on the number of speakers and the business of the day. Your patience is appreciated.

A. ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. PUBLIC COMMENTS

D. BOARD REORGANIZATION

Approve Reorganization of the Board for 2018 Appoint Board Committee Members, Alternates, and Representatives (Vince De Lange)

E. CONSENT CALENDAR

- 1) **Approve** Minutes of Regular Board of Directors Meeting, December 13, 2017 (Denise Jones)
- 2) **Approve** District Monthly Check Register, November 2017 (Eka Ekanem)
- 3) **Adopt** Resolution Commending and Congratulating Ron Bielski, Maintenance Mechanic III (Lead), on his Retirement from the District (Terry Spurgeon)
- 4) **Adopt** Resolution Updating the District's Records Retention Schedule (Denise Jones)
- 5) Acting in the Capacity as Lead Agency of the Western Recycled Water Coalition, **Authorize** General Manager to Execute Amendment No. 3 to Consulting Services Contract in the Amount of \$82,800, for a New Total Contract Amount Not to Exceed \$322,800, Key Advocates, Inc., 2018 Legislative Advocacy Services, Western Recycled Water Coalition, Project No. 90024 (Jayne Strommer)

F. DELIBERATION ITEMS: *The Board will consider and take action on the following:*

- 1) **Adopt** California Environmental Quality Act Mitigated Negative Declaration and Related Findings and **Adopt** Mitigation Monitoring and Reporting Program, East County Bioenergy Project, Project No. 16117 (Amanda Roa)

Note: The District will provide reasonable accommodations for persons with disabilities planning to participate in Board (or committee) meetings who contact the Office Manager/Secretary to the Board at (925) 756-1927 at least 24 hours prior to the scheduled meeting. Note: Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the District to a majority of members of the Board of Directors less than 72 hours prior to that meeting are available for public inspection at 2500 Pittsburg-Antioch Highway, Antioch, CA 94509 during normal working business hours.



- 2) **Authorize** General Manager to Execute Consulting Services Contract in an Amount Not to Exceed \$500,000, Engineering Services, Facility Condition Assessment, Project No. 18121 (Thanh Vo)
- 3) **Receive** Government Code Section 7507 Actuarial Report from Bartel Associates, LLC (Carol Margetich)

G. **PRESENTATIONS AND REPORTS:** *The Board may consider and take action on the following:*
None

H. **MANAGER'S COMMENTS**

I. **DIRECTORS' COMMENTS**

J. **CORRESPONDENCE**

Receive Monthly Lobbyist Report dated December 2017, Key Advocates, Inc., Western Recycled Water Coalition, Project No. 90024 (Jayne Strommer)

K. **CLOSED SESSION**

CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Gov. Code § 54956.8)

Property: Antioch Pump Station Property Acquisition, Portions of Parcel Nos. 065-050-037 and 065-020-002

Agency Negotiator: Vince De Lange, Thanh Vo

Negotiating Party: City of Antioch

Under Negotiation: Price and Terms of Payment

L. **ADJOURNMENT**

The next regular monthly meeting will be **Wednesday, February 14, 2018, at 4:30 p.m.**

Note: The District will provide reasonable accommodations for persons with disabilities planning to participate in Board (or committee) meetings who contact the Office Manager/Secretary to the Board at (925) 756-1927 at least 24 hours prior to the scheduled meeting. Note: Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the District to a majority of members of the Board of Directors less than 72 hours prior to that meeting are available for public inspection at 2500 Pittsburg-Antioch Highway, Antioch, CA 94509 during normal working business hours.



ITEM D

January 10, 2018

APPROVE REORGANIZATION OF THE BOARD FOR 2018, APPOINT BOARD COMMITTEE MEMBERS, ALTERNATES, AND REPRESENTATIVES

Recommendation

Approve reorganization of the Board for 2018 and appoint Board committee members, alternates, and representatives.

Background Information

Annually, in January, the Board of Directors is required to elect officers and make committee appointments for the calendar year. Traditionally, Board Officer positions have rotated among the three agencies.

Analysis

The current Board Officer positions and traditional rotation approach is:

| Position | Current Assignment – 2017 | Traditional Rotation – 2018 |
|------------|---------------------------|-----------------------------|
| Chair | D. Pete Longmire | Federal Glover |
| Vice Chair | Federal Glover | Sean Wright |
| Secretary | Sean Wright | D. Pete Longmire |

In addition, there are three committee assignments to be made by the new Board Chair. Traditionally, the appointment to the committees is done on the basis of maximizing continuity, and each Director typically serves on one committee. The three committees are: the Finance Committee, the Personnel Committee, and the East County Water Management Association (ECWMA).

| Committee | Current | Proposed 2018 Appointments | Proposed 2018 Alternates |
|-----------|------------------|----------------------------|--------------------------|
| Finance | D. Pete Longmire | D. Pete Longmire | Federal Glover |
| Personnel | Federal Glover | Federal Glover | D. Pete Longmire |
| ECWMA | Sean Wright | Sean Wright | D. Pete Longmire |

The current Board Chair is requested to conduct the election, and appoint the committee members and District representatives, which will be effective February 1, 2018. Committee meetings are typically scheduled based on availability of the Chair. However, in the rare event the Chair is not available for a time-sensitive matter, alternates are established and would serve in this capacity.

Financial Impact

None

Attachments

None

Signature: 
Vince De Lange, General Manager



January 10, 2017

APPROVE MINUTES OF REGULAR BOARD OF DIRECTORS MEETING, DECEMBER 13, 2017RECOMMENDATION

Approve Minutes of the Regular Board of Directors Meeting of December 13, 2017.

DRAFT**Minutes of the Regular Board of Directors Meeting
DELTA DIABLO
December 13, 2017**

The meeting was called to order by Chair Longmire on Wednesday, December 13, 2017, at 4:42 p.m., in the Board Room, located at 2500 Pittsburg-Antioch Highway, Antioch. Present were Director Federal Glover, Director Sean Wright, and Chair D. Pete Longmire. Also present were Mary Ann Mason, District Counsel; Vince De Lange, General Manager; Mike Bakaldin, Deputy General Manager; Denise Cappucini Jones, Office Manager/Secretary to the Board; Dean Eckerson, Resource Recovery Services Director; Carol Margetich, Business Services Director; Amanda Roa, Environmental Programs Manager; Jayne Strommer, Government Affairs Manager; Angela Lowrey, Public Information Manager; Thanh Vo, Senior Engineer; Steve Rodriguez, Operations Supervisor; Eka Ekanem, Senior Accountant; Matt Gotshall, Computer Analyst/P&T Bargaining Unit Representative; Cheryl Rhodes Alexander, Human Resources and Risk Management Manager; and David Alvey, CPA – Vice President, Maze & Associates.

PUBLIC COMMENTS

None

CONSENT

Director Glover moved approval, seconded by Director Wright, and by unanimous voice vote (Ayes: *Glover, Wright and Longmire*; Noes: *None*; Absent: *None*), the Board approved the following Consent Calendar according to staff recommendations: Approve 2018 Delta Diablo Board Meeting Schedule; Receive Notes from Finance Committee Meeting, December 5, 2017; Approve District Monthly Check Register, October 2017; Receive and Approve Report on Fiscal Year 2016/2017 Capital Project Funds to be Carried Over to Fiscal Year 2017/2018, Budget Adjustments for Reduced Budget Amounts on Carryover Projects, and Projects Closed in Fiscal Year 2016/2017; and Approve Fiscal Year 2017/2018 Budget Adjustment Transferring Property Tax Funds from Wastewater Capital Asset Replacement Fund to Recycled Water Expansion Fund for the Recycled Water System Storage Tank, Project No. 17127; Authorize General Manager to Execute Amendment No. 2 to Consulting Services Contract in an Amount Not to Exceed \$35,000, Vali Cooper & Associates, Inc., Construction Management Services, Pittsburg Force Main Improvements, Project No. 14116; Authorize General Manager to Execute Professional Services Consulting Agreement in the Amount of \$76,935, Regional Government Services, District Job Classification and Job Description Project; and Deny Claim filed by Abel Palacio.

DELIBERATION

Approve Minutes of Special Board of Directors Meeting, September 29, 2017 (*Directors Longmire and Wright*)

Mr. De Lange presented the Minutes of the September 29, 2017 Special Board of Directors meeting for approval by Director Wright and Chair Longmire. Chair Longmire moved approval, seconded by Director



Wright, and by unanimous voice vote (Ayes: *Wright and Longmire*; Noes: *None*; Absent: *None*; Abstain: *Glover*) the Board approved the Minutes of the September 29, 2017 Special Board of Directors meeting.

Approve Minutes of Regular Board of Directors Meeting, November 8, 2017 (*Directors Longmire and Glover*)

Mr. De Lange presented the Minutes of the November 8, 2017 regular Board of Directors meeting for approval. Director Glover moved approval, seconded by Chair Longmire, and by unanimous voice vote (Ayes: *Glover and Longmire*; Noes: *None*; Absent: *None*; Abstain: *Wright*) the Board approved the Minutes of the November 8, 2017 Special Board of Directors meeting.

Chair Longmire acknowledged receipt of a written statement from employee and union representative Ron Bielski regarding oral comments Mr. Bielski made at the November 8, 2017 meeting. Chair Longmire indicated his belief that the statement was made on behalf of a broad number of employees and that it is the Board's intent to be responsive. He noted that the Board is aware that the General Manager has engaged with employees about their concerns.

Director Glover noted that the General Manager has been at the District for a short time and that many of the issues existed before his tenure. Director Glover indicated that more time on the job is needed to evaluate performance and that he appreciates all feedback and strives to consider all sides.

Receive Fiscal Year 2016/2017 Audited Basic Financial Statements and Memorandum of Internal Control (*Eka Ekanem*)

Ms. Ekanem presented the District's Fiscal Year 2016/2017 (FY16/17) Audit reports. The District received an unmodified, clean audit opinion from the District's auditing firm, Maze & Associates. There were no material weaknesses and no new recommendations. The District's combined net position as of June 30, 2017 is \$166.2 million, an increase of \$5.6 million, or 4%, from last year. The net position calculation includes \$140.7 million of property, plant, and equipment in the District's water resource recovery system. The largest source of revenue is service charges at \$31.6 million. Overall, revenue has grown 4% this year. Total expenditures were \$33.3 million, an increase of 8% from the previous year, with Salary and Benefits being the largest expense at \$17 million. Overall cash related expenses are under what was appropriated for FY16/17.

Ms. Ekanem reported on other significant items, including a net pension liability of \$15 million under GASB 68, and \$7 million in loan proceeds from the Pittsburg Force Main Improvements State Revolving Fund (SRF) loan. She showed a slide of the District's Total Net Position over the last ten years indicating an upward trend.

Mr. Alvey reported on his role as an external auditor and, referencing Page 61 of the Report, he explained the upcoming GASB 75 related to the reporting of Other Post-Employment Benefits (OPEB), which requires explanation as reported this year. The District shows assets of \$16.9 million set aside for OPEB liability. He noted that the amount set aside for many other agencies is zero. Next year, the \$16.9 million will be added under GASB 75.

Director Wright asked if the \$47 million shown in reserves is a typical position for an agency the size of this District. Ms. Ekanem stated that the District's policy is to retain about 40% in reserves. Director Wright asked if the 4% increase in the District's net position for this year is included in the Advanced Treatment



(AT) Fund, and Ms. Ekanem responded that although it is separate from the AT Fund, a portion is attributed to it.

Chair Longmire thanked Ms. Ekanem for her report. The Board received and filed the Report.

PRESENTATIONS AND REPORT

None

MANAGER'S COMMENTS

Mr. De Lange thanked the Board for their comments related to last month's public comments to the Board. He reported that an "all hands" meeting was held with staff to address concerns and he continues to meet with staff and the Bargaining Unit Representatives. He thanked staff for their comments and shared his intent to continue approaching this as an opportunity to receive feedback and engage with staff.

Mr. De Lange reported that on December 1, 2017, he participated as a judge for the East Bay Innovation awards. It was an honor to be invited to judge this year, after the District's winning of the "Catalyst" Innovation Award last year.

DIRECTOR'S COMMENTS

Director Glover wished everyone happy holidays and congratulated Chair Longmire on his recent rotation to Mayor of the City of Pittsburg.

Director Wright wished everyone a Merry Christmas. He noted that although he missed the November Board meeting, he received a copy of staff's statement tonight and would be reviewing it.

Chair Longmire wished everyone happy holidays.

CORRESPONDENCE

Receive Monthly Federal Report dated November 2017, Key Advocates, Inc., Western Recycled Water Coalition, Project No. 90024

The Board received and filed the report.

CLOSED SESSION

Chair Longmire adjourned the meeting to Closed Session at 5:12 p.m. for the purpose of:

CONFERENCE WITH LABOR NEGOTIATORS

Agency Designated Representative: Vincent De Lange

Employee Organizations: Operations & Maintenance Representation Unit/Public Employees Union, Local One; Professional & Technical Representation Unit/Public Employees Union, Local One; Management Association

Agency Designated Representative: Vincent De Lange

Unrepresented employees: All unrepresented employees

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: General Manager



CONFERENCE WITH LABOR NEGOTIATOR

Agency Designated Representative: Federal D. Glover

Unrepresented Employee: General Manager

Chair Longmire reconvened the regular session at 6:12 p.m. stating there was nothing to report out.

ADJOURNMENT

Chair Longmire adjourned the meeting at 6:12 p.m. The next regular meeting of the Board of Directors will be on Wednesday, January 10, 2018, at 4:30 p.m.

Sean Wright
Board Secretary

(Recording Secretary:

Denise Cappucini Jones)



January 10, 2018

APPROVE DISTRICT MONTHLY CHECK REGISTER, NOVEMBER 2017

RECOMMENDATION

Approve District Monthly Check Register for the month ending November 30, 2017.

Background Information

The Check Register for the month of November 2017 is attached. The Check Register Report reflects payments for one month to the District's suppliers, consultants, service providers, and contractors. A total of 198 checks totaling \$1,217,206.78 were disbursed for November 2017.

Financial Impact

All payments made during the month of November 2017 are within funding levels included in the adopted operating and capital budgets for Fiscal Year 2017/2018.

Attachment

Check Register, Month ending November 30, 2017

Prepared by: Carol Margetich
Carol Margetich
Business Services Director

Reviewed by: Mike Bakaldin
Mike Bakaldin
Deputy General Manager



CHECK REGISTER

DELTA DIABLO

CASH DISBURSEMENTS FOR THE MONTH OF NOVEMBER 2017

| CHECK DATE | VENDOR NAME | INVOICE NO. | CHECK NO. INVOICE AMOUNT | CHECK AMOUNT DESCRIPTION |
|------------|---------------------------------------|-------------|-----------------------------|--------------------------------|
| 11/2/2017 | ACCOUNTING PRINCIPALS, INC. | | 28466 | 2,637.60 |
| | | 41308 | 1,318.80 | O/S TEMP |
| | | 41344 | 1,318.80 | O/S TEMP |
| 11/2/2017 | AFLAC | | 28467 | 813.66 |
| | | 41265 | 813.66 | INSURANCE |
| 11/2/2017 | ALLIANT INSURANCE SERVICES | | 28468 | 337.00 |
| | | 41356 | 337.00 | INSURANCE - VEHICLE |
| 11/2/2017 | ANTIOCH UNIFIED SCHOOL DIST | | 28469 | 128.00 |
| | | 41330 | 128.00 | O/S |
| 11/2/2017 | AT&T | | 28470 | 1,063.65 |
| | | 41334 | 1,063.65 | PHONE EXP |
| 11/2/2017 | BARTEL ASSOCIATES, LLC | | 28471 | 6,360.00 |
| | | 41151 | 6,360.00 | ACTUARIAL SERVICES |
| 11/2/2017 | SCOT ALLISON CAMPBELL | | 28472 | 686.38 |
| | | 41103 | 686.38 | INVENTORY |
| 11/2/2017 | CALIFORNIA WATER TECHNOLOGIES, L.L.C. | | 28473 | 4,537.39 |
| | | 41104 | 4,537.39 | FERROUS CHLORIDE |
| 11/2/2017 | CHEMTRADE CHEMICALS US LLC | | 28474 | 2,932.98 |
| | | 41172 | 2,932.98 | ALUMINUM SULFATE |
| 11/2/2017 | TOM DACY | | 28475 | 345.97 |
| | | 39479 | 159.97 | MEDICAL REIMBURSEMENT |
| | | 39480 | 109.00 | MEDICAL REIMBURSEMENT |
| | | 39481 | 77.00 | MEDICAL REIMBURSEMENT |
| 11/2/2017 | ENVIRODYNE SYSTEMS, INC. | | 28476 | 10,515.00 |
| | | 41269 | 10,515.00 | TOWER ROTARY DISTRIBUTOR REPAI |
| 11/2/2017 | EXPRESS SERVICES, INC. | | 28477 | 675.92 |
| | | 41271 | 337.96 | O/S TEMP |
| | | 41332 | 337.96 | O/S TEMP |
| 11/2/2017 | FEDERAL EXPRESS | | 28478 | 34.09 |
| | | 41312 | 34.09 | OE - POSTAGE |
| 11/2/2017 | G&K SERVICES COMPANY | | 28479 | 763.89 |
| | | 41148 | 342.29 | UNIFORM/LAUNDRY SERVICE AGREEM |
| | | 41149 | 401.88 | UNIFORM/LAUNDRY SERVICE AGREEM |
| | | 41150 | 19.72 | UNIFORM/LAUNDRY SERVICE AGREEM |
| 11/2/2017 | GOLDEN STATE WATER CO. | | 28480 | 1,970.28 |
| | | 41347 | 1,970.28 | UTILITIES |

| CHECK DATE | VENDOR NAME | INVOICE NO. | CHECK NO. | CHECK AMOUNT | DESCRIPTION |
|------------|--------------------------------|-------------|------------|--------------|--------------------------------|
| 11/2/2017 | GRAYBAR ELECTRIC COMPANY, INC. | | 28481 | 6,583.53 | |
| | | 41273 | 6,583.53 | | SCADA MODBUS PLUS TO ETHERNET |
| 11/2/2017 | GSE CONSTRUCTION CO., INC. | | 28482 | 120,665.14 | |
| | | 41252 | 120,665.14 | | PRIMARY CLARIFIER EFFLUENT PIP |
| 11/2/2017 | HACH COMPANY | | 28483 | 2,063.04 | |
| | | 41131 | 2,063.04 | | INVENTORY |
| 11/2/2017 | THERESA U. HARRIS | | 28484 | 283.66 | |
| | | 39923 | 283.66 | | MED REIMB |
| 11/2/2017 | HUNT & SONS INC | | 28485 | 1,518.13 | |
| | | 41274 | 1,518.13 | | BLANKET PO FOR LUBRICANTS |
| 11/2/2017 | KONE. INC. | | 28486 | 100.00 | |
| | | 41281 | 100.00 | | ELEVATOR SERVICE AGREEMENT |
| 11/2/2017 | MANAGED HEALTH NETWORK | | 28487 | 444.05 | |
| | | 41335 | 444.05 | | EAP |
| 11/2/2017 | MEYERS NAVE | | 28488 | 13,564.26 | |
| | | 41038 | 13,564.26 | | LEGAL |
| 11/2/2017 | NELSON STAFFING | | 28489 | 744.00 | |
| | | 41333 | 744.00 | | O/S TEMP |
| 11/2/2017 | OAKLEYS PEST CONTROL | | 28490 | 2,430.00 | |
| | | 41292 | 780.00 | | STOP GAP PEST CONTROL SERVICES |
| | | 41293 | 300.00 | | STOP GAP PEST CONTROL SERVICES |
| | | 41296 | 135.00 | | STOP GAP PEST CONTROL SERVICES |
| | | 41298 | 780.00 | | STOP GAP PEST CONTROL SERVICES |
| | | 41299 | 135.00 | | STOP GAP PEST CONTROL SERVICES |
| | | 41300 | 300.00 | | STOP GAP PEST CONTROL SERVICES |
| 11/2/2017 | OAKLEYS PEST CONTROL | | 28491 | 1,215.00 | |
| | | 41294 | 135.00 | | STOP GAP PEST CONTROL SERVICES |
| | | 41295 | 780.00 | | STOP GAP PEST CONTROL SERVICES |
| | | 41297 | 300.00 | | STOP GAP PEST CONTROL SERVICES |
| 11/2/2017 | PACIFIC GAS & ELECTRIC COMPANY | | 28492 | 39,830.90 | |
| | | 41349 | 39,830.90 | | UTILITIES |
| 11/2/2017 | PFM ASSET MANAGEMENT | | 28494 | 579.22 | |
| | | 41345 | 579.22 | | INVESTMENT |
| 11/2/2017 | PITTSBURG WINSUPPLY | | 28495 | 2,372.01 | |
| | | 41239 | 2,372.01 | | P1101 PIPE FITTINGS |
| 11/2/2017 | PITTSBURG WINSUPPLY | | 28496 | 12,388.45 | |
| | | 41240 | 4,632.14 | | P1103 DISCHARGE DUCTILE IRON |
| | | 41305 | 3,039.78 | | P1104 PIPING DUCTILE IRON |
| | | 41307 | 3,928.41 | | P1102 PIPE FITTINGS |
| | | 41314 | 788.12 | | INVENTORY |

| CHECK DATE | VENDOR NAME | INVOICE NO. | CHECK NO. | CHECK AMOUNT | CHECK AMOUNT DESCRIPTION |
|-------------------|-----------------------------|--------------------|------------------|---------------------|---------------------------------|
| 11/2/2017 | CITY OF PITTSBURG | | 28497 | 1,248.13 | |
| | | 41304 | | 1,248.13 | UTILITIES |
| 11/2/2017 | RED WING SHOE STORE 165 | | 28498 | 175.00 | |
| | | 41316 | | 175.00 | SAFETY SHOES - J. EASTLAND |
| 11/2/2017 | ROCKWELL SOLUTIONS INC. | | 28499 | 15,153.98 | |
| | | 38383 | | 15,153.98 | INVENTORY |
| 11/2/2017 | ROTO ROOTER SEWER SERVICE | | 28500 | 219.75 | |
| | | 41310 | | 219.75 | EMERGENCY SERVICES AS NEEDED |
| 11/2/2017 | TAC AMERICAS, INC. | | 28501 | 2,173.88 | |
| | | 41317 | | 2,173.88 | POC HVAC SYSTEM SERVICE AGREEM |
| 11/2/2017 | STANDARD INSURANCE COMPANY | | 28502 | 4,474.48 | |
| | | 41355 | | 4,474.48 | LIFE INSURANCE |
| 11/2/2017 | SYSTEM 1 STAFFING | | 28503 | 5,520.00 | |
| | | 41318 | | 2,760.00 | O/S TEMP |
| | | 41337 | | 2,760.00 | O/S TEMP |
| 11/2/2017 | TNT SAFETY ENTERPRISES, INC | | 28504 | 1,500.00 | |
| | | 41357 | | 1,500.00 | TRAFFIC CONTROL & FLAGGER CLAS |
| 11/2/2017 | STACY TUCKER | | 28505 | 31.71 | |
| | | 41331 | | 31.71 | T&M |
| 11/2/2017 | UNITED PARCEL SERVICE | | 28506 | 12.95 | |
| | | 41339 | | 12.95 | OE - POSTAGE |
| 11/2/2017 | UNIVAR USA INC | | 28507 | 6,158.56 | |
| | | 41098 | | 3,836.94 | SODIUM BISULFITE |
| | | 41115 | | 2,321.62 | SODIUM HYPOCHLORITE |
| 11/2/2017 | USA BLUEBOOK | | 28508 | 3,042.66 | |
| | | 41324 | | 3,042.66 | INVENTORY |
| 11/2/2017 | VALLEY RUBBER & GASKET | | 28509 | 827.09 | |
| | | 41140 | | 827.09 | INVENTORY |
| 11/2/2017 | VERIZON WIRELESS | | 28510 | 2,429.21 | |
| | | 41342 | | 2,429.21 | PHONEXP |
| 11/2/2017 | VISION SERVICE PLAN | | 28511 | 1,974.41 | |
| | | 41341 | | 1,974.41 | VISION INS |
| 11/2/2017 | WECK LABORATORIES, INC. | | 28512 | 150.65 | |
| | | 41100 | | 150.65 | LABORATORY SERVICES FOR PRETRE |
| 11/2/2017 | WOODARD & CURRAN INC. | | 28513 | 705.25 | |
| | | 41321 | | 478.50 | SRF LOAN APP ASSISTANCE PN 171 |
| | | 41322 | | 226.75 | SRF LOAN APP ASSISTANCE PN 171 |
| 11/9/2017 | ACCOUNTING PRINCIPALS, INC. | | 28514 | 1,318.80 | |
| | | 41404 | | 1,318.80 | O/S TEMP |
| 11/9/2017 | BAY AREA NEWS GROUP | | 28515 | 287.10 | |

| CHECK DATE | VENDOR NAME | INVOICE NO. | CHECK NO. | CHECK AMOUNT | CHECK AMOUNT DESCRIPTION |
|-------------------|--|--------------------|------------------|---------------------|---------------------------------|
| | | 41405 | | 287.10 | P/N |
| 11/9/2017 | CALIFORNIA WATER TECHNOLOGIES, L.L.C. | | 28516 | 4,420.33 | |
| | | 41267 | | 4,420.33 | FERROUS CHLORIDE |
| 11/9/2017 | CHEMTRADE CHEMICALS US LLC | | 28517 | 2,929.34 | |
| | | 41251 | | 2,929.34 | ALUMINUM SULFATE |
| 11/9/2017 | CORELOGIC INFORMATION SOLUTIONS, INC | | 28518 | 165.00 | |
| | | 41420 | | 165.00 | REALQUEST PROPERTY INFORMATION |
| 11/9/2017 | VINCENT DE LANGE | | 28519 | 46.12 | |
| | | 41411 | | 46.12 | T&M |
| 11/9/2017 | DELL COMPUTER CORP. MARKETING | | 28520 | 17,569.67 | |
| | | 41395 | | 13,177.07 | Laptops for 2017-2018 |
| | | 41396 | | 4,392.60 | SCADA REPLACEMENT COMPUTERS (T |
| 11/9/2017 | DEPT OF GENERAL SERVICES | | 28521 | 12,175.61 | |
| | | 41368 | | 12,175.61 | UTILITIES |
| 11/9/2017 | EXPRESS SERVICES, INC. | | 28522 | 337.96 | |
| | | 41397 | | 337.96 | O/S TEMP |
| 11/9/2017 | FEDERAL EXPRESS | | 28523 | 225.56 | |
| | | 41374 | | 225.56 | OE - POSTAGE |
| 11/9/2017 | G&K SERVICES COMPANY | | 28524 | 825.30 | |
| | | 41160 | | 441.60 | UNIFORM/LAUNDRY SERVICE AGREEM |
| | | 41161 | | 363.98 | UNIFORM/LAUNDRY SERVICE AGREEM |
| | | 41162 | | 19.72 | UNIFORM/LAUNDRY SERVICE AGREEM |
| 11/9/2017 | G3 ENGINEERING, INC | | 28525 | 1,834.39 | |
| | | 41233 | | 1,834.39 | RWF AND WW INVENTORIES |
| 11/9/2017 | GOLDEN STATE WATER CO. | | 28526 | 492.40 | |
| | | 41372 | | 535.71 | UTILITIES |
| | | 41373 | | -43.31 | UTILITIES - CREDIT BAL |
| 11/9/2017 | HDR ENGINEERING, INC. | | 28527 | 37,449.45 | |
| | | 41234 | | 37,449.45 | ENGINEERING SERVICES - HDR |
| 11/9/2017 | IN SHAPE HEALTH CLUBS | | 28528 | 1,144.00 | |
| | | 41403 | | 1,144.00 | GYM |
| 11/9/2017 | INTERNATIONAL FIRE EQUIPMENT COMPAN | | 28529 | 800.00 | |
| | | 41375 | | 800.00 | FIRE EXTINGUISHER SAFETY AND T |
| 11/9/2017 | MARINE SCIENCE INSTITUTE | | 28530 | 20,000.00 | |
| | | 41383 | | 20,000.00 | O/S |
| 11/9/2017 | MCKENDRY DOOR SALES | | 28531 | 2,639.00 | |
| | | 41288 | | 2,639.00 | EMER - REPAIR DEWATT ROLLUP DO |
| 11/9/2017 | MDRR PITTSBURG | | 28532 | 1,802.35 | |
| | | 41423 | | 1,802.35 | WASTE |
| 11/9/2017 | MONUMENT CAR PARTS | | 28533 | 92.39 | |

| CHECK DATE | VENDOR NAME | INVOICE NO. | CHECK NO. | CHECK AMOUNT | CHECK AMOUNT DESCRIPTION |
|------------|---------------------------------------|-------------|-----------|--------------|--------------------------------|
| | | 41289 | | 92.39 | INVENTORY |
| 11/9/2017 | JAIME A. MOSQUEDA | | 28534 | | 6,552.00 |
| | | 41424 | | 6,552.00 | STOP GAP LANDSCAPE SERVICES |
| 11/9/2017 | MSC INDUSTRIAL SUPPLY CO. INC. | | 28535 | | 1,370.36 |
| | | 41290 | | 1,370.36 | INVENTORY |
| 11/9/2017 | NELSON STAFFING | | 28536 | | 992.00 |
| | | 41400 | | 992.00 | O/S TEMP |
| 11/9/2017 | PACIFIC GAS & ELECTRIC COMPANY | | 28537 | | 47,074.46 |
| | | 41358 | | 47,074.46 | UTILITIES |
| 11/9/2017 | POLYDYNE INC | | 28538 | | 31,401.56 |
| | | 41237 | | 31,401.56 | DRY POLYMER |
| 11/9/2017 | PUBLIC EMPLOYEES UNION | | 28539 | | 1,410.13 |
| | | 3163329 | | 1,410.13 | UNION DUES P&T |
| 11/9/2017 | PUBLIC EMPLOYEES UNION | | 28540 | | 3,801.96 |
| | | 3163229 | | 3,801.96 | UNION DUES O&M |
| 11/9/2017 | RAIN FOR RENT | | 28541 | | 587.65 |
| | | 41276 | | 587.65 | RAIN-FOR-RENT SAND STORAGE TAN |
| 11/9/2017 | RED WING SHOE STORE 165 | | 28542 | | 175.00 |
| | | 41315 | | 175.00 | SAFETY SHOES - J. MARTINEZ |
| 11/9/2017 | SCHAAF & WHEELER, CONSULTING CIVIL EI | | 28543 | | 16,631.68 |
| | | 41377 | | 16,631.68 | DESIGN FOR PUMP STATION FACILI |
| 11/9/2017 | TAC AMERICAS, INC. | | 28544 | | 3,462.52 |
| | | 41379 | | 1,004.52 | REPAIR OF THE POC HVAC SUPPLY |
| | | 41381 | | 841.00 | POC HVAC SYSTEM SERVICE AGREEM |
| | | 41382 | | 1,617.00 | POC HVAC SYSTEM SERVICE AGREEM |
| 11/9/2017 | CA STATE DISBURSEMENT UNIT | | 28545 | | 750.00 |
| | | CS9648244 | | 750.00 | GARNISHMENT |
| 11/9/2017 | NICHOLAS STEINER | | 28546 | | 288.00 |
| | | 41393 | | 288.00 | T&M |
| 11/9/2017 | SYNAGRO WEST, LLC | | 28547 | | 35,804.72 |
| | | 41179 | | 35,804.72 | BIOSOLIDS HAULING |
| 11/9/2017 | SYSTEM 1 STAFFING | | 28548 | | 2,760.00 |
| | | 41407 | | 2,760.00 | O/S TEMP |
| 11/9/2017 | TNT SAFETY ENTERPRISES, INC | | 28549 | | 1,500.00 |
| | | 41392 | | 1,500.00 | TRAFFIC CONTROL & FLAGGER CLAS |
| 11/9/2017 | UNIVAR USA INC | | 28550 | | 11,857.13 |
| | | 41116 | | 2,276.10 | SODIUM HYPOCHLORITE |
| | | 41117 | | 2,319.09 | SODIUM HYPOCHLORITE |
| | | 41245 | | 4,985.84 | SODIUM BISULFITE |
| | | 41246 | | 2,276.10 | SODIUM HYPOCHLORITE |

| CHECK DATE | VENDOR NAME | INVOICE NO. | CHECK NO. | CHECK AMOUNT | DESCRIPTION |
|-------------------|----------------------------------|--------------------|------------------|---------------------|--------------------------------|
| 11/9/2017 | USA BLUEBOOK | | 28551 | 448.21 | |
| | | 41325 | 184.11 | | INVENTORY |
| | | 41326 | 264.10 | | INVENTORY |
| 11/9/2017 | WECK LABORATORIES, INC. | | 28552 | 1,299.25 | |
| | | 41142 | 975.07 | | LABORATORY SERVICES FOR PRETRE |
| | | 41143 | 324.18 | | LABORATORY SERVICES FOR PRETRE |
| 11/9/2017 | WEST YOST & ASSOCIATES | | 28553 | 5,409.00 | |
| | | 41388 | 5,409.00 | | PRELIM PLANS & ANALYSIS PN 171 |
| 11/9/2017 | WOODARD & CURRAN INC. | | 28554 | 5,148.50 | |
| | | 41323 | 693.25 | | SRF APPLICATION ASST HEADWORKS |
| | | 41387 | 4,455.25 | | RW BENEFIT ALLOCATION STUDY |
| 11/16/2017 | ACCOUNTING PRINCIPALS, INC. | | 28555 | 1,318.80 | |
| | | 41469 | 1,318.80 | | O/S TEMP |
| 11/16/2017 | AIRGAS USA, LLC | | 28556 | 805.08 | |
| | | 41352 | 805.08 | | INVENTORY |
| 11/16/2017 | ALWAYS UNDER PRESSURE | | 28557 | 371.43 | |
| | | 41361 | 371.43 | | HOTSY PREASURE WASHER BLANKET |
| 11/16/2017 | ANTIOCH UNIFIED SCHOOL DIST | | 28558 | 128.00 | |
| | | 41455 | 128.00 | | O/S |
| 11/16/2017 | CITY OF ANTIOCH- WATER | | 28559 | 1,355.48 | |
| | | 41443 | 1,182.45 | | UTILITIES |
| | | 41444 | 109.60 | | UTILITIES |
| | | 41472 | 63.43 | | UTILITIES |
| 11/16/2017 | BARNETT MEDICAL SERVICES, LLC | | 28560 | 915.00 | |
| | | 41363 | 78.00 | | TRANSPORTATION AND DISPOSAL OF |
| | | 41409 | 78.00 | | TRANSPORTATION AND DISPOSAL OF |
| | | 41410 | 96.00 | | TRANSPORTATION AND DISPOSAL OF |
| | | 41422 | 663.00 | | TRANSPORTATION AND DISPOSAL OF |
| 11/16/2017 | BAY AREA COATING CONSULTANT | | 28561 | 4,736.50 | |
| | | 41362 | 4,736.50 | | NACE COATING INSPECTIONS & CON |
| 11/16/2017 | BAY AREA TRAFFIC SOLUTIONS, INC. | | 28562 | 3,140.00 | |
| | | 41283 | 1,380.00 | | EMERGENCY AND SHORT NOTICE TRA |
| | | 41364 | 1,760.00 | | EMERGENCY AND SHORT NOTICE TRA |
| 11/16/2017 | TODD BEECHER | | 28563 | 555.00 | |
| | | 41319 | 555.00 | | TECH ADVISOR SERVICES FOR PN 1 |
| 11/16/2017 | MARTHA G. BRONITSKY | | 28564 | 175.00 | |
| | | 2486350 | 175.00 | | GARNISHMENT |
| 11/16/2017 | BROWN AND CALDWELL | | 28565 | 1,658.25 | |
| | | 41320 | 1,658.25 | | CONSULTING SERV FOR PITTS FM |
| 11/16/2017 | DARRELL CAIN | | 28566 | 18.00 | |

| CHECK DATE | VENDOR NAME | INVOICE NO. | CHECK NO. | CHECK AMOUNT | CHECK AMOUNT DESCRIPTION |
|-------------------|---------------------------------------|-------------|--------------|------------------|--------------------------------|
| | | 41425 | | 18.00 | MED REIMB |
| 11/16/2017 | LESLIE J. CAIN | | 28567 | 160.00 | |
| | | 41430 | | 104.00 | MED REIMB |
| | | 41431 | | 56.00 | MED REIMB |
| 11/16/2017 | CALTEST ANALYTICAL LABORATORY | | 28568 | 1,188.00 | |
| | | 41268 | | 652.50 | PROVIDE LAB ANALYTICAL FOR NPD |
| | | 41365 | | 162.00 | PROVIDE LAB ANALYTICAL FOR NPD |
| | | 41366 | | 65.70 | PROVIDE LAB ANALYTICAL FOR NPD |
| | | 41389 | | 307.80 | PROVIDE LAB ANALYTICAL FOR NPD |
| 11/16/2017 | CHEMTRADE CHEMICALS US LLC | | 28569 | 5,766.37 | |
| | | 41367 | | 2,911.12 | ALUMINUM SULFATE |
| | | 41462 | | 2,855.25 | ALUMINUM SULFATE |
| 11/16/2017 | CLASS C SOLUTIONS GROUP/ | | 28570 | 663.35 | |
| | | 41285 | | 663.35 | OPERATING STOCK |
| 11/16/2017 | COATES FIELD SERVICE, INC. | | 28571 | 2,052.00 | |
| | | 41468 | | 2,052.00 | PROPERTY ACQUISTION & APPRAISA |
| 11/16/2017 | CONSOLIDATED ELECTRIC DIST INC | | 28572 | 333.71 | |
| | | 41225 | | 333.71 | INVENTORY |
| 11/16/2017 | CONTRA COSTA WATER DISTRICT | | 28573 | 465.35 | |
| | | 41474 | | 465.35 | UTILITIES |
| 11/16/2017 | CRATUS INC. | | 28574 | 28,266.61 | |
| | | 41477 | | 28,266.61 | RELEASE OF RETENTION |
| 11/16/2017 | CUSTOM COFFEE PLAN | | 28575 | 399.48 | |
| | | 41282 | | 234.04 | COFFEE SERVICE PLAN |
| | | 41284 | | 165.44 | COFFEE SERVICE PLAN |
| 11/16/2017 | CWEA - CA WATER ENVIRONMENT | | 28576 | 180.00 | |
| | | 41432 | | 180.00 | M&D - SEAN WILLIAMS |
| 11/16/2017 | DARRIN G. STANLEY | | 28577 | 10,700.00 | |
| | | 41277 | | 10,700.00 | REMOVE TULES WITH LONG REACH E |
| 11/16/2017 | VINCENT DE LANGE | | 28578 | 198.08 | |
| | | 41433 | | 198.08 | T&M |
| 11/16/2017 | DEPARTMENT OF CONSUMER AFFAIRS | | 28579 | 115.00 | |
| | | 41460 | | 115.00 | M&D - S. WILLIAMS |
| 11/16/2017 | DIABLO WATER DISTRICT | | 28580 | 298.83 | |
| | | 41475 | | 298.83 | UTILITIES |
| 11/16/2017 | DISCOVERY BENEFITS, INC. | | 28581 | 115.50 | |
| | | 41402 | | 115.50 | O/S |
| 11/16/2017 | EPIC COMPLIANCE SYSTEMS, INC. | | 28582 | 240.00 | |
| | | 41270 | | 120.00 | UST/AST TESTING AND MAINTENANC |
| | | 41354 | | 120.00 | UST/AST TESTING AND MAINTENANC |

| CHECK DATE | VENDOR NAME | INVOICE NO. | CHECK NO. | CHECK AMOUNT | CHECK AMOUNT DESCRIPTION |
|------------|--------------------------------------|-------------|-----------|--------------|--------------------------------|
| 11/16/2017 | FEDERAL EXPRESS | | 28583 | 27.05 | |
| | | 41461 | | 27.05 | OE- POSTAGE |
| 11/16/2017 | G&K SERVICES COMPANY | | 28584 | 1,433.03 | |
| | | 41229 | | 304.39 | UNIFORM/LAUNDRY SERVICE AGREEM |
| | | 41230 | | 363.98 | UNIFORM/LAUNDRY SERVICE AGREEM |
| | | 41231 | | 19.72 | UNIFORM/LAUNDRY SERVICE AGREEM |
| | | 41278 | | 382.93 | UNIFORM/LAUNDRY SERVICE AGREEM |
| | | 41279 | | 342.29 | UNIFORM/LAUNDRY SERVICE AGREEM |
| | | 41280 | | 19.72 | UNIFORM/LAUNDRY SERVICE AGREEM |
| 11/16/2017 | DAN GARIG | | 28585 | 708.49 | |
| | | 41272 | | 708.49 | VEHICLE SERVICE AND REPAIRS |
| 11/16/2017 | GRAINGER | | 28586 | 1,244.82 | |
| | | 41286 | | 1,244.82 | INVENTORY |
| 11/16/2017 | GURMUKH SINGH GREWAL | | 28587 | 93.00 | |
| | | 41426 | | 50.00 | MED REIMB |
| | | 41429 | | 43.00 | MED REIMB |
| 11/16/2017 | GSE CONSTRUCTION CO., INC. | | 28588 | 83,525.79 | |
| | | 41401 | | 83,525.79 | PRIMARY CLARIFIER EFFLUENT PIP |
| 11/16/2017 | HERWIT ENGINEERING | | 28589 | 695.34 | |
| | | 41398 | | 695.34 | PO FOR HERWIT CONTRACT |
| 11/16/2017 | INDUSTRIAL ASSOC OF C.C.C./THE | | 28590 | 500.00 | |
| | | 41408 | | 500.00 | M&D |
| 11/16/2017 | INTERACTIVE RESOURCES INC. | | 28591 | 10,130.00 | |
| | | 41399 | | 10,130.00 | ROOF REPLACEMENT DESIGN - PN 1 |
| 11/16/2017 | KELLEHER, HELMRICH & ASSOCIATES INC. | | 28592 | 2,296.80 | |
| | | 41406 | | 2,296.80 | ONLINE SDS MANAGEMENT SERVICE |
| 11/16/2017 | KEY ADVOCATES INC. | | 28593 | 9,000.00 | |
| | | 41348 | | 9,000.00 | FEDERAL ADVOCACY WRWC PN 90024 |
| 11/16/2017 | LINDE, INC. | | 28594 | 527.44 | |
| | | 41446 | | 527.44 | LIQUID OXYGEN |
| 11/16/2017 | MCCAMPBELL ANALYTICAL, INC. | | 28595 | 50.40 | |
| | | 41467 | | 50.40 | LAB ANALYTICAL SERVICES FOR PR |
| 11/16/2017 | MCKENDRY DOOR SALES | | 28596 | 4,683.00 | |
| | | 41287 | | 4,683.00 | 4 SETS GATE PHOTO EYES |
| 11/16/2017 | MDRR PITTSBURG | | 28597 | 567.15 | |
| | | 41447 | | 567.15 | WASTE |
| 11/16/2017 | SUE THOMASON | | 28598 | 265.00 | |
| | | 41336 | | 265.00 | INDOOR PLANT MAINTENANCE |
| 11/16/2017 | NV5 INC. | | 28599 | 12,396.13 | |
| | | 41376 | | 12,396.13 | RWF EMERGENCY BACKUP GENERATOR |

| CHECK DATE | VENDOR NAME | INVOICE NO. | CHECK NO. | CHECK AMOUNT | DESCRIPTION |
|-------------------|---|--------------------|------------------|---------------------|--------------------------------|
| 11/16/2017 | NWN CORPORATION | | 28600 | 3,832.53 | |
| | | 41448 | 3,832.53 | | PHONE EXP |
| 11/16/2017 | OAKLEYS PEST CONTROL | | 28601 | 1,215.00 | |
| | | 41301 | 780.00 | | STOP GAP PEST CONTROL SERVICES |
| | | 41302 | 135.00 | | STOP GAP PEST CONTROL SERVICES |
| | | 41303 | 300.00 | | STOP GAP PEST CONTROL SERVICES |
| 11/16/2017 | PACIFIC GAS & ELECTRIC COMPANY | | 28602 | 42,223.38 | |
| | | 41449 | 65.76 | | UTILITIES |
| | | 41450 | 373.01 | | UTILITIES |
| | | 41451 | 41,784.61 | | UTILITIES |
| 11/16/2017 | PILLSBURY WINTHROP SHAW PITTMAN LLP | | 28603 | 2,820.00 | |
| | | 41421 | 2,820.00 | | LEGAL |
| 11/16/2017 | R2 ENGINEERING, INC | | 28604 | 361.09 | |
| | | 41309 | 361.09 | | INVENTORY |
| 11/16/2017 | REPUBLIC SERVICES #210 | | 28605 | 4,341.52 | |
| | | 41453 | 3,423.94 | | WASTE |
| | | 41454 | 917.58 | | WASTE |
| 11/16/2017 | SAFWAY SERVICES, L.P | | 28606 | 640.00 | |
| | | 41378 | 640.00 | | GRIT ROOM SCAFFOLDING |
| 11/16/2017 | SHARP ELECTRONICS CORP | | 28607 | 3,440.72 | |
| | | 41350 | 3,440.72 | | SHARP MAINTENANCE SERVICES |
| 11/16/2017 | CA STATE DISBURSEMENT UNIT | | 28608 | 750.00 | |
| | | CS9648245 | 750.00 | | GARNISHMENT |
| 11/16/2017 | STATE WATER RESOURCES | | 28609 | 980.00 | |
| | | 41442 | 980.00 | | M&D (AREVALO, CAIN, WENTWORTH) |
| 11/16/2017 | STATE WATER RESOURCES | | 28610 | 43,284.94 | |
| | | 41436 | 43,284.94 | | LOAN PAYABLE |
| 11/16/2017 | STERICYCLE ENVIRONMENTAL SOLUTIONS | | 28611 | 26,016.68 | |
| | | 41242 | 26,016.68 | | TRANS/DISPOSAL/LABOR FOR HHW F |
| 11/16/2017 | JAYNE STROMMER | | 28612 | 249.39 | |
| | | 41434 | 249.39 | | T&M |
| 11/16/2017 | SYSTEM 1 STAFFING | | 28613 | 2,760.00 | |
| | | 41478 | 2,760.00 | | O/S TEMP |
| 11/16/2017 | TELSTAR INSTRUMENTS INC | | 28614 | 989.61 | |
| | | 41435 | 989.61 | | INVENTORY |
| 11/16/2017 | TRI-VALLEY JANITORIAL SERVICE & SUPPL' | | 28615 | 6,666.00 | |
| | | 41338 | 6,666.00 | | JANITORIAL SERVICES |
| 11/16/2017 | STACY TUCKER | | 28616 | 147.70 | |
| | | 41427 | 116.37 | | MED REIMB |
| | | 41428 | 31.33 | | MED REIMB |

| CHECK DATE | VENDOR NAME | INVOICE NO. | CHECK NO. | CHECK AMOUNT | DESCRIPTION |
|-------------------|--------------------------------------|--------------------|------------------|---------------------|--------------------------------|
| 11/16/2017 | TYLER BUSINESS FORMS | | 28617 | 139.81 | |
| | | 41441 | 139.81 | | CHECKS/TAX FORMS/ENVELOPES |
| 11/16/2017 | UNITED PARCEL SERVICE | | 28618 | 16.32 | |
| | | 41476 | 16.32 | | OE - POSTAGE |
| 11/16/2017 | UNIVAR USA INC | | 28619 | 16,410.39 | |
| | | 41247 | 2,276.10 | | SODIUM HYPOCHLORITE |
| | | 41327 | 4,904.71 | | SODIUM BISULFITE |
| | | 41340 | 2,275.60 | | SODIUM HYPOCHLORITE |
| | | 41384 | 2,275.09 | | SODIUM HYPOCHLORITE |
| | | 41385 | 4,678.89 | | SODIUM BISULFITE |
| 11/16/2017 | VALLEY RUBBER & GASKET | | 28620 | 3,704.01 | |
| | | 41386 | 3,344.56 | | 200 FEET OF 4" SUCTION HOSE |
| | | 41470 | 359.45 | | INVENTORY |
| 11/16/2017 | WECK LABORATORIES, INC. | | 28621 | 751.05 | |
| | | 41328 | 245.31 | | LABORATORY SERVICES FOR PRETRE |
| | | 41329 | 505.74 | | LABORATORY SERVICES FOR PRETRE |
| 11/30/2017 | ACCOUNTING PRINCIPALS, INC. | | 28622 | 2,637.60 | |
| | | 41536 | 1,318.80 | | O/S TEMP |
| | | 41608 | 1,318.80 | | O/S TEMP |
| 11/30/2017 | ADVANCED VOICE AND DATA INC | | 28623 | 7,933.76 | |
| | | 41577 | 7,933.76 | | REPAIR FIBER AND CAMERA PN 14 |
| 11/30/2017 | ADVANTAGE ELECTRIC SUPPLY | | 28624 | 2,806.61 | |
| | | 41538 | 2,806.61 | | FEB PUMP P1602 REPLACEMENT VFD |
| 11/30/2017 | CITY OF ANTIOCH- WATER | | 28625 | 9,616.54 | |
| | | 41487 | 109.60 | | UTILITIES |
| | | 41488 | 9,287.74 | | UTILITIES |
| | | 41489 | 109.60 | | UTILITIES |
| | | 41490 | 109.60 | | UTILITIES |
| 11/30/2017 | WILLIAM WESLEY BRANNON | | 28626 | 563.33 | |
| | | 41595 | 563.33 | | INVENTORY |
| 11/30/2017 | CALTEST ANALYTICAL LABORATORY | | 28628 | 415.80 | |
| | | 41391 | 108.00 | | PROVIDE LAB ANALYTICAL FOR NPD |
| | | 41464 | 307.80 | | PROVIDE LAB ANALYTICAL FOR NPD |
| 11/30/2017 | CAROLLO ENGINEERS | | 28629 | 62,855.05 | |
| | | 41473 | 50,931.71 | | PRIMARY CLARIFIER AREA IMPROVE |
| | | 41491 | 6,370.84 | | PLANT COLOR CODE |
| | | 41542 | 4,552.50 | | RWF SAND FILTER ASSESSMENT |
| | | 41596 | 1,000.00 | | PRIMARY EFFLUENT PIPING HYDRAU |
| 11/30/2017 | PATRICIA CHAPMAN | | 28630 | 249.61 | |
| | | 41480 | 249.61 | | T&M |

| CHECK DATE | VENDOR NAME | INVOICE NO. | CHECK NO. | CHECK AMOUNT | DESCRIPTION |
|-------------------|--|--------------------|------------------|---------------------|--------------------------------|
| 11/30/2017 | CHEMTRADE CHEMICALS US LLC | | 28631 | 2,962.12 | |
| | | 41471 | 2,962.12 | | ALUMINUM SULFATE |
| 11/30/2017 | CONCENTRA/OCCUPATIONAL HEALTH CENT | | 28632 | 194.00 | |
| | | 41544 | 194.00 | | O/S OCCUP SAFETY |
| 11/30/2017 | CONTRA COSTA HEALTH SERVICES | | 28633 | 246.50 | |
| | | 41593 | 246.50 | | O/S |
| 11/30/2017 | EAST BAY TIMES | | 28634 | 101.03 | |
| | | 41571 | 101.03 | | SUBSCRIPTION |
| 11/30/2017 | EATON CORPORATION | | 28635 | 21,838.00 | |
| | | 41579 | 21,838.00 | | BREAKER RECONDITIONING SERVICE |
| 11/30/2017 | G&K SERVICES COMPANY | | 28636 | 782.84 | |
| | | 41369 | 323.34 | | UNIFORM/LAUNDRY SERVICE AGREEM |
| | | 41370 | 439.78 | | UNIFORM/LAUNDRY SERVICE AGREEM |
| | | 41371 | 19.72 | | UNIFORM/LAUNDRY SERVICE AGREEM |
| 11/30/2017 | GOLDEN GATE PETROLEUM | | 28637 | 5,864.93 | |
| | | 41556 | 5,864.93 | | BLANKET PO FUEL |
| 11/30/2017 | HDR ENGINEERING, INC. | | 28638 | 46,284.59 | |
| | | 41445 | 46,284.59 | | ENGINEERING SERVICES - HDR |
| 11/30/2017 | JOHN MUIR HEALTH | | 28639 | 761.25 | |
| | | 41456 | 761.25 | | Service Agreement - Wellness P |
| 11/30/2017 | KONE. INC. | | 28640 | 100.00 | |
| | | 41557 | 100.00 | | ELEVATOR SERVICE AGREEMENT |
| 11/30/2017 | LEE & RO, INC. | | 28641 | 12,455.00 | |
| | | 41481 | 12,455.00 | | ELECTRICAL PREDESIGN SERVICES |
| 11/30/2017 | LEGAL SHIELD | | 28642 | 173.55 | |
| | | 41558 | 173.55 | | LEGAL MEMB |
| 11/30/2017 | MAZE & ASSOCIATES | | 28643 | 13,858.00 | |
| | | 41578 | 13,858.00 | | FY16/17 AUDIT SERVICES |
| 11/30/2017 | MCCAMPBELL ANALYTICAL, INC. | | 28644 | 1,125.90 | |
| | | 41562 | 823.50 | | LAB ANALYTICAL SERVICES FOR PR |
| | | 41563 | 50.40 | | LAB ANALYTICAL SERVICES FOR PR |
| | | 41564 | 50.40 | | LAB ANALYTICAL SERVICES FOR PR |
| | | 41565 | 50.40 | | LAB ANALYTICAL SERVICES FOR PR |
| | | 41566 | 50.40 | | LAB ANALYTICAL SERVICES FOR PR |
| | | 41567 | 50.40 | | LAB ANALYTICAL SERVICES FOR PR |
| | | 41568 | 50.40 | | LAB ANALYTICAL SERVICES FOR PR |
| 11/30/2017 | MDRR-PARK (MT. DIABLO RESOURCE RECC | | 28645 | 300.96 | |
| | | 41569 | 300.96 | | WASTE |
| 11/30/2017 | MEYERS NAVE | | 28646 | 4,134.14 | |
| | | 41412 | 4,134.14 | | LEGAL |

| CHECK DATE | VENDOR NAME | INVOICE NO. | CHECK NO. INVOICE AMOUNT | CHECK AMOUNT DESCRIPTION |
|--------------------|------------------------------------|-------------|-----------------------------|--------------------------------|
| 11/30/2017 | JAIME A. MOSQUEDA | | 28647 | 7,456.00 |
| | | 41570 | 7,456.00 | STOP GAP LANDSCAPE SERVICES |
| 11/30/2017 | MOTION INDUSTRIES INC. | | 28648 | 779.84 |
| | | 41600 | 779.84 | INVENTORY |
| 11/30/2017 | NELSON STAFFING | | 28649 | 248.00 |
| | | 41594 | 248.00 | O/S TEMP |
| 11/30/2017 | PFM ASSET MANAGEMENT | | 28650 | 598.92 |
| | | 41580 | 598.92 | INVESTMENT |
| 11/30/2017 | CITY OF PITTSBURG | | 28651 | 1,302.34 |
| | | 41601 | 1,302.34 | UTILITIES |
| 11/30/2017 | CITY OF PITTSBURG | | 28652 | 24,994.01 |
| | | 41582 | 24,994.01 | CITY OF PITTSBURG STREET SWEEP |
| 11/30/2017 | POLYDYNE INC | | 28653 | 5,402.70 |
| | | 41581 | 5,402.70 | LIQUID POLYMER |
| 11/30/2017 | PRAXAIR, INC. | | 28654 | 625.60 |
| | | 41576 | 625.60 | PRAXAIR MONTHLY RENTALS |
| 11/30/2017 | RAIN FOR RENT | | 28655 | 682.08 |
| | | 41584 | 682.08 | PROVIDE BI-LEVEL TANK PN 14116 |
| 11/30/2017 | STEVEN RODRIGUEZ | | 28656 | 103.50 |
| | | 41583 | 103.50 | T&M |
| 11/30/2017 | SAFWAY SERVICES, L.P | | 28657 | 640.00 |
| | | 41586 | 640.00 | GRIT ROOM SCAFFOLDING |
| 11/30/2017 | SYSTEM 1 STAFFING | | 28658 | 4,416.00 |
| | | 41585 | 2,760.00 | O/S TEMP |
| | | 41611 | 1,656.00 | O/S TEMP |
| 11/30/2017 | UNIVAR USA INC | | 28659 | 4,595.17 |
| | | 41437 | 2,320.60 | SODIUM HYPOCHLORITE |
| | | 41438 | 2,274.57 | SODIUM HYPOCHLORITE |
| 11/30/2017 | V.W. HOUSEN & ASSOCIATES, INC. | | 28660 | 8,318.40 |
| | | 41486 | 6,952.40 | TECH ADVISOR FOR PN 17127 |
| | | 41598 | 1,366.00 | PSFR ENGINEERING SERVICES |
| 11/30/2017 | VALI COOPER & ASSOCIATES, INC. | | 28661 | 18,970.35 |
| | | 41485 | 18,970.35 | CONSULTING SERVICES FOR PN 141 |
| 11/30/2017 | WATER ENVIRONMENT & REUSE FOUNDATI | | 28662 | 12,670.00 |
| | | 41479 | 12,670.00 | M&D DISTRICT WIDE |
| 11/30/2017 | WORLD OIL ENVIRONMENTAL SERVICES | | 28663 | 1,280.55 |
| | | 41539 | 1,130.55 | WASTE OIL DISPOSAL |
| | | 41540 | 150.00 | WASTE OIL DISPOSAL |
| GRAND TOTAL | | | | <u>1,217,206.78</u> |

January 10, 2018

ADOPT RESOLUTION COMMENDING AND CONGRATULATING RON BIELSKI,
MAINTENANCE MECHANIC III (LEAD), ON HIS RETIREMENT FROM THE DISTRICT

RECOMMENDATION

Adopt Resolution commending and congratulating Ron Bielski on his retirement from the District.

Background Information

Ron Bielski began his employment with the District in February 1992 as a Maintenance Repair I. Mr. Bielski promoted to Maintenance Mechanic II in October 1998 and Maintenance Mechanic III (Lead) in September 2000.

Analysis

Mr. Bielski is retiring after nearly 26 years of service with the District. His last day of work was December 29, 2017. During his career with the District, Mr. Bielski applied his experience and acquired institutional knowledge to benefit the District through improved maintenance practices. Mr. Bielski was instrumental in introducing tighter specifications that extended the life of many of the District's pumps, resulting in improved operational reliability.

Mr. Bielski was a valuable Maintenance Division team member and contributed significantly to the District's operational excellence. Mr. Bielski also strived to ensure effective representation for the Operations & Maintenance Representation Unit, serving as the Chair for many years, and more recently as the Shop Steward. He was well respected by his peers and will be missed. Mr. Bielski made a positive impact, both professionally and personally, to the lives of many of his coworkers, and we wish him well in all his future endeavors.

Attachment

Resolution of Commendation

Prepared by: Terry Spurgeon
Terry Spurgeon
Maintenance Manager

Reviewed by: Dean Eckerson
Dean Eckerson
Resource Recovery Services Director

cc: Ron Bielski, Maintenance Mechanic III (Lead)
District File No. HR.01-PEF-6



**BEFORE THE BOARD OF DIRECTORS OF
DELTA DIABLO**

**RE: Commending and Congratulating)
RON BIESLKI, Maintenance)
Mechanic III (Lead) on his)
Retirement from the District)**

RESOLUTION NO. X/2018

THE BOARD OF DIRECTORS OF DELTA DIABLO HAS DETERMINED THAT:

WHEREAS, Ron Bielski was hired by Delta Diablo in 1992 as a Maintenance Repair I and promoted to Maintenance Mechanic II in October 1998; and

WHEREAS, Mr. Bielski promoted to Maintenance Mechanic III (Lead) in August 2000 and served in that capacity until his retirement on December 29, 2017, a period of almost 26 years; and

WHEREAS, Mr. Bielski applied his mechanical skills and knowledge to the District's benefit through improved maintenance practices; and

WHEREAS, Mr. Bielski earned the trust and respect of his peers and contributed significantly to the District's operational excellence; and

WHEREAS, Mr. Bielski provided leadership to the Operations & Maintenance Representation Unit, serving as both Chair and Shop Steward;

NOW THEREFORE, the Board of Directors of Delta Diablo DOES HEREBY RESOLVE AND ORDER as follows:

Ron Bielski is hereby commended and thanked for his outstanding service and dedication to the District. The Board of Directors and District staff wish him well in all his future endeavors.

PASSED AND ADOPTED on January 10, 2018, by the following vote:

AYES:
NOES:

ABSENT:
ABSTAIN:

I HEREBY CERTIFY that the foregoing is a true and correct copy of a Resolution adopted by the Board of Directors of Delta Diablo on January 10, 2018.

ATTEST: Sean Wright
Secretary

By: _____

RESOLUTION NO. X2018

January 10, 2017

ADOPT RESOLUTION UPDATING THE DISTRICT'S RECORDS RETENTION SCHEDULE

RECOMMENDATION

Adopt Resolution updating the District's Records Retention Schedule.

Background Information

As part of the District's Records Management System Replacement Project, the Records Retention Schedule for each department was updated in 2015 with the assistance of Gladwell Governmental Services, Inc. (GGS). GGS is an expert in special district records and has assisted over 100 California municipal governments, including many special districts, agencies or departments, with records management, records retention, and/or document imaging programs.

Analysis

After the 2015 update, the District contracted with GGS to perform annual reviews of the Records Retention Schedule to ensure that all government and special district standards and regulations are met, including Government Code Sections 60200 through 60204, and specifically Section 60201, subdivision (b)(2), and the Secretary of State's Records Management Guidelines.

In this second annual review, minor modifications were recommended by GGS to ensure that the District's Records Retention Schedule reflects recent changes in law, and correct a minor departmental preference in the previous update.

The proposed Records Retention Schedule update is consistent with municipal government and special district standards and regulations. The appropriate Department Heads, the General Manager, and District Counsel have reviewed and recommend these changes to the Records Retention Schedule.

The Records Retention Schedule is not attached to this correspondence due to the large document size. However, a copy of the revised Records Retention Schedule will be provided to the Board and will be available in the Board room for review before and during the meeting.

Financial Impact

None

Attachment

Draft Resolution

Signature:


Denise Jones, Office Manager/Secretary to the Board

cc: District File REC.04-SCHE-XXXX



**BEFORE THE BOARD OF DIRECTORS
OF
DELTA DIABLO**

**Re: Approving Revisions to Records Retention)
Schedule Pursuant to Government Code)
Sections 60200 through 60204)**

RESOLUTION NO. /2018

THE BOARD OF DIRECTORS OF DELTA DIABLO HAS DETERMINED THAT:

WHEREAS, Government Code Section 60201, subdivision (b)(2), authorizes the District's governing body to adopt and comply with a record retention schedule that complies with guidelines prepared by the Secretary of State pursuant to Government Code Section 12236, and that classifies all of the District's records by category, and establishes a standard protocol for destruction and disposition of the records.

WHEREAS, the District's consultant, Gladwell Governmental Services, worked with District staff to develop the District's current Records Retention Schedule; and

WHEREAS, on September 14, 2016, the Board of Directors adopted Resolution No. 13/2016 revising the Records Retention Schedule and authorizing destruction of District Records Pursuant to Government Code Sections 60200 through 6024; and

WHEREAS, Gladwell Governmental Services has performed the annual review and recommended revisions, attached hereto as Exhibit A, to the current Records Retention Schedule to reflect current legal requirements and departmental needs, and the General Manager, Department Heads, and District Counsel concur with this recommendation.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF DELTA DIABLO DOES HEREBY RESOLVE AND ORDER AS FOLLOWS:

1. The revisions to the Records Retention Schedule shown in Exhibit A are hereby adopted and incorporated into the Records Retention Schedule. All District records shall be maintained, disposed of, and destroyed in accordance with the Records Retention Schedule, as revised.
2. Each Department Head shall be responsible for maintaining, destroying, and disposing of records of that Department Head's Department in accordance with the Records Retention Schedule.
3. Any future change to the Records Retention Schedule must be approved by the Board of Directors.
4. Nothing in the Records Retention Schedule shall be construed as authorizing the destruction of any record that must be retained, pursuant to Government Code Section 60201, subdivision (d).
5. For the purposes of this Resolution and the Records Retention Schedule, the term "record" has the same meaning as that term has under Government Code Section 60201, subdivision (a).

PASSED AND ADOPTED on January 10, 2018, by the following vote:

AYES:
NOES:

ABSENT:
ABSTAIN:

I HEREBY CERTIFY that the foregoing is a true and correct copy of a Resolution adopted by the Board of Directors of Delta Diablo on January 10, 2018.

ATTEST: Sean Wright
Board Secretary

By: _____

Exhibit A – Records Retention Schedule

RESOLUTION NO. /2018

January 10, 2018

ACTING IN THE CAPACITY AS LEAD AGENCY OF THE WESTERN RECYCLED WATER COALITION, AUTHORIZE GENERAL MANAGER TO EXECUTE AMENDMENT NO. 3 TO CONSULTING SERVICES CONTRACT IN THE AMOUNT OF \$82,800, FOR A NEW TOTAL CONTRACT AMOUNT NOT TO EXCEED \$322,800, KEY ADVOCATES, INC., 2018 LEGISLATIVE ADVOCACY SERVICES, WESTERN RECYCLED WATER COALITION, PROJECT NO. 90024

RECOMMENDATION

Authorize the General Manager, acting in the capacity as lead agency of the Western Recycled Water Coalition (WRWC), to execute Amendment No. 3 to the Consulting Services Contract in the amount of \$82,800 with Key Advocates, Inc. for a new total contract amount not to exceed \$322,800, to provide federal legislative advocacy services to seek authorization and funding for WRWC projects.

Background Information

Delta Diablo serves as the lead agency for WRWC, which has 18 members across California's Bay-Delta, Central Valley, and Central Coast and the state of Hawaii. The WRWC uses a regional partnership approach to share costs for federal advocacy to promote legislation authorizing and appropriating federal funding for recycled water projects. WRWC originally focused on pursuing federal funding through the Reclamation Wastewater and Groundwater Study and Facilities Act of 1992, commonly referred to as the U.S. Bureau of Reclamation's Title XVI program. Federal advocacy efforts have expanded beyond Title XVI to include advocacy for low-interest federal loans, new grant programs, and other federal infrastructure funding opportunities.

Key Advocates, Inc. (previously Federal Advocates) has provided legislative advocacy services to the Bay Area Recycled Water Coalition and WRWC since late 2006. This contract will continue to build on past successes and identify new funding opportunities for WRWC projects. The costs are shared among the coalition members in accordance with the Second Amended and Restated Memorandum of Agreement that became effective on December 30, 2012.

Analysis

Representation in Washington, D.C. is essential to obtaining administration support and legislative action for WRWC projects, and the coalition's regional approach has been essential in garnering strong congressional support. WRWC efforts, facilitated by Key Advocates, has resulted in the award of over \$34.7 million to construct nine projects, and \$3.4 million to plan 14 new projects. Key Advocates has provided the attached Scope of Services for the 2018 calendar year. The work will focus on finding federal funding pathways that will provide the financial assistance needed to move new recycled water projects forward. The proposed retainer is \$7,900 per month, which is a negotiated reduction from the previous retainer.

Financial Impact

The overall annual budget for WRWC in 2018 is \$134,800, with costs shared by WRWC members. This budget includes \$40,000 to offset costs for Delta Diablo to provide administrative services as lead agency, and \$94,800 for Key Advocates through December 2018.



The previous Key Advocates contract total was \$240,000, but expenses paid through 2017 totaled \$228,000, leaving \$12,000 to be carried forward in 2018. This carry-forward amount plus the addition of \$82,800 to the contract total will provide the required \$94,800 in funding for Key Advocates. Delta Diablo's share of the 2018 advocacy contract is estimated at \$8,556. Half of this is included in the adopted Fiscal Year 2017/2018 (FY17/18) budget, and the remainder will be included in the upcoming FY18/19 budget.

Attachment

2018 Scope of Services

Prepared by: 
Jayne Strommer
Government Affairs Manager

Reviewed by: 
Mike Bakaldin
Deputy General Manager

cc: District File P.90024.01.04





1701 Pennsylvania Avenue
Suite 300
Washington, D.C. 20006
(202) 722-0167
www.keyadvocates.com

Key Advocates: 2018 Proposed Scope of Services

On behalf of Key Advocates, Inc., the following outlines the 2018 proposed scope of services:

1. **Mega Infrastructure Bill** - Support enactment of a \$1 trillion infrastructure bill to include at the least triple funding for the Clean Water SRF and robust funding for recycled water.
 - a. Administration - pending formal announcement of the Administration's infrastructure principals, targeted for post-tax reform enactment, continue advocating for Clean Water SRF and recycled water funding, per the above, before various Administration officials, specifically The White House and the National Economic Council.
 - b. Senate Environment and Public Works Committee - continue advocacy for Clean Water SRF funding before key leadership Members of the Senate Environment and Public Works Committee, the committee of primary jurisdiction in the Senate over a mega infrastructure bill and the committee with specific jurisdiction over the Clean Water SRF (recycled water falls under the jurisdiction of the Energy and Natural Resources Committee). The targeted Members include Chairman John Barasso (R-WY), Full Committee Ranking Democrat Tom Carper (D-DEL), Infrastructure Subcommittee Chair Jim Inhofe (R-OK), and Ben Cardin (D-MD), Subcommittee Ranking Democrat. Members' staff also included. The focus at this point is on the effort of the Chairman in drafting an infrastructure proposal and the extent to which the Coalition, working with and through key Members, can influence that process.
 - c. Senate Democratic Leadership - advocate for inclusion in the final Democratic leadership's \$1 trillion alternative infrastructure plan significant funding for the Clean Water SRF and recycled water per the above. The leadership consists of the Minority Leader, Ranking Democrats on the Appropriations, Finance, Environment and Public Works, Commerce, and Banking Committees.

- d. Senator Kamala Harris (D-CA) - continue working with her office on two issues: the infrastructure bill and the Coalition's projects bill (discussed below). The Senator sits on the Environment and Public Works Committee and thus is well positioned to influence the outcome of the specifics of an infrastructure bill. Meetings with her staff to date have focused on support for Clean Water SRF funding.
- e. Senate Energy and Natural Resources Committee - with jurisdiction over recycled water - Title XVI, WaterSMART, and the competitive grant program - continue advocacy for significant funding in an infrastructure bill, reauthorization of the competitive grant program at levels significantly higher than the current \$50M level, and clarification, via legislation or opinion, of a single recycled water grant program based on merit. Recycled water will be one of the funding options available to the Committee in considering its input for inclusion in an infrastructure bill.
- f. House Democratic Leadership - continue working with the House Democratic leadership, primarily with the Office of Congressman Steny Hoyer (D-MD-5), Minority Whip, as the leadership is engaged in deliberations with their counterparts in the Senate regarding development of the Democrats' alternative infrastructure plan.
- g. House Transportation and Infrastructure Committee - as the committee of primary jurisdiction in the House over an infrastructure bill and the committee with specific jurisdiction over the Clean Water SRF (recycled water falls under the jurisdiction of the Natural Resources Committee) and the Alternate Water Source Program, continue advocacy for reauthorization of the Clean Water SRF and the Alternate Water Source Program, with eligibility clarification as to the latter to support the Coalition's projects, in the Committee's portion of the infrastructure bill. As an example, continue support for H.R. 2510, the "Water Quality Protection and Job Creation Act of 2017 (the Coalition having been involved in the bill's formulation) which has bipartisan support in the Committee and which includes \$20B for the Clean Water SRF and \$375M for the Alternate Water Source Program.
- h. House Natural Resources Committee - with Representatives Grace Napolitano (D-CA-32) and Jared Huffman (D-CA-2) as Committee members, work with them on increased funding for recycled water as part of the infrastructure bill.
- i. Congressman Jerry McNerney (D-CA-9) - the Congressman sits on the Energy and Commerce Committee, one of the key committees in the infrastructure process. He is also the author of H.R. 3275, the "WEST Act," which the Coalition was very much involved in and which reauthorizes the Clean Water SRF at \$2B for FY18 and \$2.4B for FY19 and the Alternate Water Source Program at \$375M.

Support the Congressman's efforts to influence the contents of an infrastructure bill from his position on the Energy Committee.

- j. Congressman Jeff Denham (R-CA-10) - the Congressman is the author of H.R. 434, the "New WATER Act," which has bipartisan support. It is a loan and loan guarantee bill that would provide such to recycled water projects. As this funding approach may be included in an infrastructure bill as the goal is to come up with various funding mechanisms to support a \$1T program, the Coalition has met with and will continue to maintain contact with the Congressman regarding various details of this approach that are important to the Coalition. Those details have been presented to the Congressman's staff.
 - k. Congressman John Delaney (D-MD-6) - the Congressman is the author of H.R. 1669, the "Partnership to Build American Act of 2017," which has bipartisan support. It is, in part, a loan and loan guarantee bill that would provide such to recycled water projects. Again, as this funding approach may be included in an infrastructure bill as the goal is to come up with various funding mechanisms to support a \$1T program, the Coalition has met with and will continue to maintain contact with the Congressman regarding various specific details of this approach that are important to the Coalition. Those details have been presented to the Congressman's staff.
 - l. Congressman Earl Blumenauer (D-OR-3) - the Congressman is the author of H.R. 1647, the "Water Infrastructure Trust Fund Act of 2017," which would create a voluntary fee program on water products to support funding for the Clean Water SRF. This is an approach that the Coalition has supported in the past and sees it as a first step toward a self-financed national water trust fund. The Coalition supported inclusion of this concept in last Congress' WRDA reauthorization effort. It continues to support it.
 - m. Congressman Jimmy Gomez (D-CA-34) - one of the co-chairs of the newly created Democratic "Rebuild America Task Force." Even though without legislative authority, the Task Force could be instrumental in influencing the infrastructure effort especially with more junior Democratic Members. Having met with staff of Congressman Gomez, the Coalition will continue working with the Task Force and monitor its activities.
2. **Title XVI Reform** - advocate for resolution of the Title XVI process whereby projects would no longer be required to secure prior congressional authorization in order to be eligible for funding but would simply apply on the basis of merit. This would involve advocacy before the Office of Senator Diane Feinstein (D-CA) - the author of the current \$50M recycled water competitive grant program - the United States Bureau of Reclamation, the Senate Energy and natural Resources Committee, the House Natural Resources Committee, and the House and Senate Appropriations Committee.

3. **Coalition's Projects Bill** - continue working with Congressman McNerney, the author of H.R. 2799, the "Western Water Recycling and Drought Relief Act," - the Coalition's projects bill - to garner more cosponsors and to look for ways to include/highlight the bill as real life examples of recycled water projects that are both ready-to-go and meet demonstrated critical needs. Work also with the Office of Senator Harris regarding a pending request of the Coalition for the Senator to introduce the "McNerney bill" in the Senate. That effort may also involve interaction with the Senate Energy and Natural Resources Committee.
4. **USBR Competitive Grant Program** - interact with the Bureau on ways to fine tune its competitive grant process and to support funding for Coalition project applicants.
5. **FY18 Appropriations** - currently the government is operating under a Continuing Resolution until December 8. At this time, action on the FY18 Energy and Water Appropriations Bill and the FY18 Interior Appropriations Bill will not likely occur during the current session. The focus of the advocacy effort will continue to be to secure the highest funding levels for the Clean Water SRF, Title XVI (both the "traditional" and competitive grant program) and WaterSMART. Regarding the SRF, in addition to funding, we will continue to pursue incentives for recycled water projects.
6. **FY19 Congressional Budget Resolution** - work with the House and Senate Budget Committees for inclusion in Function 300, Natural Resources and the Environment, of the highest possible funding levels to support "robust" funding for the Clean Water SRF and recycled water.
7. **President's FY19 Budget** - work with the Administration in support of the highest possible funding levels for the Clean Water SRF and recycled water in the President's budget.
8. **FY19 Appropriations** - work with both Appropriations Committees in support of funding for the Clean Water SRF and recycled water. Also pursue incentives for recycled water projects.
9. **WIIN Reauthorization** - the current WIIN law will expire Sept. 30, 2018, and therefore must be reauthorized. Advocate before the Senate Environment and Public Works Committee and the House Transportation and Infrastructure Committee for inclusion of Clean Water SRF reauthorization, Alternate Water Source program reauthorization, the Blumenauer voluntary fee proposal, WIFIA and any other recycled water funding opportunities.
10. **House Clean Water Caucus** - following-up on the Coalition's presentation in October on recycled water - basically a primer - work with the Caucus to develop a work plan for the second session of the Congress that continues to raise the visibility of water needs and

funding challenges, including workshops, stakeholder and academic input opportunities, research tasks, etc.

- 11. Earmarks** - Support the return of earmarks, including earmarks for recycled water projects, in the infrastructure bill and the FY 19 appropriations process.
- 12. D.C. Meetings** - coordinate annual and periodic visits by the Coalition to meet with various Members and/or staff and representatives of the Administration (USBR, OMB, etc.). The timing and focus of the meetings will depend upon the status of various issues. Coordinate additional meetings as deemed necessary. Also, provide logistic support for such meetings.
- 13. Relationship Building** - continue to build upon Member relationships to date and enhance other relationships. This effort will also focus on the appropriate staff.
- 14. Monthly Reports** - produce monthly activity reports.
- 15. Letters, Testimonies, etc.** - coordinate with the Coalition the formulation and submission of various letters and testimony, as the need arises.

Retainer - \$7,900 monthly.

January 10, 2018

ADOPT CALIFORNIA ENVIRONMENTAL QUALITY ACT MITIGATED NEGATIVE DECLARATION AND RELATED FINDINGS AND ADOPT MITIGATION MONITORING AND REPORTING PROGRAM, EAST COUNTY BIOENERGY PROJECT, PROJECT NO. 16117

RECOMMENDATION

- 1) Consider the proposed subsequent Mitigated Negative Declaration together with all comments received during the public review period, and find that on the basis of the whole record, including the Initial Study and all comments received, that there is no substantial evidence that the proposed project, with mitigation measures, will have a significant effect on the environment and that the Mitigated Negative Declaration reflects the District's independent judgment and analysis.
- 2) Adopt the Mitigated Negative Declaration and specify the District's offices as the location of the document and the record of the proceedings upon which the District's decision is based.
- 3) Adopt the Mitigation Monitoring and Reporting Program.

Background Information

The East County Bioenergy Project – Organics Co-Digestion (ECBP) is a public-private partnership between the District and Mt. Diablo Resource Recovery (MDRR) to receive preprocessed food waste extracted from municipal solid waste for anaerobic digestion and renewable energy production at the District's water resource recovery facility.

As required by California Environmental Quality Act (CEQA) Guidelines Sections 15070 - 15073, an Initial Study (IS) and a draft Mitigated Negative Declaration (IS/MND) were prepared for the proposed project. These documents, along with the Notice of Intent (NOI), were circulated for 30 calendar days for public review. The NOI was issued on October 20, 2017 to state and local governing agencies. Additionally, the NOI was published in the Contra Costa Times newspaper for all interested members of the public. The NOI provided notice of the proposed project; instructions for requesting a copy of the draft IS/MND with review period dates; instructions for submitting comments; and details regarding the District Board of Directors' consideration and proposed adoption of the IS/MND. The public review period ended on November 20, 2017.

Analysis

In accordance with Section 15071 of the CEQA Guidelines, the IS/MND includes the project description and location and a finding that the project will not have a significant effect on the environment with the inclusion of mitigation measures. The District provided for a 30-day public and state and local agency review period in accordance with the CEQA guidelines. The District received one comment letter from CalRecycle regarding a potential discrepancy in the number of tons of organic slurry to be transported to the District from MDRR for co-digestion. No updates to the environmental document to reflect this comment were necessary; however, a response to CalRecycle's comment was prepared and incorporated into the Final IS/MND (Attachment 1). Staff has considered the proposed MND, including the specified mitigation measures, and



recommends that the Board of Directors consider the proposed MND, and find that, on the basis of the whole record, including the IS, that there is no substantial evidence that the proposed project, with mitigation measures, will have a significant effect on the environment and that the MND reflects the District's independent judgment and analysis, as required under CEQA Guidelines Section 15074. Furthermore, staff recommends that the Board of Directors adopt the MND and the Mitigation Monitoring and Reporting Program (MMRP). The MMRP is a program for reporting and monitoring the conditions stipulated in the IS/MND to avoid significant environmental effects. The MND has been provided to the Board under separate cover and will be made available to the public at the Board meeting and at the District's offices after adoption.

Under normal circumstances, upon adoption of the MND and MMRP, staff would recommend that the Board authorize the District to carry out the ECBP and authorize the General Manager to file the Notice of Determination (NOD) with the County Clerk. As the project is not being approved at this time, those steps will be recommended at a later date.

Financial Impact

Because the ECBP is not being approved at this time, there is no financial impact for this action.

Attachments

None

Prepared by: Amanda Roa
Amanda Roa
Environmental Programs Manager

Reviewed by: Mike Bakaldin
Mike Bakaldin
Deputy General Manager

cc: District File No. P.16117.06.03



January 10, 2018

AUTHORIZE GENERAL MANAGER TO EXECUTE CONSULTING SERVICES CONTRACT IN AN AMOUNT NOT TO EXCEED \$500,000, ENGINEERING SERVICES, FACILITY CONDITION ASSESSMENT, PROJECT NO. 18121

RECOMMENDATION

Authorize General Manager to execute Consulting Services Contract in an amount not to exceed \$500,000 for engineering services for the Facility Condition Assessment, Project No. 18121.

Background Information

The adopted Fiscal Year 2017/2018 (FY17/18) Capital Improvement Program includes a project to develop a Resource Recovery Master Plan (RRMP) to help the District strategically plan for the future in a holistic, sustainable, and cost-effective manner. A key component of the RRMP is the Facility Condition Assessment Project. This project will assess the condition of the District's assets, identify the remaining life of the assets, and assess the likelihood and consequence of failure. The condition assessment work will document the state of the District's critical infrastructure assets, identify the most significant vulnerabilities, and prioritize required capital improvement projects.

Analysis

Due to aging infrastructure concerns, staff accelerated the Facility Condition Assessment Project ahead of the RRMP to fully evaluate all critical assets to determine what repair and/or replacement work may be necessary to ensure ongoing operational reliability. The project scope includes two phases – Phase 1 (Wastewater Conveyance Systems) and Phase 2 (Treatment Plant Systems) – because underground piping is evaluated using different methodologies and equipment than aboveground facilities and equipment. Also, the conveyance system was rated at higher risk based on the recent history of infrastructure failures.

In November 2017, staff issued a request for proposals to firms with experience in evaluating wastewater and recycled water infrastructure to assist staff with accomplishing Phases 1 and 2 of this project. Proposals were received from Kennedy/Jenks Consultants, GHD, and Lee & Ro, Inc. The proposals were reviewed and evaluated by a diverse committee of operations, maintenance, and engineering staff. As the last step in the selection process, consultant interviews were held on January 3, 2018 to determine the most highly-qualified firm.

An advance project authorization approach is recommended to keep the condition assessment work on schedule. Staff recommends that the Board of Directors grant the General Manager advance authority to execute a Consulting Services Contract in an amount not to exceed \$500,000 for completion of the Phase 1 facility condition assessment and risk model development work. Staff may make a recommendation to award Phase 2 to the same consultant, or conduct a follow-up competitive consultant selection process for consideration at a future Board meeting. A summary of the services recommended with estimated costs is provided as an attachment.

Financial Impact

The adopted FY17/18 – FY21/22 Capital Improvement Program includes an appropriation of \$2 million through FY17/18, for the Resource Recovery Master Plan Project. The estimated cost for the proposed Phase 1 scope of work is \$500,000. There is sufficient budget to cover this work.

Attachment

Scope of Work Summary

Prepared by: 

Thanh Vo
Senior Engineer

Reviewed by: 

Mike Bakaldin
Deputy General Manager

cc: District File No. P.18121.01.04



**RESOURCES RECOVERY FACILITY CONDITION ASSESSMENT
PROJECT NO. 18121**

SCOPE OF WORK SUMMARY

| <u>DESCRIPTION</u> | <u>PROPOSED COST</u> |
|---|-----------------------------|
| <u>Projected Expenses:</u> | |
| <i>Phase I - Base Scope of Work:</i> | |
| Project management controls | \$27,000 |
| Background and preliminary investigations | \$25,000 |
| Develop approach and criteria | \$19,600 |
| Detailed condition assessment, evaluation, and modeling | \$229,780 |
| Reports and deliverables | \$33,680 |
| Formal Presentations | \$8,400 |
| <i>Subtotal for Base Scope of Work</i> | <i>\$343,460</i> |
| <i>District As Needed Task:</i> | |
| Phase I - Optional Services (10%)* | \$34,346 |
| Phase II – Plant Piping Assessment* | \$120,194 |
| <hr/> | <hr/> |
| <i>GRAND TOTAL (Rounded)</i> | <i>\$500,000</i> |

*These tasks require additional approval in writing from District staff, prior to initiation and prior to billing by the Consultant.

January 10, 2018

RECEIVE GOVERNMENT CODE SECTION 7507 ACTUARIAL REPORT FROM BARTEL ASSOCIATES, LLCRecommendation

Receive Government Code Section 7507 Actuarial Report from Bartel Associates, LLC, of future annual costs of proposed changes to Other Post-Employment Benefits, regarding the District health care premium subsidy for employees represented by the Management Association (MA) Bargaining Unit, Operations and Maintenance (O&M) Bargaining Unit, Professional and Technical (P&T) Bargaining Unit and unrepresented employees, hired on or after January 1, 2009.

Financial Impact

The Government Code (GC) Section 7507 statement from Bartel Associates, LLC summarizes changes to Actuarial Obligations projected to June 30, 2017 and District contributions for Fiscal Year 2017/2018 (FY17/18). With the proposed changes, the Present Value of Projected Benefits (PVB) will increase by \$413,000, or 1.88%. Of this, the cost of benefits accrued for active employees during the year, or the Total Plan Normal Cost, will increase by \$27,000 (3.67%). Total Normal Costs are funded by both employee and District contributions. As employee contributions are not increasing, the resultant District Normal Cost will increase by the \$27,000, or 5.48%. The District Normal Cost is one of two components of the Actuarially Determined Contribution (ADC). The other component consists of the Amortization of the Unfunded Actuarial Accrued Liability, which will increase by \$14,000. The ADC will, therefore, increase by \$41,000, or 4.56% for FY17/18.

Background

On March 20, 2008, the Board of Directors adopted new Memoranda of Understanding (MOUs) with the District's three bargaining groups (O&M Representation Unit/Public Employees Union, Local One; P&T Representation Unit/Public Employees Union, Local One; and the MA). The MOUs stated the District's intent to contract with California Public Employees' Retirement System (CalPERS) to provide active employees with medical benefits and in retirement with post-employment medical benefits through CalPERS under the Public Employees' Medical and Hospital Care Act (PEMHCA). At that time, research and analysis of possible options for reducing medical coverage costs were explored by a District team comprising senior management and representatives from each bargaining unit. The team determined that switching from District-contracted medical plans to CalPERS-contracted medical plans would not only reduce the cost of medical coverage for active employees and retirees, but would also reduce future liabilities for retiree medical coverage should the Board adopt the State Vesting Schedule for future new hires.

Implementation of this cost-savings measure was initiated on April 9, 2008 with the Board's adoption of four separate CalPERS resolutions authorizing the District to contract with CalPERS for medical benefits for employees and retirees. One of the CalPERS resolutions that was adopted (Resolution No. 8/2008) established a health benefit service requirement for future retirees under PEMHCA pursuant to GC Section 22893. The State of California's premium subsidy schedule established in GC Section 22893 applies to District employees (hired on or after January 1, 2009) who retire from the District under CalPERS with at least five years of District service and requires a minimum of 10 years of service credit to receive a 50% District-paid monthly premium subsidy, increasing by 5% for each



additional year of CalPERS service and reaching a 100% District-paid monthly premium subsidy with 20 years of service.

After adoption of the four Board resolutions, the District began reporting its Other Post-Employment Benefit (OPEB) obligations beginning with its audited financial statements for FY08/09. On December 9, 2009, the Board authorized the District to participate in a qualified OPEB trust fund administered by Public Agency Retirement Services (PARS). Additionally, in recognition of the significant cost of fully funding each year's OPEB Annual Required Contribution (ARC), District employees proposed to the Board of Directors that the employees pay a share of the annual OPEB obligation. This proposal was implemented when the Board adopted Resolution No. 9/2010 on July 14, 2010, which approved the Delta Diablo Retiree Health Funding Plan which included a component for employee contributions. Employee contributions were phased in beginning with 1% of salaries contributed to the OPEB trust in July 2010, increasing annually by 1% each year until reaching 3% of salaries in July 2012.

On February 14, 2018, the Board may consider and may take formal action with respect to proposed changes in health care benefits affecting employees represented by the District's three bargaining units (O&M, P&T, MA) and unrepresented employees ensuring District contributions are the amount necessary to pay the full monthly premium subsidy of each employee's enrollment, including the enrollment of his/her family members in a health benefits plan up to a maximum of Kaiser CA Bay Area/Sacramento Basic Family Rate or Blue Shield of California Bay Area/Sacramento (Blue Shield Access Plus) Basic Family Rate, whichever is higher, with the only exception to the amount being the percentage applied based on years of service for GC Section 22893 eligible employees hired on or after January 1, 2009.

Analysis

GC Section 7507 requires that governmental agencies obtain the services of an actuary to provide a statement of the future costs of proposed retiree healthcare benefit changes, including the Normal Cost and the Actuarial Accrued Liability, before authorizing such a benefit change. Staff retained the services of Joseph D'Onofrio, FSA, of Bartel Associates, LLC, to provide the attached statement.

Attachment

GC Section 7507 Statement, by Joseph D'Onofrio, FSA, of Bartel Associates, LLC

Signature: 

Carol S. Margetich, Business Services Director

District File No. FIN.05-DOCS



January 4, 2018

Carol Margetich
Business Services Director
Delta Diablo
2500 Pittsburg-Antioch Highway
Antioch, CA 94509-1373

Re: Cost Impact of Proposed Retiree Medical Plan Benefit Change

Dear Ms. Margetich:

California Government Code Section 7507 requires governmental agencies:

- Obtain the services of an actuary to provide a statement of the actuarial impact of retiree healthcare benefit changes on future annual costs, including the Normal Cost and the Actuarial Accrued Liability, before authorizing the benefit change.¹
- Provide this information to the public at a public meeting at least two weeks prior to the adoption of the benefit change. The adoption of the benefit change should not be placed on a consent calendar.
- Have an actuary present at the public meeting to provide any information needed in regard to the cost impact of the benefit change if the future annual costs of the benefit change exceed 0.5% of the future annual costs of the current plan.
- Have an agency representative with the responsibilities of chief executive officer acknowledge in writing that he or she understands the future annual cost impact of the benefit change as determined by the actuary.

Current Postretirement Medical Benefits²

For employees hired before January 1, 2009, the District provides employees who retire directly from the District under CalPERS a monthly premium subsidy up to the greater of the PEMHCA Kaiser and Blue Shield Access+ Bay Area Basic family premiums for any coverage level elected (single, 2-party, or family) but no more than the actual premium for the plan and coverage elected.

| PEMHCA Bay Area Monthly Premiums | | |
|---|-------------|-------------|
| Basic Family Premium | 2017 | 2018 |
| Blue Shield Access+ | \$2,664.61 | \$2,311.45 |
| Kaiser | 1,906.81 | 2,027.64 |
| District Maximum Premium Subsidy | 2,664.61 | 2,311.45 |

For employees hired on or after January 1, 2009, the District provides employees who retire directly from the District under CalPERS with at least 5 years of District service a monthly premium subsidy under California Government Code Section 22893 equal to a percentage of the “100/90 amount.”

- The percentage is based on all years of CalPERS service:

¹ For purposes of Section 7507, the actuary must be an Associate or Fellow of the Society of Actuaries.

² Description of the District’s current postretirement medical benefits as provided by the District and confirmed by the District’s outside counsel.



- For service retirees, the percentage starts at 50% after 10 years of CalPERS service, increases by 5% for each additional year of CalPERS service, and reaches 100% after 20 years of CalPERS service.
- The percentage is 100% for disability retirees regardless of years of service.
- Employees who retire with 20 or more years of District service do not need to retire directly from the District to receive a District premium subsidy.
- The 100/90 amount is:
 - 100% of the weighted average State employee single premium for the four PEMHCA plans with highest State enrollment in the prior year, plus
 - 90% of the weighted average of the additional State employee premium for 2-party or family coverage for the four PEMHCA plans with highest State enrollment in prior year for retirees who elect 2-party or family coverage.
 - For the 2018, the four plans with the highest State enrollment for the prior year are Blue Shield Access+, Kaiser, UnitedHealthcare, and PERS Choice.

| PEMHCA 100/90 Monthly Amounts | | |
|--------------------------------------|-------------|-------------|
| Coverage Election | 2017 | 2018 |
| Single | \$ 707 | \$ 725 |
| 2-Party | 1,349 | 1,377 |
| Family | 1,727 | 1,766 |

For all employees, regardless of date of hire:

- Employee's contribute 3% of PERSable base pay. This employee contribution is suspended when the plan's Unfunded Actuarial Accrued Liability is 100% funded and reinstated when it is less than 95% funded.
- The retiree benefit continues to the surviving spouse of a retired employee or active employee who has satisfied the requirements to retire and receive the District premium subsidy if he or she receives a survivor benefit from the CalPERS pension plan.

Proposed Postretirement Medical Benefits

For employees hired on and after January 1, 2009, the District has proposed that the percentage under California Government Code Section 22893 be applied to the greater of the 100/90 amount and the monthly premium subsidy provided to employees hired before January 1, 2009, that is, the greater of (1) the 100/90 amount, (2) the Kaiser Bay Area Basic family premium, and (3) the Blue Shield Access + Bay Area Basic family premium.

Cost Impact of the Proposed Benefit Change

The chart below shows the estimated change in the District's Actuarial Obligations and Actuarially Determined Contribution due to the proposed benefit change based on the June 30, 2016 actuarial valuation, including all actuarial methods and assumptions used for the valuation.

The **Present Value of Projected Benefits (PVB)** is the discounted value of expected District-provided retiree healthcare benefits for active employee and retirees on the valuation date using various economic and demographic assumptions about future events. If the OPEB trust has assets equal to the PVB, it would have enough funds to pay for all District benefits for active employees and retirees on the valuation date if all actuarial assumptions are realized. The Discount Rate used was 6.5%, the expected long-term net rate of return of the OPEB trust assets. The PVB includes both the premium subsidy (the portion of



the retiree premium paid by the District) and the implied subsidy (the amount by which active premiums subsidize retiree healthcare costs).³ The PVB from the June 30, 2016 valuation was projected to June 30, 2017. The proposed benefit change would increase the PVB on June 30, 2017 by \$413,000 (1.88%).

| Delta Diablo Retiree Healthcare Plan | | | | |
|--|------------------------|-------------------------|----------------------|-----------------------|
| (Amounts in \$000's) | | | | |
| Impact of Proposed Benefit Change | Current Benefit | Proposed Benefit | Dollar Change | Percent Change |
| ■ Actuarial Obligations projected to 6/30/17 | | | | |
| • Present Value of Projected Benefits (PVB) | \$21,952 | \$22,365 | \$413 | 1.88% |
| • Actuarial Accrued Liability (AAL) | 17,110 | 17,306 | 196 | 1.15% |
| • Actuarial Value of Assets (AVA) | <u>11,352</u> | <u>11,352</u> | <u>0</u> | 0.00% |
| • Unfunded Actuarial Accrued Liability (UAAL) | 5,758 | 5,954 | 196 | 3.40% |
| • Funded Percentage | 66.3% | 65.6% | n/a | n/a |
| ■ 2017/18 Normal Cost | | | | |
| • Total Plan Normal Cost | 735 | 762 | 27 | 3.67% |
| • Estimated Employee Contributions | <u>(242)</u> | <u>(242)</u> | <u>0</u> | <u>0.00%</u> |
| • District Normal Cost | 493 | 520 | 27 | 5.48% |
| ■ 2017/18 Actuarially Determined Contribution (ADC) | | | | |
| • District Normal Cost | 493 | 520 | 27 | 5.48% |
| • Amortization of Unfunded Actuarial Accrued Liability | <u>391</u> | <u>405</u> | <u>14</u> | <u>3.40%</u> |
| • Actuarially Determined Contribution | 884 | 925 | 41 | 4.56% |
| ■ 2017/18 Projected Payroll | | | | |
| | 8,312 | 8,312 | 8,312 | n/a |
| ■ ADC as a Percent of Projected Payroll | | | | |
| • District Normal Cost | 5.9% | 6.3% | 0.3% | 5.48% |
| • Amortization of Unfunded Actuarial Accrued Liability | <u>4.7%</u> | <u>4.9%</u> | <u>0.2%</u> | <u>3.40%</u> |
| • Actuarially Determined Contribution | 10.6% | 11.1% | 0.5% | 4.56% |

The **Actuarial Accrued Liability (AAL)** is the portion of the PVB allocated to past District service. This is generally considered the funding target at any point in time. The AAL from the June 30, 2016 valuation was projected to June 30, 2017. The proposed benefit change would increase the AAL on June 30, 2017 by \$196,000 (1.15%).

The **Actuarial Value of Assets (AVA)** is the market value of assets with asset gains and losses spread over five years to mitigate the effect of market fluctuations on District contributions.

The **Unfunded Actuarial Accrued Liability (UAAL)** is the difference between the AAL and AVA, that is, the amount of the AAL that is not considered funded. The proposed benefit change would increase the UAAL by \$196,000, the same amount as the increase in the AAL. The **Funded Percentage** is the portion of the AAL that is funded by the AVA. The proposed benefit change would decrease the projected Funded Percentage on June 30, 2017 from 66.3% to 65.6%.

³ Healthcare costs generally increase with age. Since healthcare plan premiums are the same for active employees and non-Medicare eligible retirees, the premiums for younger employees subsidize healthcare costs for older employees and retirees. The Actuarial Obligations and retiree healthcare costs include an estimate of this active employee subsidy.



The **Total Plan Normal Cost** is the portion of the PVB allocated to the 2017/18 fiscal year, that is, the cost of benefits accrued by active employees during the fiscal year. The proposed benefit change would increase the 2017/18 Total Plan Normal Cost by \$27,000 (3.67%). The District Normal Cost is the Total Plan Normal Cost less estimated employee contributions. The proposed benefit change would increase the 2017/18 District Normal Cost by \$27,000 (5.48%).

The **Actuarially Determined Contribution (ADC)** is a measure of the District contribution for 2017/18.⁴ The ADC consists of the fiscal year's District Normal Cost plus an amount to amortize the Unfunded Actuarial Accrued Liability. The District decided to amortize the June 30, 2008 Unfunded Actuarial Accrued Liability over 30 years. As of June 30, 2017, there are 21 years remaining in this amortization period. The proposed benefit change is expected to increase the projected 2017/18 District ADC by \$41,000 (4.56%) or about 0.5% of projected employee payroll.

In summary, the proposed benefit change is projected to increase the PVB by \$413,000. Of this, the increase in the AAL of \$196,000 is an immediate impact that is reflected in the ADC over 21 years. The difference of \$217,000 between the PVB and AAL will be included in future District contributions as an increase in the annual Normal Cost. The proposed benefit change increased the 2017/18 District Normal Cost by \$27,000 and the ADC by \$41,000.

Comments

Actuarial valuations include assumptions about future events in order to estimate future benefit payments. These include assumptions about healthcare plan elections, coverage elections, and premium increases. For example, the June 30, 2016 valuation assumed employees will participate in the same healthcare plan with the same single or 2-party coverage election at retirement as they had on the valuation date with 25% of retirees electing family coverage until age 65.

For 2017, the District monthly premium subsidy of \$2,664.61 for employees hired before January 1, 2009 covers the full premium for all PEMCHA plans and coverage elections except for non-Medicare eligible retirees electing UnitedHealthcare with family coverage, in which case the District premium subsidy pays 96% of the premium.

For 2017, the District monthly premium subsidy for employees hired on or after January 1, 2009 covers between 63% and 96% of the non-Medicare eligible premium for those whose percentage is 100% depending on the healthcare plan and coverage elected.

The actual cost impact of the proposed benefit change will depend on employee healthcare plan elections at retirement, which may be impacted by the magnitude of the District premium subsidy relative to the premium at the time of retirement and thereafter. For example:

- Consider an employee participating in the Bay Area Basic Blue Shield Access+ plan with family coverage with 20 or more years of CalPERS service who retires during 2017.
 - If the employee was hired before January 1, 2009, the District would provide a premium subsidy of \$2,664.61 per month, the full premium, and the retiree would pay nothing.

⁴ The 2017/18 ADC provided by the June 30, 2016 actuarial valuation was \$924,000. The amount shown above, \$884,000, for this analysis was recalculated using actual rather than projected June 30, 2017 trust assets and includes an additional retiree from the active group. The June 30, 2016 actuarial valuation included the 2017 PEMHCA premiums. The 2018 PEMHCA premiums were not known when the June 30, 2016 valuation was completed.



- If the employee was hired on or after January 1, 2009, the District would provide \$1,727.00 per month and the retiree would pay \$937.61 per month.
- If the District adopts the proposed benefit change, the District would provide the full premium for the employee hired on or after January 1, 2009, for an additional District cost of \$937.61 per month, a 54.3% increase in the District premium subsidy.
- Now consider an employee participating in the Bay Area Kaiser plan with single coverage and 20 or more years of CalPERS service who retires during 2017.
 - If the employee was hired before January 1, 2009, the District would provide a premium subsidy of \$733.39 per month, the full premium, and the retiree would pay nothing.
 - If the employee was hired after January 1, 2009, the District would provide \$707.00 per month and the retiree would pay \$26.39 per month.
 - If the District adopts the proposed benefit change, the District would provide the full premium for the employee hired on or after January 1, 2009, for an additional District cost of \$26.39 per month, a 3.7% increase in the District premium subsidy.
- For Medicare eligible retirees, the District would pay the full premium for employees hired before January 1, 2009, for employees hired on or after January 1, 2009 for those whose percentage is 100% under the current plan, and for employees hired on or after January 1, 2009 for those whose percentage is 100% under the proposed plan.

On the valuation date of June 30, 2016, 65% of active employees and 60% of retirees participated in the Kaiser healthcare plan. Since the valuation assumed employees and retirees stay in the same healthcare plan at retirement as elected on the valuation date, actual results can be impacted by movement of employees and retirees among plans and by actual premium increases.

Note that actuarial valuations are done on a “closed group” basis, that is, they consider only active employees and retirees on the valuation date and do not include expected future hires. District future hiring practices and new hire healthcare plan and coverage choices may impact actual future plan costs.

Sincerely,

A handwritten signature in cursive script that reads "Joseph R. D'Onofrio".

Joseph R. D'Onofrio, FSA
Actuary

c: Katherine Moore, ASA

O:\Clients\Delta Diablo\Projects\OPEB\2017 7507\BA DeltaDiablo 18-01-04 OPEB 7505 Letter for Impact of Proposed Benefit Changes.docx

ITEM J

January 11, 2018

RECEIVE MONTHLY LOBBYIST REPORT DATED DECEMBER 2017, KEY ADVOCATES, INC., WESTERN RECYCLED WATER COALITION, PROJECT NO. 90024

RECOMMENDATION

Receive and file Report.

Background Information

As lead Agency for the Western Recycled Water Coalition, the District administers a contract with a lobbyist, Key Advocates, Inc. (KA), and receives a monthly summary report regarding related lobbying activities. Attached is the report for December 2017, which was produced by KA and distributed to members of the Western Recycled Water Coalition.

Analysis

None

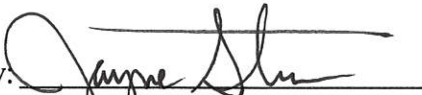
Financial Impact

None

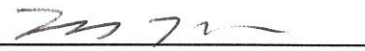
Attachment

Monthly Report, December 2017

Prepared by:


Jayne Strommer
Government Affairs Manager

Reviewed by:


Mike Bakaldin
Deputy General Manager

cc: Project File No. P.90024.06.01





1701 Pennsylvania Avenue
Suite 300
Washington, D.C. 20006
(202) 722-0167

December 29, 2017

To: Western Recycled Water Coalition
From: Sante Esposito
Subject: December Monthly Report

Administration Infrastructure Initiative

At the outset of his presidency, President Trump announced his top three legislative policies (in order of priority and timing): health care reform, tax reform and infrastructure. Health care reform was tried and is now on the back burner although indications are that there may be another run at it early next year but in a more behind the scenes manner to avoid another public debacle if it were to fail again. And, this month tax reform was enacted into law. Given that, the door has basically now been opened to address a mega infrastructure effort. In fact, it was reported recently that the White House plans to send to Congress "a detailed infrastructure principles document" (possibly a 70-page document) next month. The plan is expected to emphasize a greater role for states and localities in funding their infrastructure needs (with or without private sector involvement) and to promote that via four pots of money – repatriated funds, general revenues from budget cuts, tax incentives, and public-private partnership arrangements. Lawmakers on the transportation policy committees in Congress have been anxiously awaiting the Trump administration plan, in large part because they don't want to get ahead of the White House on what has long been touted as the final part of a legislative priority trilogy with the potential to attract Democratic buy-in. But as always, the devil is in the details, and Members aren't likely to simply embrace budget cuts as one of the ways to raise the \$200 billion federal share of the \$1 trillion package, as the White House envisions. Even House Transportation Chairman Bill Shuster is cautious about embracing all aspects of the details that have emerged thus far. When asked about the White House's focus on incentivizing spending at the state and local levels, Shuster said he needs to "see exactly what they mean by it." "Some of it sounds a little bit like devolution, and I've not talked to a single governor that wants the federal government not to have a role," he added. "It's a national transportation system." Separately, Shuster said he huddled with Speaker Ryan to talk infrastructure, and met with President Trump in what both described as a productive session.

Senate Infrastructure Initiatives

Generally, given the “nearness” of the infrastructure issue, the recent focus on tax reform, and the upcoming recess, except for occasional movement regarding cosponsors on key infrastructure bills, both Houses have settled into a “wait and see” from the Administration.

In the Senate, the work that Senator Barasso, Chair of the Senate and Environment Committee (EPW), was doing regarding an infrastructure proposal focused solely on increased highway spending has come to a halt because of pushback from his own Committee members, including some senior key Republicans, who advocate a broader view of the scope of any infrastructure bill. The response to the Barasso effort by EPW Democrats (\$100B for roads and bridges, \$100B for local priorities, \$10B for TIGER, \$200B for major infrastructure projects, \$110B for drinking and wastewater needs, \$10B for ports, \$60B for Corps projects, \$25B for disasters and \$10B for leveraging projects) never went beyond a letter submission. The effort by Senator Carper, Ranking Member of EPW, regarding a GAO study on state funding via the Clean Water and Safe Drinking Water SRF’s never materialized. And, the Senate Democratic leadership proposal (\$1 trillion, 10-year infrastructure plan - \$75 billion for schools, \$210 billion for roads and bridges, \$110 billion for aging water and sewer systems, \$180 billion for expanded rail and bus lines, \$70 billion for deeper ports and upgraded airports, \$100 billion for an updated electrical grid, \$10 billion for VA hospitals, \$20 billion for broadband installations; \$200 billion for unspecified “vital infrastructure projects” and \$10 billion for an infrastructure bank to “unlock” private capital by providing loan guarantees or low-cost loans) has not progressed, at least publicly, beyond their original January 2017 outline.

House Infrastructure Initiatives

We continue to monitor further developments regarding the Energy and Commerce Committee’s bipartisan Safe Drinking Water SRF reauthorization bill which likely would seek inclusion in a mega infrastructure bill and “pull with it” reauthorization of the Clean Water SRF. We know that staff discussions continue in the Committee on Transportation and Infrastructure on an infrastructure bill. And we know that Congressman Peter DeFazio (D-OR-4), Ranking Member of the Committee, continues to tout his three major infrastructure bills - highways, aviation and water - with the White House. Also, we continue to await the promised report from the Pelosi appointed “Rebuild America” Task Force on general infrastructure.

Continue to reemphasize with Patrick Arness, LD, Congressman Jerry McNerney (D-CA-9), general support for the Congressman’s “WEST” Act (H.R. 3275) but concern for \$375 million Alternate Water Source program included therein regarding project funding eligibility. The bill reauthorizes the Clean Water SRF at \$2 billion for FY18 and \$2.4 billion for FY19 and the Safe Drinking SRF at \$1.2 billion for FY18 and FY19.

Continue to monitor Congressman Earl Blumenauer’s (D-OR-3) H.R. 1647, the “Water Infrastructure Trust Fund Act of 2017,” The bill establishes a Water Infrastructure Investment Trust Fund and appropriates to it amounts equivalent to voluntary water products related labeling fees received in the Treasury before January 1, 2022, approximately \$7 billion. Enactment of this

legislation would be a critical first step in establishing a self-financed national clean water and safe drinking water trust fund.

Continue to monitor Congressman Jeff Denham's (R-CA-10) H.R. 434, the "New WATER Act." The bill is a loan and loan guarantee program with the following concerns that we raised in an email to his staffer, as requested - \$20M de minimis requirement, interest rate not less than the prevailing Treasury rate, and private investors not eligible for funding.

Continue to monitor Congressman John Delaney's (D-MD-6) H.R. 1669, "Partnership to Build America Act of 2017." In part, the bill provides a new loan and loan guarantee program to be administered by a board, not the Federal Government. The bill is silent as to certain specifics – interest rate, project funding size, and Federal share. In comments to the Congressman's staff, as requested, we made the point that we are fine with that so long as the final outcome would not include limitations that constrain the programs applicability and appeal. We did confirm with her that the definition of "private persons" eligible to apply for loans does include private investor owned utilities.

Continue to work with Coalition members and Patrick Arness, LD, Congressman McNerney regarding cosponsors for H.R., 2799, the Coalition's projects bill. Co-sponsors currently include Representatives Huffman, Garamendi, Speier, Swalwell, Panetta, and Lofgren. Still waiting to hear back from Kevin Chang via Camille Touton, Democratic staff, Senate Energy and Natural Resources Committee, regarding the Coalition's request that Senator Harris (D-CA) introduce the companion bill to H.R.2799.

Most recently, have discussed infrastructure priorities with the Problem Solvers Caucus. The goal of the Caucus is to support bipartisan solutions to legislative and policy issues. It was created in January 2017, consists of approximately 40 members equally divided between Republicans and Democrats, and is co-chaired by Reps Tom Reed (R-NY) and Josh Gottheimer (D-NJ). They agree to vote for any proposal that garners the support of 75 percent of the Caucus as well as 51 percent of both the Republicans and Democrats in the Caucus. They were somewhat active during the health care reform effort. Most recently, they have created an infrastructure task force led by Congressman John Katko (R-NY)). The task force announced that it is preparing to issue a report soon with its proposals on infrastructure. According to Katko, they want to be ready to strike as soon as the tax debate concludes. "We're going to be loud about this," Katko was quoted as saying.

FY18 Appropriations Status

The President signed a short-term spending bill, which also provides a short-term extension of a children's health insurance program and federal surveillance powers, that will keep the government funded through Jan. 19, but an earlier White House meeting between Trump and congressional leadership produced no break-through on a two-year deal. Democrats want a DACA extension, Republicans want wall funding. Democrats want domestic spending parity for any military spending increase. Republicans don't. To review, regarding the regular appropriations process, no change since the last report - 8 bills have been reported by both House

and Senate Appropriations Committees and 4 by the House Appropriations Committee only. No bills have seen Floor action in either House.

FY18 Interior Appropriations

To review, the House FY18 Interior and Environment Appropriations bill provides \$1,143,887,000 for the Clean Water SRF (compared to \$1,393,887,000 for FY17). Also included is \$25M for WIFIA. No action to date in the Senate.

FY18 Energy and Water Appropriations

To review, the House bill includes \$10M for the WIIN recycled water projects program. Also included in the bill are the following: WaterSMART \$24M, Title XVI \$35M and CALFED \$37M. The Senate bill also includes \$10M for the WIIN recycled water projects program and for WaterSMART \$24M, Title XVI \$34.4M and CALFED \$37M

Bureau of Reclamation \$50M Grant Program

To review, the three first round winners were the North Valley Regional Recycled Water Program (which includes the City of Turlock) at \$4.3 million, Orange Co. San. District at \$1.4 million, and the Water Replenishment Dist. Of SoCal at \$4.3 million. While the awardees have been made public, the Bureau will not be including the announcement on its website or via press release until the projects are listed in an appropriations bill as required by law. Per the Bureau, when and how that happens is up to Congress. To review, there were 23 applicants for the \$10M totaling \$91M in requests.

Napolitano Title XVI Bill

Congresswoman Napolitano is pursuing drafting legislation regarding Title XVI. Her office has asked for input from the Coalition. They have also reached out to ACWA, CASA, and WaterReuse. The primary purpose of the bill will be to increase the authorized level and remove the sunset of the WIIN Act Title XVI program. They are also taking input on other ideas too with regards to the SRFs, research programs and any other ideas. They will not include any Title XVI items that are controversial such as as the "1 pot, 2 pots" funding issue. The Coalition is in the process of gathering member comments in preparation for submission to the Congresswoman.

GAO Recycled Water Study

The original request (per a July 29, 2015, letter from Reps. Napolitano, Huffman and Tonko) was for a comprehensive water report that looked across agencies at the federal water role and addressed bureaucracy, redundancy and improving the government's role in water issues. GAO produced this report - http://www.gao.gov/products/GAO-17-559?utm_medium=email&utm_source=govdelivery. Given that the question asked of GAO at the time to investigate water recycling was prior to the WIIN Act program, GAO, in conjunction with the original requestors, has decided to do a second report focusing on the "new" Title XVI program. Input from the Coalition has been sought regarding this effort. The first step was a

conference call between GAO, Jayne Strommer and Key Advocates. The Coalition provided background information as well as its history with Title XVI, pre and post the WINN Act. The Coalition plans to submit formal, written comments.

H.R. 4419, the “Bureau of Reclamation and Bureau of Indian Affairs Water Project streamlining Act of 2017

Introduced on November 16 by Congressmen Dan Newhouse (R-WA-4) with 2 cosponsors. The bill would apply the same water project development process used by the Army Corps of Engineers to facilitate the construction of new or expanded surface water, storage, infrastructure, and recycling projects. The bill also provides for a de-authorization process for current projects. Democrats oppose the bill because of its impact on environmental laws and the de-authorization of projects.

Status Update: Text online and subcommittee hearing held on Nov. 30, both since the last report.

Earmarks

No further developments. Still pressing for return of earmarks, at least with respect to the upcoming mega infrastructure bill.

Bill Tracking

Note the new format per the change in format by the Congress for the listing of bills. More information on each bill will be provided when it becomes available on the official site. Note further: the summary of text will only be included once and not repeated.

H.R.434 — 115th Congress (2017-2018) **New WATER Act Sponsor:** Rep. Denham, Jeff [R-CA-10] (Introduced 01/11/2017) **Cosponsors:** (9) **Committees:** House - Natural Resources **Latest Action:** 01/11/2017 Referred to the House Committee on Natural Resources. Status Update: no change since the last report.

H.R.23 — 115th Congress (2017-2018) **Gaining Responsibility on Water Act of 2017 Sponsor:** Rep. Valadao, David G. [R-CA-21] (Introduced 01/03/2017) **Cosponsors:** (14) **Committees:** House - Natural Resources, Agriculture **Latest Action:** 01/03/2017 Referred to House Agriculture Status Update: no change since the last report.

H.R.465 — 115th Congress (2017-2018) **To amend the Federal Water Pollution Control Act to provide for an integrated planning and permitting process, and for other purposes. Sponsor:** Rep. Gibbs, Bob [R-OH-7] (Introduced 01/12/2017) **Cosponsors:** (1, now 7) **Committees:** House - Transportation and Infrastructure **Latest Action:** 01/12/2017 Referred to the House Committee on Transportation and Infrastructure Status Update: no change since the last report.

H.R.547 — 115th Congress (2017-2018) **National Infrastructure Development Bank of 2017**

Sponsor: [Rep. DeLauro, Rosa L. \[D-CT-3\]](#) (Introduced 01/13/2017) **Cosponsors:** (73, now 79)
Committees: House - Energy and Commerce, Transportation and Infrastructure, Financial Services, Ways and Means
Latest Action: 01/13/2017 Referred to House Ways and Means
Status Update: no change since the last report.

H.R.875 — 115th Congress (2017-2018) **Bureau of Reclamation Water Project Streamlining Act**

Sponsor: [Rep. Newhouse, Dan \[R-WA-4\]](#) (Introduced 02/06/2017) **Cosponsors:** (0)
Committees: House - Natural Resources
Latest Action: 02/06/2017 Referred to the House Committee on Natural Resources.
Status Update: no change since the last report.

H.R.660 — 115th Congress (2017-2018) **Bureau of Reclamation Transparency Act**

Sponsor: [Rep. Gosar, Paul A. \[R-AZ-4\]](#) (Introduced 01/24/2017) **Cosponsors:** (18, now 20)
Committees: House - Natural Resources **Latest Action:** 02/10/2017 Referred to the Subcommittee on Water, Power and Oceans.
Status Update: no change since the last report.

S.216 — 115th Congress (2017-2018) **Bureau of Reclamation Transparency Act**

Sponsor: [Sen. Barrasso, John \[R-WY\]](#) (Introduced 1/24/2017) **Cosponsors:** (1) **Committees:** Senate - Energy and Natural Resources **Latest Action:** 01/24/2017 Read twice and referred to the Committee on Energy and Natural Resources.
Status Update: no change since the last report.

H.R.1670 — 115th Congress (2017-2018) **Infrastructure 2.0 Act**

Sponsor: [Rep. Delaney, John K. \[D-MD-6\]](#) (Introduced 03/22/2017) **Cosponsors:** (21)
Committees: House - Ways and Means, Transportation and Infrastructure, Rules
Latest Action: 03/23/2017 Referred to the Subcommittee on Water Resources and Environment
Status Update: no change since the last report.

H.R.1669 — 115th Congress (2017-2018) **Partnership to Build America Act of 2017**

Sponsor: [Rep. Delaney, John K. \[D-MD-6\]](#) (Introduced 03/22/2017) **Cosponsors:** (23, now 27)
Committees: House - Transportation and Infrastructure, Ways and Means
Latest Action: 03/23/2017 Referred to the Subcommittee on Water Resources and Environment
Status Update: no change since the last report.

H.R.2479 — 115th Congress (2017-2018) **Leading Infrastructure for Tomorrow's America Act**

Sponsor: [Rep. Pallone, Frank, Jr. \[D-NJ-6\]](#) (Introduced 05/17/2017) **Cosponsors:** (24)
Committees: House - Energy and Commerce, Science, Space, and Technology, Transportation and Infrastructure, Ways and Means, Natural Resources
Latest Action: 05/26/2017 Referred to the Subcommittee on Indian, Insular and Alaska Native Affairs.
Status Update: no change since the last report.